

## CHAPTER 2. FIRE PREVENTION.<sup>1</sup>



### Article 1

[9-2-100](#): Adoption of ~~2019~~2013 California Fire Code

~~9-2-104.4.1.1~~ [9-2-104.10.1](#): Fire Prevention Bureau Personnel and Police

~~9-2-104.9.1.1~~ [9-2-109.3.2.1](#): Appeal to ~~Chief~~Fire Code Official

~~9-2-104.10.1.1~~ [9-2-104.10.1.2](#): Investigations

~~9-2-104.11.3.1~~ [9-2-104.11.1.1](#): Cost of Emergency Response

[9-2-105.1.2.3](#): Inspection Fee

~~9-2-105.2(a)~~ [9-2-105.1.1.1](#): Permit Fee Exemptions

~~9-2-105.2(b)~~ ~~Self-Inspection~~

~~9-2-105.2.1~~ [9-2-105.1.2.4](#): Permit Fees

~~9-2-105.2.1.2~~ [9-2-105.1.2.5](#): Automatic Adjustment of Fees

~~9-2-105.3(a)~~ [9-2-105.1.2.6](#): Code Violation Inspection Fee

[9-2-105.3.1.1](#): Investigation Fees; Work Without a Permit

[9-2-105.6\(a\)](#): Permit Required

[9-2-105.6.3.1](#): Helicopter Operations

[9-2-105.6.4.1](#): Parade Floats

[9-2-105.6.5\(a\)](#): Cellulose Nitrate Storage

[9-2-105.6.20.1](#): Automatic Adjustment for Underground Tank Fees

[9-2-105.6.20.2](#): Annual Adjustment

[9-2-105.6.20.3](#): Exception: Action by Council

~~9-2-105.7.15~~ ~~9-2-105.7.17~~: Other

[9-2-108.1.1](#): Board of Building and Fire Code Appeals

[9-2-110.4.1](#): Warning Signs

[9-2-201.1](#): Definitions

[9-2-202-A](#)

[9-2-206-E](#)

[9-2-209-H](#)

[9-2-214-M](#)

[9-2-217-P](#)

[9-2-221-T](#)

[9-2-304.1.1.1](#): Premises Maintenance

[9-2-304.1.2.1](#): Fire Hazard Reduction in Mountain Fire Zone

[9-2-304.1.2.1.2](#): Enforcement

[9-2-307.1.1.1](#): Open Burning General

[9-2-307.1.1.2](#): Starlight Amphitheater - Open Flames and Burning Prohibited

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[9-2-315.1.1](#): Corrective Actions

[9-2-401.3.3.1](#): Reporting Emergencies

[9-2-403.1\(a\)](#) **STANDBY PERSONNEL AND EQUIPMENT**

[9-2-504.3.1](#): High-Rise and Mid-Rise Buildings

[9-2-504.3.1.2](#): High-Rise and Mid-Rise Stairshaft Doors

[9-2-504.3.1.3](#): Locks

[9-2-504.3.1.4](#): High-Rise Emergency Helicopter Landing Facility

[9-2-504.5.1](#): High-Rise and Mid-Rise Elevators

[9-2-505.1\(A\)](#): Residential Building Identification

[9-2-505.1\(B\)](#): Commercial Building Identification

[9-2-505.1.1](#): Premises Identification

[9-2-506.1\(a\)](#): Key Boxes for Police

[9-2-603.6.5.1](#): Sparks from Chimneys

[9-2-903\(a\)](#): General

[9-2-903.2\(a\)](#): Required Installations

[9-2-903.2\(b\)](#): Special Provisions for All Buildings

[9-2-903.2.8.1](#): Group R Occupancies

[9-2-903.2.8.2](#): Systems in One- and Two-Family Dwellings and Manufactured Homes

[9-2-903.4.2.1](#): Sprinkler System Monitoring and Alarms

[9-2-905.3\(a\)](#): Mid-Rise and High Rise Combination Standpipes

[9-2-906.7.1](#): Hanging of Portable Extinguishers

~~[9-2-907.1.4](#)~~ ~~[9-2-907.1\(a\)](#)~~ Compliance with Codes

~~[9-2-907.2.1](#)~~ ~~[9-2-907.2\(a\)](#)~~: Group B Office Buildings and Group R, Division 1 Occupancies 35 Feet

or More

[9-2-907.2.10.3\(a\)](#): Locations Within Existing Group R Occupancies

[9-2-912.3.1.2](#): Post Indicator Valves

[9-2-1008.1.3.5.1](#): Testing

[9-2-1017.4.4](#): Studio and Stage Exit Perimeters

~~[9-2-1108.9-2-2007.9](#)~~: Heliports and Helistops

~~[9-2-1108.2-9-2-2007.10](#)~~: Definitions

~~[9-2-1108.14-9-2-2007.11](#)~~: Extinguishers

~~[9-2-1108.15-9-2-2007.19](#)~~: Standpipes

~~[9-2-1108.16-9-2-2007.13](#)~~: Structural Design and Fuel Spillage

~~[9-2-1108.17-9-2-2007.14](#)~~ Exits and Stairways

~~[9-2-1108.18-9-2-2007.15](#)~~: Communications

~~[9-2-1108.19-9-2-2007.16](#)~~: Ground Level Facilities

~~[9-2-1108.27-9-2-2007.17](#)~~: Fire Protection

~~[9-2-1108.28-9-2-2007.18](#)~~: Extinguishers

~~[9-2-1108.29-9-2-2007.19](#)~~: Standpipes

~~[9-2-1108.30-9-2-2007.20](#)~~: Communications

~~[9-2-1108.34-9-2-2007.21](#)~~: Temporary Landing Sites

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~~9-2-1108.38-9-2-2007.22~~: Fire Protection

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~~9-2-1108.39-9-2-2007.23~~: Extinguishers

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~~9-2-1108.40-9-2-2007.24~~: Helicopter Operations Permit

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~~9-2-1108.41-9-2-2007.25~~: Standby Personnel and Equipment

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~~9-2-1408.8-9-2-3304.6~~: Site Security

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~~9-2-2202.1.1~~: General

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~~9-2-2700.1-9-2-5001.5.1(a)~~: Hazardous Materials, Release Response Plan, Inventory

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~~9-2-2701.1-9-2-5001.5.1(b)~~: Unified Hazardous Waste and Materials Management Regulatory

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Program

~~9-2-2701.3-2-1-9-2-5003.3.1.4(a)~~: Emergency Response Expenses

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~~9-2-2701.5-2-2-9-2-5003.4.1~~: Material Safety Data Sheets

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~~9-2-3301.1-9-2-5608.1(a)~~: Prohibition

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~~9-2-3404.2.8.15.1-9-2-5704.2.8.15 (a)~~: Accessway

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~~9-2-3404.2.8.15.2-9-2-5704.2.8.15(b)~~: Entry

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~~9-2-4804.2.1~~: Studio and Stage Exit Perimeters

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## ARTICLE 1

**9-2-100: ADOPTION OF ~~2019~~2013 CALIFORNIA FIRE CODE:** 

### A. CALIFORNIA FIRE CODE AND UNIFORM FIRE CODE.

The California Fire Code, California Code of Regulations Title 24, Part 9 ~~2019~~2013 Edition, compiled by the California Building Standards Commission based on ~~2019~~2013 International Fire Code, including the table of contents, all appendices, and the index, which prescribe regulations consistent with nationally recognized standard practices, safeguarding life, health, property and public welfare to a reasonable degree from the hazards of fire and explosion, save and except such other portions thereof as are hereinafter in this chapter deleted, modified, or amended, is hereby adopted and by the reference made a part of this code with the same force and effect as though set out herein in full. The California Fire Code, and all secondary codes referred to therein are on file and open to public inspection in the office of the City Clerk.

### B. SPECIAL CLIMATIC, GEOGRAPHICAL AND TOPOGRAPHICAL CONDITIONS.

Certain areas of the City of Burbank are characterized by mountainous hillsides, heavy vegetation, and narrow streets. These conditions, combined with Burbank's climate, exacerbate the potential for fires to spread and require certain amendments to the California Fire Code and Uniform Fire Code to ensure the safety of persons and property. In addition, certain modifications are required due to the fact that in many locations in the City, especially in the hillside, there are access and egress problems, which can make a timely emergency response more difficult.

Also, the City requires a higher degree of fire safety due to fact that the City is within an earthquake zone. In the event of an earthquake, numerous structures in the City could be seriously damaged and

emergency response crews would not be available to respond to every incident immediately. Various amendments to the California Fire Code ~~and Uniform Fire Code~~ will ensure greater protection from fires which can occur (and if unchecked spread quickly due to the City's density and terrain) in an earthquake. In addition to hazards to structures and persons, the safe storage and disposal of hazardous material could be adversely affected by seismic activity. Similarly, the potential for leaks from storage tanks after a seismic event is great. The modifications will provide higher levels of safety for the public during and immediately after a major earthquake.

