Weekly Management Report
November 7, 2014

1. **Staff Report** – City Council Compensation Survey – Management Services Department

2. **Proposed Workplan** – Alameda North Neighborhood Cul-de-Sac Test – Community Development Department/Public Works Department

3. **Sales Tax Reports** – Sales Tax Update – April-June 2014 – Financial Services Department

4. **Notices** – Workforce Reduction Notices – City Manager

5. **Memo** – Status of Metro Measure R Construction Mitigation Funding for the Interstate 5 HOV/Empire Interchange Project – Community Development Department

6. **Memo** – Follow-up on Joint City Council/Transportation Commission Study Session Recommendations for BurbankBus Service Improvements – Community Development Department

7. **Memo** – Tree Trimming of Palms on Burbank Boulevard – Park, Recreation and Community Services Department

8. **Memo** – Cost/Feasibility to Develop a Soccer Complex at the City Property (Cabrini Basin) Above St. Francis Xavier School – Park, Recreation and Community Services Department

9. **Report** – September 2014 Operating Results – Burbank Water and Power

10. **Minutes** – Downtown Burbank P-BID Board Meeting of September 4, 2014 – Community Development Department

11. **Minutes** – Burbank Water and Power Board Meeting of October 2, 2014 – Burbank Water & Power Department

12. **Synopsis** – Civil Service Board Meeting of November 5, 2014 – Management Services Department

13. **Synopsis** – Landlord-Tenant Commission Meeting of November 3, 2014 – Community Development Department

14. **Synopsis** – Heritage Commission Meeting of November 6, 2014 – Community Development Department

15. **Synopsis** – Burbank Athletic Federation Meeting of November 4, 2014 – Park, Recreation and Community Services Department

16. **Notes** – City Notes, November 7, 2014 – Public Information Department

CITY OF BURBANK
OFFICE OF THE CITY MANAGER
(818) 238-5800
FAX (818) 238-5804

DATE: November 7, 2014

TO: Honorable Mayor and City Council

FROM: Mark Scott, City Manager

SUBJECT: **City Council Compensation Survey**

Several months ago, Councilmember Talamantes made the point that it has been many years (7) since the City Council salary was increased. He asked that staff prepare a report explaining how State law applies to City Council compensation and asked that a new survey of other cities be conducted.

Attached is a report responsive to the request. You will note that practices vary widely from city to city. By any measure, Burbank is low in the region. While I appreciate how difficult it is for City Councils to deal with this subject, I would remind you of two things. First, an extremely low compensation tends to discourage some people from public office. Secondly, an individual elected official can always opt out if they feel so inclined.

Staff will be happy to answer any questions or to agendize this matter for public input if the City Council so directs.

275 E. Olive Avenue • P.O. Box 6459
Burbank, California 91510-6459

CITY OF BURBANK

DRAFT

MANAGEMENT SERVICES DEPARTMENT

STAFF REPORT

DATE: October 28, 2014

TO: Mark Scott, City Manager

FROM: Betsy Dolan, Management Services Director

SUBJECT: CITY COUNCIL COMPENSATION

RECOMMENDATION

Provide direction regarding the City Council Members' compensation.

BACKGROUND

During the June 3, 2014 meeting, Council Member Talamantes requested staff place an item on the City Council agenda regarding City Council Member compensation.

Burbank Municipal Code (BMC) section 2-1-202 sets forth the current salary for City Council Members as well as the process for providing City Council Member salary increases. BMC §2-1-202 incorporates by reference California Government Code section 36516, which allows the City Council to increase City Council Member salaries by 5% each calendar year from the operative date of the last salary adjustment. If the City Council did not provide increases in previous years, the increases for those years could be carried forward. For example, the City Council last received a salary increase of 5% effective July 1, 2007. The City Council could provide up to a 5% increase to account for each July for the seven years from 2008 through 2014, or up to a total of 35%. However, if the City Council were to provide any portion of the allowable 5% increase for a given year (i.e. 3%), any remaining percentage would not be carried forward for future increases.

DISCUSSION

Salary

The current monthly salary for Council Members is $1,075/month.[1] Below is a table showing actions taken regarding City Council Member salaries.

---

[1] The City Council Members previously received $25 per Redevelopment Agency Board meeting; however, they no longer receive this additional payment because of the dissolution of redevelopment in California.

Date	***Consideration/Action***	***Percentage Increase***	***New Salary***
Prior to May 2001			$881/Month
04/10/2001 General Election[2]	Salary increase effective May 1, 2001.	5%	$925/month
04/10/2001 General Election	Salary increase effective May 1, 2002.	2.8%	$951/month
02/17/2004 Council Meeting	Salary increase effective July 1, 2003.	2.5%	$975/month
02/28/2006 Council Meeting	Salary increase effective July 1, 2005.	5%	$1,024/month
10/30/2007 Council Meeting	Salary increase retroactive to July 1, 2007.	5%	$1,075/month
02/03/2009 Council Meeting	Information on Council compensation provided for Council's consideration. Council pushed discussion to May 2009.	N/A	N/A
05/19/2009 Council Meeting	Council took action to freeze Council compensation at the FY 2008-2009 level.	N/A	N/A
05/14/2013 Council Meeting	Staff proposed a 5% increase to Council Member salary. Council took no action.	N/A	N/A

Medical Contribution and Other Benefits

The current medical contribution amount for Council Members is as follows:

One Party Medical Plan	Up to $703.75/month
Two Party Medical Plan	Up to $900/month
Three Party Medical Plan	Up to $1,200/month

"Up to" signifies that if the monthly medical premium is less than the maximum contribution, only an amount equal to the premium is provided. The contribution amounts have been in effect since December 1, 2010.

The Council receives other benefits, which are summarized in the attached Benefits Summary Sheet.

FISCAL IMPACT

The fiscal impact associated with a 1% salary increase to City Council Member salaries is $734.77 per year. The total fiscal impact associated with any compensation change for Council Members is dependent on the actual change implemented.

[2] During the April 2001 General Election, the Burbank electorate passed City Council Members salary increases for May 2001 and 2002.

CONCLUSION

The question of whether or not the City Council acts to increase City Council Member salaries or any other element of compensation is completely at the Council's discretion. Staff recommends the Council discuss its members' compensation and provide direction.

EXHIBITS

A – City Council Member Survey
B – City Council Member Benefit Summary Sheet

Exhibit A - Mayor and City Council Salaries and Benefits

City	Effective Date of Current Salary	Annual Compensation						Annual Benefits			
		Mayor	Council (Highest Salary)	Housing Authority (per meeting)	Sanitation District (per meeting)	Annual Auto Allowance	Other Expense Allowance (Max)	Medical Insurance (Max. City Contribution)	Dental Insurance (Max)	Vision Insurance (Max)	Life Insurance
Anaheim	7/12/2009	$19.200	$18.600	None	None	$7.800	None	$22.061	$43 Employee & One Dependent	Included with Med Insurance	$50.000
Garden Grove	7/9/2011	$7.200	$5.832	$50	$100	None	None	$14.400	Can use Flex Amt to Pay Out of Pocket	Can use Flex Amt to Pay Out of Pocket	One year of Annual Salary
Glendale	4/16/2013	$17.160	$17.160	$25	None	$6.300	None	$24.686	$1.466 Family	$302 Family	$50.000
Huntington Beach	7/1/2011	$22.614	$16.728	None	$213	$0	$2.100 travel expenses	$4.934	$540 Employee Only	$222 Employee Only	$50.000
Inglewood	10/1/2013	$111,303*	$60.660.12*	None	None	None	None	$13.176	$1.789 Family	$144 Family	None
Long Beach	7/1/2014	$136.165*	$34.041*	$50 (Limit $250/month max)	None	$5.400	$960 cell phone stipend	$14.135	Family Coverage Included with Med Insurance	Family Coverage Included with Med Insurance	City Council: $65.000 Mayor: 3x Annual Salary up to $500.000
Newport Beach	7/1/2014	$21.463	$15.128	None	None	None	None	$14.688	None	None	None
Pasadena	1/1/2013	$25.354	$16.903	None	$375	None	Reimbursements: City Council - up to $3.600 for office expenses, up to $1.800 for cell phone Mayor- up to $6.000 for office expenses, up to $3.600 for cell phone	$14.869	$1.443 Family	None. Can use Flex Amt to Pay Out of Pocket	$100.000
Riverside	2/3/2009	$78.828*	$39.408*	$50	None	$6.000	None	$12.732	$540 Family	Included with Med Insurance	Twice the annual salary ($700.000 Max)
Santa Ana	1/1/2013	$2.400	$1.500	$50 (Limit 4 per month)	None	$6.000	None	$18.807	$1.080 Family	None	$20.000
Santa Monica	7/1/2013	$16.139	$13.449	$50	None	$4.800	$50 (Parking Authority Per Meeting)	$25.760	$1.214 Family	$147 Employee Only	$50.000
Torrance	8/3/2008	$1.200	$1.200	None	None	$5.352	Reimbursements For Misc. Expenses: City Council - $3.000 Mayor - $4.200	$12.252	$917 Employee & One Dependent	$38.76 Employee Only	$200.000
San Bernardino	1/1/2013** 3/6/2006	$80.460*	$600	None	None	$7.200	None	$13.102	$1.380 Family	$204 Family	$50.000
Burbank	7/1/2007	$12.900	$12.900	None	None	None	$500 (Wellness - Physical)	$14.400	$1.370 Family	$198 Employee Only	$50.000

*These cities have full-time mayors and/or city councilmembers, and are not included in the average salaries.

**Effective Date of Current Salary is for Mayor's Salary

CITY COUNCIL BENEFIT SUMMARY SHEET

COMPENSATION: $1075/month

FRINGE BENEFITS AND WELLNESS

- ***MEDICAL***
  City medical plan premium contribution up to $703.75/month for employee, plus additional contribution if enrolling eligible dependent(s)
- ***DENTAL INSURANCE***
  City paid family coverage
- ***EMPLOYEE ASSISTANCE PROGRAM (EAP)***
  City paid family coverage
- ***VISION PLAN***
  City paid for employee only
  Dependents maybe added at additional cost to employee
- ***LIFE INSURANCE***
  City paid $50,000 policy
- ***ACCIDENTAL DEATH & DISMEMBERMENT INSURANCE***
  City paid coverage for accident/injury up to $52,000
  Work-related accident up to an additional $50,000
- ***MEDICARE COVERAGE***
  Provided for employees hired after April 1, 1986
  Both City and employee make contributions

RETIREMENT BENEFITS

- ***RETIREMENT - PERS***
  2.5% @ 55 OR 2.0% @ 62 up to 2.5% @ 67
  (depending on PERS membership date and City hire date)

  PERS will determine Classic or New membership status; if there is a portion of Employee Contribution paid by the City, it will be reported as Special Compensation for retirement purposes only
- ***RETIREMENT HEALTH SAVINGS PLAN (RHS)***
  City contributes $100.00/month
- ***RETIREE MEDICAL TRUST***
  $50.00/pay period City paid contribution
- ***§457 DEFERRED COMPENSATION PLAN***
  City matches §457 deferred compensation employee contribution up to $100.00/month

MISCELLANEOUS

- ***WELLNESS***
  Up to $500.00/year for physical examination
- ***WORKERS COMPENSATION***
  City is self insured and provides coverage to member

THIS IS PROVIDED AS A SUMMARY OF BENEFITS AND DOES NOT CONFER ANY RIGHTS UPON ANY EMPLOYEE. PLEASE REFER TO THE APPROPRIATE RESOLUTION FOR A MORE DETAILED DISCUSSION OF THESE BENEFITS.

Revised 06/18/13

CITY OF BURBANK
OFFICE OF THE CITY MANAGER
(818) 238-5800
FAX (818) 238-5804

DATE: November 7, 2014

TO: Honorable Mayor and City Council

FROM: Mark Scott, City Manager

SUBJECT: **Alameda North Neighborhood Cul-de-Sac Test**

Following the Talaria project approval, I asked Public Works and Community Development Department staff to develop a work program for conducting the cul-de-sac/neighborhood protection test. To paraphrase City Council direction, I heard various members express desire that we (a) expedite the testing, but (b) to "do it right."

Attached is staff's first draft of a workplan and timeline. I appreciate that some neighbors would like this to happen more quickly, but I do believe that the attached workplan is close to optimal. We will do everything possible to move the project along. Please note that staff is expediting a procurement process to secure services of a consulting professional engineer. We have far too many in-house projects to do all of this with internal staff.

I also want to note that we have several schedule elements that require proper time allocation:

1. We need to work with R. L. Stevenson School officials.

2. We must give adequate advance notice of any roadway closures.

3. We have to comply with CEQA process and are asking the City Attorney's office for guidance on those requirements.

4. We need to be sensitive to traffic impacts from the ongoing Hollywood Way capital project.

Given all these challenges, staff will nonetheless attempt to move this project along and keep the commitments made by the City Council to this neighborhood.

275 E. Olive Avenue • P.O. Box 6459
Burbank, California 91510-6459

DRAFT

Proposed Workplan

Alameda North Neighborhood Protection Plan

October 2014

Task 1: **Hold kick-off neighborhood working group meeting**

Staff Lead: David Kriske

Support Staff: Ken Johnson, Jonathan Yee, Fire Department, Police Department

Timing: Early November 2014

Location: TBD, but likely at RL Stevenson School

Task 2: **Enter into Professional Services Agreement (PSA) to Evaluate Cul-de-Sac Test and Analyze Adopted Neighborhood Protection Plan (Plan)**

- Collect data for "before" and all "after" conditions
- Prepare traffic control plans for cul-de-sacs
- Analyze cul-de-sac effects based on data collected
- Evaluate other Adopted Phase II Improvements based on data collected
- Revise the Plan
- Support staff in outreach, City Council presentations

Staff Lead: David Kriske

Support Staff: Ken Johnson, Jonathan Yee

Timing: Execute PSA by early November

Task 3: **Collect Data for "before" conditions:**

- traffic counts
- speed surveys

Staff Lead: David Kriske

Support Staff: Ken Johnson, Jonathan Yee

Timing: January 2015 (after Hollywood Way resurfacing is complete & school back in session)

Location: Local streets north of Oak Street
Local streets south of Oak Street
Oak Street between Hollywood Way and Buena Vista Street
Verdugo Avenue between Hollywood Way and Buena Vista Street

Task 4: **Complete CEQA Process**

Staff Lead: Carol Barrett

Support Staff: City Attorney's Office

Timing: December 2014

Task 5: **Prepare for Cul-de-Sac Test 1 (Resident Alternative) for Cordova, Avon, Lima & California streets:**

- Develop proposed designs and traffic control plans for Test 1 for Council approval
  - Barrier placement
  - Signage
  - Pavement markings, including red curb
- Notify affected residents, businesses, school, Transportation Management Organization (TMO)
  - City Council via the City Manager
  - Direct mailing to residents, businesses, school, TMO
  - Press release
  - Website posting
  - eNotify
  - Changeable message signs

Staff Lead: David Kriske
Support Staff: Ken Johnson, Jonathan Yee, Public Information Office
Timing: January 2014

Task 6: **Implement Test 1:**

- Install temporary barriers, signs & pavement markings for Test 1
- Take traffic counts & conduct speed surveys
- Be prepared to adjust nearby signal timing
- Summarize data
- Report to neighborhood working group
- Remove barriers, signs & pavement markings for Test 1
- Report findings and recommendations regarding need for additional test(s) to City Council via City Manager (Note: preparation for and implementation of additional tests would be generally the same as for Test 1)

Staff Lead: TBD (Maybe Jonathan Yee for infrastructure elements, David Kriske for working group interactions)
Support Staff: Ken Johnson, Steven Domenico, Bradley Taylor, John Molinar
Timing: One month to six weeks of field testing for each test

Task 7: **Analyze the Remainder of the Alameda North NPP Phase 2 Elements; Based on Council Direction, Integrate Preferred Cul-de-Sac Alternative**

- Evaluate other Adopted Phase II Improvements based on data collected
- Revise the Plan
- Present findings to Working Group and Larger Neighborhood
- Present to City Council
- Evaluate Implementation

Staff Lead: David Kriske
Support Staff: Ken Johnson, Jonathan Yee
Timing: Mid 2015 through End of 2015

CITY OF BURBANK
OFFICE OF THE CITY MANAGER
(818) 238-5800
FAX (818) 238-5804

DATE: November 7, 2014

TO: Honorable Mayor and City Council

FROM: Mark Scott, City Manager

SUBJECT: **Sales Tax Update – April-June 2014**

Attached are reports from the City's sales tax auditors (HdL Companies) for the April-June 2014 reporting period. You will note that while the size of the City's sales tax revenues is large, our year-over-year growth is very modest.

The reality with sales tax is that future growth is likely to be very modest for high-receipt cities. The rapid change to internet sales is moving large amounts of sales from "point of sale" to the State or County pools. Furthermore, there is an increasing loss of sales tax due to cities doing sales tax "distribution center" deals with large retailers.

