

# PLAYER REGISTRATION

## STEP-BY-STEP INSTRUCTIONS TO REGISTER FOR YOUR TEAM.

1. Create an account on burbankparks.com.

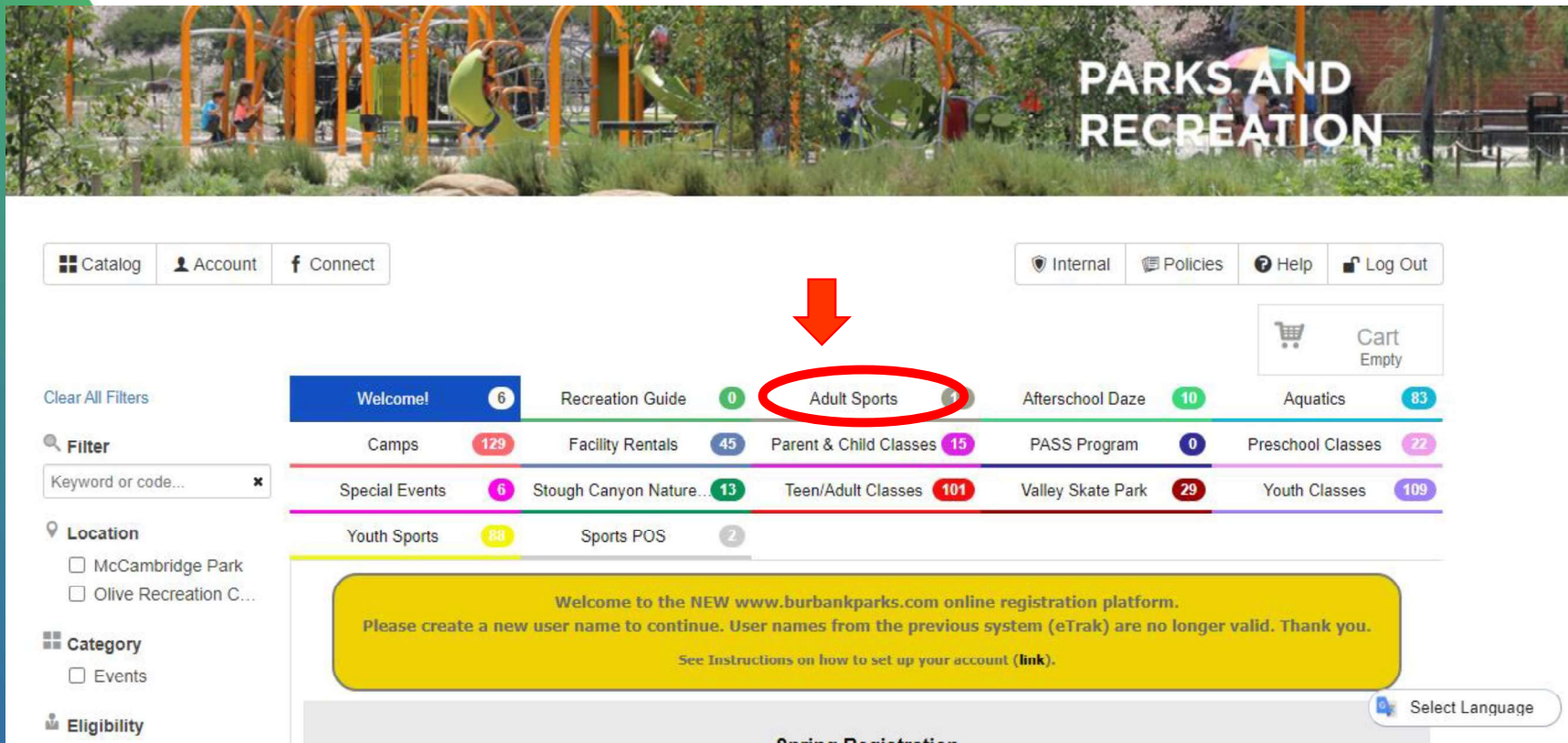
The screenshot shows the homepage of burbankparks.com. At the top left, there are navigation links for 'Catalog', 'Account', and 'Connect'. The 'Account' link is circled in red, and a red arrow points to it from below. To the right of these links are utility links: 'Internal', 'Policies', 'Help', and 'Log Out'. Further right is a shopping cart icon labeled 'Cart Empty'. Below the navigation is a grid of category tiles with counts: 'Welcome!' (132), 'Recreation Guide' (0), 'Adult Sports' (7), 'Afterschool Daze' (4), and 'Aquatics' (146). The second row includes 'Camps' (130), 'Facility Rentals' (65), 'Parent & Child Classes' (12), 'PASS Program' (0), and 'Preschool Classes' (25). The third row includes 'Special Events' (2), 'Stough Canyon Nature...' (11), 'Teen/Adult Classes' (109), 'Valley Skate Park' (5), and 'Youth Classes' (69). The fourth row includes 'Youth Sports' (43) and 'Sports POS' (1). A yellow banner in the center reads: 'Welcome to the NEW www.burbankparks.com online registration platform. Please create a new user name to continue. User names from the previous system (eTrak) are no longer valid. Thank you. See Instructions on how to set up your account (link).' At the bottom, a grey banner states: 'Burbank Resident Registration: March 2, 2021 at 9:00 am | Open Registration March 9th at 9:00 am'. On the left side, there are filter options for 'Filter' (with a search box) and 'Location' (with a list of parks).



