

Office of the City Clerk

Zizette Mullins

Age: 54

Occupation: Burbank City Clerk (INCUMBENT)

Thank you for the opportunity to serve as City Clerk for the last 4 ½ years.

In the 2013 municipal election, voters honored my experience and accomplishments by casting majority votes for me. Since my election as the City Clerk, I initiated changes and advances to help make the office more effective and transparent. In just one term, we accomplished:

- Increased voter participation through community outreach with civic groups and students
- Organized Meet-and-Greet Candidate events
- Developed Facebook and Twitter accounts, keeping the public informed
- Revamped the records department, increasing timeliness of online document posting and digitalization of historic records
- Developed a successful Passport Program, a first in Burbank City government, which generates tens of thousands of dollars for the General Fund and provides needed service
- Led the development of a training program for Boards, Commissions and Committees.
- Administered four successful elections.

I belong to the International Institute of Municipal Clerks, the American Business Women's Association, the Kiwanis and Family Promise. I hold a Bachelor of Science in Business Management and have earned a Master Municipal Clerk designation.

I honored the commitments I made in 2013. Now I am seeking your vote to allow me to continue serving our community.