Staff will schedule a study session on this subject early next year so that HdL can explain this troubling trend in more detail. It is a problem because there are winners and losers among the cities in the State. Therefore, the League of California Cities will not likely be able to develop a clear lobbying strategy that would help cities like Burbank, Glendale, Pasadena and others.

275 E. Olive Avenue • P.O. Box 6459
Burbank, California 91510-6459

Q2 2014

City of Burbank Sales Tax *Update*

Third Quarter Receipts for Second Quarter Sales (April - June 2014)

Burbank In Brief

Receipts for Burbank's April through June sales were 0.9% higher than the same quarter one year ago. Actual sales activity was up 2.0% when reporting aberrations were factored out.

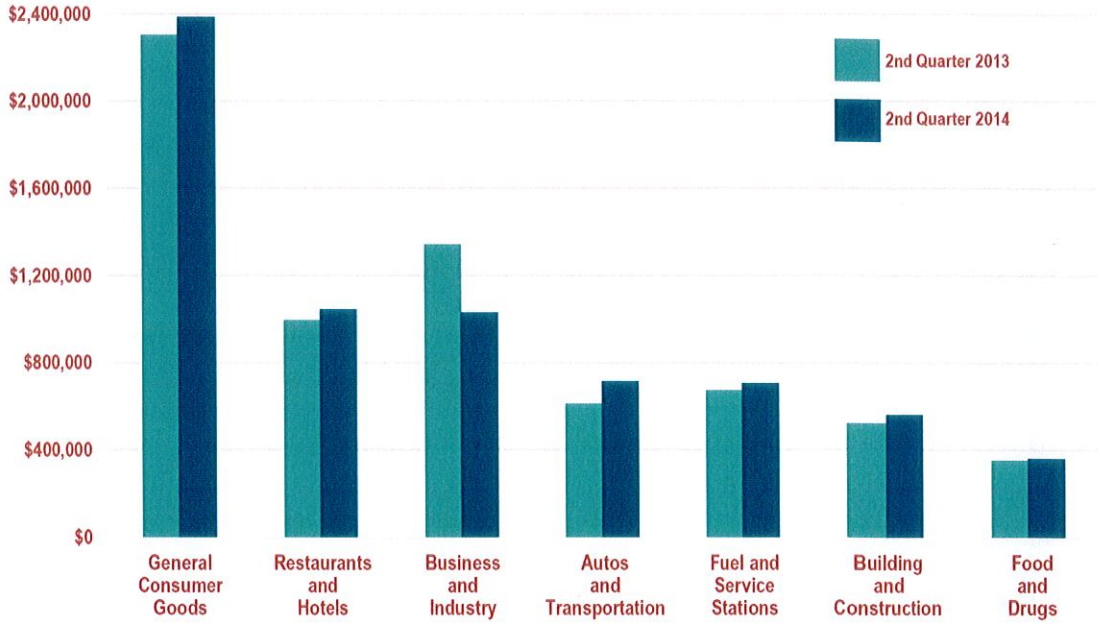
Retroactive adjustments that inflated year-ago returns in several sectors including motion pictures/equipment exaggerated the decrease in business and industry overall. With all anomalies removed, this group dipped 9.7%.

Automobile sales posted double digit gains surpassing regional trends while revenues rose in building and construction despite a business closeout.

General retail showed solid second quarter results with gains in most categories with the exception of electronics/appliance stores. Onetime deviations overstated positive results in restaurants and hotels and service stations.

Adjusted for aberrations, taxable sales for all of Los Angeles County increased 5.5% over the comparable time period, while the Southern California region as a whole was up 4.8%.

Sales Tax by Major Business Group



Top 25 Producers

In Alphabetical Order

- Ashley Furniture
- Best Buy
- Carmax
- Chevron
- Community Chevrolet
- Costco
- CVS Pharmacy
- Enterprise Rent A Car
- Frys Electronics
- Home Depot
- Ikea
- Lowes
- Macys
- Nordstrom Rack
- Pacific Sales
- Ralphs
- Rapid Gas
- Reno Hardware & Supply
- Southwest Jet Fuel
- Stock Building Supply
- Tape Company
- Target
- Tesoro Refining & Marketing
- Vons
- Warner Bros

Revenue Comparison

One Quarter – Fiscal Year To Date

	2013-14	2014-15
Point-of-Sale	$6,801,034	$6,799,421
County Pool	711,162	780,216
State Pool	4,675	5,151
Gross Receipts	**$7,516,871**	**$7,584,788**
Less Triple Flip*	$(1,879,218)	$(1,896,197)

**Reimbursed from county compensation fund*

Published by HdL Companies in Fall 2014
www.hdlcompanies.com | 888.861.0220
HdL COMPANIES

California as a Whole

Excluding onetime payment aberrations the local one cent share of statewide sales and use tax was 5.2% higher than the second quarter of 2013.

Gains in the countywide use tax allocation pools were the largest contributor to the overall increase reflecting the growing influence of online purchases from out of state companies without nexus or a specific "point of sale" in California. The trend was also reflected by a growing shift of tax revenues from brick and mortar stores to in-state fulfillment centers that process on-line orders.

Auto sales and leases, contractor supplies and restaurants also posted major gains. These were partially offset by a decline in alternative energy projects that had previously added significant use tax revenues to the business and industry group.

The consensus among analysts is that the current pattern of increases will continue through the remainder of the fiscal year.

Triple Flip - The End is in Sight

California's 2014/15 budget provides for retiring the $15 billion fiscal recovery bonds authorized in 2004 to finance that year's state budget deficit.

To guarantee the bonds, the state redirected 1/4 of local government's one cent sales tax and backfilled it with property tax revenues taken from the Educational Revenue Augmentation funds (ERAF) established for schools. The school ERAF funds were in turn replaced with state general revenues. This reshuffling became known as the "triple flip" and has caused cash flow and budget projection problems for local governments since.

The current plan is to discontinue the deductions at the end of calendar year 2015 and reimburse local governments with their final clean-up payments in January 2016.

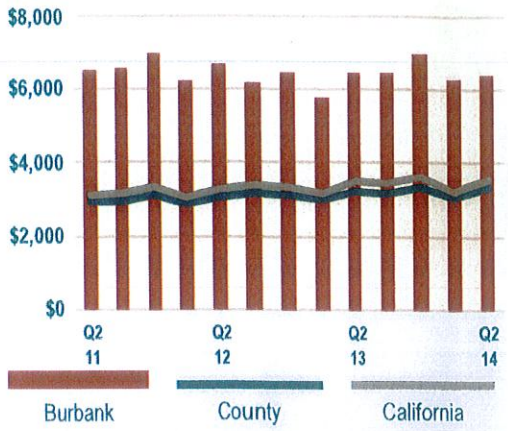
Proposition 1A, approved by the voters in 2004, prohibits the state from further extending the debt or from making additional reductions or changes to local government revenues without voter approval.

Allocation Formulas Corrected

In addition to local sales tax and transactions tax overrides, counties and cities share in the half-cent public safety tax approved by the voters in 1993 to cushion the state's use of property tax revenues to finance Proposition 198's minimum educational funding requirements (ERAF). Counties also receive 1.5625 cents of state sales tax to reimburse for health, welfare and corrections functions shifted to them from the state in 1991 and 2011.

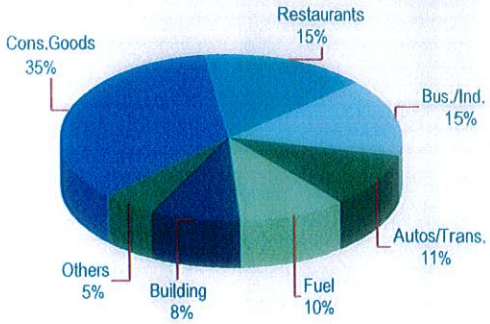
Inconsistencies in the public safety remittances brought to the state's attention by HdL revealed that allocation formulas did not reflect recent legislative changes. As a result, counties will receive onetime backfill payments totalling $116 million in 2014/2015.

Sales Per Capita



Revenue by Business Group

Burbank This Quarter



Burbank Top 15 Business Types

*In thousands	Burbank		County	HdL State
Business Type	**Q2 '14***	**Change**	**Change**	**Change**
Casual Dining	438.9	1.8%	5.0%	3.7%
Department Stores	— CONFIDENTIAL —		1.8%	2.0%
Discount Dept Stores	— CONFIDENTIAL —		3.3%	2.9%
Electronics/Appliance Stores	397.8	-2.7%	1.3%	-1.0%
Family Apparel	202.9	9.1%	7.7%	9.6%
Grocery Stores Liquor	200.2	2.5%	4.3%	5.7%
Home Furnishings	484.6	6.7%	6.8%	6.8%
Lumber/Building Materials	383.0	12.5%	9.1%	9.0%
Motion Pictures/Equipment	352.8	-28.6%	-20.2%	-17.1%
Petroleum Prod/Equipment	176.3	-20.7%	0.6%	-0.7%
Quick-Service Restaurants	383.1	6.2%	5.9%	6.7%
Service Stations	527.2	17.4%	5.6%	6.7%
Specialty Stores	181.0	8.7%	10.5%	7.7%
Transportation/Rentals	148.9	0.0%	-14.6%	-20.9%
Used Automotive Dealers	— CONFIDENTIAL —		6.9%	10.0%
Total All Accounts	**$6,799.4**	**0.0%**	**3.5%**	**2.8%**
County & State Pool Allocation	**$785.4**	**9.7%**	**13.6%**	**12.7%**
Gross Receipts	**$7,584.8**	**0.9%**	**4.5%**	**3.9%**

October 2014

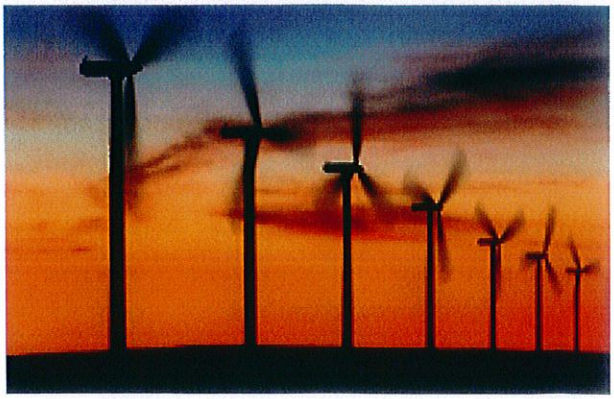
California Forecast: Sales Tax Trends and Economic Drivers

HdL provides relevant information and analyses on the economic forces affecting California's local government agencies. In addition, HdL's Revenue Enhancement Services and Software help clients to maximize revenues.

HdL serves over 380 cities, counties and special districts in California and across the nation.

HdL COMPANIES

30 Years Dedicated Service Since 1983



HdL COMPANIES

HdL Consensus Forecast – October 2014

STATEWIDE SALES TAX TRENDS

	2014-15	2015-16
Autos/Transportation	6.7%	4.5%

U.S. new auto sales and leases hit an 8-year high in June and analysts predict that gains will continue through 2017; but others warn that the potential for an interest rate hike by the Federal Reserve and increasing numbers of sub-prime auto loans could signal an impending slowdown in the growth rate. Meanwhile sales of used autos continue upward.

Building/Construction	6.5%	5.0%

Building permit activity is picking up and more projects are qualifying for loans. Construction jobs are on the rise but there are reports of skilled labor shortages in this segment. New housing, hotel and office projects are all adding to the growth while Inland areas close to urban centers are attracting distribution centers to fulfill e-commerce orders.

Business/Industry	3.6%	4.0%

The initial rush of use tax from alternative energy projects has begun to taper leading to lower business and industry results in prime solar or wind energy areas. However, other business categories including medical equipment, industrial automation and semiconductor fabrication are expected to exhibit solid gains. Burgeoning tech-oriented businesses are boosting business and industry sales in the Bay Area and business investments to expand production or to replace aging equipment are on the rise.

Food/Drugs	3.0%	2.5%

In spite of narrow margins and increasing segmentation the grocery business continues to attract new retailers. Most recently Aldi announced plans to open 40 stores in California in its first year and continue adding 30-40 stores annually. Meanwhile, existing grocery and food sellers are working to keep their customer bases intact by trimming prices. Growth in this sector will track population gains, prices changes due to inflation and sales of more taxable items including gasoline.

Fuel/Service Stations	1.6%	2.5%

Increasing domestic petroleum production and refining will lower prices on the world market over the next few quarters though part of the decline may be offset by added costs of the state's controversial "cap and trade" program. The program will expand to include transportation fuels on January 1. Revenues to local agencies are likely to rise in proportion to any price increases

General Consumer Goods	2.8%	2.0%

Second quarter gains in general consumer sales were modest despite strong results in family apparel, specialty stores and home furnishings segments and a jump in sales at outlet malls. Weak gains in wage income combined with a slow jobs recovery have constrained results as have declines in "real" income for the lowest 60% of earners. Increased consumer purchases over the Internet continued to shift sales from local brick and mortar locations.

Restaurants/Hotels	6.0%	6.0%

Industry executives are concerned about slack growth in restaurant sales, but this is not apparent in California's local tax data where year-over-year receipts have grown about 6% per year for the past two years. Growth remains concentrated in the quick service and fine dining categories trailed by results from casual dining establishments. Increased tourism, especially from Asia, is boosting results in tourist destinations.

State and County Pools	10.0%	8.0%

Solid gains in pool revenues are anticipated to continue as consumers buy more goods from a growing number of out-of-state "e-tailers" that are allocated to the countywide use tax pools due to lack of in-state nexus or a "point of sale" to which the sale can be credited. Upticks in capital expenditures by manufacturers are also expected to contribute to pool gains going forward.

TOTAL	4.9%	4.2%

The Proposition 172 growth projection is 5.17% for Fiscal Year 2014-15. This factor varies from HdL's Bradley-Burns growth forecast due to differing collection periods and comparisons to prior year data that include onetime payment aberrations.

BEACON ECONOMICS

National and Statewide

ECONOMIC DRIVERS

October 2014

	2014-15	2015-16
U.S. Real GDP Growth	3.5%	3.9%

U.S. real GDP expanded by 4.2% during the second quarter of calendar year 2014, compared to the 2.1% loss in the previous quarter that was widely attributed to adverse weather conditions affecting many parts of the nation. Helping growth get back on track, investment spending was boosted by rising levels of inventories, indicating that production during the quarter outpaced sales - exactly the opposite scenario experienced during Q1. Consumer spending, the largest component of real GDP each quarter, continued to grow – which is much more indicative of the sustained long-run economic growth than the abnormalities in inventories. Real GDP growth is expected to remain strong in the second half of 2014 and further accelerate in 2015.

U.S. Unemployment Rate	5.7%	5.4%

Employment growth in the U.S. ramped up over the last four months – adding an average of 260,000 new jobs per month and resulting in the unemployment rate declining from 6.7% in March to 6.2% in July. Furthermore, the employment situation had improved on the broader scale as well. For example, the proportion of the labor force that is either unemployed, discouraged, or marginally attached to the labor force declined from 8.7% in July 2013 to 7.5% in July 2014, while the unemployment rate for those who have been jobless for 15 weeks or longer declined from 3.9% to 2.9%. The unemployment rate is expected to continue to improve in the remainder of 2014 and into 2015, but look for these alternative metrics to show greater detail of progress as the headline rate approaches its normal rate of about 5%.

California Total Nonfarm Employment Growth	1.8%	2.4%

Job growth in California continued its robust recovery, growing by 2.1% from July 2013 to July 2014. The state has now nearly recovered all of the 1.38 million jobs lost during the downturn. Furthermore, job growth has been broad based within every major region of California, including some inland areas that receive less media attention. Also, virtually every major industry is expanding its payrolls – though nowhere is it more evident than in the Information, Professional and Business Services, and Education and Health Care sectors, which grew by 4.1%, 3.9%, and 3.7%, respectively, over the last year – all of which have high proportions of above-average wage workers. The current forecast calls for 1.8% growth this fiscal year, and increasing to 2.4% in 2015-16.

California Unemployment Rate	7.4%	6.8%

California's unemployment rate continued to fall to levels that are beginning to resemble "normal", reaching 7.4% in July 2014 compared to the 9.0% rate at the same time last year. The unemployment rate remains higher than the pre-recession low of 4.9% reached during 2006, but represents a marked improvement over the 12.4% peak unemployment that persisted throughout most of 2010. As employment grows, unemployment will continue to fall, averaging 7.4% this fiscal year but falling below 7.2% by the end of the fiscal year.

California Population Growth	1.0%	1.0%

California's population grew by 0.9% in 2014, notably greater than the 0.6% average growth in the previous three years. Domestic migration in recent years has been negative, primarily because housing affordability has created difficulties for households with lower incomes. Birth rates are declining amongst a large segment of the population base. However, this downward pressure on population growth has been offset by foreign immigration and natural increases. Our forecast for population growth in the state has been slightly revised upwards to 1% growth annually.