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Finally, certain other amendments are required because the City is highly urbanized, has dense residential areas, and in some areas has very small residential lots. Furthermore, numerous residential areas are located in close proximity to non-residential uses, such as manufacturing, media and airport uses, all of which present special and unique hazards. The density of the City and the proximity of residential uses to other uses requires additional safeguards to protect life and property of the residents, employees and visitors of the City.

The Council hereby finds that it is reasonably necessary to make certain changes or modifications in the California Fire Code as adopted by the California Building Standards Commission Based on ~~2010-2013~~ International Fire Code, and that such changes and modifications are reasonably necessary because of climatic, geographical, and topographical conditions which pertain to the City of Burbank. Such changes and modifications are herein more particularly set forth in this chapter.

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#### C. SHORT TITLE.

In this chapter and any ordinance or resolution of the City where the phrase "Fire Code" appears, such phrase shall be deemed to refer and apply to the California Fire Code which is described and referred to in the preceding section, as the same is amended by this chapter.

#### D. NUMBERING OF CODE.

In order to provide consistency between this article and the provisions of the California Fire Code the section, subsection, and paragraph numbers or designations of the California Fire Code shall be retained in this article and shall be preceded by the prefix "9-2-". The 9 refers to this Title and the number 2 refers to this Chapter. The subsequent numbers and decimal ~~points, points~~ are the section and subsection designations used in or added to the California Fire Code. [Amended by Ord. No. 3798, eff. 12/3/10 (Enforcement Date: 1/1/11); 3734, 3605, 3518, 3424.]

#### **9-2-104.4.1.1: FIRE PREVENTION BUREAU PERSONNEL AND POLICE:**

Members of the Fire Department may act as peace officers only as permitted by Section [830.37](#) of the California Penal Code. All members of the Fire Department ~~above the rank of captain~~ at the rank of Captain and above; and all members of the Fire Prevention Bureau who are peace officers as defined in Section [830.37](#) of the Penal Code and members who have been designated by the ~~Chief Fire Code~~ Official as arson investigators and who have satisfactorily completed the courses of training required by Section [832](#) of the Penal Code, are designated as peace officers for the purposes of Sections [171c](#),

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[171d](#), 12027, and 12031 of the Penal Code while engaged as members of an arson investigating unit, regularly employed and paid as such, in the detection and apprehension of persons who have violated or who are suspected of having violated any fire law, or while exclusively engaged in the enforcement of laws relating to fire prevention and fire suppression.

When requested to do so by the ~~Chief Fire Code Official~~, the ~~Chief Fire Code Official~~ of Police is authorized to assign such available police officers as necessary to assist the fire department in enforcing the provisions of this code. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-104.9.1.1: APPEAL TO CHIEFFIRE CODE OFFICIALFIRE CODE OFFICIAL:** 

Whenever an Order or Notice issued or served under this Code is signed by a member of the fire department, the owner or occupant or other person served may appeal to the ~~Chief Fire Code Official Fire Code Official~~ within five (5) days from the time of service, exclusive of Saturdays, Sundays, or holidays. The ~~Chief Fire Code Official Fire Code Official~~ shall review such Order or Notice and render a decision within seven (7) days from the review or hearing of the appeal. The ~~Chief Fire Code Official Fire Code Official~~ may affirm or revoke the Notice or may extend the time fixed for compliance. Unless revoked, the Order of Notice shall remain in full force and effect and shall be complied with within the time originally fixed, or if an extension is granted, within the time prescribed in the extension. [Formerly Numbered 9-2-104.9.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-104.10.1.1: INVESTIGATIONS:** 

The Fire Department shall promptly investigate the cause, origin and circumstances of each and every fire occurring in the City involving loss of life or injury to person or destruction or damage to property. If it appears that such fire is of suspicious origin, the fire department is authorized to take immediate charge of all physical evidence relating to the cause of the fire and is authorized to pursue the investigation to its conclusion.

The Fire Department shall investigate the cause, origin and circumstances of unauthorized releases of hazardous materials. [Added by Ord. No. 3605, eff. 11/2/02; Amended by Ord. No. 3798, eff. 12/3/10; 3734.]

**9-2-104.11.3.1: COST OF EMERGENCY RESPONSE:** 

Any person owning or maintaining any occupancy, premises, or vehicle subject to this Code, who negligently or intentionally causes a fire or fire hazard resulting in an appropriate emergency response, which had been previously ordered abated by the ~~Chief Fire Code Official Fire Code Official Fire Code Official~~, is liable for all costs of the emergency response to the incident, as set forth in the Burbank Fee Resolution. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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**9-2-105.1.2.3: INSPECTION FEE:** 

Fire and life safety plan check permit fees (Form FD-4) cover three ~~on-site on-site~~ inspections. When more than three inspections are required ~~for the same inspection~~, an inspection fee will be charged as set forth in the Burbank Fee Resolution for each hour or portion of an hour required for additional inspections

needed to gain compliance. Records of inspections and determination of billing hours will be completed by the inspector. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-105.2(a): PERMIT FEE EXEMPTIONS:** 

A. GOVERNMENT FEE EXEMPTION.

The City of Burbank, the County of Los Angeles, the Burbank Unified School District, and/or any department or office thereof are exempt from paying a permit fee for any activity, operation practice or function requiring a permit under Section 9-2-1-105.8 of ~~this code~~ the California Fire Code.

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B. NON-PROFIT ORGANIZATION FEE EXEMPTIONS.

Any charitable, educational, religious, or other non-profit benevolent institution is exempt from paying a permit fee for the following activities, provided the net proceeds, if any, of such activity are to be used exclusively for charitable, educational, religious, benevolent, or civic purposes:

1. Carnivals and fairs.
2. Temporary placement of displays in a covered mall.
3. Parade floats. [Formerly Numbered 9-2-105.2.1.3 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-105.2(b): SELF-INSPECTION:** 

Self-inspection programs may be developed, implemented, and enforced as determined necessary by the ~~Chief Fire Code Official~~ Fire Code Official. Compliance with self inspection program requirements, including completing and returning all forms within 30 days, shall be mandatory and subject to penalties for non-compliance. [Added by Ord. 3518, eff. 06/26/99; Formerly Numbered 9-2-105.2.2.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605.]

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**9-2-105.2.1: PERMIT FEES:** 

It shall be unlawful for any person, group, firm, or corporation to use a building or premises or engage in any activities for which a permit is required by this Code without first having obtained such permit. Permits are obtained from the Bureau of Fire Prevention. Any person required by this Code to have a permit shall apply for such permit, and shall pay a fee as designated in the Burbank Fee Resolution. Unless otherwise specified, such fee shall be paid annually on the first day of the month in which such permit application was first made. Failure to comply with this section shall be a misdemeanor. [Formerly Numbered 9-2-105.2.1.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-105.2.1.2: AUTOMATIC ADJUSTMENT OF FEES:** 

A. Fees and charges imposed pursuant to this chapter, as set forth in the Burbank Fee Resolution, shall be adjusted annually on the first day of July. This adjustment shall be calculated by multiplying each rate and fee by the Los Angeles/Riverside/Orange County, California Consumer Price Index (CPI) for all urban

consumers of the preceding February and by dividing the result of said multiplication by the same index of February of the previous year, as reported by the CPI detail report, Bureau of Labor Statistics. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-105.3(a): CODE VIOLATION INSPECTION FEE:**  

When compliance for a code violation is not completed within three inspections, an inspection fee as set forth in the Burbank Fee Resolution shall be charged for each hour or any portion of an hour required for additional inspections needed to gain compliance. Records of inspections and determination of billing hours will be completed by the inspector. [Formerly Numbered 9-2-105.2.3.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 605, 3518, 3424.]

**9-2-105.3.1.1: INVESTIGATION FEES: WORK WITHOUT A PERMIT:**  

A. INVESTIGATION.

Whenever any work, operation, or action for which a permit is required by this Code has commenced without first obtaining said permit, the work, operation, or action shall cease and a special investigation shall be made before a permit may be issued for such work.