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### 2. Select “Adult Sports” Catalog Tab



The screenshot displays the City of Burbank Parks and Recreation website interface. At the top, a banner image shows a park with the text "PARKS AND RECREATION". Below the banner, there are navigation links for "Catalog", "Account", and "Connect" on the left, and "Internal", "Policies", "Help", and "Log Out" on the right. A shopping cart icon indicates "Cart Empty". The main navigation menu includes "Welcome!" (6), "Recreation Guide" (0), "Adult Sports" (1), "Afterschool Daze" (10), and "Aquatics" (83). The "Adult Sports" tab is circled in red, and a red arrow points to it. Below the main navigation, there are sub-categories: "Camps" (129), "Facility Rentals" (45), "Parent & Child Classes" (15), "PASS Program" (0), and "Preschool Classes" (22). Further down, there are "Special Events" (6), "Stough Canyon Nature..." (13), "Teen/Adult Classes" (101), "Valley Skate Park" (29), and "Youth Classes" (109). At the bottom, there are "Youth Sports" (83) and "Sports POS" (2). A yellow banner at the bottom of the page reads: "Welcome to the NEW www.burbankparks.com online registration platform. Please create a new user name to continue. User names from the previous system (eTrak) are no longer valid. Thank you. See Instructions on how to set up your account (link)." A "Select Language" button is visible in the bottom right corner.

Category	Count
Welcome!	6
Recreation Guide	0
Adult Sports	1
Afterschool Daze	10
Aquatics	83
Camps	129
Facility Rentals	45
Parent & Child Classes	15
PASS Program	0
Preschool Classes	22
Special Events	6
Stough Canyon Nature...	13
Teen/Adult Classes	101
Valley Skate Park	29
Youth Classes	109
Youth Sports	83
Sports POS	2



# PLAYER REGISTRATION

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### 3. Select the Adult Sports league.

#### ADULT VOLLEYBALL LEAGUES

[Adult Volleyball](#) (2) What kind of player are you? Are you dig...

#### ADULT BASKTEBALL LEAGUES

[Men's Basketball](#) (1) So you think you're a baller? Join the Bur...

[Women's Basketball](#) (1) So you think you're a baller? Join the Bur...

#### ADULT SOFTBALL

[Men's Fast Pitch](#) (1) The Men's Fast Pitch Softball league is of...

[Women's Fast Pitch](#) (1) Fast Pitch is for the real players! Whethe...

[Monday Open Coed](#) (1) Build camaraderie with your coworkers b...

[Senior Softball](#) (1) Keep those good ole days alive! Join oth...

[SUNDAY OPEN COED](#) (1) Create memories and fun times with frien...

[Men's Slow Pitch \(Tuesday\)](#) (1) Whose says these aren't your glory days...

[Men's Slow Pitch \(Thursday\)](#) (1) Whose says these aren't your glory days...