California Median Existing Home Prices	$ 393,600	$ 412,100

The median single-family home price across the State of California grew by 12% over the last year – the slowest pace of growth on a year-over-year basis in eight quarters. Home appreciation as measured by this metric seems to have slowed, but consider that the share of distressed sales – which tend to sell for a discount and plagued the market in years past – has dwindled. Thus, unlike last year's growth rate of 28% (Q2-2012 to Q2-2013), homes sold at the same time last year now more closely resemble the homes sold this year. Home prices will unlikely continue to rise above double-digit percentages. As such, price appreciation is expected to moderate toward more normal levels in 2014-15 and 2015-16.

California Residential Building Permits	114,000	154,000

After two years of double-digit growth in residential permitting, construction throughout California has moderated through July of 2014. So far in the calendar year, there have been roughly 1% fewer residential permits issued this year versus the same period in 2013. However, given the supply issues and the steady increases in home prices, builders should continue to expand the stock of residential properties in the state. The current forecast calls for roughly 114,000 new permits this fiscal year followed by nearly 154,000 in 2015-16. Multi-family properties are expected to remain a relatively large share of the residential mix in coming years.

LOS ANGELES COUNTY ALL AGENCIES

SALES TAX TRENDS FOR ALL AGENCIES - 2Q 2014 SALES

Agency allocations reflect "point of sale" receipts

Agency Name	Count	Current Year 2Q 2014	Prior Year 2Q 2013	Share of County Pool	Actual Receipts % Change	Adjusted* % Change
Rolling Hills	39	1,325	1,877	0.0%	- 29.4%	+ 32.2%
Signal Hill	878	3,793,305	3,190,428	1.1%	+ 18.9%	+ 25.0%
Cudahy	498	325,224	249,750	0.1%	+ 30.2%	+ 25.0%
Glendale	6,387	8,067,146	6,729,646	2.4%	+ 19.9%	+ 17.9%
San Fernando	2,423	901,756	790,579	0.3%	+ 14.1%	+ 17.1%
Gardena	2,624	2,306,144	2,093,839	0.7%	+ 10.1%	+ 14.1%
Avalon	239	216,757	148,788	0.1%	+ 45.7%	+ 14.0%
South Pasadena	780	535,698	464,406	0.2%	+ 15.4%	+ 13.4%
Compton	2,005	1,861,371	1,657,357	0.6%	+ 12.3%	+ 13.0%
South Gate	1,810	1,874,395	1,609,704	0.6%	+ 16.4%	+ 13.0%
Sierra Madre	429	67,485	61,283	0.0%	+ 10.1%	+ 12.8%
Rolling Hills Estates	441	264,913	258,381	0.1%	+ 2.5%	+ 12.2%
Calabasas	1,015	1,253,011	1,163,665	0.4%	+ 7.7%	+ 11.2%
Azusa	1,057	1,323,442	1,036,670	0.4%	+ 27.7%	+ 11.1%
Palos Verdes Estates	325	67,630	54,866	0.0%	+ 23.3%	+ 11.1%
Commerce	1,510	4,787,929	4,246,597	1.4%	+ 12.7%	+ 10.9%
Malibu	962	776,438	715,838	0.2%	+ 8.5%	+ 10.4%
Arcadia	2,639	2,430,514	2,223,529	0.7%	+ 9.3%	+ 9.9%
Santa Fe Springs	5,731	6,356,350	5,448,939	1.9%	+ 16.7%	+ 9.6%
West Hollywood	2,413	3,311,999	2,937,205	1.0%	+ 12.8%	+ 9.5%
Walnut	1,269	410,791	424,213	0.1%	- 3.2%	+ 9.0%
El Monte	2,610	3,574,452	3,255,799	1.1%	+ 9.8%	+ 8.6%
Covina	1,749	1,875,558	1,685,641	0.6%	+ 11.3%	+ 7.9%
West Covina	2,168	3,529,098	3,343,310	1.1%	+ 5.6%	+ 7.6%
La Puente	1,676	611,843	497,203	0.2%	+ 23.1%	+ 7.5%
Bellflower	1,458	1,240,754	1,249,220	0.4%	- 0.7%	+ 7.4%
Monrovia	1,592	2,046,598	1,836,643	0.6%	+ 11.4%	+ 7.4%
Rancho Palos Verdes	742	535,180	486,550	0.2%	+ 10.0%	+ 7.4%
Redondo Beach	2,612	2,564,865	2,400,324	0.8%	+ 6.9%	+ 7.3%
Westlake Village	991	827,202	707,810	0.2%	+ 16.9%	+ 7.2%
Beverly Hills	3,395	6,669,849	6,062,779	2.0%	+ 10.0%	+ 7.0%
Hawthorne	1,631	3,239,155	2,876,488	1.0%	+ 12.6%	+ 6.8%
Hawaiian Gardens	284	184,075	173,818	0.1%	+ 5.9%	+ 6.8%
Glendora	2,052	1,817,397	1,731,468	0.5%	+ 5.0%	+ 6.7%
Culver City	2,331	4,328,418	4,031,809	1.3%	+ 7.4%	+ 6.4%
Long Beach	11,853	13,630,337	15,501,145	4.1%	- 12.1%	+ 6.4%
Montebello	1,654	2,697,445	2,877,648	0.8%	- 6.3%	+ 6.2%
Huntington Park	1,623	1,492,131	1,468,522	0.4%	+ 1.6%	+ 6.0%
Monterey Park	1,552	1,274,894	1,128,487	0.4%	+ 13.0%	+ 6.0%
Santa Monica	5,725	8,186,419	7,530,813	2.4%	+ 8.7%	+ 6.0%
Claremont	1,098	890,990	785,417	0.3%	+ 13.4%	+ 6.0%
Maywood	447	284,965	263,031	0.1%	+ 8.3%	+ 5.7%
Santa Clarita	7,423	7,604,654	7,256,148	2.3%	+ 4.8%	+ 5.3%
Duarte	572	1,154,529	1,137,015	0.3%	+ 1.5%	+ 5.1%
Artesia	605	555,131	491,809	0.2%	+ 12.9%	+ 4.9%
Los Angeles Co. Uninc	18,346	14,443,983	14,020,573	4.3%	+ 3.0%	+ 4.7%
Alhambra	1,974	3,312,577	3,062,753	1.0%	+ 8.2%	+ 4.6%
Temple City	815	435,575	383,192	0.1%	+ 13.7%	+ 4.5%
El Segundo	1,290	2,903,698	2,448,024	0.9%	+ 18.6%	+ 4.5%
Cerritos	1,785	6,020,877	5,594,343	1.8%	+ 7.6%	+ 4.5%
Los Angeles	121,240	112,993,224	105,693,882	33.6%	+ 6.9%	+ 4.4%
Palmdale	2,792	3,717,659	3,516,806	1.1%	+ 5.7%	+ 4.4%
Whittier	2,824	1,948,443	1,923,288	0.6%	+ 1.3%	+ 4.2%

LOS ANGELES COUNTY ALL AGENCIES

SALES TAX TRENDS FOR ALL AGENCIES - 2Q 2014 SALES

Agency Name	Count	Current Year 2Q 2014	Prior Year 2Q 2013	Share of County Pool	Actual Receipts % Change	Adjusted* % Change
Pomona	5,853	4,148,086	3,976,757	1.2%	+ 4.3%	+ 4.0%
Lawndale	692	607,765	598,480	0.2%	+ 1.6%	+ 4.0%
Bell Gardens	696	619,071	581,345	0.2%	+ 6.5%	+ 3.9%
Lakewood	1,654	2,916,352	2,799,902	0.9%	+ 4.2%	+ 3.9%
La Cañada Flintridge	583	638,895	607,151	0.2%	+ 5.2%	+ 3.9%
Lynwood	1,199	831,441	825,477	0.2%	+ 0.7%	+ 3.8%
Hermosa Beach	1,054	621,683	608,242	0.2%	+ 2.2%	+ 3.6%
San Dimas	1,213	1,358,876	1,239,745	0.4%	+ 9.6%	+ 3.5%
Lomita	583	363,587	418,436	0.1%	- 13.1%	+ 3.5%
Agoura Hills	1,032	862,371	814,741	0.3%	+ 5.8%	+ 3.4%
Irwindale	759	1,098,009	926,290	0.3%	+ 18.5%	+ 3.3%
Industry	5,536	7,190,387	11,890,693	2.1%	- 39.5%	+ 2.8%
Inglewood	2,342	2,902,518	2,792,745	0.9%	+ 3.9%	+ 2.8%
Norwalk	1,637	2,132,628	2,044,371	0.6%	+ 4.3%	+ 2.5%
La Verne	856	854,256	854,784	0.3%	- 0.1%	+ 2.2%
Pasadena	8,000	7,267,400	7,117,122	2.2%	+ 2.1%	+ 2.0%
Vernon	1,229	1,032,275	1,106,744	0.3%	- 6.7%	+ 1.8%
Burbank	4,628	6,799,421	6,801,034	2.0%	+ 0.0%	+ 1.5%
Bell	679	475,809	473,281	0.1%	+ 0.5%	+ 1.5%
Torrance	9,772	9,584,234	9,557,520	2.9%	+ 0.3%	+ 1.0%
Lancaster	3,249	4,137,146	4,069,849	1.2%	+ 1.7%	+ 0.7%
Rosemead	1,242	1,012,827	1,043,994	0.3%	- 3.0%	+ 0.1%
San Gabriel	1,614	928,228	864,463	0.3%	+ 7.4%	+ 0.1%
La Mirada	1,035	2,304,451	2,224,989	0.7%	+ 3.6%	- 0.1%
Paramount	4,476	1,787,580	1,737,260	0.5%	+ 2.9%	- 0.3%
Manhattan Beach	1,414	2,211,691	2,183,268	0.7%	+ 1.3%	- 1.1%
Downey	2,763	3,706,145	3,776,431	1.1%	- 1.9%	- 1.1%
San Marino	396	103,139	105,462	0.0%	- 2.2%	- 1.1%
Diamond Bar	1,463	815,531	795,966	0.2%	+ 2.5%	- 1.2%
Pico Rivera	1,167	1,801,858	1,781,524	0.5%	+ 1.1%	- 1.4%
Baldwin Park	1,269	1,311,858	1,357,428	0.4%	- 3.4%	- 3.0%
South El Monte	2,346	1,023,325	1,035,741	0.3%	- 1.2%	- 3.9%
La Habra Heights	114	6,732	8,827	0.0%	- 23.7%	- 4.7%
Carson	2,598	4,894,334	6,457,817	1.5%	- 24.2%	- 14.4%
Hidden Hills	48	2,525	5,002	0.0%	- 49.5%	- 43.3%
Bradbury	21	501	598	0.0%	- 16.2%	- 76.4%
Totals	319,595	335,878,535	324,412,795	100.0%	+ 3.5%	+ 4.9%
Los Angeles Pool	30,621	38,541,192	33,922,810		+ 13.6%	+ 9.5%

CITY OF BURBANK
OFFICE OF THE CITY MANAGER
(818) 238-5800
FAX (818) 238-5804

DATE: November 7, 2014

TO: Honorable Mayor and City Council

FROM: Mark Scott, City Manager

SUBJECT: **Workforce Reduction Notices**

Attached are copies of the two workforce reduction notices received over the last two weeks from Warner Brothers and Walt Disney Pictures. As you were advised previously, these notices are required by State and Federal law, but it is informational only.

275 E. Olive Avenue • P.O. Box 6459
Burbank, California 91510-6459

November 4, 2014

BY OVERNIGHT DELIVERY

WARN Act Coordinator
Program Communications Unit
Workforce Services Division
Employment Development Department
P.O. Box 826880, MIC 50
Sacramento, CA 94280-0001
Phone: (916) 654-7799

Hon. Michael D. Antonovich
Supervisor, Fifth District
County of Los Angeles
869 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012
Phone: (213) 974-5555

Hon. Eric Garcetti
City of Los Angeles, Office of the Mayor
200 North Spring Street
Los Angeles, CA 90012
Phone: (213) 978-0600

Hon. David Gordon
Mayor, City of Burbank
Burbank City Hall
275 East Olive Avenue
Burbank, CA 91502
Phone: (818) 238-5750

Mr. Don Nakamoto, Workforce Development Administrator/WIB Director
Verdugo Consortium
1255 South Central Avenue
Glendale, CA 91204
Phone: (818) 409-0476
Fax: (818) 409-0496

To the Hon. Michael D. Antonovich, the Hon. Eric Garcetti, the Hon. David Gordon, and Mr. Don Nakamoto:

Warner Bros. Home Entertainment Group (the "Company"), including Warner Home Video, Warner Bros. Interactive Entertainment, and Warner Bros. Digital Distribution, will be reconfiguring its workforce to best position it for long-term growth and stability. This reorganization will entail the elimination of positions and non-temporary layoff of personnel at its facilities located at 4000 Warner Boulevard, Burbank, California.

This notice is being delivered to you to comply with any requirements the Company may have under the California Worker Adjustment and Retraining Notification Act, California Labor Code Sections 1400-1408, and its federal counterpart, the Worker Adjustment and Retraining Notification Act, 29 U.S.C. Sections 2101 *et seq.* (collectively, the "WARN Acts") and in an effort to keep you fully informed.

The expected date of the first separation that may be subject to one or both of the WARN Acts will be no earlier than January 10, 2015. While the precise number of affected employees is not currently known, we anticipate the total number will exceed the legal threshold that triggers one or both of the WARN Acts. Pursuant to California Labor Section 1401(b) and the federal regulations at 20 C.F.R. Section 639.7(f), we will maintain a list of the job classifications of positions to be eliminated, the number of affected employees in each division and job classification, and information concerning the affected employees' union representative(s), if applicable.

The Company has exhausted other means available to it, such as the elimination of vacant positions, reduction in travel and entertainment expenses and other cost-cutting measures that do not result in the loss of employment for our workforce.

We will advise each affected employee of the elimination of his/her position and resulting layoff, and confirm those decisions in writing, commencing on November 4, 2014. During the 60-day period after receiving notice of the elimination of their respective positions, affected employees will continue to receive their regular base compensation (less normal payroll deductions and withholdings) and benefits, including vacation accrual. Employees voluntarily terminating their employment and employees terminated for reasons unrelated to the job elimination within this notice period will not be eligible for continuation of pay or benefits after their separation date, except as required by law. After final separation from employment, employees may continue their health insurance coverage under COBRA.

Certain affected employees are eligible for additional benefits under the Company's existing separation benefits policy or applicable collective bargaining agreements. Bumping rights are not available to employees.

For further information, please contact me at (818) 977-4062.

Sincerely,

Linda Wang
Sr. Vice President, HR

Walt Disney Pictures

October 20, 2014

Honorable Dr. David Gordon
Mayor of Burbank
275 East Olive Avenue
Burbank, CA 91502

Re: Reduction in Workforce

Dear Mayor Gordon,

This notice is being provided to your office pursuant to the Worker Adjustment and Retraining Notification Act of 1988 and California Labor Code Section 1401.

The impacted employees work for Walt Disney Pictures and are located at 500 South Buena Vista Avenue, Burbank, CA 91521. A total of 61 employees will be permanently affected by this action with terminations beginning on December 19, 2014. Attached are a list of affected positions and the number of employees holding each position at this location.

Affected employees do not have bumping rights.

The following unions represent one or more of the impacted employees:

Name of Union	Name and Address of Union's Chief Elected Office
International Alliance of Theatrical and Stage Employees	Michael Miller 10045 Riverside Drive Toluca Lake, CA 91602

Should you have any questions, please contact me at 818-558-2559.

Sincerely,

Sally Catic
Ex Director, HR Administration
Walt Disney Pictures

500 South Buena Vista Street, Burbank, California 91521
Tel 818.560.1000

Walt Disney Pictures

Oct 22, 2014

Appendix A
December 19, 2014: 18 impacted positions with a total of 52 employees.

Position No.	Position Name	Exit Date	Total Employees
1	Animation Editor	12/19/2014	3
2	Associate Producer II	12/19/2014	4
3	Asst. Animation Editor	12/19/2014	1
4	Casting Coordinator	12/19/2014	1
5	Category I -Digital Union	12/19/2014	23
6	Category II Group A -Digital Union	12/19/2014	1
7	Digital Production & Technology Coordinator	12/19/2014	1
8	Director, Creative Development	12/19/2014	1
9	Director, Finance & Planning	12/19/2014	1
10	Help Desk Administrator – ANIM	12/19/2014	2
11	Producer	12/19/2014	1
12	Production Coordinator	12/19/2014	3
13	Production Manager	12/19/2014	3
14	Production Supervisor	12/19/2014	1
15	Secretary IV	12/19/2014	2
16	Sr. Financial Analyst	12/19/2014	1
17	Sr. Systems Architect - ANIM	12/19/2014	1
18	Systems Administrator - ANIM	12/19/2014	2

500 South Buena Vista Street, Burbank, California 91521
Tel 818.560.1000

Walt Disney Pictures

Appendix B
January 9, 2015: 1 impacted positions with a total of 1 employee.

