



BOARD OF BUILDING AND FIRE CODE APPEALS
City of Burbank

BOARD MINUTES

Mike Davis, Chair

Meeting of Tuesday, February 26, 2013, at 3:15 pm
Community Room, Community Services Building
150 N. Third St., Burbank, CA 91502

BOARD MEMBERS PRESENT:

Jef Vander Borght, Vice Chair
Tim Behunin, Member
Charles Johnson, Member
Robert Mills, Member

BOARD MEMBERS NOT PRESENT:

Michael Davis, Chair

ALSO PRESENT:

John Cheng, Secretary of the Board/Assistant Community Development Director
Chief Steve Briggs, Secretary of the Board/ Battalion Chief
Joy R. Forbes, Community Development Director
Tom Sloan, Deputy Building Official
Carol-Ann Coates, Senior Administrative Analyst
Jorge Martinez, Deputy Fire Marshal

The Board took a group picture in front of City Hall before the meeting at 3:00 pm.

Vice Chair Jef Vander Borght called the meeting to order in the Community Room at 3:20 p.m.

ITEM 1 - ROLL CALL:

In attendance: Charles Johnson, Tim Behunin, Robert Mills, Jef Vander Borght
Absent: Michael Davis

ITEM 2 - MINUTES APPROVAL:

The Minutes for June 6, 2012

Motion by Tim Behunin to approve minutes

Second motion by Robert Mills

Ayes: Vander Borght, Behunin, Johnson, Mills

Motion passed 4-0.

ITEM 3 – PUBLIC COMMENT:

CDD Director Joy Forbes presented herself to the Board as the new CDD Director.

Chief Briggs presented himself to the Board as the new Fire Marshal.

Vice Chair Vander Borght closed Public Comment as no additional audience members came forward to speak on any of the items.

ITEM 4A – UPDATE ON PROPOSED FEE INCREASES AND NEW ADA FEE FOR BUSINESS REGISTRATIONS

Building Division staff gave a brief update on the proposed increase in Building Division fees that was being presented to the City Council as part of the City Budget proposal and provided an description of the new state-mandated accessibility fee applied to business registrations that began being collected by the City effective January 1, 2013, as required by state Senate Bill 1186.

ITEM 4B – UPCOMING 2013 CALIFORNIA BUILDING CODE CYCLE

Building Division staff gave a brief update on the upcoming triennial California Building Code adoption that will be presented to the City Council in fall. Staff advised the Board that they will present revisions to the various codes adopted by the City in two stages, with the International Existing Building Code, the International Property Maintenance Code and the Uniform Solar Energy Code to be scheduled for the next Board meeting. The remainder of the codes will be presented to the Board at a future meeting after the codes have been published on July 1, 2013.

ITEM 4C – STUDENT DESIGN COMPETITION

Building Division staff invited the Board Members to participate as judges for this year’s 10th Annual Student Design Competition for high school students sponsored by Building Division.

ITEM 5 – ADJOURN:

Meeting adjourned at 3:47 pm by Vice Chair Vander Borgh to the judging of the 10th Annual Student Design Competition in the Community Room. Vice Chair Vander Borgh and Board Members Charles Johnson and Robert Mills participated in the judging.

Respectfully submitted,

John Cheng, Secretary of the Board

cec: JC