B. FEE.

An investigation fee in an amount designated in the Burbank Fee Resolution, as may be amended by the Council from time to time, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-105.6(a): PERMIT REQUIRED:**  

A permit shall be obtained from the Bureau of Fire Prevention prior to engaging in the following activities, operations, practices or functions:

~~a.0. ABOVEGROUND STORAGE TANK (INSTALLATION).~~

~~To store or use Class I, Class II, or Class III liquids in aboveground tanks. See Chapter 34 of the California Fire Code ~~20102013~~.~~

~~a.1. ABOVEGROUND STORAGE TANKS (ANNUAL).~~

~~a.2. AEROSOL PRODUCTS.~~

~~To store or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 500 pounds (226.8 kg) net weight. See Chapter 28 of the CFC ~~20102013~~. [Formerly Numbered 9-2-105.6 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]~~

**9-2-105.6.3.1: HELICOPTER OPERATIONS:**  

A Permit ~~is~~ required for helicopter operations. Chapter ~~14 20~~ of the CFC ~~2010 2013~~. [Formerly Numbered 9-2-105.6 and Amended by Ord. No. 3798, eff. 12/3/10; 3734.]

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**9-2-105.6.4.1: PARADE FLOATS:**  

A permit is required to use a parade float for public performance, presentation, spectacle, entertainment, or parade. See Chapter 3 of the CFC ~~2010-2013~~ [Formerly Numbered 9-2-105.6 and Amended by Ord. No. 3798, eff. 12/3/10; 3734.]

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**9-2-105.6.5(a): CELLULOSE NITRATE STORAGE:**  

A permit is required to store or handle more than 25 pounds (11.3 kg) of cellulose nitrate plastic (pyroxylin) for the manufacturing or assembly of articles or parts of articles containing cellulose nitrate plastics (pyroxylin). See Chapter 306 of the CFC. [Formerly Numbered 9-2-105.6 and Amended by Ord. No. 3798, eff. 12/3/10; 3734.]

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**9-2-105.6.20.1: AUTOMATIC ADJUSTMENT FOR UNDERGROUND TANK FEES:**  

Fees and charges relating to underground tanks as designated in the Burbank Fee Resolution shall be updated and changed annually on the first day of July each year beginning January 1, 1991, by an adjustment as set forth in this section. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-105.6.20.2: ANNUAL ADJUSTMENT:**  

The annual adjustment shall be made by multiplying the underground tank related fees in the Burbank Fee Resolution by the Los Angeles/Riverside/Orange County, California Consumer Price Index (CPI) for all urban consumers of the preceding February and by dividing the result of said multiplication by the same index of the February of the previous year, as reported by the CPI detail report, Bureau of Labor Statistics. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-105.6.20.3: EXCEPTION: ACTION BY COUNCIL:**  

Nothing in this section shall prevent the Burbank City Council from making rate and fee adjustments greater or less than indicated by the above calculation. An automatic adjustment, as provided for in the fee resolution, shall not become effective until the thirty-first (31st) day after the Chief Fire Code Official ~~Official Fire Code Official~~ has provided the Council with written notification of such adjustment. The ~~Chief Fire Code Official~~ ~~Fire Code Official~~ shall file with the City Clerk, a certification, in a form approved by the City Attorney, demonstrating compliance with this subsection. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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**9-2-105.7.15. OTHER:**  

Any permit required by the ~~Chief Fire Code Official~~ ~~Fire Code Official~~ and not otherwise covered above. [Formerly Numbered 9-2-105.6 Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-108.1.1: BOARD OF BUILDING AND FIRE CODE APPEALS:**  

Any person aggrieved by a decision of the Fire ~~Chief Fire Code Official~~ ~~Fire Code Official~~ ~~Code Official~~ pertaining to suitability of alternate materials, types of construction, or interpretation of the Fire Code may appeal to the Board of Building and Fire Code Appeals by filing a written notice with the Fire ~~Chief Fire Code Official~~ ~~Fire Code Official~~ ~~Code Official~~ which must state briefly therein the grounds for appeal. The Fire ~~Chief Fire Code Official~~ ~~Fire Code Official~~ ~~'s~~ ~~Code Official~~ decisions are not appealable where those

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decisions are clearly supported by the Code. The Fire ~~Chief~~~~Fire Code Official~~~~Fire Code Official~~~~Code Official~~ shall fix a time and place for hearing such appeal within sixty (60) days from the date notice of appeal was filed and shall give not less than five (5) days notice thereof to appellant and to each member of the Board. No notice of appeal shall be accepted unless the appellant first pays to the Fire ~~Chief~~~~Fire Code Official~~~~Fire Code Official~~~~Code Official~~ the fee as designated in the Burbank Fee Resolution for filing such appeal. The decision of the Board shall be final and conclusive. Within seven (7) days thereafter, exclusive of Saturday, Sunday, and holidays, the Fire ~~Chief~~~~Fire Code Official~~~~Fire Code Official~~~~Code Official~~ shall give notice of the decision to the appellant. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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**9-2-110.4.1: WARNING SIGNS:** 

Whenever the ~~Chief~~~~Fire Code Official~~~~Fire Code Official~~~~Fire Code Official~~ shall determine that warning signs are required in the protection of persons or property from injury due to unauthorized entry into fire or explosion damaged buildings, the ~~Chief~~~~Fire Code Official~~~~Fire Code Official~~~~Fire Code Official~~ shall order such buildings adequately posted with signs reading, "DANGER FIRE-DAMAGED BUILDING, KEEP OUT." It shall be unlawful for any person to enter or remain within any such posted damaged building, except that the occupants/owners of the building or of any materials or equipment therein, their authorized representatives or invitees, public officers acting in the course of duty, and representatives of public or private utilities, shall be exempt from the provisions of this section. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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**9-2-201.1: DEFINITIONS:** 

Note: The following definitions are in addition to those of Chapter 2 of the CFC ~~20102013~~. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-202-A:** 

APPROACH-DEPARTURE PATH: Is the flight path of the helicopter as it approaches or departs from the designated helicopter takeoff and landing area. The approach-departure path is measured from the edge of the takeoff and landing area and is a rising slope determined by a ratio of eight feet horizontal distance for every one foot of vertical height. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-206-E:** 

EMERGENCY HELISTOP: Is any helicopter takeoff and landing area designated for use in an emergency, such as firefighting, evacuation, or rescue operations. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-209-H:** 

HIGH-RISE BUILDING: Is a building having floors used for human occupancy located more than 75 feet (22 860 mm) above the lowest level of fire department vehicle access, as measured from the walking surface of the highest human occupied floor to the surface of the lowest fire department access road complying with Chapter 5 of the California Fire Code ~~20102013~~.

EXCEPTIONS:

1. Hospitals as defined in Section [1250](#) of the Health and Safety Code.
2. Buildings used exclusively as open parking garages.
3. Buildings where all floors above 75 foot (22 860 mm) level are used exclusively as open parking garages.
4. Floors of buildings used exclusively as open parking garages and located above all other floors used for human occupancy.
5. Buildings such as power plants, lookout towers, steeples, grain houses, and similar structures with non-continuous human occupancy, when approved.
6. Buildings used exclusively for jails and prisons. (Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605; 3518.)

**9-2-214-M:**  

MID-RISE BUILDING: Is a building having floors used for human occupancy located more than 35 feet (10 668 mm), but less than 75 feet (22 860 mm) above the lowest level of fire department vehicle access, as measured from the walking surface of the highest human occupied floor to the surface of the lowest fire department access road complying with Chapter 5 of the California Fire Code [20192013](#).

EXCEPTIONS: See the list of exceptions under High-Rise. (Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605; 3518.)

**9-2-217-P:**  

PERIPHERAL AREA: Is an obstruction free (i.e., no intrusions into the approach-departure path) area adjacent to the takeoff and landing area serving as a safety zone. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-221-T:**  

TAKEOFF AND LANDING AREA: Is the designated area on the helicopter landing facility from which helicopter departures and approaches are intended to originate or terminate.

TEMPORARY LANDING SITE: Is any helicopter takeoff and landing area which is allowed, under a permit, for a limited time period, as approved by the [Chief Fire Code Official Fire Code Official](#).

TOUCHDOWN PAD: Is the load bearing portion of the helicopter landing facility designated takeoff and landing area on which a helicopter may land. The touchdown pad is the same size as the takeoff and landing area. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-304.1.1.1: PREMISES MAINTENANCE:**  

All exterior property and premises, and the interior of every structure, shall be maintained in a clean and safe condition and kept free from any accumulation of rubbish or garbage. The interior shall be maintained so as not to impede the egress of occupants, endanger other structures because of excessive, improper, or unapproved fire loading or storage practices or endanger firefighters who respond to an emergency therein. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605; 3518.]