Position No.	Position Name	Exit Date	Total Employees
1	Producer	1/9/2015	1

Appendix C
January 30, 2015: 4 impacted positions with a total of 4 employees.

Position No.	Position Name	Exit Date	Total Employees
1	Director, Music Production	1/30/2015	1
2	Production Finance Coordinator	1/30/2015	1
3	Production Manager	1/30/2015	1
4	Technical Marketing Coordinator	1/30/2015	1

Appendix D
March 20, 2015: 2 impacted positions with a total of 2 employees.

Position No.	Position Name	Exit Date	Total Employees
1	Director, WW Marketing & Communications	3/20/2015	1
2	Technical Marketing Coordinator	3/20/2015	1

500 South Buena Vista Street, Burbank, California 91521
Tel 818.560.1000

Walt Disney Pictures

Appendix E
May 29, 2015: 1 impacted positions with a total of 1 employee.

Position No.	Position Name	Exit Date	Total Employees
1	Director, Production	5/29/2015	1

Appendix F
June 30, 2015: 1 impacted positions with a total of 1 employee .

Position No.	Position Name	Exit Date	Total Employees
1	Manager, Systems & Support	6/30/2015	1

500 South Buena Vista Street, Burbank, California 91521
Tel 818.560.1000

city of burbank
community development department

memorandum

DATE: November 4, 2014

TO: Mark Scott, City Manager

FROM: Joy R. Forbes, Community Development Director
Carol D. Barrett, Assistant Community Director
David Kriske, Deputy City Planner

SUBJECT: **Status of Metro Measure R Construction Mitigation Funding for the Interstate 5 HOV / Empire Interchange Project**

On October 14, 2014, the City Council sent a letter to the Metropolitan Transportation Authority Chief Executive Officer supporting the allocation of $17 million in Measure R Highway funds to fund various construction mitigation projects for the Interstate 5 HOV / Empire Interchange Project. These mitigation projects would provide a variety of construction management, inspection, traffic signal synchronization, transit, and landscape projects to help mitigate the effects of construction on Burbank residents and businesses. The City Council also assigned Councilmember Talamantes to attend the Metro Construction Committee and Board meetings to advocate for funding.

On October 23, 2014, the Metro Board of Directors approved the $17 million Measure R money to fund the list of mitigation projects recommended by Metro staff, including all of the projects presented to the City Council on October 14, 2014. As a result of this approval, Metro staff and City staff will begin preparing funding agreements for each of the projects, which will be brought back to the City Council for approval. These funding agreements should return before the City Council within the next two months.

cc: Bonnie Teaford, Public Works Director

city of burbank
community development department

memorandum

DATE: November 4, 2014

TO: Mark Scott, City Manager

FROM: Joy R. Forbes, Community Development Director
Carol D. Barrett, Assistant Community Director
David Kriske, Deputy City Planner

SUBJECT: Follow-up on Joint City Council / Transportation Commission Study Session Recommendations for BurbankBus Service Improvements

On September 9, 2014 the City Council and Transportation Commission held a Joint Study Session, where service improvements to the BurbankBus fixed-route service were discussed. The service changes discussed included:

- Implementing all-day service on one BurbankBus route on a trial basis
- Advocating for use of Interstate 5 Project mitigation funding to improve BurbankBus service
- Integrating Transit Access Pass (TAP) functionality on BurbankBus

Subsequent to the Study Session, Metro approved $17 million in Measure R highway funding to fund several mitigation projects related to the Interstate 5 Project. Two of these projects would provide transit funding for BurbankBus. One project would fund all-day service on the BurbankBus NoHo-Empire Route between the North Hollywood Red Line / Orange Line station and the Bob Hope Airport for approximately three to five years, while another project would improve service on the BurbankBus Empire-Downtown Route to offset Metro service on San Fernando Boulevard that was lost due to the project. Staff and the Transportation Commission will begin exploring service options for making use of these two mitigation projects at their next meeting later this month. In addition, staff is coordinating with Metro to install TAP readers on BurbankBus vehicles to accept Metro monthly EZ Pass and "cash-purse" TAP cards. Once this process is finalized with Metro, staff will return to the City Council with the appropriate agreements necessary to implement TAP on BurbankBus.

City of Burbank
Parks and Recreation Department

Memorandum

DATE: November 5, 2014

To: Mark Scott, City Manager

From: Judie Wilke, Parks and Recreation Director Judie Wilke

SUBJECT: **CITY MANAGER TRACKING LIST NO.1676 – TREE TRIMMING OF PALMS ON BURBANK BOULEVARD**

At the October 21, 2014 City Council Town Hall Meeting held at Luther Burbank Middle School, a resident expressed concern regarding the dates from the parkway palm tree at Burbank Boulevard and Hollywood Way noting it was making a mess on the underlying sidewalk. The resident was requesting more frequent trimming/pruning of the trees to ensure the dates were removed before they could create a mess.

The Burbank Boulevard corridor project was completed in 2008 and provided for the planting of 37 Date palm trees in both the medians and the parkways from Five-Points to Clybourn Avenue. The palms along Burbank Boulevard were last trimmed in 2012 and are currently on a two-year trimming cycle. In general, palm trees react to the removal of the florets (dates) by growing new ones. Therefore, it is a constant cycle and there is no remedy to try and slow or prevent the growth of the florets. Fruit eliminators (similar to what is used on the Camphor trees near Memorial Field) only work on dicots and palms are monocots and have a very different physiology.

The only way that the Forestry crews could effectively control the florets is to trim the trees at least once every year. In addition, the palms are time consuming because the fruit/flower clusters are held inside the leaves so the leaves need to be cut as well. The leaves on this type of palm have large spines on the petioles (base of the fronds). When these palms are trimmed it takes two trips around the canopy, one to remove the leafy portion of the frond and a second, slower trip around to cut the spine filled bases and fruit/flower clusters. Thus, it is estimated that it will take the crews approximately two weeks to complete the trimming of these palms along Burbank Boulevard each year.

Although palms are understandably iconic California, they are very high maintenance trees and in hindsight are probably not the best trees to have planted along the Burbank Boulevard corridor. While the crews will begin trimming these trees annually, it will impact the overall Citywide street tree pruning cycle (which provides for the pruning of most street trees in the City once every five to six years) because crews will have to be pulled off the normal schedule annually to trim these trees. Further, it is worth noting this is not the only place in the City where these palms are planted; the City has 30 Date palms on East Burbank Boulevard between the freeway and Burbank High School, and 67 Date palms in Lincoln and McCambridge Parks.

City of Burbank
Parks and Recreation Department

Memorandum

Date: November 4, 2014

To: Mark Scott, City Manager

From: Judie Wilke, Parks and Recreation Director Judie Wilke

Subject: **CITY MANAGER TRACKING LIST NO. 1681 – COST/FEASIBILITY TO DEVELOP A SOCCER COMPLEX AT THE CITY PROPERTY (CABRINI BASIN) ABOVE ST. FRANCIS XAVIER SCHOOL**

At the October 21, 2014 Town Hall Meeting, staff was asked to provide a memo regarding the cost/feasibility to develop a soccer complex on City property (Cabrini Basin) located above Saint Francis Xavier School.

With a reoccurring demand for soccer fields, the Parks and Recreation Department has been struggling to meet the demand for many years. During Fiscal Year 2004-2005, staff was asked to present a comprehensive report regarding the feasibility of developing soccer fields in the City. At that time the Department had $5.6 million set-aside for the development of soccer fields. On July 19, 2005, a study session was held in which the City Council received an inclusive report regarding potential soccer field sites (Attachment A). Some of the items covered at the study session included:

- Ideal Size for Playing,
- Cost of Development,
- Type of Surface,
- Support Facilities,
- Neighborhood Impact,
- Available Parking,
- Dedicated vs. Multi-usage Facility, and
- Ability to provide sufficient separate play areas for youth and adults.

One of the sites presented in the report was the Cabrini Basin property. At approximately 19.58 acres, this site could easily accommodate several adult regulation soccer fields each at 1.24 acres, as well as several fields for youth ages 7 -14 at 0.58 acres and multiple fields for ages up to 6 years at 0.09 acres. Moreover, the site would also accommodate parking, all while still leaving some undeveloped green space. At the time the report was presented in 2005, the cost to develop a synthetic adult regulation field (1.24 acres) was approximately $1 million.

However, at the July 19, 2005 City Council meeting, staff was directed to pursue discussions with Burbank Unified School District (District) for the potential joint partnership on improving John Burroughs and Burbank High School fields and Jordan Middle School. The reason this direction was given by the City Council was because the majority of the City Council at the time was not in favor of developing soccer fields in the hillside area due to negative impacts on the residential neighborhoods.

In furtherance of that Council direction, staff continued successful discussions with the District. In 2008, the City and the District entered into a formal agreement to renovate the two high school fields and Jordan Middle School. The $5.6 million that was originally set-aside to develop City soccer fields and an additional $7.78 million of City funds was appropriated to the joint project. All three field improvements were completed by the spring of 2012. While the demand for soccer fields continues to increase, the City and District are making every effort to accommodate groups at existing facilities. Currently, community soccer groups use city parks (primarily ballfields) and Districts schools including but not limited to Burroughs and Burbank High Schools; Jordan, Luther and Muir Middle Schools; and Providencia Elementary School among various elementary schools.

EXHIBIT

A – Potential Soccer Field Sites: Study Session Presentation – July 19, 2005

EXHIBIT A

POTENTIAL SOCCER FIELD SITES

PARK, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Study Session - July 19, 2005

ISSUES FOR CONSIDERATION

- Cost of development depends on:
  - Type of surface
  - Need for lighting
  - Availability of water
  - Ownership of land
- Type of surface:
  - Natural turf - $450,000
  - Synthetic turf - $1,000,000
- Size:
  - Ideal size for adult field is 180' x 300' (1.24 acres)
  - Ideal size for youth ages 7-14 120' x 210' (0.58 acres)
  - Ideal size for ages up to 6 is 45'x90' (0.09 acres)

2

ISSUES FOR CONSIDERATION

- Neighborhood impact
- Available parking – 45 spaces needed per field
- Support facilities (ie. restrooms, maintenance)
- Dedicated vs. multi-usage facility
- Use of existing developed park acres vs. undeveloped acreage
- Ability to provide sufficient separate play areas for youth and adults

3

ARMORY SITE

4

ARMORY SITE
PROS

- Adjacent to existing park (Pacific Park)
- Ideal size for possibly two playing fields
- Some neighborhood impact
- Sufficient area for additional parking

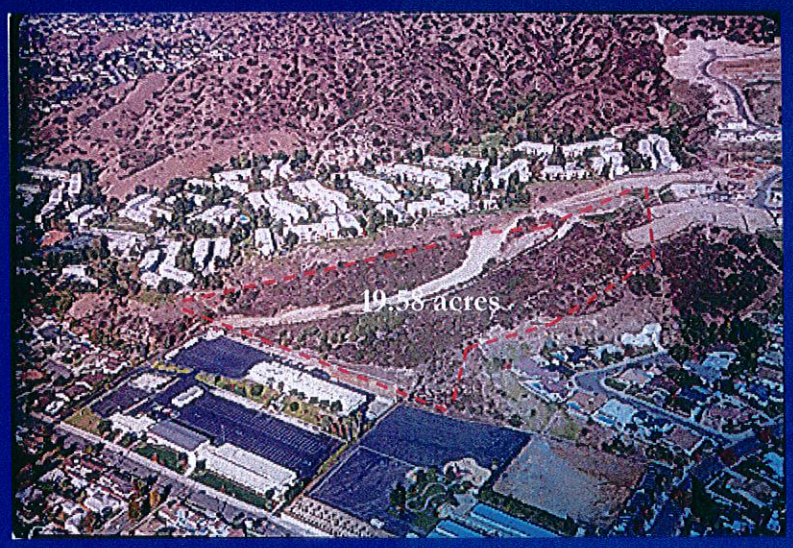
5

ARMORY SITE
CONS

- Not City-owned property
- Selling this property is not a high priority for the National Guard

6

CABRINI BASIN



7

CABRINI BASIN
PROS

- Existing City-owned property
- Underutilized existing open space
- Enough property to develop soccer fields and parking

8

CABRINI BASIN
CONS

- Ingress/egress would impact residential neighborhoods
- Access point is located immediately across from residential neighborhood
- No existing water supply, irrigation, restroom facilities, or dedicated parking

9

BEL AIRE BALLFIELD

10


N BEL AIRE DR
CAMBRIDGE DR
BEL AIRE
SOCCER
OPTION #3
11


FIRE STATION 16
BWP Training
Facilities
300'
370'
1.48 acres
175'
Fire
Station 16
N BEL AIRE DR
12

BEL AIRE BALLFIELD
PROS

- Existing BWP-owned property
- Existing partial fencing (secured)
- Existing partial water supply/irrigation system
- Sufficient area for additional parking

13

BEL AIRE BALLFIELD
CONS

- No dedicated parking (street parking only)
- Located in residential area
- No permanent restroom facilities

14

PALM BALLFIELD

15

PALM
PARK SOCCER
OPTION #1

16

PALM BALLFIELD
PROS

- Existing BWP-owned property
- Existing fencing (secured)
- Existing water supply/irrigation system
- Additional available area on top of Reservoir #1 (most likely artificial turf)
- Available land to develop limited parking (20-40 cars)

17

PALM BALLFIELD
CONS

- No dedicated parking (parking relies on lot owned by LDS church)
- No use on Sundays
- Located in a residential neighborhood
- No permanent restroom facilities

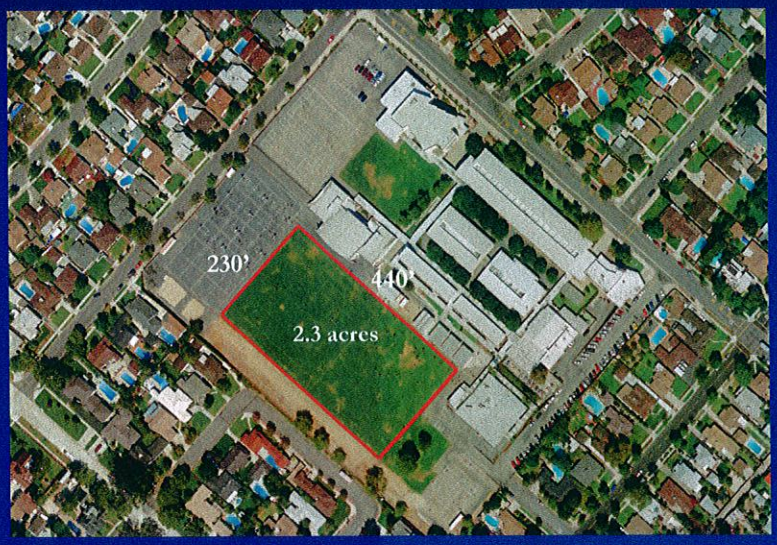
18

BURBANK HIGH SCHOOL

BURROUGHS HIGH SCHOOL

20

MUIR MIDDLE SCHOOL



21

JORDAN MIDDLE SCHOOL

22

JORDAN MIDDLE SCHOOL

23

LUTHER MIDDLE SCHOOL

24

ELEMENTARY SCHOOLS

- Stevenson
  - 1.80 acres
  - BUSD has issued permits for youth soccer
- Edison
  - 1.41 acres
  - BUSD has issued permits for youth soccer

25

SCHOOL SITES
PROS

- Available parking
- Ideal size
- Existing water supply/irrigation
- Potential access to existing restrooms

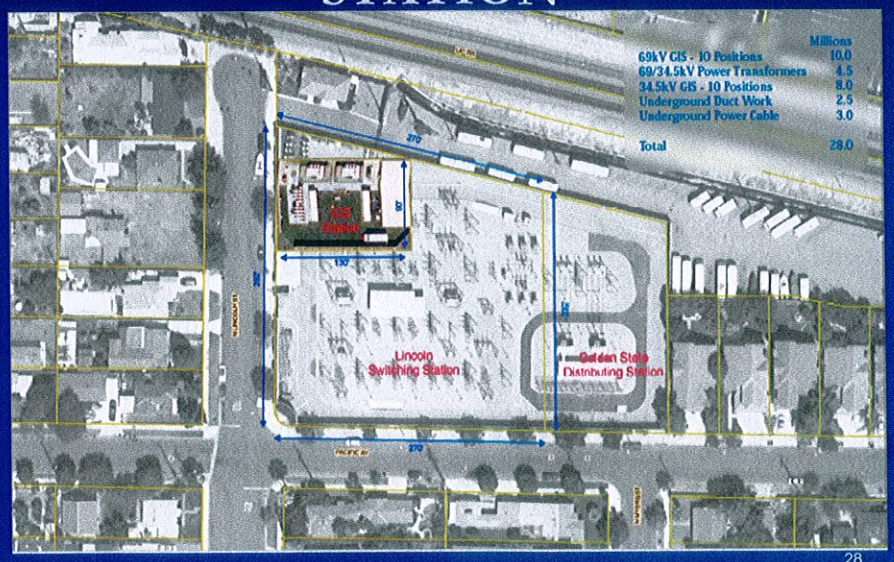
26

SCHOOL SITES
CONS

- Not City-owned property
- Will require Burbank Unified School District and School Board approval
- Neighborhood impact

