

# Accessing your Coach's Portal



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The screenshot shows the Burbank Parks and Recreation website. The header includes the City of Burbank logo and a navigation menu with links for RESIDENTS, BUSINESS, VISITORS, GOVERNMENT, JOB SEEKERS, and DEPARTMENTS. Below the header is a banner for PARKS AND RECREATION. A red arrow points to the 'Account' link in the top navigation bar, which is circled in red. Below the navigation bar, there is a 'Cart Empty' button and a 'Welcome!' message with a count of 101. A table of categories and counts is visible, including Camps (101), Facility Rentals (49), Parent & Child Classes (21), PASS Program (0), and Preschool Classes (26). A 'Location' filter is also present on the left side. A yellow banner at the bottom of the page reads: 'Welcome to the NEW www.burbankparks.com online registration platform. Please create a new user name to continue. User names from the previous system (eTrak) are no longer valid. Thank you. See Instructions on how to set up your account (link).'

Category	Count
Welcome!	101
Camps	101
Facility Rentals	49
Parent & Child Classes	21
PASS Program	0
Preschool Classes	26
Special Events	1
Stough Canyon Nature...	13
Teen/Adult Classes	102
Valley Skate Park	8
Youth Classes	89
Youth Sports	55
Sports POS	2
Aquatics	97
Recreation Guide	0
Adult Sports	10
Afterschool Daze	10

- ▶ Burbankparks.com
- ▶ Select “Account”



# Accessing your Coach's Portal

The screenshot displays a web interface for a Coach's Portal. At the top, there are navigation links for 'Catalog', 'Account', and 'Connect' on the left, and 'Internal', 'Policies', 'Help', and 'Log Out' on the right. Below this is a 'MY DASHBOARD' section. On the left side of the dashboard, there is an 'ACCOUNT MEMBERS' list with five entries, each showing a profile picture, a name (partially redacted), and an address: 'P.O. Box 6459 Burbank, CA 91510'. The last entry is 'Freedom M'. In the center, there are two tabs: 'Player on Team' and 'Coach/Manager of Team'. Below these is a table titled 'SENIOR SOFTBALL SUNDAY SUMMER 2021 STANDINGS'. The table has columns for '#', 'Team', 'GP', 'W', 'L', 'Ties', and '%'. The teams listed are Burbank White Sox, Silver Plus, Grays, Mean Machine, Panthers, and Mighty Sluggers. The 'Mighty Sluggers' row is circled in red. On the right side of the dashboard, there is a blue button labeled 'Browse/Register Now!' and a list of menu items: 'Account Statements', 'Transaction History', 'Manage Memberships', 'Manage Payment Accounts', 'Linked Accounts', 'Waiting List Status', 'Check-In History', 'Contact Preferences', and 'Event Calendar'.

MY DASHBOARD

ACCOUNT MEMBERS

Player on Team Coach/Manager of Team

SENIOR SOFTBALL SUNDAY SUMMER 2021 STANDINGS

#	Team	GP	W	L	Ties	%
1	Burbank White Sox	0	0	0	0	0.0%
2	Silver Plus	0	0	0	0	0.0%
3	Grays	0	0	0	0	0.0%
4	Mean Machine	0	0	0	0	0.0%
5	Panthers	0	0	0	0	0.0%
6	Mighty Sluggers	0	0	0	0	0.0%

Browse/Register Now!

- Account Statements
- Transaction History
- Manage Memberships
- Manage Payment Accounts
- Linked Accounts
- Waiting List Status
- Check-In History
- Contact Preferences
- Event Calendar

- ▶ “MY DASHBOARD”
- ▶ Select your team name



# Accessing your Coach's Portal

City of Burbank Parks & Recreation  
Senior Softball SUNDAY Summer 2021

Mighty Sluggers  
RECORD: 0-0-0

Previous Game: No game scheduled

Upcoming Games: No game scheduled

Standings

#	Team	GP	W	L	Ties	%
1	Burbank White Sox	0	0	0	0	0.0%
2	Silver Plus	0	0	0	0	0.0%
3	Grays	0	0	0	0	0.0%
4	Mean Machine	0	0	0	0	0.0%
5	Panthers	0	0	0	0	0.0%
6	Mighty Sluggers	0	0	0	0	0.0%

Roster: No roster available

+ Invite Contact

Roster

+ Invite Print Contact

First Name\*

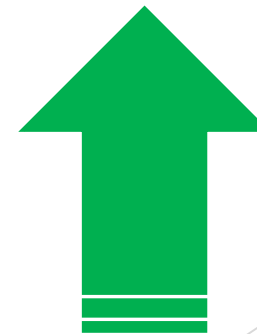
Last Name\*

Email\*

Player Number

Note

Cancel Send Invite



- ▶ View game schedule, standings, and digital roster.
- ▶ Send invites to players via email.



