

# Johnny Carson Advisory Committee

*Community Services Building*

*Park, Recreation and Community Services Large Conference Room #301*

*150 N Third St. Burbank, California 91502*

**Tuesday, November 6, 2012**

**2:00 p.m.**

This agenda contains a summary of each item of business which the Committee may discuss or act on at this meeting. The agenda packet consisting of the staff reports and all other documentation relating to each item on this agenda are on file in the office of the Park, Recreation and Community Services Department located at 150 N Third St, and will be posted on the City's website at [www.burbankusa.com](http://www.burbankusa.com). Any writings or documents provided to the Committee regarding any item on this agenda subsequent to distribution of the agenda packet will be made available for public inspection in the office of Park, Recreation and Community Services Department located at 150 N Third St., during normal business hours. If you have a question about any matter on the agenda, please call the office of the Park, Recreation and Community Services Department at (818) 238-5300. The facility is disabled accessible. Auxiliary aids and services are available for individuals with speech, vision or hearing impairments (48-hour notice is required). Please contact the ADA Coordinator at (818) 238-5424 voice or (818) 238-5035 TDD with questions or concerns.

## **AGENDA**

### **ROLL CALL:**

**PUBLIC COMMENT:** These comments will be limited to five minutes.

### **RESPONSE TO PUBLIC COMMENT:**

### **APPROVAL OF MINUTES:**

### **OLD BUSINESS:**

#### **1. Grant Update:**

The Committee will receive an update on all grants the City has applied to for the Johnny Carson Park project.

Recommendation: Discuss and provide staff with any direction they deem appropriate.

#### **2. Status of AHBE's Contract:**

The Committee is being asked to revisit the recent decision to temporarily suspend the contract with AHBE and make a recommendation as to whether or not to reverse the decision and reactivate the contract.

- a) It is anticipated that staff will receive a response on the Prop 84 grant at the end of November, 2012. Staff feels very confident about the City's chances to receive some type of grant award. Thus, staff thinks it would be appropriate and prudent to have AHBE begin working on the design work in an effort to produce completed biddable construction documents in a timely fashion and in compliance with the grant's scope of work.
- b) Should the Committee agree that the AHBE contract should be reactivated, direction needs to be given to the City Attorney's office to rescind the temporary suspension letter.

Recommendation: Discuss and provide direction to staff as to whether or not to reactive the AHBE contract.

#### **3. Getting Prepared for Upcoming Council Meeting to Discuss Funding Sources for Project :**

The Committee will discuss whether staff should begin preparing a report to request authorization from the City Council to allocate the necessary matching funds required to move forward with the Proposition 84 California River Parkways should it be awarded, and the LWCF grant program which has already been awarded.

- a) Grant matching funds were intended to come from the previously budgeted Redevelopment Agency (RDA) funding. With the RDA dissolution, there is no funding available other than the \$300,000 that was allocated in the Fiscal Year 2012-13 Capital Improvement Budget for the Johnny Carson Park play equipment replacement. If this money was used to serve as a match for the grant requirements, the play equipment would not be able to be replaced nor can the scope of the grant be modified. Therefore, if the City is still going to actively pursue these grants, the City Council needs to provide appropriate direction and funding regarding suitable matches. See attached matrix identifying proposed matching funds.

Recommendation: Discuss and direct staff to begin preparing a staff report to present to the City Council regarding the City's matching component for all grants awarded. The Committee should also discuss available funding sources so they can provide staff with direction on what sources to include in the staff report as possible matches for the grants.

**NEW BUSINESS:**

**ADJOURNMENT**