27

LINCOLN SWITCHING STATION



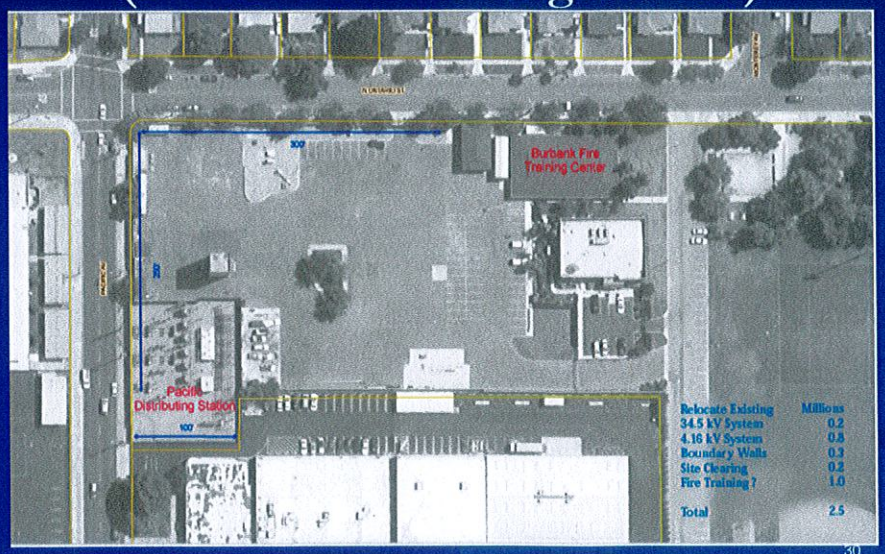
28

LINCOLN SWITCHING STATION

- Station is not due to be replaced in the next 25 years
- Cost to build a new replacement station is approximately $28 Million

29

FIRE TRAINING CENTER (Pacific Distributing Station)



Relocate Existing	Millions
34.5 kV System	0.2
4.16 kV System	0.8
Boundary Walls	0.3
Site Clearing	0.2
Fire Training ?	1.0
Total	2.5

30

FIRE TRAINING CENTER (Pacific Distributing Station)

- Station is due for replacement in 5–6 years
- Fire Department utilizes BWP property along Pacific for training
- Existing station area (only) too small for adult soccer field

31

CONCLUSION

- Staff seeks direction on:
  - Priorities on properties to pursue
  - Additional properties to explore
  - Joint use options

32

7A.

CITY OF BURBANK
BURBANK WATER AND POWER
STAFF REPORT

DATE: November 6, 2014
TO: BWP Board
FROM: Ron Davis, General Manager, BWP
SUBJECT: September 2014 Operating Results

SAFETY

Burbank Water and Power had no reportable lost time injuries during September 2014.

Water Results of Operations

For the month of September, potable water usage was 15% lower than budgeted primarily due to conservation. Conservation was driven by the Stage II Burbank Sustainable Water Use Ordinance that went into effect on August 1, 2014. The ordinance limits landscape watering in Burbank to 3 days per week and for no more than 15 minutes each day for each irrigation station. September Potable Water Revenues were $481,000 lower than budgeted and Recycled Water Revenues were $87,000 lower than budgeted. Estimated September Water Supply Expenses were $259,000 lower than budgeted, corresponding to lower demand. September's Gross Margin was $287,000 lower than budgeted. Estimated Operating Expenses were $38,000 higher than budgeted and estimated Income before Aid in Construction was $291,000, which was $207,000 lower than budgeted.

Similarly, September fiscal-year-to-date (FYTD) potable water usage was 10% lower than budgeted primarily due to conservation and the implementation of the the Stage II Burbank Sustainable Water Use Ordinance. FYTD September Potable Water Revenues were $821,000 lower than budgeted and Recycled Water Revenues were $97,000 lower than budgeted. September FYTD Water Supply Expenses were $495,000 lower than budgeted, corresponding to lower demand. The FYTD Gross Margin was $472,000 lower than budgeted. Estimated Operating Expenses were $350,000 lower than budgeted; and estimated Income before Aid in Construction was $1,330,000, which was $9,000 higher than budgeted.

Electric Results of Operations

For the month of September, electric loads were 2% higher than budgeted primarily due to warmer than normal temperatures; and Retail Sales were $458,000 higher than budgeted. September Power Supply Expenses were $800,000 lower than budgeted due to a one-time MPP true-up credit of $550,000 and accrual adjustment credits of $338,000. September's Gross Margin was $1,286,000 higher than budgeted. Estimated Operating Expenses were $48,000 lower than budgeted. Estimated Income before Aid in Construction was $2,454,000 which was $1,433,000 higher than budgeted.

FYTD September electric loads were 2% lower than budgeted primarily due to conservation which was partially offset by warmer than normal September weather; and Retail Sales were $452,000 lower than budgeted. FYTD Power Supply Expenses were $3,145,000 lower than budgeted due to lower loads and larger than planned power supply true-up credits, partially offset by receiving more energy than planned from Copper Mountain. September's FYTD Gross Margin was $2,637,000 higher than budgeted. Estimated FYTD Operating Expenses were $1,366,000 lower than budgeted. Estimated Income before Aid in Construction was $8,207,000, which was $4,400,000 higher than budgeted.

WATER DIVISION

State Water Projects and Burbank Operating Unit (BOU) Water Production

The State Natural Resources Agency has completed the release of preliminary draft chapters of the Bay Delta Conservation Plan (BDCP). This has caused an increased volume of conversation and proposals of alternate plans that tend to transfer impacts to others or, not so subtly, create conditions that would stop the proposed BDCP solution. The State Natural Resources Agency released a revised plan/tunnel alignment for the BDCP that would reduce the impact of the project to private property both during and after construction. The BDCP is very much in the news with supporters and detractors active on a daily basis. Governor Brown supports the approval of the BDCP. The Public Draft of the plan was released December 13, 2013 and all final environmental documents were made available in spring 2014. A significant public outreach effort supporting the BDCP is underway. A Study Session with the City Council on the BDCP was held January 28. Public comments on the draft were originally due on April 14, but that date has been revised twice and the final date to submit comments was July 29. The State Agencies receiving the public comments are reviewing them and will then recirculate the revised documents for further public comment in early 2015. Recirculation of the documents will strengthen the proposed project to ensure it meets the objectives and reduces environmental impacts. The final documents will then be ready for adoption and any decisions about proposed actions.

The Legislature finally agreed on an amended water bond that had been deferred in 2010 and 2012. The proposed bond is $7.5B and has $2.7B for surface storage projects. The ballot measure was approved August 13, after the deadline for printing the ballot information was extended by two days. It will appear on the November 2014 ballot as Proposition 1.

The initial State Water Project (SWP) Allocation for 2014 was released on December 1, 2013 at 5%. The Governor issued a Drought State of Emergency Proclamation on January 17. The proclamation calls on all Californians to conserve water in every way possible. The voluntary actions called for could forestall future mandatory restrictions. The proclamation also gives state water officials more flexibility to manage supply throughout California under drought conditions. The 2014 SWP allocation was subsequently reduced to 0% on January 31. Due to late winter storms, the allocation was revised to 5% on April 18 and is the final allocation for the water year that ended September 30, 2014.

BWP and the Metropolitan Water District (MWD) have been calling on all residents and member agencies to conserve water. Investments by MWD, ($5B) since 1992, have built storage facilities and programs which now provide relief from immediate mandatory rationing as occurred in the past. MWD began a media ad campaign on March 28 amplifying its message urging voluntary water conservation. BWP started a similar campaign in late February. MWD raised the incentive for turf removal to $2 sq. /ft., and extended rebates for rain barrels and high efficiency toilets on May 14. The MWD Media campaign was intensified in both TV and radio media on July 1. A Study Session on Drought Management/Response was held April 22 with City Council. The State Water Resource Control Board issued emergency drought/water use regulations on July 15 to be effective on August 1. The regulations prohibit specific water use/waste practices and provide for issuing citations and subsequent fines for individuals and water retail agencies that violate the prohibitions. Burbank's Sustainable Water Use Ordinance, currently in force at Stage 1, prohibits the specified water wasting practices. The emergency regulation also requires Water Agencies to limit outdoor watering to two days per week unless the water Agency has a Water Shortage Contingency Plan. In that instance the agency must activate the Plan to a level that begins to limit outdoor watering. In this case Burbank would have to activate Stage 2 which limits outdoor watering to three days a week. On July 22 Council voted unanimously to enact Stage 2 of the Sustainable Water Use Ordinance, effective August 1. Data for July, August and September shows sales to be 8.4%, 8.57% and 12.42% below budget for those months, respectively. Sales for the fiscal year to date are 9.82% below budget with water into the system 9.51% below budget.

MWD has been reconfiguring system operations to maximize use of Colorado River water to serve those agencies to which Colorado River water can be delivered and conserve the stored SWP water to serve the Member Agencies (Las Virgenes, Calleguas, and Eastern MWD) that can only be served by SWP water. Burbank is receiving treated Colorado River water as of the beginning of April. Notice to customers as to the increase of water hardness due to the change of supply source was posted on the BWP web site and went out in a recent issue of Currents.

As of the end of January, 7,000 acre feet of water were spread as budgeted for this fiscal year. During the meetings with MWD regarding serving Burbank with treated Colorado River water, MWD staff was made aware that next winter BWP would need 7,500 acre feet of SWP water for spreading at Pacoima and that this should be figured into the supply plan. MWD has since contacted BWP and LADWP and has facilitated a water exchange between the two parties, such that MWD Colorado River water will be delivered to LA-35, at BWP's expense, and an equal volume of LADWP ground water credits will be transferred to BWP. BWP will still spread 50 AF in order to turn the water volume over in the tunnel to maintain water quality.

The contract operator for the BOU, Ultura, notified BWP staff at the beginning of July that their corporate parent company was insolvent and headed for bankruptcy. They projected that they would not be able to continue to operate the BOU past the end of July. Water Division staff was able to conduct a quick Request for Information, select a viable O&M contractor, get EPA concurrence and with the help of the City Attorney's Office get a new operation contract in place for a seamless transition on August 1. The new O&M Contractor, Terranear, is performing well, helping to resolve unpaid support service invoices from the prior contractor and is being recommended to the Board in November for approval of a one year extension contract renewal beginning in

December. A full RFP will be issued next year for O&M contract services to operate the BOU as required by City procurement policy.

The BOU was 98.2% available for service in September. One Liquid Phase Granulated Carbon Filter was offline for carbon change out the first five days of the month before it came back on-line. Well V-04 went out of service on June 6 and was back in service on September 8, after being overhauled. Reinstallation of V-04 was delayed because of the need to replace the drop pipe for the well pump and its' current long lead time due to high demand for the material from well drillers in the Central Valley. The effects of the 3 day a week landscape watering restriction is having an effect as August and September water into the system are well below budget. Water into the system is about 9.5% below last year.

Availability	Production	Average Flow Rate (gallons per minute)
98.20%	76.85%	6,916

Project Updates:

Installation of 620 l.f. of 8-inch ductile iron potable water main in N. Shelton Street, between Palm Ave. and Magnolia Blvd, was completed the first week of September.

Work began on installing 320 l.f. of copper pipe in the alley west of Glenoaks Blvd. between Angeleno Ave and Olive Ave in mid-October. This replaces the old 2-inch steel pipe that consistently sprang leaks. Work is estimated to be finished by mid-November.

Work began on installing 1300 l.f. of 12-inch ductile iron water main in Hollywood Way from Clark Ave. to Magnolia Blvd the first week of September. The project is estimated to continue through mid-November.

One of the four large booster pumps ("D") from the Valley Pumping plant was returned from overhaul and back in operation at the end of July. Testing of the pump and additional adjustments were completed in August and the pump returned to service. Pump A was sent for overhaul and was back in operation at the end of October. These are the pumps that put BOU treated water into the distribution system. Pumps B and C will follow in succession.

Reservoir #4 (Palm Ball field) is drained for inspection and joint/crack repair. In order not to disrupt the use of the ball field, the hatches were not dug up and opened. Consequently it is taking longer to dry the reservoir so that repair work can proceed. The reservoir is projected to be back in service by the first week of November.

The second phase of the Warner Brothers Ranch was converted in September. The Village area of Warner Brothers main lot and 431 Bob Hope Dr. (condos/HOA) were converted in October. The National Guard Armory, the final phase of Izay Park, and the remainder of the Disney Studios landscaping are scheduled for conversion by the end of November.

A meeting with Warner Bros. Studios at the beginning of September produced their schedule for irrigation conversions at the Ranch and Main studio in phases through 2018. They will also do a test conversion of one of their cooling towers which should lead to conversion of others on their property. Cooling tower conversion at the Disney Studios should follow the landscape conversion in November. Letters have been sent to St. Josephs and the M. David Paul Co. about conversion of their cooling towers. The education of property owners about the use of recycled water in cooling towers is coming to the forefront in getting the conversions done. The Burbank Avalon Media Center (Oak & Pass) is in process for conversion to recycled water.

BWP continues to work with Valhalla Memorial Park to coordinate their conversion of the larger portion to recycled water for irrigation and with the School District to move them forward in converting additional schools to recycled water.

Water Main Installation on Hollywood from Clark to Magnolia

DISTRIBUTION

ELECTRIC RELIABILITY

Outages

BWP experienced no sustained feeder outages in September 2014. In the past twelve months, automatic reclosing has reduced customer outage time by approximately 963,938 customer minutes.

Reliability Measurement	Oct 2012-Sep 2013	Oct 2013-Sep 2014
Average Outages Per Year (SAIFI)	0.2128	0.2430
Average Outage Duration (CAIDI)	81.52 minutes	24.40 minutes
Average Service Availability	99.9971%	99.9989%
Average Momentary Outages Per Year (MAIFI)	0.3517	0.2302
No. of Sustained Feeder Outages	22	9
No. of Sustained Outages by Mylar Balloons	5	0
No. of Sustained Outages by Animals	2	0
No. of Sustained Outages by Palm Fronds	2	1

PROJECT UPDATES:

Alameda/Hollywood Way Substation Restoration
Staff has placed on hold further design development of the landscape restoration and graphic branding project at the outmoded Alameda/Hollywood Way Substation until public improvements surrounding the neighboring Talaria project are determined.

Naomi-15 12kV Conversion
Engineering is complete and the work order has been issued. Construction was started in September and the circuit is anticipated to be converted to 12kV by July of 2015.

Town-10 & Town -20 Rebuild
Engineering is complete and the work order was issued in early October. Construction will start when loading levels allow, which is anticipated to be mid to late November.

Burbank-3 12kV conversion
Engineering work has started on the pole line rebuild and conversion of the Burbank-3 circuit. This feeder is currently 12kV; however, it is being stepped down to 4kV to feed existing circuits that could not be rebuilt to 12kV standards due to time constraints on replacing the older 4kV station. Engineering is anticipated to be completed in December of 2014 and issued to the field by January of 2015. Construction is scheduled for FY 15/16.

CALTRANS I-5 Widening
BWP is awaiting Caltrans' contractor to begin the next phase of constructing the utility infrastructure from the intersection of Victory Place and Empire Avenue to the east side of the I-5 Freeway, just west of Grismer Avenue. Substructure construction for the area commenced in early October and will continue for several months.

STREET LIGHTING

LED Replacement Program
In accordance with the 2014 Street lighting Master Plan, BWP began replacing 100W and 250W HPS streetlight luminaires with LED luminaires. Replacement is carried out on a maintenance basis and LEDs are installed daily as the HPS luminaires burn out. Currently, the CREE XSPR 42W has been selected to replace the 100W HPS luminaire and the CREE SCP2 102W replaces the 250W HPS luminaire. To date, 3.62% of the total streetlight luminaires have been converted to LEDs and Table 1 below details the breakdown of the light in the City's street lighting system as a percentage of the total.

