



## **BOARD OF BUILDING AND FIRE CODE APPEALS - CITY OF BURBANK**

### **BOARD MINUTES**

Mike Davis, Chair

Meeting of Tuesday, October 3, 2013, at 3:00 pm

City Council Chamber

275 East Olive Avenue, Burbank, CA 91502

#### **BOARD MEMBERS PRESENT:**

Michael Davis, Chair

Jef Vander Borght, Vice Chair

Ernest Dellinger, Member

#### **BOARD MEMBERS NOT PRESENT:**

Tim Behunin, Member

Charles Johnson, Member

#### **ALSO PRESENT:**

John Cheng, Secretary of the Board/Assistant Community Development Director

Steve Briggs, Secretary of the Board/Battalion Chief

Tom Sloan, Deputy Building Official

Jorge Martinez, Deputy Fire Marshal

Carol-Ann Coates, Senior Administrative Analyst

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#### **ITEM A – CALL TO ORDER**

Chair Davis called the meeting to order at 3:01 p.m.

#### **ITEM B - ROLL CALL:**

In attendance: Michael Davis, Ernest Dellinger, Jef Vander Borght

Absent: Tim Behunin, Charles Johnson

#### **ITEM C - MINUTES APPROVAL:**

The Minutes for August 28, 2013

It was moved by Mr. Vander Borght, seconded by Mr. Dellinger and carried 3-0 to approve the minutes as distributed.

Ayes: Davis, Dellinger, Vander Borght

#### **ITEM D – PUBLIC COMMENT:**

Chair Davis opened and closed Public Comment as no members of the public came forward to address the Board.

#### **ITEM E(1) – 2013 CALIFORNIA BUILDING CODE ADOPTION**

Building Division staff gave a final report on adoption of the 2013 California Building Code and other building-related codes enforced by the City that was being presented to the City Council on October 22, 2013.

MOTION: It was moved by Mr. Vander Borght, seconded by Mr. Davis and carried 3-0 to recommend adoption of the 2013 California Building Code and building-related codes as amended by the City's local ordinance.  
Ayes: Davis, Dellinger, Vander Borght

**ITEM E(2) – 2013 CALIFORNIA FIRE CODE ADOPTION**

Fire Department staff gave a final report on adoption of the 2013 California Fire Code that was being presented to the City Council on October 22, 2013.

MOTION: It was moved by Mr. Davis, seconded by Mr. Dellinger and carried 3-0 to recommend adoption of the 2013 California Fire Code with a modification to Burbank Municipal Code Section 9-2-903.4.2.1 (B), exempting single-family residences from the audible alarm requirement.  
Ayes: Davis, Dellinger, Vander Borght

**ITEM E(3) – NEW NATIONAL POLLUTANT DISCHARGE ELIMINATION (NPDES) MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PERMIT**

Building Division staff gave an update on the new National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit and waste discharge requirements for storm water and non-storm water discharges published by the California Regional Water Quality Control Board, Los Angeles Region.

**ITEM F – ADJOURN:**

Chair Davis adjourned the meeting at 3:28 pm.

Respectfully submitted,



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Tom Sloan, Secretary of the Board

cec: TS