



BOARD OF BUILDING AND FIRE CODE APPEALS

**BOARD MINUTES**

Mike Davis, Chair  
Meeting of Wednesday, August 28, 2013, at 3:00 pm  
Council Chamber, City Hall  
275 E. Olive Ave., Burbank, CA 91502

**BOARD MEMBERS PRESENT:**

Michael Davis, Chair  
Jef Vander Borght, Vice Chair  
Charles Johnson, Member  
Ernest Dellinger, Member

**BOARD MEMBERS NOT PRESENT:**

Tim Behunin, Member

**STAFF PRESENT:**

John Cheng, Secretary of the Board/Assistant Community Development Director  
Steven Briggs, Secretary of the Board/Fire Battalion Chief  
Tom Sloan, Deputy Building Official  
Carol-Ann Coates, Senior Administrative Analyst  
Rick Villalovos, Building Inspection Manager  
Tom Lim, Senior Plan Check Engineer  
Mario Osuna, Senior Plan Check Engineer  
Jorge Martinez, Deputy Fire Marshal  
Clinton Bruton, Fire Engineer  
Dirk Drossel, Fire Prevention Inspector  
Daniel King, Fire Prevention Inspector  
Ronald Pearlman, Fire Engineer

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**ITEM A – CALL TO ORDER:** Chair Davis called the meeting to order at 3:02 p.m.

**ITEM B - ROLL CALL:**

In attendance: Jef Vander Borght, Mike Davis, Charles Johnson, Ernest Dellinger  
Absent: Tim Behunin

**ITEM C – PUBLIC COMMENT:**

Chair Davis opened and closed Public Comment as no members of the public came forward to address the Board.

**ITEM D – MINUTES APPROVAL:**

The Minutes for August 28, 2013.

It was moved by Board Member Vander Borcht, seconded by Board Member Dellinger and carried 3-0 to approve the minutes as distributed. Board Member Johnson was not present at the time of the motion.

**ITEM E - REPORTS TO BOARD:**

**(1) – REPORT ON 2013 CALIFORNIA BUILDING CODE ADOPTION.**

Senior Plan Check Engineer Mario Osuna presented a report on significant changes to the California Building Code. Senior Plan Check Engineer Tom Lim presented a report on the California Green Building Standards Code and the Building Energy Efficiency Standards. Building Inspection Manager Rick Villalovos presented reports on the California Mechanical Code, the California Electrical Code and the California Plumbing Code.

**(2) – REPORT ON 2013 CALIFORNIA FIRE CODE ADOPTION:**

Deputy Fire Marshal Jorge Martinez presented a report on local amendments and adoption of the California Fire Code.

**(3) – INFORMATIONAL HANDOUTS FOR VOLUNTARY FOUNDATION BOLTING AND SOLAR THERMAL WATER HEATING INSTALLATIONS:**

Senior Administrative Analyst Carol-Ann Coates gave a brief update on the Board’s suggestion that staff prepare informational handouts for customers on voluntary seismic foundation bolting and installation of solar thermal water heating systems.

Chair Davis requested that staff try to provide agenda packets to the Board Members at least two weeks in advance of the meeting if possible when large exhibits are included.

**ITEM F – ADJOURN:**

Chair Davis adjourned the meeting at 3:49 pm.

Respectfully submitted,

  
John Cheng, Secretary of the Board

cec: JC