**9-2-304.1.2.1: FIRE HAZARD REDUCTION IN MOUNTAIN FIRE ZONE:** 

A. General brush removal. Cut or uncut weeds, grass, vines, palm fronds, and other vegetation shall be removed as set forth herein. Additional areas may be requested to be cleared if determined by the ~~Chief Fire Code Official~~ ~~Fire Code Official~~ ~~Fire Code Official~~ to be a fire hazard. When the ~~Chief Fire Code Official~~ ~~Fire Code Official~~ ~~Fire Code Official~~ determines that total removal of growth is impractical due to size or environmental factors, approved fuel breaks shall be established. Designated areas shall be cleared of combustible vegetation to establish the fuel breaks.

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B. Specific requirements. Each person who has any ownership or possessory interest in, or control of, a parcel of land shall:

1. Maintain CLEARANCE: 0 - 100 Feet

a. Remove from the property all dead trees, and maintain all weeds and other vegetation at a height of no more than three inches, except as otherwise provided therein, if such weeds or other vegetation are within 100 feet of a building or structure located on such property or on adjacent property. This requirement does not apply to the maintenance of trees, ornamental shrubbery, or plants which are used as ground cover provided such do not provide a ready fuel supply to augment the spread or intensity of a fire.

b. Native shrubs may remain provided such shrubs are trimmed up from the ground to one-third of their height, do not exceed 216 cubic feet in volume, are spaced at a distance of not less than three times their maximum diameter but not less than 18 feet from the edge of any other native shrub, building, or structure, and all dead wood and other combustible material within 18 feet of such shrubs are removed except as provided above.

c. Maintain trees which are 18 feet or more in height and are within 100 feet of any building or structure or within 10 feet of that portion of any highway, street, alley, or driveway which is improved or used for vehicle travel or other vehicular purposes, so that no leafy foliage, twigs, or branches are within six feet of the ground. Trees and shrubs less than 18 feet shall be trimmed up 1/3 of their height.

d. Remove any portion of a tree which extends within 10 feet of the outlet of a chimney or stovepipe.

e. Keep all trees, shrubs, and other growing vegetation or portions thereof adjacent to or overhanging any building or structure free of dead limbs, dead palm fronds, branches, and other combustible matter.

f. Maintain five feet of vertical clearance between roof surfaces and portions of trees overhanging any building or structure.

g. Remove dead palm fronds on all palm trees.

h. Maintain the roofs of all buildings or structures free of leaves, needles, twigs, and other combustible matter.

i. Maintain all weeds and other vegetation located within 10 feet of any combustible fence or an edge of that portion of any highway, street, alley, or driveway improved or used for vehicular travel or for other vehicular purposes at a height of not more than three inches. This shall not require the removal of trees, ornamental shrubbery, or plants which are used as ground cover, provided such do not provide a ready fuel supply to augment the spread or intensity of a fire, nor require the removal of native shrubs which meet the requirements set forth in section (b).

j. Maintain all landscape vegetation, including, but not limited to conifers (e.g., cedar, cypress, fir, juniper, and pine), eucalyptus, acacia, palm, and pampas grass in such a condition as not to provide an available fuel supply to augment the spread or intensity of a fire.

k. Remove and/or safely dispose of all cut vegetation and hazardous refuse.

l. Burbank Fire Department personnel may introduce greater protection levels in high danger areas. In cases where difficult terrain, danger, erosion or unusual circumstances make compliance impractical, the Burbank Fire Department may suspend or adjust the requirements.

## 2. Maintain CLEARANCE: 100 - 200 Feet.

(Fuel Modification Zone):

An additional 100 feet of clearance measured from a building or structure located on such property or on adjacent property, is also required by the Fire Department for a total clearance of 200 feet. The native brush in this zone shall be reduced by 50 percent. Sumac clusters shall be reduced leopard spot style and meet the requirements outlined in section (b). The brush may be cut, chipped, or chopped to lay flat and may be left on the site to a maximum depth of 6". Clearance must conform to California Fair Plan Standards. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3636, 3605, 3518, 3424.]

**9-2-304.1.2.1.2: ENFORCEMENT:** 

The Fire ~~Marshal-Code Official~~ is authorized to administer and enforce the provisions of Sec.9-2-304.1.1.1. Property owners will be notified and provided reasonable time frames to comply. Failure to comply shall be a violation of the Code and may result in citation and or hazard abatement by the City's designated contractor at the property owner's expense. [Added by Ord. No. 3734, eff. 12/21/07; Amended by Ord. No. 3798, eff. 12/3/10; 3636.]

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**9-2-307.1.1.1: OPEN BURNING GENERAL:** 

The ~~ChiefFire Code OfficialFire Code Official-Fire Code Official~~ is authorized to issue a permit for open burning only for the following purposes and subject to the provisions hereinafter set forth:

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- A. The prevention or removal of a fire hazard which cannot be abated by any other means, restricted to the hours of six (6) a.m. to twelve (12) noon of any day.
- B. City lot burning crews operating under the authority of the Public Works Director.
- C. The instruction of public employees in the methods of fighting fire.
- D. On property used for commercial/industrial purposes for the instruction of employees in the methods of fighting fire.
- E. For public or private gatherings under the legitimate sponsorship of civic, fraternal, religious, or other similar organizations.
- F. Permits to burn must comply with regulations of the South Coast Air Quality Management District. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-307.1.1.2: STARLIGHT AMPHITHEATER - OPEN FLAMES AND BURNING PROHIBITED:**



No person shall light a flame or cause the combustion of any flammable substance or matter at any time at or on the premises of the Starlight Amphitheater.

EXCEPTION: Areas which have been designated as approved for smoking by the ~~ChiefFire Code OfficialFire Code Official~~. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-315.1.1: CORRECTIVE ACTIONS:** 

The ~~ChiefFire Code OfficialFire Code Official-Fire Code Official~~ may give notice to the owner of the property upon which conditions regulated by Section 315 of the CFC ~~2010-2013~~ exist to correct such condition. If the owner fails to correct such condition, the ~~ChiefFire Code OfficialFire Code Official-Fire Code Official~~ may cause the same to be done and make the expense of such correction a lien upon the property upon which such condition exists in the manner and under the procedures provided in Article 2 of Title 4 Chapter 2 of the Burbank Municipal Code. [Formerly Numbered 9-2-1-315.5 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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**9-2-401.3.3.1: REPORTING EMERGENCIES:** 

In the event a fire occurs, a fire alarm is activated, or the discovery of a fire, smoke or unauthorized release of flammable or hazardous materials on any property occurs, the owner or occupant shall without delay report such condition to the Fire Department. [Formerly Numbered 9-2-401.3.1.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-403.1(a)**

When necessary for the preservation of life or property, the Code Official is authorized to assign a Fire Safety Officer(s) (FSO) and/or fire apparatus equipment on a case by case basis.

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**9-2-504.3.1: HIGH-RISE AND MID-RISE BUILDINGS:**  

High-rise and mid-rise buildings shall be accessible on a minimum of two sides. Roadways shall not be less than 10 feet (3048 mm) or more than 35 feet (10 668 mm) from the building. Landscaping or other obstructions shall not be placed or maintained around structures in a manner so as to impair or impede accessibility for fire fighting and rescue operations. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-504.3.1.2: HIGH-RISE AND MID-RISE STAIRSHAFT DOORS:**  

A. ACCESS.

All stairshaft doors at each building level shall provide access to the building for fire department use.

B. EXTERIOR ACCESS.

There shall be provided for Fire Department use at least one access door to one enclosed exit stairshaft that serves all building levels and the roof at the main entrance level outside the building.

C. OBSTRUCTIONS.

All enclosed exit stairways shall be continuous to each floor served in either direction and shall be without obstructions such as intervening doors and gates.

EXCEPTION: Approved barriers provided at the ground floor level to prevent persons traveling downward from accidentally continuing into the basement. In accordance with ~~section 1005.3.3.4-1022.8~~ of the 2013 Building Code. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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**9-2-504.3.1.3: LOCKS:**  

Locking of enclosed exit stairshaft doors.

1. All enclosed exit stairshaft doors which are to be locked from the stairshaft side shall have the capability of being unlocked without unlatching, by all of the following methods:

1.1 A manual signal from the central fire control room.

1.2 The actuation of a fire alarm device.

1.3 Upon failure of electrical power.

2. When enclosed exit stairshaft doors are locked from the stairway side, an approved emergency communication system directly connected to the building control station, proprietary supervisory station, or other approved emergency location shall be available to the public and shall be provided at every fifth floor landing in each required enclosed exit stairshaft. [Formerly Numbered 9-2-504.3.1.6 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-504.3.1.4: HIGH-RISE EMERGENCY HELICOPTER LANDING FACILITY:** 

Every high-rise building shall have an emergency helicopter landing facility located on the roof in an area approved by the ~~Chief~~**Fire Code Official**. The roof structure shall be designed and constructed to support a minimum live load of ten thousand (10,000) pounds (4536 kg). Such landing facility shall be installed as required for Helistops in Article 24. [Formerly Numbered 9-2-504.7 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-504.5.1: HIGH-RISE AND MID-RISE ELEVATORS:** 

A. GENERAL.

In every bank of elevators, there shall be provided and available to the fire department, an elevator that opens on to each floor served by the individual bank. A bank of elevators is one or more elevator cars controlled by a common operating system, or where all elevator cars will respond to a single call button.

