



City of Burbank
PUBLIC WORKS DEPARTMENT
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DISCHARGE PERMIT NON-PROFIT CAR WASH EVENTS

On November 8, 2012, the Los Angeles Regional Water Quality Control Board (Regional Board) adopted the Final Waste Discharge Requirements for Municipal Separate Storm Sewer System (MS4) Discharges within the Coastal Watersheds of Los Angeles County. The City of Burbank is a Co-Permittee regulated under the State-issued municipal storm water permit, which regulates discharges of storm water and urban runoff to and from the City's municipal separate storm sewer system (MS4). The current MS4 Permit can be accessed at:

http://www.waterboards.ca.gov/losangeles/water_issues/programs/stormwater/municipal/index.shtml

The MS4 Permit essentially prohibits any non-storm water discharges from entering the City's storm drain system. However, certain discharges are allowed if appropriate Best Management Practices (BMPs) are implemented; these are known as conditional exemptions. One of the conditionally exempt non-storm water discharges is for discharges from non-profit car wash events, if specific Best Management Practices are implemented prior to, during, and following the discharge. The table below contains the required BMPs in order to discharge water from non-profit car wash events to the City's MS4.

BMP Number	BMP Description
1	The discharger must obtain a permit from the City authorizing the discharge of water to the MS4 prior to the event.
2	Immediately prior to discharge, the discharge pathway shall be inspected and cleaned.
3	Minimize amount of water used by employing water conservation practices such as turning off nozzles when not spraying a car and/or using a low volume pressure washer.
4	The discharger shall use biodegradable, phosphate free detergents and non-toxic cleaning products.
5	Where possible, wash cars on a permeable surface where wash water can percolate into the ground.
6	Empty buckets of soapy or rinse water into the sanitary sewer system.

I. Required Information:

Today's Date	
Responsible Party	
Phone Number	
Address/Location of Discharge	
Location of Nearest Storm Drain Inlet	
Date and Time of Anticipated Discharge	
Duration of Discharge	

II. Best Management Practices to be implemented:

1. How will the pathway to the storm drain inlet be cleaned?

2. How will you minimize the discharge of wash water to the storm drain system?

3. Will the event be held on pervious surface?

4. Will you be using biodegradable, phosphate free soaps?

5. How will you dispose of soapy buckets of water?

CITY USE ONLY

Permit processed by _____

Approved Denied

Inspection or Follow-up Required? Yes No

Inspector Assigned _____

Comments _____

