



BOARD OF BUILDING AND FIRE CODE APPEALS

BOARD MINUTES

Mike Davis, Chair
Meeting of Monday, June 17, 2013, at 3:00 pm
Council Chamber, City Hall
275 E. Olive Ave., Burbank, CA 91502

BOARD MEMBERS PRESENT:
Michael Davis, Chair
Jef Vander Borght, Vice Chair
Charles Johnson, Member
Ernest Dellinger, Member

BOARD MEMBERS NOT PRESENT:
Tim Behunin, Member

STAFF PRESENT:
John Cheng, Secretary of the Board/Assistant Community Development Director
Jorge Martinez, Deputy Fire Marshal
Mary Riley, Senior Assistant City Attorney
Tom Sloan, Deputy Building Official
Carol-Ann Coates, Senior Administrative Analyst
Collin Ogle, Building Inspector II
Lukas Quach, Senior Plan Check Engineer

ITEM A – CALL TO ORDER: Chair Davis called the meeting to order at 3:07 p.m.

ITEM B - ROLL CALL:

In attendance: Jef Vander Borght, Mike Davis, Charles Johnson, Ernest Dellinger
Absent: Tim Behunin

ITEM C – PUBLIC COMMENT:

Chair Davis opened and closed Public Comment as no members of the public came forward to address the Board.

ITEM D – ELECTION OF OFFICERS FOR 2013-2014 TERM:

Election of Chair. It was moved by Vice Chair Vander Borght, seconded by Board Member Johnson, and carried 4-0 to re-elect Chair Davis.

Election of Vice Chair. It was moved by Chair Davis, seconded by Board Member Dellinger and carried 4-0 to re-elect Vice Chair Vander Borght.

ITEM E - MINUTES APPROVAL:

The Minutes for February 26, 2013.

It was moved by Board Member Vander Borgh, seconded by Board Member Johnson and carried 3-0 to approve the minutes as distributed. Board Member Dellinger abstained.

ITEM F(1) – BROWN ACT REQUIREMENTS:

Senior Assistant City Attorney Mary Riley gave a presentation on Brown Act Requirements for public meetings.

ITEM F(2) – UPDATES TO THE 2012 INTERNATIONAL PROPERTY MAINTENANCE CODE:

Building Inspector Collin Ogle gave a brief report on significant changes to the 2012 International Property Maintenance Code that will affect the City’s Property Maintenance Code.

ITEM F(3) – UPDATES TO THE 2012 INTERNATIONAL EXISTING BUILDING CODE SECTIONS ADOPTED BY THE CITY:

Senior Plan Check Engineer Lukas Quach gave a brief report on Sections A2, A3 and A4 of the 2012 International Existing Building Code adopted by the City as the basis of voluntary seismic retrofit programs.

The Board recommended staff prepare a user-friendly informational handout to assist customers with voluntary foundation bolting of existing wood frame dwellings.

ITEM F(4) – UPDATES TO THE 2012 UNIFORM SOLAR ENERGY CODE:

Senior Administrative Analyst Carol-Ann Coates gave a brief report on the 2012 Uniform Solar Energy Code that the City adopts to supplement solar water heating systems standards in the California Plumbing Code.

The Board recommended staff prepare a user-friendly informational handout to assist customers with requirements for solar thermal water-heating systems.

ITEM G – ADJOURN:

Chair Davis adjourned the meeting at 3:53 pm.

Respectfully submitted,

John Cheng, Secretary of the Board

cec: JC