B. LOBBIES.

Elevators shall open into a lobby on all floors except the lowest terminal floor of building entry. Lobbies may serve more than one (1) elevator.

Lobbies shall be separated from the corridor by one (1) hour fire resistive construction with all openings protected by tight fitting twenty (20) minute door assemblies designed to close automatically upon activation of a detector which will respond to visible or invisible particles of combustion.

Lobbies shall also be separated from the remainder of the building as required for corridor walls and ceilings.

C. SIZE OF CAR.

1. Elevator cars assigned for fire department use shall have a height, recessed area, or removable ceiling which will make possible the carrying of a nine (9) foot (2743 mm) high ladder.

2. At least one elevator car assigned for fire department use and serving all floors shall be of a size that will accommodate a 24 inch (610 mm) by 85 inch (2159 mm) ambulance stretcher in the horizontal position, and have a clear door opening width of 42 inches (1067 mm). The elevator shall be identified with approved signs.

D. BREAKOUT PANELS OR WINDOWS REQUIRED.

In all high-rise and mid-rise buildings, approved breakout panels or tempered glass windows shall be provided in the exterior wall at the rate of at least twenty (20) square feet of opening per fifty (50) lineal feet of exterior wall in each story, distributed around the perimeter at not more than fifty (50) foot intervals.

Such panels shall be clearly identified as required by the ~~Chief~~[Fire Code Official](#)~~Fire Code Official~~.

[Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-505.1(A): RESIDENTIAL BUILDING IDENTIFICATION:** 

A. STREET NUMBER.

All residential structures shall display a street number in a prominent position so that it shall be easily visible from the street. The numbers shall be at least four (4) inches in height, of a color contrasting to the background and located so they may be clearly seen and read. If the structure has rear vehicle access, numbers shall be placed there as well. The Fire or Police Departments may require the size of the numbers to be increased or provided in additional locations if the distance from or orientation to the street limits visibility.

B. PLOT PLAN.

At each entrance to a multiple-family dwelling complex of a private residential community which has ten (10) or more units, there shall be an illuminated diagrammatic representation (plot plan) of the complex which shows the location of the viewer and the building units within the complex. The diagrammatic representation shall be drawn to one-eighth (1/8) inch scale or larger and shall not be less than eight and one-half (8 1/2) inches by eleven (11) inches and shall have all weather-exposed surfaces treated to prevent damage from the sun, wind and rain.

C. IDENTIFYING FACTOR.

In multiple-family dwelling complexes which have ten (10) or more units, any building having separate identifying factor, other than the street number shall be clearly identified in the manner described in this article. Each individual unit of residence shall have a unit identifying number, letter or combination thereof displayed upon the door.

D. NUMBERING.

Buildings shall be numbered with the approval of the enforcing authority. This section shall not prevent supplementary numbering such as reflective numbers on the street curbs or decorative numbering but this shall be considered supplemental only and shall not satisfy the requirements of this section.

E. MAPS.

Maps of multiple-family dwelling complexes shall be furnished to the fire department upon completion of construction. The maps shall include building identification and unit identification. [Added by Ord. No. 3798, eff. 12/3/10.]

**9-2-505.1(B): COMMERCIAL BUILDING IDENTIFICATION:** 

A. STREET NUMBER.

All commercial structures shall display a street number in a prominent position so that it shall be easily visible from the street. The numbers shall be at least six (6) inches in height, of a color contrasting to the background and located so they may be clearly seen and read. If the structure has rear vehicle access, numbers shall be placed there as well. The Fire or Police Departments may require the size of the numbers to be increased or provided in additional locations if the distance from or orientation to the street limits visibility.

B. IDENTIFYING FACTOR.

In commercial complexes, any building having a separate identifying factor, other than the street number shall be clearly identified in the manner described in this article. Each individual unit shall have a unit identifying number, letter or combination thereof displayed upon the door.

C. NUMBERING.

Buildings shall be numbered with the approval of the enforcing authority. The section shall not prevent supplementary numbering such as reflective numbers on street curbs or decorative numbering but this shall be considered supplemental only and shall not satisfy the requirements of this section.

D. MAPS.

Maps of commercial complexes shall be furnished to the fire department upon completion of construction. The maps shall include building identification and unit identification. [Added by Ord. No. 3798, eff. 12/3/10.]

**9-2-505.1.1: PREMISES IDENTIFICATION:** 

Approved numbers or addresses shall be placed on all new and existing buildings in such a position as to be plainly visible and legible from the street or road fronting the property and from the alley or rear ~~accessway~~access way to the property. Numbers/addresses on residential structures shall be at least four (4) inches (101.6 mm) in height with three-fourths (3/4) inch (19.1 mm) stroke. All other occupancies shall have numbers/addresses a minimum of six (6) inches (152.4 mm) in height with three-fourths (3/4) inches (19.1) stroke. All numbers/address shall contrast with their background. [Formerly Numbered 9-2-105.1.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-506.1(a): KEY BOXES FOR POLICE:** 

A. RESIDENTIAL DWELLINGS.

When access to or within a multiple-family dwelling or complex or private residential community is unduly difficult because of secured openings or where immediate access is necessary for lifesaving or police purposes, a key box is to be installed in an accessible location. They key box shall contain keys to allow access to security gates or doors as required by the ~~ChiefFire Code OfficialFire Code Official~~ of Police.

B. OTHER BUILDINGS.

When access to or within a multi-occupancy building is unduly difficult because of secured openings or where immediate access is necessary for lifesaving or other police purposes, a key box may be required by the ~~ChiefFire Code OfficialFire Code Official~~ of Police. [Added by Ord. No. 3798, eff. 12/3/10.]

**9-2-603.6.5.1: SPARKS FROM CHIMNEYS:** 

Chimneys used with fireplaces or heating appliances in which solid or liquid fuel is used shall be maintained with a spark arrester as required for incinerators by the Mechanical Code. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-903(a): GENERAL:** 

Automatic sprinkler systems shall comply with this section.

The codes and standards referenced in Title 9 Chapter 2 of the Burbank Municipal Code are considered part of the requirements of this code. Where in any specific case different sections of this code and Title 9 Chapter 2 of the Burbank Municipal Code specify different materials, methods or construction, or other requirements, the most restrictive shall govern. [Formerly Numbered 9-2-903 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-903.2(a): REQUIRED INSTALLATIONS:** 

An approved automatic fire sprinkler system shall be installed in all newly constructed occupancies.

EXCEPTION: Existing Group U Division 1 Occupancies, detached less than 500 square feet (4.5 m2).

For provisions on special hazards and hazardous materials, see Chapter ~~27-50~~, and Chapters ~~3467~~ through 67 of the CFC ~~2010-2013~~. [Formerly Numbered 9-2-903.2 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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**9-2-903.2(b): SPECIAL PROVISIONS FOR ALL BUILDINGS:** 

An automatic sprinkler system shall be installed in the following areas of all buildings.

A. At the top of rubbish and linen chutes; in their terminal rooms and all trash enclosures Chutes extending through three or more floors shall have additional sprinkler heads installed within such chutes at alternate floors. Sprinkler heads shall be accessible for servicing.

B. In rooms where nitrate film is stored or handled.

EXCEPTION: When storage or handling of nitrate film is less than 50 pounds (22.7 kg)/10 standard rolls and stored in an approved cabinet. In protected combustible fiber storage vaults.

### C. EXISTING BUILDINGS.

#### 1. Additions.

If an addition to an existing building causes the total floor area of the entire building to exceed five thousand (5,000) square feet (464.5 m<sup>2</sup>), then said entire building shall be protected by an automatic fire sprinkler system. Area separation walls as set forth in the California Building Code shall not be used to reduce allowable floor area for automatic fire sprinkler requirements.

#### 2. Alterations/Repairs.

Any alterations or repairs to an existing building, other than a Group R, that equal or exceed five thousand (5,000) square feet (464.5 m<sup>2</sup>), or wherein the costs of such alterations exceed twenty-five percent (25%) of the current replacement value of said building as determined by the most recent Building Valuation Data published by the International Conference of Building Officials (ICBO), then said entire building shall be protected by an automatic fire sprinkler system. All alterations or additions within any such twelve (12) consecutive month period that singularly or in composite exceed said 25% of the current replacement value of said building as determined by the most recent Building Valuation Data published by ICBO, then said entire building shall be protected by an automatic fire sprinkler system.