TYPE OF LAMP	# OF LIGHTS MAY 2014	# OF LIGHTS TO DATE	UNIT CHANGE	% OF TOTAL # OF LIGHTS
HIGH PS SODIUM				
70W	19	19	0	0.20
100W	3664	**3533**	**-131**	**37.21**
150W	17	17	0	0.18
200W	3	3	0	0.03
250W	2979	**2857**	**-122**	**30.09**
360W	14	14	0	0.15
400W	2157	2158	0	22.73
LOW PS SODIUM				
55W	137	137	0	1.44
FLUORESCENT				
85W	128	128	0	1.35
INCANDESCENT				
2500 LUMEN	10	10	0	0.11
4000 LUMEN	1	1	0	0.01
100W INC.	74	74	0	0.78
METAL HALIDE				
250W	190	190	0	2.00
400W	10	10	0	0.11
LED				
42W	1	**140**	**139**	**1.47**
102W	1	**123**	**122**	**1.30**
120W	63	63	0	0.66
150W	18	18	0	0.19
TOTAL # OF LAMPS	9,486	9,495	9	100.00
ENERGY				
Annualized Mwh	9,267.71	**9,150.11**	**-117.60**	
Average Mwh/lamp	0.98	**0.96**	**-0.014**	

Table 1: Breakdown of streetlight luminaires in City of Burbank's Street lighting system, September 2014.

CUSTOMER SERVICE

Plug-In Electric Vehicle (PEV) Charging Program.

Eleven PEV charging stations are in service. On August 6, 2014, new volumetric EV charge pricing commenced with a rate of .1853 cents per kilowatt hour (kWH) used for Level 1 and Level 2 charging. Staff is monitoring usage. The 327 N. Pass location recorded the most sessions (183) with 560 total hours of usage. The 301 E. Olive location recorded the fewest sessions (38) with 101 total hours of usage.

Month of usage	KWh	GHG savings in kilograms (kg)	Occupied time (hours)
January 2013	1,173	513	396
February	1,136	477	366
March	1,158	487	367
April	1,443	606	420
May	1,780	748	486
June	2,217	935	612
July	2,576	1,080	706
August	2,788	1,171	781
September	2,594	1,090	719
October	2,983	1,253	823
November	2,627	1,103	741
December	2,395	1,006	712
January 2014	2,524	1,060	681
February	2,323	976	632
March	2,725	1,145	746
April	3,276	1,376	888
May	3,144	1,320	856
June	3,009	1,264	876
July	3,858	1,621	1,050
August	4,154	1,745	1,219
September	5,364	2,253	1,744

* GHG has been adjusted based on revised US EPA data.

TECHNOLOGY

Broadband Services (ONE Burbank)

	September New Orders	Revenues for September2014	FYTD 2014-15 Revenues	FYTD Budget
Lit	3	76,661	221,254	212,500
Dark	1	213,865	655,195	637,500
Total	4	$290,526	$876,449	$850,000

POWER SUPPLY

Project Updates:

Power Supply Engineering

Lake Cooling Tower Project

This project has an approved budget to procure and install a forced circulation counter-flow cooling tower, two (2) circulating water pumps that will draw water from the Reclaimed Water Tank, and a chemical addition system for circulating water treatment for the Lake Power Plant. This new cooling tower system will be located at the oily water containment area adjacent to the Fuel Gas Compressor Building. Activities include process and structural engineering of the system and support structures. When the Olive Plants were placed in dry-layup, a cooling tower was rented to address cooling requirements for the Lake Power Plant. The new cooling tower system will cool the Lake Power Plant turbine lube oil, generator lube oil, and fuel gas compressor, eliminate current ongoing cooling tower rental costs, and provide the power plant with a dedicated cooling tower to promote power system reliability.

The cooling tower was delivered on March 19. Allied Steel delivered the cooling tower support structure on June 5 and the chemical tote shed on June 11. BWP staff has set the cooling tower support structure and erected the cooling tower on the structure. BWP staff efforts on the fabrication and installation of the interconnecting piping system, instrumentation, and power supply are complete. The Cooling Tower project was integrated into the Lake Power Plant and completed the week of August 18.

The newly installed cooling tower system successfully supports full-load plant operations, and the chemical treatment system is fully functional. However, testing of the current Cooling Tower configuration identified an operational limitation that had not been considered during the development of the original Cooling Tower specification. A 500 gallon per minute limitation on the cooling tower does not support dual (redundant) fuel compressor operation. Integrating a second (redundant) tower will resolve this issue by allowing a greater water circulation rate. Two possible options have been considered to resolve this limitation include providing an additional cooling tower on top of the existing support structure, or replacing the existing cooling tower with a two-celled cooling tower. BWP worked with the cooling tower supplier to optimize the specification for a new two cell tower. Pricing for a two cell tower was obtained, and the installation labor was estimated. Procurement and installation of a two cell tower will be more cost

effective than adding on a second (redundant) single cell tower. Terms of sale for the existing single cell tower are being developed.

Variable Frequency Drive Project

This project has an approved budget to engineer, procure, and install a Variable Frequency Drive (VFD) system on the Fuel Gas Compressors (FGCs) at the Magnolia Power Plant (MPP) to save energy and improve the system's reliability. The existing FGC equipment consists of two fully redundant reciprocating gas compressor skids that operate at a fixed motor speed and are configured with a gas recirculation control valve to accommodate fluctuations in service demand. This recirculation loop normally transfers about one-third of the compressed fuel volume flow, which represents a significant amount of wasted energy that can effectively be mitigated through implementation of the proposed VFD system.

A P.O. was issued to Rockwell on June 16 and Rockwell's project manager was assigned to the project on July 3. A kick-off meeting between BWP representatives, Rockwell, and Black & Veatch (BWP's engineer) occurred September 4. Detailed fabrication drawings from Rockwell were submitted for BWP review, and they were forwarded to Black and Veatch also on September 4. Engineering/design drawing review has continued between BWP and Black & Veatch engineering. Material procurement, fabrication, and in-house testing completion are currently targeted for January 29, 2015. Site receipt is expected by February 6, 2015. Two (2) additional months are allowed for installation, programming, and start-up efforts, so staff projects completion by April 15, 2015. Start-up efforts will coincide with a scheduled outage - probably during April 2015.

Materials Handling Area Project

The Material Handling Area (MHA) project is comprised of segregated areas for material storage and waste handling. One portion of this facility has four discrete storage compartments to meet BWP's need for temporary handling and storage of dirt, asphalt, gravel, and rubbish. This covered storage area will eliminate the current use and cost of off-site storage containers, improve logistical control and efficiencies in deploying and removing temporary materials, prevent material migration and storm water contamination due to weather conditions, and generally improve site cleanliness and organization.

An adjacent portion of this facility is dedicated for temporary covered storage of oil-filled electrical equipment that contains waste by-products. This area will include two separate recessed concrete containment pits with sumps to control any potential waste material releases. The covered areas with secondary containment will mitigate potential soil and storm water contamination, as this semi-enclosed space will provide a higher level of protection from adverse weather conditions to meet regulatory requirements and best practices.

Tyler Gonzalez Architects, Inc. (TGA) submitted its progress design drawings to BWP on June 19. These were reviewed and accepted by BWP. TGA submitted the design drawings for plan check on August 7. The plan check set was circulated to key project stakeholders with input received by August 29. TGA submitted for back check on October 9, 2014. Plan check approval is projected to be complete by the first week in November, with finalization and approval of the Bid Documents working with Purchasing and City Attorney's office to follow shortly after. These efforts represent the current

critical path activities. Advertising and commencement of the bid process is slated for November 12, 2014 with bid opening on January 6, 2015. Substantial completion and occupancy/use is planned to occur by the end of July 2015. TGA's effort also includes work on the Central Laboratory Project.

Central Laboratory Project

This project has an approved budget to design, bid, and build a 760 gross square foot water quality testing laboratory within the MPP boundaries to support operations required to verify proper water chemistry. This new facility provides space for determining water quality control, storage for operator's safety gear, separate restrooms for use by staff and outside service providers, an operator work station, and all furniture, fixtures and equipment (FF&E) to support stand-alone operations. The new Central Laboratory will improve operator safety and productivity and can be used to augment the ZLD water quality laboratory as needed. A PEMB approach will be implemented as a cost-effective alternative to traditional building construction. The bidding for this project is being combined with the Material Handling Area Project to promote contractor interest and reduce overall projected construction costs through economy of scale.

As detailed in the Material Handling Area Project status, Tyler Gonzalez Architects, Inc. (TGA) submitted for back check on October 9, 2014. Plan check approval is projected to be complete by the first week in November, with finalization and approval of the Bid Documents working with Purchasing and City Attorney's office to follow shortly after. These efforts represent the current critical path activities. Advertising and commencement of the bid process is slated for November 12, 2014 with bid opening on January 6, 2015. Substantial completion and occupancy/use is planned to occur by the end of July 2015.

Power Resources

Intermountain Power Project (Delta, UT) Renewal Progress

The Intermountain Power Project (IPP) participants, including BWP, continue to discuss post-coal repowering (called "renewal") for IPP. The current contracts expire in 2027.

BWP staff has seen an increasing agreement of its view by many of the other IPP participants, from both California and Utah, and a resulting desire to thoughtfully assess and consider developing alternatives at IPP. These alternatives might include a combination of different generation (and perhaps energy storage) technologies and the facilitation of renewable technologies at the site, as well as a better optimized allocation of transmission rights. This increasing agreement was confirmed, in BWP's view, by the results of a participant survey by LADWP; this view of the survey results was not shared by LADWP.

In the meantime, IPP's owner, the Intermountain Power Agency (IPA), has, in concert with LADWP, issued a formal request for renewal, including proposed renewal contracts for approval by each participant. BWP staff, along with legal counsel from the City Attorney's office, is carefully reviewing these proposed renewal contracts and assessing BWP's strategic options. BWP has discussed these proposed renewal contracts with LADWP and the owner of IPP, the Intermountain Power Agency. In addition, LADWP also proposed a separate agreement with the other Southern California participants, which BWP is also reviewing.

BWP staff believes the renewal proposal fails to address renewable energy issues. The proposal is under consideration in Burbank's Integrated Resource Planning (IRP) process. The IRP process is important, given that conservation continues to be the least-cost resource and the increasing penetration of intermittent renewable energy on the grid and an accompanying need for fast-ramping resources to integrate that energy and available transmission to transmit it to load, in each case in a way that ensures reliable operations, balanced with concerns of over-reliance on natural gas.

On a related note, the Western Electricity Coordinating Council (WECC), which oversees the Western U.S. electrical grid, approved BWP's proposal to study the development of large-scale compressed air energy storage (CAES) at the IPP site. A number of other market participants joined BWP in this proposal, including Wyoming wind project developer Pathfinder Wind, transmission developer Duke American Transmission Company (DATC), salt cavern developer Magnum Resources, and technology provider ABB.

This study focuses on the use of CAES at the IPP site to firm and shape cost-effective Wyoming wind energy, brought to IPP by DATC's Zephyr transmission project and transmitted to Southern California by the existing Southern Transmission System; the transmission line that brings IPP's output to our area. Such a project might also absorb excess California solar generation during peak solar hours, helping to mitigate the anticipated "Duck Curve" of over-generation and fast-ramping requirements in California resulting from increased solar penetration. BWP and its partners are currently working to support this study with planning models and the assumptions necessary for the study. The study is getting underway and should be complete by the end of 2014.

As noted above, BWP is also pursuing a comprehensive IRP process. The IRP will assist BWP in determining the appropriate solution for BWP at IPP.

Power Resources

Balancing Authority Services

LADWP has cancelled the Southern California Utility Power Pool (SCUPP) agreement, which governs the participation of LADWP, BWP, and Glendale Water and Power (GWP) in LADWP's balancing authority, and proposed, in its stead, a new agreement. It is not clear what effect this cancellation has had. Operations do not appear to have been affected by the cancellation of the SCUPP agreement.

What BWP and Glendale have seen of LADWP's proposed new agreement does not meet BWP's (or GWP's) needs, either from a structural or a pricing standpoint. In addition, the contract structure proposed by LADWP did not yet conform to modern standards for balancing authority agreements.

In August 2013, LADWP issued a proposed Open Access Transmission Tariff (OATT). An OATT is issued by a utility, such as LADWP, to set the terms and conditions, under which any electric market participant may purchase access to that utility's transmission system and associated resources. Under industry practice, a utility issues a proposed OATT for stakeholder review and comment; an OATT is then finalized and implemented only after stakeholders have had an opportunity to gain a

detailed understanding of the technical, commercial, and financial assumptions underlying the proposed OATT and to challenge those assumptions through a public process, during which the issuing utility defends those assumptions and the proposed OATT. The Los Angeles City Council approved this OATT on July 1, 2014.

LADWP, BWP, and GWP have agreed in principle to consider negotiating a balancing authority agreement on the basis of an LADWP OATT. However, BWP staff and a team of outside specialists, in conjunction with GWP, remain very concerned about the new OATT's consistency with current rate-making public policy. Assessing this consistency requires a detailed understanding of the assumptions underlying the OATT, and then comparing that understanding with the policies and practices established by the Federal Regulatory Energy Commission. Neither the substance of the new OATT nor the now completed stakeholder process is consistent with current rate-making public policy. In addition, the relationship between the new OATT and a balancing authority agreement has not been clarified. BWP and GWP continue to discuss these matters with LADWP. In this connection, staff from BWP and GWP, together with legal counsel, formally expressed these concerns at open meetings during the OATT approval process culminating at the Los Angeles City Council. Despite these concerns, the proposed OATT was approved and, is now effective. BWP and GWP staff, together with legal counsel, are considering options to protect their respective ratepayers' interests.

In the meantime, BWP continues discussions with LADWP on the basis of a BWP framework proposal for a modern, equitable balancing authority framework. BWP has also brought GWP into these discussions. These discussions are at an early stage, but BWP is hopeful that LADWP is seriously considering BWP's proposal. BWP is also beginning discussions with the California Independent System Operator, which operates the electrical grid and acts as the balancing authority for most of California, to understand the full range of balancing authority options for BWP and its fellow Southern California municipal utilities (potentially including LADWP).

In the end, the need for such a balancing authority agreement must be clearly demonstrated to be based on a rational basis, and be consistent with current rate-making practices and policy.

Power Resources

Integrated Resource Planning (IRP) Process

BWP is in the midst of a comprehensive IRP process. An IRP is a comprehensive planning process by which a utility communicates with its stakeholders about the opportunities and challenges associated with the community's projected energy demands and the alternative power supply and conservation demand management resources, as well as the environmental issues related to reliably meeting the demand for energy.

BWP's IRP team shaped an IRP process to meet Burbank's needs, with a significant emphasis on public outreach. In this regard, BWP's IRP process consists of three phases: 1) preliminary public outreach, focused on helping the public understand BWP's business and the issues it faces, and to seek public feedback (Phase One); 2) intensive scenario modeling around those issues, followed by additional results to communicate observations and conclusions and confirm public feedback (Phase Two); and 3) documentation of the IRP process, observations, conclusions and public feedback.

In this connection, BWP has engaged Liedos (formerly SAIC and R.W. Beck), a major power industry engineering and consulting firm, to assist in detailed scenario modeling

Phase One, which was completed in April and provided important guidance from a majority of ratepayers on three important issues:

1) Renewable Energy: favor procuring additional renewable energy resources as long as costs are controlled as they have been in the past;

2) Coal-fired Power: favor continued purchase of power from the IPP project for the duration of BWP's existing contracts, and

3) Rooftop Solar Subsidies: favor rate structures to eliminate ongoing subsidization of rooftop solar.

Phase Two is now well underway, focused on scenario modeling and reflective of this guidance from the public. Once this scenario modeling is complete, BWP's IRP team will engage the public again.

Power Resources

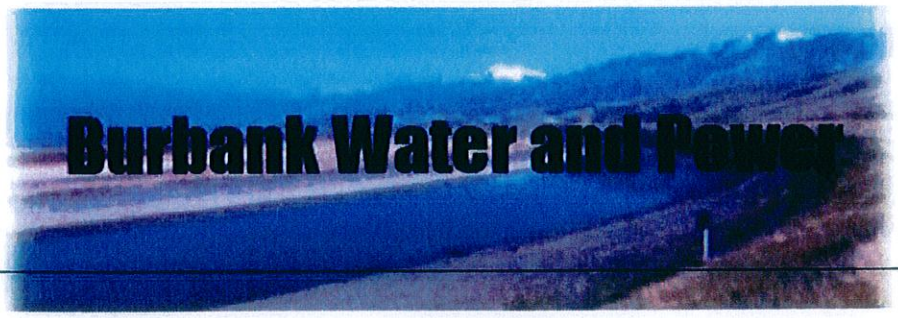
Copper Mountain 3 Solar Project

In late 2012, BWP signed a 20-year, 40 MW power purchase agreement with Sempra's Copper Mountain 3 Solar Project, a 250 MW solar project currently under construction in Boulder City, Nevada. The project, which is well ahead of schedule, is coming online in ten phases of approximately 25 MW each. It currently has five phases, totaling approximately 132 MW, online. BWP is receiving its 16% share of test energy as it is produced. Sempra expects to bring additional phases online through the end of 2015, when the entire 250 MW (and BWP's 40 MW share) will be operational.