[Church League \(Summer only\)](#) (1) The Church Softball leagues are offered ...




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## STEP-BY-STEP INSTRUCTIONS TO REGISTER FOR YOUR TEAM.


4. Make sure player's name is selected. Then select "Add to Cart"

**Activity** Senior Softball  
**Session** Summer 2022  
**Location** George Izay Park  
**Field/Facility** Multiple Facilities  
**Address** 1111 W. Olive Ave Burbank, CA 91506  
**Phone** 818-238-5385  
**Date Range** 05/01-08/07  
**Schedule Details** 8a-Noon every Sun from May 1 to Aug 7 at George Izay Park Ballfield 1  
8a-Noon every Sun from May 1 to Aug 7 at George Izay Park Ballfield 2  
8a-Noon every Sun from May 1 to Aug 7 at George Izay Park Ballfield 3  
8a-Noon every Sun from May 1 to Aug 7 at George Izay Park Ballfield 4  
**Age/Gender** 45-99  
**Fee** \$606.00  
**Registration** Opened Mar 7 - 09:00 AM  
**Min Participants** 6  
**Max Participants** 12

ACCOUNT MEMBERS

<input checked="" type="checkbox"/>	 Brianna Krejsa (Adult)
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 Add Account Member

 Add To Cart



# PLAYER REGISTRATION

## STEP-BY-STEP INSTRUCTIONS TO REGISTER FOR YOUR TEAM.

5. Continue to “Checkout” Player won’t be charged a fee.

Current Participation 9/12

Activity Senior Softball

Session Summer 2022

Location George Izay Park

Field/Facility Multiple Facilities

Address 1111 W. Olive Ave Burbank, CA 91506

Phone 818-238-5385

Date Range 05/01-08/07

Schedule Details 8a-Noon every Sun from May 1 to Aug 7 at Ge  
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8a-Noon every Sun from May 1 to Aug 7 at Ge

Age/Gender 45-99

Fee \$606.00

Registration Opened Mar 7 - 09:00 AM

Min Participants 6

Max Participants 12

[SUNDAY OPEN COED](#) ① Create memories and fun times with frie

[Men's Slow Pitch \(Tuesday\)](#) ① Whose says these aren't your glory days... vnnretter...

#	Item	Total
1.	Brianna Krejsa for Senior Softball Summer 2022	\$0.00
TOTAL		\$0.00

Close [Checkout](#)






# PLAYER REGISTRATION

## STEP-BY-STEP INSTRUCTIONS TO REGISTER FOR YOUR TEAM.

6. Confirm attachments. These will be automatically emailed to the player after registration.

### Attachments

 \$0.00  
1 item

#### Attachments

[View/Print](#)

#### 1. SPORTS | BAF Code of Conduct

[View/Print](#)

To insure good sportsmanship and protect the rights of others, the BAF has established a Code of Conduct. All players, coaches, managers, batkeeper, team assistant, scorekeeper, sponsor (participants) and game officials of City of Burbank municipally sponsored sports programs are members of the BAF and are responsible to adhere to the rules of the organization and abide by the Code of Conduct. The team manager is also responsible for the conduct of their respective spectators.

#### 2. SPORTS | Adult Sports Rules

[View/Print](#)

General rules - adult sports

#### 3. ADULT SPORTS | Softball General Rules

[View/Print](#)

Rules on pitch count, courtesy runners, pitching box, pitch height, forfeits, protests, and run ahead rule.

#### 4. ADULT SPORTS | SOFTBALL BAT RULES

[View/Print](#)


Updated 2022 softball bat requirements. Visit <https://www.teamusa.org/usa-softball/certified-equipment> for full list of approved and banned bat lists.

#### 5. ADULT SPORTS | COED LINES

[View/Print](#)


COED Softball rules: commitment line, scoring line, restriction line, batting order, courtesy runners, field positions, and defensive players make up.