# Player's Perspective

freedom,

You have been invited by Freedom McCullough to confirm your spot on the team!

## Join Mighty Sluggers

### Invitation Details:

Player Name freedom m  
Team Name Mighty Sluggers  
Team Manager Freedom McCullough  
Invited By Freedom McCullough  
Organization/Department City of Burbank Parks & Recreation  
Player Number 1

Please accept/decline this invitation by clicking the button below.

[Respond to Invitation](#)

6. To confirm the team invite each player/guardian will need to create an account (or log into an existing account) fill in their information.

### Confirm Team Invite

League	Senior Softball SUNDAY Summer 2021		
Team	Mighty Sluggers		
Player	christine	Last Name	r
	<a href="#">Create a Account</a>	<a href="#">Log In To Account</a>	Or <a href="#">Decline Team Invite</a>
Team Manager	Freedom McCullough		
Coached By			
Team Roster	christine r (#1)		

### Confirm Team Invite

League	Senior Softball SUNDAY Summer 2021			
Team	Mighty Sluggers			
Player	First Name	<input type="text"/>	Last Name	<input type="text" value="m"/>
	DOB	<input type="text" value="MM/DD/YYYY"/>	Gender	<input type="text"/>
Team Manager	Freedom McCullough			
Coached By				
Team Roster	christine r (#1)  freedom m (#1)			



# Player's Perspective

## 7. Review and confirm the waivers by clicking "I agree on behalf,..."

### Waivers

Please view and sign (where applicable) the waivers below before confirming your team invite.

**City of Burbank**  
**Parks and Recreation Department**  
**SPORTS PARTICIPANT CONSENT FORM**

In compliance with the City of Burbank, State of California, and Los Angeles County Guidance for Youth and Adult Recreational Sport Leagues, outdoor moderate-contact sports can be played in the purple or red tier with an adjusted case rate equal to or less than 14 per 100,000 effective February 26, 2021.

The following conditions must be met to help ensure the safety of all staff, volunteers, coaches and/or participants. Please review the following requirements and necessary documents for reopening fields for youth and adult sports organizations.

By initialing and signing this Informed Consent Agreement, you acknowledge, accept, and agree to all the following (Athlete and, if the Athlete is a minor, Parent/Guardian Must Sign):

#### INFORMED CONSENT

participation at practice, competitions, and/or the entire sport season.

- I am voluntarily participating in athletics. I agree to assume any and all risks of infection, injury, or death, whether those risks are known or unknown. I agree to DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY OF BURBANK AND ANY OF ITS OFFICERS, AGENTS, SERVANTS OR EMPLOYEES, FROM ALL LIABILITY, LOSS, OR HARM THAT MAY OCCUR BY REASON OF MY PARTICIPATION IN THE SPORTS PROGRAM, including any and all risks of infection, injury, or death, whether those risks are known or unknown.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AGREE TO ABIDE BY ALL LOS ANGELES COUNTY PROTOCOLS FOR ADULT RECREATIONAL SPORT LEAGUES OUTLINED HERE AND AS UPDATED BY THE LOS ANGELES COUNTY HEALTH DEPARTMENT. I AM AWARE OF THE RISKS OF PARTICIPATING IN ATHLETICS DURING THE COVID-19 PANDEMIC. I AM AWARE THAT THIS FORM CONTAINS A RELEASE OF LIABILITY AND WAIVER OF ALL CLAIMS. I AM SIGNING THIS AGREEMENT VOLUNTARILY, FULLY AWARE OF THE RISKS AND RELEASE AND WAIVER OF ANY CLAIM AGAINST THE CITY OF BURBANK, ITS EMPLOYEES, AGENTS, BOARD MEMBERS, OR OTHER RELATED ENTITIES.

I agree on behalf of freedom m

Decline Team Invite

Confirm Team Invite

CITY OF  
BURBANK



**SPORTS  
OFFICE**