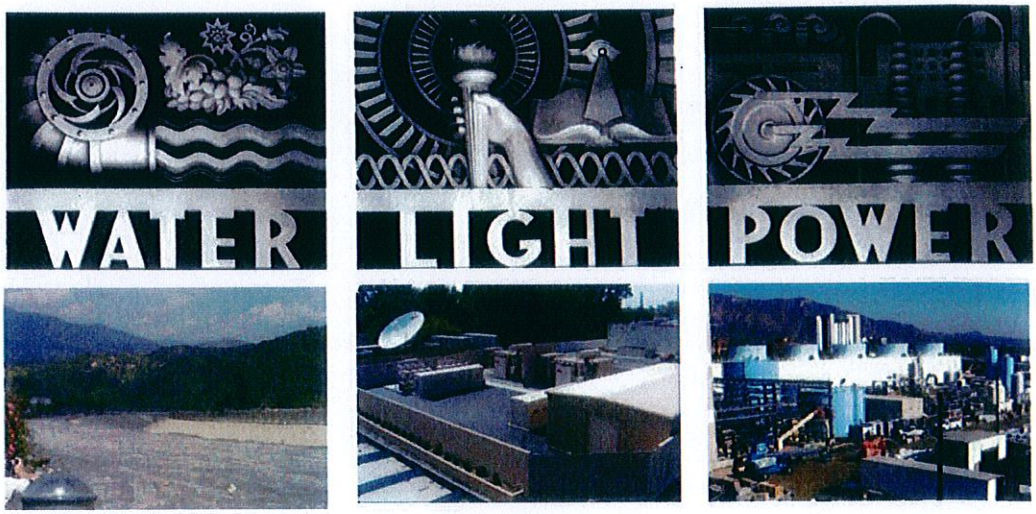
Posts installed, ready for framing and panel installation and commissioning

Operating solar panels

Copper Mountain Solar 3 control room



Burbank Water and Power



Estimated Financial Report
September-14

Burbank Water and Power
Electric Fund (496)
Statement of Changes in Net Assets
MTD and FYTD September 2014
($ in 000's except MWh Sales)

MTD Sep-14	MTD Sep-14 Budget	$ Variance	% Variance		FYTD Sep-14	FYTD Sep-14 Budget	$ Variance	% Variance
116,297	113,833	2,464	2.2% [a]	NEL MWh	348,843	354,999	(6,156)	(1.7%) [A]
				Retail				
$ 17,875	$ 17,418	$ 458	2.6% [b]	Retail Sales	$ 52,804	$ 53,257	$ (452)	(0.8%) [B]
470	511	(41)	(8.0%)	Other Revenues	1,193	1,533	(340)	(22.2%)
10,325	11,125	800	7.2% [c]	Retail Power Supply & Transmission	30,435	33,580	3,145	9.4% [C]
8,021	6,804	1,217	17.9%	**Retail Margin**	23,562	21,210	2,353	11.1%
				Wholesale				
2,779	6,600	(3,821)	(57.9%)	Wholesale Sales	11,213	24,525	(13,312)	(54.3%)
2,599	6,490	3,891	59.9%	Wholesale Power Supply	10,520	24,116	13,596	56.4%
180	110	70	63.4%	**Wholesale Margin**	693	409	284	69.5%
8,201	6,914	1,286	18.6%	**Gross Margin**	24,255	21,619	2,637	12.2%
				Operating Expenses				
1,015	1,007	(8)	(0.8%)	Distribution	2,625	3,057	432	14.1% [D]
123	133	10	7.5%	Administration/Safety	426	479	54	11.2%
160	221	61	27.6% [d]	Finance, Fleet, & Warehouse	522	769	247	32.1% [E]
409	426	16	3.8%	Transfer to General Fund for Cost Allocation	1,279	1,277	(2)	(0.2%)
438	442	3	0.8%	Customer Service, Marketing & Conservation	809	1,160	351	30.3% [F]
498	404	(94)	(23.2%) [e]	Public Benefits	1,290	1,225	(65)	(5.3%)
172	144	(28)	(19.7%)	Security/Oper Technology	424	437	14	3.1%
46	74	27	36.9% [f]	Telecom	162	215	53	24.5% [G]
124	153	29	18.7%	Construction & Maintenance	334	459	125	27.3% [H]
1,564	1,595	31	2.0%	Depreciation	4,630	4,788	158	3.3%
4,552	4,600	48	1.0%	Total Operating Expenses	12,500	13,866	1,366	9.9%
$ 3,649	$ 2,315	$ 1,334	57.6%	**Operating Income/(Loss)**	$ 11,755	$ 7,752	$ 4,003	51.6%

Burbank Water and Power
Electric Fund (496)
Statement of Changes in Net Assets
MTD and FYTD September 2014

($ in 000's)

	MTD Sep-14	MTD Sep-14 Budget	$ Variance	% Variance		FYTD Sep-14	FYTD Sep-14 Budget	$ Variance	% Variance	
	$ 3,649	$ 2,315	$ 1,334	57.6%	**Operating Income/(Loss)**	$ 11,755	$ 7,752	$ 4,003	51.6%	
					Other Income/(Expenses)					
	76	75	1	1.7%	Interest Income	172	224	(52)	(23.1%)	
	221	173	49	28.3%	Other Income/(Expense)	971	518	454	87.7%	(I)
	(420)	(420)	-	0.0%	Bond Interest/ (Expense)	(1,259)	(1,259)	-	0.0%	
	(123)	(173)	50	29.0%	Total Other Income/(Expenses)	(116)	(518)	402	77.6%	
	3,526	2,142	1,384	64.6%	**Income before Contributions & Transfers**	11,639	7,234	4,405	60.9%	
	816	871	55	6.3%	In Lieu	2,640	2,663	23	0.9%	
	256	250	(6)	(2.5%)	Street Lighting	792	764	(28)	(3.6%)	
	1,072	1,121	49	4.3%	Total Contributions & Transfers	3,432	3,427	(5)	(0.1%)	
	2,454	1,021	1,433	140.3%	**Income Before AIC**	8,207	3,807	4,400	115.6%	
	11	192	(180)	(94.0%)	Capital Contributions (AIC)	427	575	(148)	(25.8%)	
	$ 2,465	$ 1,213	$ 1,252	103.2%	**Net Change in Net Assets (Net Income)**	$ 8,633	$ 4,382	$ 4,251	97.0%	

- ( ) = Unfavorable
- This report may not foot due to rounding.

Burbank Water and Power
Electric Fund (496)
Statement of Changes in Net Assets - Footnotes
FYTD September 2014
($ in 000's)

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
A.	NEL MWh	348,843	354,999	(6,156)	- FYTD NEL is 1.7% below budget due to conservation and partially offset by warmer September temperatures. FYTD CCD were 1,042 versus the 30 year average of 915.
B.	Retail Sales	52,804	53,257	(452)	- Retail sales correspond to lower NEL (demand).
C.	Retail Power Supply & Transmission	30,435	33,580	3,145	- The favorable variance is primarily attributable to lower retail load, prior period credits for transmission related expenses ($478k), and MPP true-up credits of $1,480k. These savings were partially offset by higher renewable costs attributable to receiving energy from Copper Mountain sooner than planned.
D.	Distribution	2,625	3,057	432	- The favorable variance is attributable to unfilled and underfilled positions, and related benefits, and to the timing of payments for contractual and professional services.
E.	Finance, Fleet, & Warehouse	522	769	247	- The favorable variance is attributable to the timing of payments for professional services, software and insurance expense.
F.	Customer Service, Marketing & Conservation	809	1,160	351	- The favorable variance is attributable to the timing of payments for office equipment maintenance and professional services.
G.	Telecom	162	215	53	- The favorable variance is attributable to the timing of payments for professional and private contractual services.
H.	Construction & Maintenance	334	459	125	- The favorable variance is attributable to the timing of payments for contractual and custodial services and building grounds maintenance.
I.	Other Income/Expense	971	518	454	- The favorable variance is attributable to a credit of $369k from SCPPA for Prepaid Natural Gas restructuring.

Burbank Water and Power
Electric Fund (496)
Statement of Changes in Net Assets - Footnotes
MTD September 2014
($ in 000's)

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
a.	NEL MWh	116,297	113,833	2,464	- MTD NEL is 2.2% above budget due to warmer temperatures. MTD CDD is 360 versus the 30 year average of 273.
b.	Retail Sales	17,875	17,418	458	- Retail sales correspond to higher NEL (demand).
c.	Retail Power Supply & Transmission	10,325	11,125	800	- The favorable variance is primarily attributable to lower retail load and a one time MPP true-up credit of $550k and other prior period credits of $338k. These savings were partially offset by higher load and renewable costs attributable to receiving energy from Copper Mountain sooner than planned.
d.	Finance, Fleet, & Warehouse	160	221	61	- The favorable variance is attributable to the timing of payments for professional services and insurance expense.
e.	Public Benefits	498	404	(94)	- Lifeline discounts of $65K for the month are recorded as a reduction to retail sales but are budgeted as an expense. The balance of the variance is attributable to lower than planned electric retail sales.
f.	Telecom	46	74	27	- The favorable variance is attributable to the timing of payments for professional and private contractual services.

Burbank Water and Power
Electric Fund (496)
Statement of Cash Balances
($ in 000's)

	Sep-14	Soft Close Jun-14	Mar-14	Dec-13	Sep-13	Recommended Reserves	Minimum Reserves
Cash and Investments							
General Operating Reserve	$ 47,493	$ 41,809	$ 45,580	$ 47,736	$ 43,534	$ 54,060	$ 36,340
Capital & Debt Reduction Fund	10,000	10,000	10,000	10,000	10,000	15,000	3,000
BWP Projects Reserve Deposits at SCPPA	15,682	15,637 (a)	16,657	16,607	16,657		
Sub-Total Cash and Investments	73,175	67,446	72,237	74,343	70,191	69,060	39,340
Capital Commitments	(17,000)	(17,000)	(17,000)	(19,655)	(23,462)		
Public Benefits Obligation	(3,519) (b)	(3,057)	(3,984)	(7,528)	(7,707)		
Cash and Investments (less Commitments)	**52,656**	**47,389**	**51,253**	**47,160**	**39,023**	**69,060**	**39,340**
Restricted Cash							
Debt Service Fund & Other Restricted Cash (c)	2,488	622	4,213	2,347	2,488	2,488	2,488
Parity Reserve Fund (d)	4,268	4,268	4,175	4,175	4,081	4,268	4,268
Sub-Total Restricted Cash	6,757	4,890	8,388	6,522	6,569	6,757	6,757
Total Cash	$ 79,931	$ 72,336	$ 80,625	$ 80,865	$ 76,760	$ 75,817	$ 46,097

- Statement of Cash Balances may not foot due to rounding.

(a) Decrease in April cash due to the refunding of high interest rate bonds for the Hoover Visitor Center.

(b) The unspent portion of the Public Benefits Obligation is $2,311k for the Electric Utility and $1,208k for the City.

(c) Debt Service Funds are funds used to pay principal and interest on Fund 496 Bonds. This balance increases monthly to cover the semi-annual bond interest payments, which are paid in December and June of each year, and the annual bond principal payments, which are paid in June of each year.

(d) Parity Reserve Funds are funds restricted for debt service defaults in case revenues are insufficient to satisfy debt service requirements.

Burbank Water and Power
Electric Fund (496)
STATEMENT OF CASH FLOWS
($ in 000's)

	SEP FY 14/15 Year to Date	Soft Close JUN FY 13/14 Year to Date	MAR FY 13/14 Year to Date ACTUALS	DEC FY 13/14 Year to Date ACTUALS	SEP FY 13/14 Year to Date ACTUALS
Cash flows from operating activities:					
Cash received from customers	71,746	227,799	172,787	113,518	60,465
Cash paid to suppliers	(51,386)	(167,108)	(127,618)	(76,574)	(43,552)
Cash paid to employees	(5,816)	(20,813)	(14,828)	(10,061)	(4,807)
Net cash provided by (used in) operating activities	14,543	39,878	30,342	26,883	12,107
Cash flows from noncapital financing activities:					
Proceeds from other governmental agencies	23	17	-	-	-
Transfers from other funds	-	60	-	-	-
Other income (expense)	908	1,167	968	590	314
Payment in lieu of taxes to City	(3,432)	(11,586)	(8,143)	(5,750)	(3,196)
Net cash provided by (used in) noncapital financing activities	(2,501)	(10,342)	(7,174)	(5,160)	(2,882)
Cash flows from capital and related financing activities:					
Principal payments - bond	-	(3,450)	(2,625)	(2,625)	0
Interest paid	-	(5,168)	(2,585)	(2,584)	0
Contributed capital	427	486	357	203	54
Acquisition and construction of assets	(8,987)	(21,616)	(10,619)	(8,560)	(2,323)
Net cash used in capital and related financing activities	(8,560)	(29,749)	(15,472)	(13,567)	(2,269)
Cash flows from investing activities:					
Interest received	148	544	730	560	229
Restricted investments - Sinking Fund	2,054	188	3,685	1,819	1,866
Net cash provided by investing activities	2,202	732	4,415	2,379	2,095
Net increase (decrease) in cash and cash equivalents	5,684	145	3,916	6,072	1,870
Beginning Cash and cash equivalents	51,809	51,664	51,664	51,664	51,664
Ending Cash and cash equivalents	57,493	51,809	55,580	57,736	53,534

Burbank Water and Power
Electric Fund (496)
DETAIL OF CASH PROVIDED BY OPERATING ACTIVITIES
($ in 000's)

	SEP FY 14/15 Year to Date	Soft Close JUN FY 13/14 Year to Date	MAR FY 13/14 Year to Date ACTUALS	DEC FY 13/14 Year to Date ACTUALS	SEP FY 13/14 Year to Date ACTUALS
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities :					
Operating income (loss)	$ 11,755	$ 23,219	$ 16,002	$ 17,488	$ 11,132
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:					
Depreciation	4,630	17,115	12,459	8,308	4,129
GASB 31 market value adjustment	-	913	-	-	-
Gain/(loss) on sale of fixed assets	40	181	123	49	64
Other income (expense), net	-	-	968	590	314
Changes in assets and liabilities:					
(Increase) decrease in accounts receivable	(5,859)	(779)	651	(3,535)	(5,646)
Increase (decrease) in due to/from City of Burbank	(3)	-	(3)	(3)	(2)
(Increase) decrease in inventories	(163)	2,688	2,515	2,051	2,280
(Increase) decrease in prepaid items	348	(1,533)	(2,811)	(1,622)	(1,561)
(Increase) decrease in advances receivable	-	17	17	17	17
Increase (decrease) in interfund payable	-	-	(79)	(66)	1
(Increase) decrease in deferred bond discount	128	(298)	280	232	1
Increase (decrease) in accounts payable and accrued expenses	3,375	1,908	98	3,230	1,286
Increase (decrease) in compensated absences	-	(73)	-	-	-
Increase (decrease) in unearned revenue	(23)	553	-	-	-
Increase (decrease) in customer deposits	316	(4,033)	123	143	92
Total adjustments	2,789	16,659	14,340	9,395	975
Net cash provided by (used in) operating activities	$ 14,543	$ 39,878	$ 30,342	$ 26,883	$ 12,107

Burbank Water and Power
Electric Fund (496)
Statement of Net Assets
($ in 000's)

	SEP FY 14/15 Year to Date	Soft Close JUN FY 13/14 Year to Date	MAR FY 13/14 Year to Date ACTUALS	DEC FY 13/14 Year to Date ACTUALS	SEP FY 13/14 Year to Date ACTUALS
Assets					
Current assets:					
Cash and cash equivalents					
General operating	44,483	38,799	42,570	44,726	40,524
Capital and debt reduction	10,000	10,000	10,000	10,000	10,000
General plant	800	800	800	800	800
Fleet replacement	2,210	2,210	2,210	2,210	2,210
Total cash and cash equivalents	57,493	51,809	55,580	57,736	53,534
Accounts receivables, net	21,700	15,841	14,412	18,597	20,708
Inventories	6,285	6,122	6,296	6,759	6,530
Deposits and prepaid expenses	25,548	25,791	26,978	25,683	25,515
Interest receivable	123	118	183	170	172
Due from City of Burbank	3	-	3	3	2
Restricted nonpooled investments	6,757	4,890	8,388	6,522	6,569
Total current assets	117,909	104,571	111,839	115,470	113,030
Noncurrent assets:					
Advances receivable	(0)	(0)	(0)	(0)	(0)
Prepaid OPEB asset	9,081	9,186	9,277	9,383	9,489
Deferred bond issuance and acquisition costs	731	777	968	1,015	1,247
Total noncurrent assets	9,812	9,963	10,245	10,399	10,736
Capital assets:					
Land	2,734	2,734	2,734	2,734	2,734
Rights to purchase power	697	1,335	718	729	740
Utility plant and equipment	425,762	424,999	409,545	409,247	405,502
Machinery and equipment	66,032	65,258	52,015	51,798	51,177
Construction in progress	8,368	5,998	30,643	25,424	24,574
Total utility plant and equipment	503,593	500,324	495,656	489,932	484,728
Less accumulated depreciation	(217,530)	(213,528)	(209,068)	(204,916)	(201,163)
Total capital assets, net	286,062	286,796	286,588	285,016	283,565
Total assets	413,783	401,330	408,671	410,884	407,330