#### 3. R1 - Alterations/Repairs/Additions.

Any alterations or repairs to an existing Group R Division 1 Hotel, apartment, and lodging house, that within any twenty four (24) consecutive month period exceed fifty percent (50%) of the current replacement value of said building, as determined by the most recent Building Valuation Data published by International Conference of Building Officials (ICBO), then said entire building shall be protected by an automatic fire sprinkler system.

#### 4. R3 - Alterations/Repairs.

Any alterations or repairs to an existing Group R Division 3 dwelling that within any twenty four (24) consecutive month period exceed seventy-five percent (75%) of the current replacement value of said building, as determined by the standards approved by the ~~Chief Fire Code Official~~ Official Fire Code Official, then said entire building shall be protected by an automatic fire sprinkler system.

#### 5. Occupancy Change.

Existing and new sections of an existing building for which there is an occupancy classification change to a more restrictive or hazardous use, as determined by the ~~Chief Fire Code Official~~ Official Fire Code Official

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~~Code Official~~Fire Code Official, shall be protected by an automatic fire sprinkler system.  
[Formerly Numbered 9-2-903.2.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-903.2.8.1: GROUP R OCCUPANCIES:**  

When a Group R occupancy is required to be protected by an automatic fire sprinkler system, the attic, basement or subterranean space, all restrooms/bathrooms, and attached garage shall be fully covered by such system. [Added by Ord. 3518, eff. 06/26/99; Formerly Numbered 9-2-903.2.7.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605.]

Exception: Where decided by the Fire Code Official; access to the attic, if the basement or subterranean space is restricted and non-accessible for storage or other use, automatic fire sprinklers shall not be required to be provided. HVAC or similar equipment may be enclosed from the remainder of the space with approved fire proof construction and sprinklers provided within the enclosure. The Fire Code Official shall have the authority to require of modify the set forth requirements of Section 9-2-903.2.8.1 on a case by case basis.

**9-2-903.2.8.2: SYSTEMS IN ONE- AND TWO-FAMILY DWELLINGS AND MANUFACTURED HOMES:**

The owner of a One-Family, Two-Family, or Manufactured Home shall be responsible for maintaining the fire sprinklers system in an operable condition at all times in accordance with the standards prescribed by the Burbank Fire Department. [Added by Ord. No. 3605, eff. 11/2/02; Formerly Numbered 9-2-903.5.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734.]

**9-2-903.4.2.1: SPRINKLER SYSTEM MONITORING AND ALARMS:**  

A. WHERE REQUIRED.

All Valves controlling the water supply for automatic sprinkler systems and water-flow switches on all sprinkler systems shall be electronically monitored by a UL listed company unless otherwise approved by the ~~Chief~~Fire Code Official~~Fire Code Official~~Fire Code Official, where the number of sprinklers are twenty or more.

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Valve monitoring and water-flow alarm and trouble signals shall be distinctly different and shall be automatically transmitted to an approved central station, remote station or proprietary monitoring station as defined by NFPA 72 and International Fire Codes and shall sound an audible signal at a constantly attended location.

EXCEPTION: Underground key or hub valves in roadway boxes provided by the municipality or public utility need not be monitored.

B. ALARMS.

An approved audible sprinkler flow alarm shall be provided on the exterior of the building in an approved location. Approved audible ~~and visual~~- sprinkler flow alarms for all occupancies, shall be provided ~~in the interior of the throughout the structure building in a normally occupied location to notify all occupants.~~ Actuation of the alarm shall be as set forth in NFPA 13 as adopted by California State Fire Marshal.

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### C. ALARM ACTIVATION - AUTOMATIC FIRE EXTINGUISHING SYSTEMS.

All Automatic Fire Extinguishing Systems shall provide an audible local alarm when activated. If the occupancy has a fire sprinkler alarm, fire alarm or water flow monitoring, the automatic fire extinguishing system shall be tied into said system. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

#### **9-2-905.3(a): MID-RISE AND HIGH RISE COMBINATION STANDPIPES:**

Every mid-rise building shall be provided with an approved combined standpipe system. A combined standpipe system is one in which the water piping serves the required 2 1/2 inch (63.5 mm) outlets for fire department use and the outlets for the automatic fire sprinkler system. The combined standpipe system shall be capable of delivering not less than 500 gpm (1893 lpm) for the first standpipe plus 250 gpm (946 lpm) for each additional standpipe and the sprinkler demand need not be added. A residual pressure of 100psi at the topmost outlet of each standpipe shall be maintained. The maximum water supply need not exceed 1500 gpm (5678 lpm). Street water mains may be used as the supply and on-site water supplies are not required, unless the street water mains cannot supply the demand. [Formerly Numbered 9-2-905.3 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

#### **9-2-906.7.1: HANGING OF PORTABLE EXTINGUISHERS:**

All portable fire extinguishers shall be installed on a positive latching bracket or within an enclosed cabinet, as approved by the ~~Chief~~Fire Code Official~~Fire Code Official~~. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

#### **9-2-907.1.1: COMPLIANCE WITH CODES:**

All fire alarm systems shall comply with Title 4, Chapter 1, Article 6 of the Burbank Municipal Code, in addition to requirements of this Code, NFPA 72, the International Fire Codes and the National Electrical Code. [Formerly Numbered 9-2-907.1.4.5 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

#### **9-2-907.2.1: GROUP B OFFICE BUILDINGS AND GROUP R, DIVISION 1 OCCUPANCIES 35 FEET OR MORE:**

Group B office buildings and Group R, Division 1 Occupancies, each having floors used for human occupancy located more than 35 feet (10 668 mm) above the lowest level of fire department vehicle access, shall be provided with an automatic fire alarm system and a communication system in accordance with Section ~~9-2-1-1006.2-12.2-508 of the CFC~~. [Formerly Numbered 9-2-907.2.2.1 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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#### **9-2-907.2.10.3(a): LOCATIONS WITHIN EXISTING GROUP R OCCUPANCIES:**

In dwelling units, not in compliance with smoke alarm requirements in effect prior to the adoption of this code, smoke alarms shall be installed in each sleeping room and at a point centrally located in the corridor or area giving access to each separate sleeping area. When the dwelling unit has more than one story and in dwellings with basements, a smoke alarm shall be installed on each story and in the basement. In dwelling units where a story or basement is split into two or more levels, the smoke alarm shall be installed on the upper level, except that when the lower level contains a sleeping area, a smoke alarm shall be installed on each level. When sleeping rooms are on an upper level, the smoke alarm shall be placed at the ceiling of the upper level in close proximity to the stairway. In dwelling units where the ceiling height of a room open to the hallway serving the bedrooms exceeds that of the hallway by 24 inches (610 mm) or more, smoke alarms shall be installed in the hallway and in the adjacent room.

In hotel, lodging house, and congregate residence sleeping rooms, smoke alarms/detectors shall be located on the ceiling or wall of each sleeping room. [Added by Ord. No. 3518, eff. 06/26/99; Formerly Numbered 9-2-907.2.10.5.1.2 and Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605.]

**9-2-912.3.1.2: POST INDICATOR VALVES:**  

Post indicator valves shall have the control wrench secured with a breakaway padlock. [Added by Ord. 3518, eff. 06/26/99; Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605.]

**9-2-1008.1.3.5.1: TESTING:**  

Horizontal or vertical sliding and rolling fire doors shall be inspected and tested annually by the owner or the owner's authorized representative to check for proper operation and full closure. Resetting of the release mechanism shall be done in accordance with the manufacturer's written instructions. A written record shall be maintained and shall be available to the inspection authority. Every 5 years, testing of horizontal or vertical sliding, or rolling fire doors, shall be conducted in the presence of a fire official. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-1017.4.4: STUDIO AND STAGE EXIT PERIMETERS:**  

All studios and stages shall be provided with a clear, unobstructed aisle around the perimeter of not less than 48 inches (1219 mm) wide and a minimum of 84 inches (2134 mm) in height. Aisles shall provide access to exit doors, fire fighting equipment and utility controls.

Such aisle shall be clearly marked with a minimum 4 inch (102 mm) wide stripe at the inside edge of the aisle. The total width of the stripe shall be within the required 48 inch (1219 mm) width. The words "FIRE AISLE" shall be painted in a contrasting color every 20 feet (6096 mm) within the perimeter. [Added by Ord. No. 3798, eff. 12/3/10.]

