



City of Burbank
 Planning and Transportation Division
ZONE MAP AMENDMENT
 Application

150 North Third Street
 Burbank, California 91502
 www.burbankusa.com
 T: 818-235-5250
 F: 818-238-5150

TO ALL APPLICANTS: There is no guarantee, expressed or implied, that any permit or application will be granted. The applicant shall understand that each matter must be carefully investigated and the resulting decision may be contrary to a position taken or implied in any preliminary discussions. Also note the burden of proof regarding this application rests upon the applicant. Decisions by the Planning Board may be appealed by any person to the City Council.

PLEASE PROVIDE THE FOLLOWING:

1. Application Fees. A Los Angeles County Clerk filing fee for CEQA may be required at time of application and another fee may be necessary depending of the type of environmental review required
2. A general application, radius map, and labels (in accordance with attached requirements)
3. A site plan and pictures of the property **and** one reduced copy of the plans (11" x 17")
4. It is desirable, but not required, to have the signature of adjacent property owners certifying that they have no objection to the requested zone change.
5. Obtain instructions from a planner as to the preparation of plans, sketches of other data or information pertinent to this particular request from the office of the Planning and Transportation Division before filing.

REQUIRED INFORMATION (ATTACH ADDITIONAL SHEETS AS NECESSARY):

Existing Zone	Proposed Zone
Describe in detail the reason for the requested zone change. Describe how you intend to use or develop the property under the proposed zone and why such use or improvement could not be conducted with the existing zone.	
Describe how the proposed zone change is consistent with the General Plan and use designation and all applicable goals and policies of the General Plan. If not consistent, a General Plan amendment application must also be filed.	