#### CHECKOUT FOR BRIANNA KREJSA

 [Account Profile](#)

 [Browse Catalog](#)

 **[Attachments](#)**

 [Prompts](#)

 [Waivers](#)

 [Payment](#)

 [Receipt](#)

[Confirm Attachments >](#)

[← Browse Catalog](#)

# PLAYER REGISTRATION

## STEP-BY-STEP INSTRUCTIONS TO REGISTER FOR YOUR TEAM.

7. Complete the prompts. Team name and Manager Name are VERY important!

### Prompts

Prompt

Response

#### Prompts for Brianna Krejsa

1. Please list your team name and division. This will help us in placing you on the correct team roster.

Dodgers

2. Are you a Resident team?

To receive the \$26 resident discount, resident teams will need to submit proof of residency (live or work in Burbank) for 75% of their team.

Yes  No

Valid forms of verification are: current utility bill, bank statement or credit card statement, current paycheck stub from a City of Burbank business, or a letter from Human Resources on company letterhead.

3. TEAM MANAGER'S RESPONSIBILITIES

A. Managers and coaches must be in good standing with the Burbank Athletic Federation (BAF).

I Agree



\$0.00  
1 item

#### CHECKOUT FOR BRIANNA KREJSA

Account Profile

Browse Catalog

Attachments

**Prompts**

Waivers

Payment

Receipt



Submit Responses >



# PLAYER REGISTRATION

## STEP-BY-STEP INSTRUCTIONS TO REGISTER FOR YOUR TEAM.

### 8. Digitally sign and confirm Hold Harmless and COVID waivers.

#### SPORTS | Individual COVID Responsibilities

##### Applies to:

Brianna Krejsa for Senior Softball Summer 2022

#### INDIVIDUAL COVID RESPONSIBILITIES

I will not attend meetings, practice and/or competitions if any of the following apply:

I, or any member of my household is exhibiting one symptom(s) of COVID-19 first appear within the last 10 days: fever (at or over 100.4°F or 38°C) or chills, cough, shortness of breath or difficulty breathing, feeling tired, muscle or body aches, headache, sore throat, nausea or vomiting, diarrhea, congestion or runny nose, or new loss of taste or smell. I will check my temperature at home prior to attending meetings, practices, and/or competitions; and will not attend if my temperature is at or over 100.4°F or 38°C.

I, or any member of my household have been diagnosed with COVID-19 or have a suspected diagnosis of COVID-19 or pending COVID test within the last 10 days.

I, or any member of my household have spent time with another individual who have been diagnosed with COVID-19 or have a suspected diagnosis of COVID-19 within the last 10 days.

I, or any member of my household are currently under isolation or quarantine orders.

If I test positive for COVID-19 or have been identified as being exposed to an individual that has tested positive for COVID-19, I agree to immediately inform **City of Burbank** and acknowledges that the **City of Burbank** must contact the Los Angeles County Department of Public Health (LACDPH) to provide information regarding the confirmed positive test, including my name and contact information. I consent to the **City of Burbank** providing such information to LACDPH or any other the administrative body as required by law. I agree to willingly cooperate with any contact tracing that is deemed necessary by the **City of Burbank** and / or LACDPH.

I understand that I may be exposed to COVID-19 while participating in or attending meetings, practices and/or competitions. I understand that this exposure carries a risk of infection, serious illness, or death for both myself and my household members.

I acknowledge City of Burbank, the Governor State Department of Health, LACDPH, or other administrative body with authority over City of Burbank...

CHECKOUT FOR BRIANNA

Account Profile



\$0.00  
1 item

Browse Catalog

Attachments

Prompts

Waivers

Payment

Receipt

Confirm Waiver Agreement >

< Prompts





# PLAYER REGISTRATION

## STEP-BY-STEP INSTRUCTIONS TO REGISTER FOR YOUR TEAM.

9. Complete transaction. Payment will be \$0.00

### Payment

[Notes](#) [Date Override](#) [Pay Later](#)


Item	Price
1. Brianna Krejsa for Senior Softball Summer 2022 <span>+</span>	<input type="text"/> <input type="button" value="x"/>

Total Charges  \$0.00

PAYMENTS

CHECKOUT FOR BRIANNA KREJSA

- Account Profile
- Browse Catalog
- Attachments
- Prompts
- Waivers
- Payment**
- Receipt

 [Complete Transaction](#) 