**9-2-1108 9-2-2007.9: HELIPORTS AND HELISTOPS:**  

A. GENERAL.

Heliports and helistops shall be maintained in accordance with this division. Heliports and helistops shall be constructed in accordance with the Building Code, this Code and Federal Aviation Administration (FAA) guidelines.

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#### B. FEDERAL AVIATION ADMINISTRATION APPROVAL.

Before operating helicopters from heliports and helistops, approval must be obtained from the Federal Aviation Administration.

#### C. ROOFTOP FACILITIES.

Section [9-2-1108](#) through and including Section [9-2-1108.41](#) are minimum safety requirements for installation of rooftop helicopter landing facilities. Use of such facilities is limited to the loading or unloading of passengers or freight. Refueling or repairing of helicopters is prohibited except in an emergency.

#### D. APPROACH-DEPARTURE PATH.

The facility shall have two approach-departure paths with a 90 degree arc of separation between the two.

#### E. TOUCHDOWN PAD.

The touchdown or landing area for helicopters of less than 3,500 pounds (1588 kg) shall be a minimum of 20 feet (6096 mm) by 20 feet (6,096 mm) in size. The touchdown area shall be surrounded on all sides by a continuously maintained clear area having a minimum average width at roof level of 15 feet (4572 mm) but with no width less than 5 feet (1524 mm). The touchdown pad for an emergency helistop shall have a dimension of 50 feet (15 240 mm) by 50 feet (15 240 mm), and shall be designed for a minimum load of 10,000 pounds (4536 kg).

#### F. PERIPHERAL AREA.

The peripheral area (obstruction free safety zone) surrounding the takeoff and landing area touchdown pad shall be 25 feet (7620 mm) from the edge of the takeoff and landing area.

#### G. SAFETY NET.

If the touchdown pad is elevated above the adjoining roof level, a horizontally attached safety net shall be installed around the perimeter when required by the [ChiefFire Code OfficialFire Code Official](#). The safety net shall be located in such a manner that it will not penetrate the approach-departure paths.

#### H. WIND INDICATOR.

An approved lighted wind indicating device shall be installed and maintained.

#### I. MARKINGS.

Rooftop heliports and helistops shall be marked as required by the Federal Aviation Administration. Emergency heliports and helistops shall be marked in accordance with Figure No. 9-2-1108.4-A.

J. LIGHTING.

Approved amber boundary lights shall be provided to identify the touchdown pad area. Any auxiliary lights installed shall illuminate and be directed onto the touchdown pad only, and in such a manner that the light rays do not interfere with the pilot's vision.

K. ROOF WALL/FENCE.

A substantial fence or parapet wall shall be provided around the perimeter of the roof in such a manner that it does not project into the peripheral area or the takeoff and landing area or present a hazard to the safe operation of the helicopter. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-1108.2~~ ~~9-2-2007.10~~: DEFINITIONS:  

For definitions of APPROACH-DEPARTURE PATH; EMERGENCY HELISTOP; PERIPHERAL AREA; TAKEOFF AND LANDING AREA; TEMPORARY LANDING SITE; and TOUCHDOWN PAD, see 9-2-202-A Title 9 Chapter 2 of the Burbank Municipal Code. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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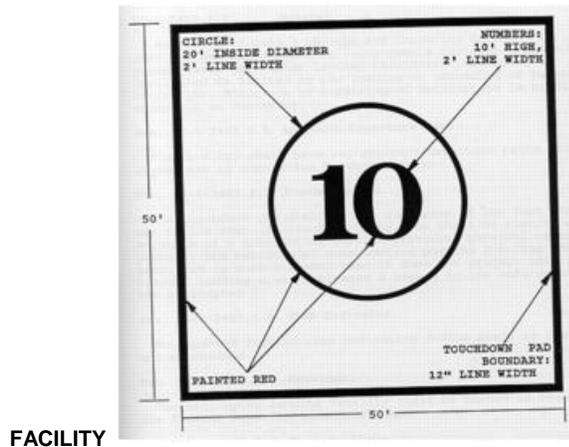
~~9-2-1108.14~~ ~~9-2-2007.11~~: EXTINGUISHERS:  

Two (2) fire extinguishers of a minimum 80BC rating each shall be provided, and installed as approved by the ~~Chief~~ Fire Code Official ~~Fire Code Official~~.

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FIGURE NO. 9-2-1108.4-A

MARKINGS UTILIZING A SQUARE FOR A ROOF-TOP EMERGENCY HELICOPTER LANDING



NOTES:

1. The touchdown pad background color shall be white.

2. The red numeral indicates the allowable weight, in thousands of pounds, that the facility is capable of supporting.
3. The numeral shall be oriented toward magnetic north.
4. Allowable weight shall not be in metric units.
5. Provide at least 10 feet (3 m) clearance from the edge marking to any object that could be struck by a helicopter's main or tail rotor. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-1108.15-9-2-2007.12: STANDPIPES:~~  

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Two (2) or more wet standpipes shall be provided and equipped with one and one-half (1 1/2) inch (38.1 mm) rubber lined fire hose, not over one hundred (100) feet (30 480 mm) in length. Hoses shall be equipped with combination fog nozzles. Sufficient pressure shall be available to provide a fog pattern. Hose cabinets or racks shall be located near the separate exits. Standpipe outlets shall be so located that all portions of the Touchdown Pad shall be within one hundred twenty (120) feet (36 576 mm) of the outlet. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-1108.16-9-2-2007.13: STRUCTURAL DESIGN AND FUEL SPILLAGE:~~  

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Helicopter landing areas and supports therefore on the roof of a building shall be of noncombustible construction. Landing areas shall be designed and maintained to confine any Class I, II or III-A liquid spillage to the landing area itself and provision shall be made to drain such spillage away from any exit or stairway serving the helicopter landing area or from a structure housing such exit or stairway.

EXCEPTION: Emergency Heliports and helistops, as approved by the ~~Chief~~[Fire Code Official](#)~~Fire Code Official~~. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-1108.17-9-2-2007.14: EXITS AND STAIRWAYS:~~  

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Exits and stairways from heliports and helistops shall comply with the provisions of chapter 10 of the Building Code, except that all landing areas located on buildings or structures shall have two or more exits. For roof areas less than 60 feet (18 288mm) in length or less than 2000 square feet (185.8 m<sup>2</sup>) in area, the second exit is allowed to be a fire escape or ladder leading to the floor below. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-1108.18-9-2-2007.15: COMMUNICATIONS:~~  

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An approved means of communication shall be provided adjacent to the landing area. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-1108.19-9-2-2007.16: GROUND LEVEL FACILITIES:~~  

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A. GENERAL.

Section [9-2-1108](#) through and including Section [9-2-1108.41](#) are minimum safety requirements for installation of ground level helicopter landing facilities. Use of such facilities is limited to the loading or unloading of passengers or freight. Refueling or repairing of helicopters at such facilities is prohibited except in an emergency.

**B. APPROACH-DEPARTURE PATH.**

The facility shall have two approach-departure paths with a 90 degree arc of separation between the two.

**C. TOUCHDOWN PAD.**

The touchdown pad shall have a dimension of 100 feet (30 480 mm) by 100 feet (30 480 mm). This area shall be clearly defined by means of a substantial barrier providing physical restraint to prohibit the entrance of unauthorized persons into the landing area, and in such a manner that it does not project into the takeoff landing area or present a hazard to the safe operation of the helicopter.

**D. WIND INDICATOR.**

An approved, lighted wind indicating device shall be installed and maintained.

**E. MARKINGS.**

The helicopter landing facility shall be marked as required by the Federal Aviation Administration.

**F. FUEL SPILLAGE.**

Landing areas shall be designed and maintained to confine any Class I, II, or III-A liquid spillage to the landing area itself and provision shall be made to drain such spillage away from any exit serving the helicopter landing area.

**G. LIGHTING.**

Approved amber boundary lights shall be provided to identify the touchdown pad area. Any auxiliary lights installed shall illuminate and be directed onto the touchdown pad only, and in such a manner that the light rays do not interfere with the pilot's vision. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-1108.27-9-2-2007.17: FIRE PROTECTION:~~ 

[Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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~~9-2-1108.28-9-2-2007.18: EXTINGUISHERS:~~ 

Two (2) fire extinguishers of a minimum 80BC rating each shall be provided, and installed as approved by the ~~Chief~~Fire Code Official~~Fire Code Official~~. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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~~9-2-1108.29-9-2-2007.19~~: **STANDPIPES:**  

There shall be provided at least one (1), one and one-half (1 1/2) inch (38.1 mm) wet standpipe outlet equipped with one (1), one and one-half (1 1/2) inch (38.1 mm) rubber lined fire hose, not over one hundred (100) feet (30 480 mm) in length. Hoses shall be equipped with combination fog nozzles. Sufficient pressure shall be available to provide a fog pattern. Two (2) wet standpipe outlets, located remotely from each other, may be required as determined by the ~~Chief Fire Code Official Fire Code Official~~. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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~~9-2-1108.30-9-2-2007.20~~: **COMMUNICATIONS:**  

An approved means of communication shall be provided adjacent to the landing area. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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~~9-2-1108.31-9-2-2007.21~~: **TEMPORARY LANDING SITES:**  

A. GENERAL.

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Section ~~9-2-1108-9-2-2007.9~~ through and including ~~Section 9-2-1108.41-9-2-2007.25~~ are minimum safety requirements for installation of temporary helicopter landing sites. Use of such facilities is limited to the loading or unloading of passengers or freight. Refueling or repairing of helicopters at such facilities is prohibited except in an emergency.

