

**TRAFFIC & TRANSPORTATION COMMITTEE
August 9, 2007 MINUTES**

The regular meeting of the Burbank Traffic & Transportation Committee was held in the City Council Chambers, 275 E. Olive Avenue, on the above date. Michael Flad, Committee Chair, called the meeting to order at 1:33 p.m.

Members Present: Michael Flad, Chair
Joe Terranova, Vice Chair
Brian Malone
David Kriske
Ralph Herman
Donald Farquhar
Robert Heins
Celeste Francis
Michael Napolitano
Hank Jannace

Members Absent: Paul McKenna, Jr., Lt. Ron Caruso, Rene Salas

Staff Present: Bonnie Teaford – Public Works Director
Terre Hirsch – License and Code Administrator, License and Code
Rabie Rahmani – Traffic Engineering, Public Works
Karen McMurray – Admin. Analyst, Public Works
Melissa Blau – Recording Secretary, Public Works

I. FLAG SALUTE

II. APPROVAL OF MINUTES

It was moved and seconded to approve the minutes from the July 12, 2007 meeting. The minutes were approved with one correction and two abstentions. Mike Flad and Mike Napolitano abstained from approving the minutes. For the correction in the minutes see Other Business below.

III. ORAL COMMUNICATIONS: (Limited to items on the printed agenda or items regarding the business of the Traffic & Transportation Committee)

A. Public

None.

B. Committee Members/Staff

None.

IV. REPORTS

A. Taxi Cab Report– Terre Hirsch

Mr. Hirsch informed the committee that the License and Code Division is finished inspecting the taxi cabs. There have been four complaints against taxicab drivers. Staff is in contact with Mr. Jim Kipper, general manager of City Cab, Checker Cab, and Yellow Cab, about the complaints.

There is no motion at this time.

B. Establishment of Taxi Surcharge at Airport – Rabie Rahmani

Mr. Rahmani reported that the Burbank Municipal Code has now been updated. Staff recommends re-evaluating the surcharge after a year. Mike Flad, Ralph Herman, Jim Kipper, David Kriske, Joe Terranova and Mike Napolitano participated in the discussion.

Mike Napolitano motioned, and Joe Terranova seconded to approve a taxicab surcharge at Bob Hope Airport. Motion approved unanimously.

C. Taxicab Waiting Areas – Rabie Rahmani

Mr. Rahmani informed the committee that residents are complaining about taxicabs parking in front of their homes for an extended amount of time. Mr. Kipper has been working with staff on keeping the taxicabs from parking in one place too long. Ralph Herman, Rabie Rahmani, Robert Heins, Joe Terranova, Mike Flad, and Mike Napolitano participated in the conversation.

Joe Terranova motioned and Mike Napolitano seconded, to note and file. Motion approved unanimously.

D. T & T Committee Composition – Rabie Rahmani

Mr. Flad suggested changing the composition of the T&T Committee to alleviate the potential problems that may arise by keeping staff on the committee. Six members of the committee sympathized and voted to approve the motion described below. Four members are opposed with the belief that the city will be better served by a unified group comprised of staff who are the experts in the fields of the issues that come up. Those members fear that staff will not attend as devotedly as they would if they were a voting member. Brian Malone, Don Farquhar, Ralph Herman, Mike Flad, Celeste Francis, Joe Terranova, David Kriske, Robert Heins, and Mike Napolitano participated in the discussion.

Mr. Farquhar suggested renaming the Traffic & Transportation Committee to Traffic Committee to lessen confusion between the duties and responsibilities of the Transportation Commission and the Traffic and Transportation Committee.

Celeste Francis motioned to recommend that the committee be composed of only council appointed members and have active staff participation under the same rules and regulations that are in effect now. Mike Napolitano seconded. Six members approved the motion including: Don Farquhar, Celeste Francis, Mike Napolitano, Hank Jannace, Mike Flad, and David Kriske. The four members who opposed the motion are Robert Heins, Ralph Herman, Brian Malone, and Joe Terranova. Paul McKenna and Lt. Caruso were not in attendance. Rene Salas is no longer on the committee.

E. Status of RV Ordinance – Rabie Rahmani

Brian Malone and Ralph Herman reported that the subcommittee needs one more meeting in order to come up with a recommendation to the T&T committee for an ordinance. Most of the subcommittee members have been on vacation and were unable to attend meetings.

There is no motion at this time.

V. OTHER BUSINESS:

A. Correction to July 12, 2007 minutes – Rabie Rahmani

Mr. Rahmani made a correction of the minutes on page one, under section three, Oral Communications, Item B, Committee Members/Staff. Mr. Johnson had stated that the boxes on the traffic signal poles would be checked as part of the bi-monthly routine maintenance. In actuality, the boxes are checked annually so the minutes should be changed to **annually**, not bi-monthly.

VI. FUTURE AGENDA ITEMS:

- Intersection Sight Distance Safety (May 2007) – Herman
- Alameda Interchange Signing and Striping (May 2007) – Herman
- Traffic Calming Options, particularly Speed Humps (May 2007) – Johnson
- Traffic Work Program (May 2007) – Johnson
- Burbank Committee Coordination (June 2007) – Flad
- Banners Over Public Right-of-Way (June 2007) – Herman
- Committee Field Trip to TMC (August 2007) – Terranova
- Replacing Loop Detections During Construction (August 2007) - Herman

VII. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 3:38 p.m. The next regularly scheduled meeting will be held on Thursday, September 13, 2007.

Respectfully submitted,

Rabie Rahmani, Traffic Engineer
RR:mb