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B. APPROACH-DEPARTURE PATH.

The facility shall have two approach-departure paths with a 90 degree arc of separation between the two.

C. TOUCHDOWN PAD.

The touchdown pad shall have a dimension of 100 feet (30 480 mm) by 100 feet (30 480 mm).

D. WIND INDICATOR.

An approved wind indicating device shall be installed and maintained. When used during darkness wind indicating device shall be lighted.

E. LIGHTING.

Approved amber boundary lights shall be provided to identify the touchdown pad area, when used during darkness. Any auxiliary lights installed shall illuminate and be directed onto the touchdown pad only, and in such a manner that the light rays do not interfere with the pilot's vision.

F. BARRIER.

A substantial physical barrier shall be provided to prohibit the entrance of unauthorized persons into the landing area, and in such a manner that it does not project into the takeoff landing area or present a

hazard to the safe operation of the helicopter. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-1108.38: FIRE PROTECTION:** 

[Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-1108.39: EXTINGUISHERS:** 

Two (2) fire extinguishers of a minimum 80BC rating each shall be provided, and installed as approved by the ~~Chief~~Fire Code Official~~Fire Code Official~~. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-1108.40: HELICOPTER OPERATIONS PERMIT:** 

A. REQUIRED.

It shall be unlawful for any person, firm or corporation to conduct helicopter operations in, on or within 200 feet (60 980 mm) of any building, structure or the ground without first having obtained a permit from the fire department. This section shall not apply to emergency operations by a governmental agency or other approved agency.

B. PLANS.

Applicant may be required to furnish plans or sketches of the proposed landing area showing touchdown area, distances from buildings, overhead adjacent wires, obstructions, etc.

C. OTHER AGENCIES.

Compliance with these requirements does not abrogate the requirements or instructions of other governmental agencies. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-1108.41: STANDBY PERSONNEL AND EQUIPMENT:** 

When necessary for the preservation of life or property, the ~~Chief~~Fire Code Official~~Fire Code Official~~ is authorized to require the attendance of standby personnel, and/or fire apparatus or equipment. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-1408.8: SITE SECURITY:** 

A six-foot (1829 mm) high fence as approved by the ~~Chief~~Fire Code Official~~Fire Code Official~~ shall be provided and maintained around the entire site. In addition a qualified fire guard may be required by the ~~Chief~~Fire Code Official~~Fire Code Official~~. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

**9-2-2202.1.1: GENERAL:** 

~~Systems used for the dispensing of class I or II liquids that transfer the liquid from storage to individual or multiple dispensing units by pumps that are not located at dispensing units shall be in accordance with Section 2201.1 of the California Fire Code.~~

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EXCEPTION: The ~~Chief Fire Code Official Fire Code Official Fire Code Official~~ is authorized to alter or impose additional regulations where such systems are located within buildings.

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Notification shall be given to the ~~Chief Fire Code Official Fire Code Official Fire Code Official~~ prior to abandonment, alteration, upgrade, or repair of any part of the pressure and suction delivery systems, including the dispenser. [Added by Ord. 3518, eff. 06/26/99; Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605.]

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~~9-2-2700.1-9-2-5003.3.1.4(a): HAZARDOUS MATERIALS, RELEASE RESPONSE PLAN, INVENTORY:~~

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The City, pursuant to Section [25502](#) of the California Health and Safety Code, shall be responsible for the implementation of Chapter 6.95 (commencing with Section 25500) of Division 20 of the California Health and Safety Code and shall have exclusive jurisdiction within the corporate boundaries of the City for the purpose of carrying out such chapter. The Fire ~~Chief Fire Code Official Fire Code Official~~, or the designee of the Fire ~~Chief Fire Code Official Fire Code Official~~, shall be responsible for the administration and enforcement of such chapter. All fees and charges of any kind necessary for the enforcement of such chapter shall be as designated in the Burbank Fee Resolution, as amended from time to time. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-2701.1.1-9-2-5001.5.1(b): UNIFIED HAZARDOUS WASTE AND MATERIALS MANAGEMENT REGULATORY PROGRAM:~~

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California Health and Safety Code Section [25404](#) establishes the Unified Hazardous Waste and Materials Management Regulatory Program requiring consolidation of six environmental programs jointly operated by the County of Los Angeles and the City of Burbank. On December 10, 1996, the Burbank City Council passed and adopted resolution number 24,929, approving an agreement and memorandum of understanding with the County of Los Angeles whereby the County will act as a Certified Unified Program Agency ("CUPA") for the City, and the City will be a participating agency. [Formerly Numbered 15-1-7902.6.0.1 and Amended by Ord. No. 3734, eff. 12/21/07; Formerly Numbered 9-2-2700 and Amended by Ord. No. 3798, eff. 12/3/10; 3605; 3518.]

~~9-2-2701.3.2.1-9-2-5003.3.1.4(a): EMERGENCY RESPONSE EXPENSES:~~



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The expenses of an emergency response necessary to protect the public or environment from a real and imminent threat due to a release of a Hazardous Material or substance as defined in this article or the California Health and Safety Code, as well as the cost of cleaning up and disposing of the hazardous materials shall be charged against any person, firm or corporation responsible therefore. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-2701.5.2.2-9-2-5003.4.1: MATERIAL SAFETY DATA SHEETS:~~



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Material Safety Data Sheets (MSDS) shall be readily available on the premises for hazardous materials regulated by this article. The ~~Chief Fire Code Official Fire Code Official Fire Code Official~~ may require an approved Knox vault, when there is an acutely hazardous material or threshold quantities are met (55 gallons, 200 cubic feet, 500 pounds), to be installed in an approved location which shall contain MSDS

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sheets, site plans and emergency phone numbers as necessary for that facility. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

~~9-2-3304.1-9-2-5608.1(a): PROHIBITION:~~ 

No person shall manufacture, possess, sell, or discharge fireworks.

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EXCEPTION: The use of fireworks for display is allowed as set forth in Section ~~3304-5608~~ of the CFC ~~2010-2013~~. [Amended by Ord. No. 3798, eff. 12/3/10; 3734, 3605, 3518, 3424.]

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~~9-2-3404.2.8.15.1-9-2-5704.2.8.15(a): ACCESSWAY:~~ 

Each vault shall be accessible by at least one approved personnel accessway with a minimum dimension of 36 inches (914.4 mm) and with a permanently affixed nonferrous ladder. Accessways shall be designed to be nonsparking. Each entry point shall be secured against unauthorized entry. Travel distance from any point inside a vault to an accessway shall not exceed 20 feet (6096 mm). [Formerly Numbered 7902.1.10.5.6 and Amended by Ord. No. 3734, eff. 12/21/07; Amended by Ord. No. 3798, eff. 12/3/10; 3605.]

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~~9-2-3404.2.8.15.2-9-2-5704.2.8.15(b): ENTRY:~~ 

All entry into below grade vaults must be performed in a safe manner and in accordance with state and local confined space entry requirements or regulations. [Formerly Numbered 7902.1.10.5.6.1 and Amended by Ord. No. 3734, eff. 12/21/07; Amended by Ord. No. 3798, eff. 12/3/10; 3605.]

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**9-2-4804.2.1: STUDIO AND STAGE EXIT PERIMETERS:** 

All studios and stages shall be provided with a clear, unobstructed aisle around the perimeter of not less than 48 inches (1219 mm) wide and a minimum of 84 inches (2134 mm) in height. Aisles shall provide access to exit doors, fire fighting equipment and utility controls.

Such aisle shall be clearly marked with a minimum 4 inch (102 mm) wide stripe at the inside edge of the aisle. The total width of the stripe shall be within the required 48 inch (1219 mm) width. The words "FIRE AISLE" shall be painted in a contrasting color every 20 feet (6096 mm) within the perimeter. [Added by Ord. No. 3798, eff. 12/3/10.]