Burbank Water and Power
Electric Fund (496)
Statement of Net Assets
($ in 000's)

	SEP FY 14/15 Year to Date	Soft Close JUN FY 13/14 Year to Date	MAR FY 13/14 Year to Date ACTUALS	DEC FY 13/14 Year to Date ACTUALS	SEP FY 13/14 Year to Date ACTUALS
Liabilities					
Current Liabilities:					
Accounts payable	716	3,001	48	1,055	794
Accrued expenses	17,159	12,046	12,708	14,833	13,150
Bond interest payable	1,701	441	1,733	441	1,733
Interfund payable	546	-	400	413	481
Due to the City of Burbank	0	-	1	1	0
Customer deposits	6,405	6,089	6,625	10,266	10,215
Current portion of revenue bonds payable, net	3,580	3,580	3,450	3,450	3,450
Current portion of compensated absences	398	398	407	407	407
Unearned revenue	7,719	7,742	7,189	7,189	7,189
Total current liabilites	38,224	33,297	32,562	38,056	37,420
Noncurrent liabilities:					
Revenue bonds payable, net	88,550	88,732	92,499	92,689	93,020
Compensated absences	4,442	4,442	4,506	4,506	4,506
Total noncurrent liabilities	92,993	93,174	97,005	97,195	97,526
Total liabilities	131,216	126,471	129,567	135,251	134,946
Net Position					
Net Position:					
Net investment in capital assets	193,386	194,484	190,639	188,877	187,094
Restricted for debt service	6,757	4,890	8,388	6,522	6,569
Unrestricted	82,424	75,485	80,077	80,235	78,721
Total net position	282,567	274,859	279,104	275,633	272,384

Burbank Water and Power
Water Fund (497)
Statement of Changes in Net Assets
MTD and FYTD September 2014
($ in 000's except CCF's)

MTD Sep-14	MTD Sep-14 Budget	$ Variance	% Variance		FYTD Sep-14	FYTD Sep-14 Budget	$ Variance	% Variance
739,083	867,280	(128,197)	(14.8%) [a]	Water put into the system in CCF's	2,310,117	2,552,616	(242,499)	(9.5%) [A]
102,344	136,434	(34,090)	(25.0%)	Metered Recycled Water in CCF's	333,900	371,340	(37,440)	(10.1%)
				Operating Revenues				
$ 2,621	$ 3,102	$ (481)	(15.5%) [b]	Potable Water	$ 8,272	$ 9,093	$ (821)	(9.0%) [B]
265	352	(87)	(24.7%) [c]	Recycled Water	860	957	(97)	(10.1%) [C]
85	62	23	36.8%	Other Revenue	136	186	(50)	(26.7%)
2,970	3,516	(545)	(15.5%)	Total Operating Revenues	9,268	10,236	(968)	(9.5%)
1,204	1,463	259	17.7% [d]	Water Supply Expense	3,785	4,280	495	11.6% [D]
1,766	2,053	(287)	(14.0%)	**Gross Margin**	5,483	5,956	(472)	(7.9%)
				Operating Expenses				
537	554	17	3.0%	Operations & Maintenance - Potable	1,462	1,664	202	12.1%
124	117	(7)	(6.2%)	Operations & Maintenance - Recycled	339	330	(9)	(2.7%)
183	207	24	11.6%	Allocated O&M	477	622	145	23.3% [E]
66	66	(0)	(0.2%)	Transfer to General Fund for Cost Allocation	198	198	(0)	(0.2%)
341	345	4	1.3%	Depreciation	1,023	1,036	13	1.3%
1,251	1,289	(38)	(2.9%)	Total Operating Expenses	3,499	3,849	350	9.1%
515	764	(249)	(32.5%)	**Operating Income/(Loss)**	1,984	2,106	(122)	(5.8%)
				Other Income/(Expenses)				
12	11	2	16.0%	Interest Income	33	32	0	1.4%
66	42	24	56.0%	Other Income/(Expense)	225	127	98	77.0%
(155)	(173)	18	10.5%	Bond Interest/(Expense)	(464)	(519)	(55)	(10.5%)
(149)	(146)	2	1.6%	Transfers In/(Out) - (In Lieu)	(449)	(426)	22	5.2%
(225)	(266)	41	15.5%	Total Other Income/(Expenses)	(655)	(786)	131	16.7%
291	498	(207)	(41.6%)	**Income Before AIC**	1,330	1,321	9	0.7%
10	25	(15)	(61.1%)	Aid in Construction	47	76	(29)	(37.8%)
$ 300	$ 523	$ (223)	(42.6%)	**Net Change in Net Assets**	$ 1,377	$ 1,397	$ (20)	(1.4%)

- ( ) = Unfavorable
- This report may not foot due to rounding.

Burbank Water and Power
Water Fund (497)
Statement of Changes In Net Assets - Footnotes
FYTD September 2014
($ in 000's)

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
A.	Water put into the system in CCF's	2,310,117	2,552,616	(242,499)	- Potable demand FYTD September was lower than planned due to conservation. On August 1, 2014 the Stage II Burbank Sustainable Water Use Ordinance went into effect. The ordinance limits landscape watering in Burbank to 3 days per week and for no more than 15 minutes each day for each irrigation station.
B.	Potable Water Revenue	8,272	9,093	(821)	- The WCAC impact increased potable water revenues by $135k FYTD. Without this adjustment, potable water revenues would be unfavorable by 10.5%.
					FYTD Actual
					WCAC revenue 3,842
					WCAC Expenses:
					Purchased water, chemicals, and electricity 3,785
					WCAC in-lieu 192
					Total WCAC Expenses 3,977
					WCAC revenue deferral (increased revenues) **$ (135)**
C.	Recycled Water Revenue	860	957	(97)	- Recycled water sales are lower than planned primarily related to lower than planned demand for landscaping irrigation due to delays in hooking up new customers.
D.	Water Supply Expense	3,785	4,280	495	- The favorable variance corresponds to lower demand.
E.	Allocated O&M	477	622	145	- The favorable variance is attributable to favorable variances in allocated expenses (Administration, Safety, Finance, Customer Service, Marketing, Construction and Maintenance) from the Electric Fund.

Burbank Water and Power
Water Fund (497)
Statement of Changes in Net Assets - Footnotes
MTD September 2014
($ in 000's)

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
a.	Water put into the system in CCF's	739,083	867,280	(128,197)	- Potable demand in September was lower than planned due to conservation. On August 1, 2014 the Stage II Burbank Sustainable Water Use Ordinance went into effect. The ordinance limits landscape watering in Burbank to 3 days per week and for no more than 15 minutes each day for each irrigation station.
b.	Potable Water Revenue	2,621	3,102	(481)	- The WCAC impact decreased potable water revenues by $21k MTD. Without this adjustment, potable water revenues would be unfavorable by 14.8%.

	MTD Actual
WCAC Revenue	$ 1,290
WCAC Expenses:	
Purchased water, chemicals, and electricity	1,204
WCAC In-lieu	64
Total WCAC Expenses	1,269
WCAC revenue deferral (increased revenues)	**$ 21**

c.	Recycled Water Revenue	265	352	(87)	- Recycled water sales are lower than planned primarily related to lower than planned demand for landscaping irrigation due to delays in hooking up new customers.
d.	Water Supply Expense	1,204	1,463	259	- The favorable variance corresponds to lower demand.

Burbank Water and Power
Water Fund (497)
Statement of Cash Balances
($ in 000's)

	Sep-14	Soft Close Jun-14	Mar-14	Dec-13	Sep-13	Recommended Reserves	Minimum Reserves
Cash and Investments							
General Operating Reserves	$ 13,246	$ 10,767	$ 9,041	$ 12,093	$ 12,356	$ 9,760	$ 5,240
WCAC	257	392	920	1,047	990	2,000	1,000
Capital Reserve Fund	2,220	2,220	2,220	2,220	2,220	4,000	1,000
Sub-Total Cash and Investments	15,723	13,379	12,181	15,360	15,567	15,760	7,240
Capital Commitments	(3,160)	(3,480)	(3,447)	(3,087)	(3,553)		
Public Benefits Obligation	(479)	(485)	(518)	(608)	(614)		
Cash and Investments (less commitments)	**12,084**	**9,414**	**8,216**	**11,665**	**11,400**	**15,760**	**7,240**
Restricted Cash							
Debt Service Funds (a)	682	171	834	385	599	682	682
Sub-Total Restricted Cash	682	171	834	385	599	682	682
Total Cash	$ 16,405	$ 13,550	$ 13,015	$ 15,745	$ 16,166	$ 16,442	$ 7,922

- Statement of Cash Balances may not foot due to rounding.

(a) Debt Service Funds are funds used to pay principal and interest on Fund 497 Bonds. This balance increases monthly to cover the semi-annual bond interest payments, which are paid in December and June of each year, and the annual bond principal payments, which are paid in June of each year.

Burbank Water and Power
Water Fund (497)
STATEMENT OF CASH FLOWS
($ in 000's)

	SEP FY 14/15 Year to Date	Soft Close JUN FY 13/14 Year to Date	MAR FY 13/14 Year to Date ACTUALS	DEC FY 13/14 Year to Date ACTUALS	SEP FY 13/14 Year to Date ACTUALS
Cash flows from operating activities:					
Cash received from customers	9,615	31,190	22,194	15,695	9,942
Cash paid to suppliers	(4,770)	(16,970)	(14,283)	(7,782)	(5,991)
Cash paid to employees	(1,498)	(5,690)	(4,019)	(2,740)	(1,282)
Net cash provided by (used in) operating activities	3,346	8,530	3,892	5,173	2,669
Cash flows from noncapital financing activities:					
Other income (expense)	143	528	517	300	147
Payment in lieu of taxes to City	-	(1,316)	(1,002)	(728)	(412)
Net cash provided by (used in) noncapital financing activities	143	(788)	(484)	(428)	(265)
Cash flows from capital and related financing activities:					
Proceeds from debt issuance	-	1,784	-	-	-
Principal payments - bond		(470)	-	-	-
Interest paid	-	(2,080)	(958)	(951)	-
Contributed capital	47	279	267	133	38
Acquisition and construction of assets	(1,729)	(9,115)	(6,518)	(4,275)	(2,772)
Principal payments - loan payable	-	(227)	(227)	(22)	-
Net cash used in capital and related financing activities	(1,682)	(9,829)	(7,435)	(5,115)	(2,734)
Cash flows from investing activities:					
Interest received	26	29	109	79	32
Restricted investments - Sinking Fund	511	21	684	235	449
Net cash provided by investing activities	537	50	794	314	481
Net increase (decrease) in cash and cash equivalents	2,344	(2,037)	(3,234)	(56)	151
Cash and cash equivalents, beginning of year	13,379	15,416	15,416	15,416	15,416
Cash and cash equivalents, end of year	15,723	13,379	12,181	15,360	15,567

Burbank Water and Power
Water Fund (497)
DETAIL OF CASH PROVIDED BY OPERATING ACTIVITIES
($ in 000's)

	SEP FY 14/15 Year to Date	Soft Close JUN FY 13/14 Year to Date	MAR FY 13/14 Year to Date ACTUALS	DEC FY 13/14 Year to Date ACTUALS	SEP FY 13/14 Year to Date ACTUALS
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities :					
Operating income (loss)	$ 1,984	$ 2,321	2,865	2,869	2,352
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:					
Depreciation	1,023	5,218	2,829	1,844	907
GASB 31 market value adjustment		284			
Gain/(loss) on sale of fixed assets	-	-	28	22	-
Other income (expense), net net of sales proceeds of capital assets	-	-	517	300	147
Changes in assets and liabilities:					
(Increase) decrease in accounts receivable	(347)	(96)	524	719	(664)
(Increase) decrease in inventories	1,058	(206)	(1,227)	591	1,165
(Increase) decrease in prepaid items	17	78	51	34	17
(Increase) decrease in advances receivable	-	3	3	3	3
Increase (decrease) in interfund payable	5	-	(11)	(7)	13
(Increase) decrease in deferred bond discount	9	(72)	97	65	20
(Increase) decrease in regulatory assets - deferred charges			18	9	4
Increase (decrease) in accounts payable and accrued expenses	(411)	(2,122)	(1,597)	(1,231)	(1,240)
Increase (decrease) in compensated absences	-	(1)	-	-	-
Increase (decrease) in deferred revenue	(30)	3,363	-	-	-
Increase (decrease) in customer deposits	37	(240)	(205)	(44)	(55)
Total adjustments	1,362	6,209	1,027	2,304	317
Net cash provided by (used in) operating activities	$ 3,346	$ 8,530	$ 3,892	$ 5,173	$ 2,669

Burbank Water and Power
Water Fund (497)
Statement of Net Assets
($ in 000's)

	SEP FY 14/15 Year to Date	Soft Close JUN FY 13/14 Year to Date	MAR FY 13/14 Year to Date ACTUALS	DEC FY 13/14 Year to Date ACTUALS	SEP FY 13/14 Year to Date ACTUALS
Assets					
Current assets:					
Cash and cash equivalents					
General operating	11,720	9,667	7,515	10,566	10,830
Restricted bond proceeds for capital improvements	427	427	427	427	427
Capital and debt reduction	2,220	2,220	2,220	2,220	2,220
WCAC	257	392	920	1,047	990
Distribution Mains	1,100	1,100	1,100	1,100	1,100
Total cash and cash equivalents	15,723	13,379	12,181	15,360	15,567
Accounts receivables, net	3,636	3,289	2,669	2,473	3,856
Inventories	857	1,916	2,937	1,119	545
Deposits and prepaid expenses	2	2	12	12	12
Interest receivable	36	29	44	43	37
Restricted nonpooled investments	682	171	834	385	599
Total current assets	20,936	18,786	18,677	19,392	20,617
Noncurrent assets:					
Prepaid OPEB asset	855	872	889	906	923
Deferred bond issuance and acquisition costs	386	395	434	443	447
Total noncurrent assets	1,241	1,267	1,323	1,349	1,370
Capital assets:					
Land	309	309	309	309	309
Utility plant and equipment	140,483	140,480	133,193	132,869	118,890
Machinery and equipment	5,436	5,365	5,295	5,225	5,214
Construction in progress	1,966	1,325	2,979	2,309	14,620
Total utility plant and equipment	148,194	147,479	141,776	140,712	139,033
Less accumulated depreciation	(56,026)	(55,004)	(53,009)	(51,823)	(50,896)
Total capital assets, net	92,168	92,475	88,767	88,889	88,136
Total assets	114,345	112,528	108,767	109,630	110,123

Burbank Water and Power
Water Fund (497)
Statement of Net Assets
($ in 000's)

	SEP FY 14/15 Year to Date	Soft Close JUN FY 13/14 Year to Date	MAR FY 13/14 Year to Date ACTUALS	DEC FY 13/14 Year to Date ACTUALS	SEP FY 13/14 Year to Date ACTUALS
Liabilities					
Current Liabilities:					
Accounts payable	1,479	1,885	1,688	2,055	1,807
Accrued expenses	325	452	1,186	1,184	1,423
Bond interest payable	621	156	625	156	625
Interfund payable	65	-	44	48	68
Customer deposits	1,426	1,328	1,295	1,456	1,445
Current portion of revenue bonds payable, net	736	735	471	470	470
Current portion of loan payable	416	416	280	485	507
Current portion of compensated absences	16	16	30	30	30
Unearned revenue	3,334	3,363	-	-	-
Total current liabilites	8,417	8,351	5,619	5,885	6,376
Noncurrent liabilities:					
Revenue bonds payable, net	34,608	34,638	35,404	35,435	35,480
Loan payable	8,022	8,021	6,753	6,754	6,754
Compensated absences	816	816	803	803	803
Total noncurrent liabilities	43,446	43,475	42,960	42,992	43,037
Total liabilities	51,863	51,826	48,579	48,876	49,413
Net Position					
Net Position:					
Net investment in capital assets	48,802	48,665	46,096	46,182	45,365
Restricted for debt service	682	171	834	385	599
Unrestricted	12,998	11,866	13,259	14,187	14,747
Total net position	62,482	60,702	60,189	60,753	60,711

Burbank Water and Power
Street Lighting Fund (129)
Statement of Changes in Net Assets
MTD and FYTD September 2014
($ in 000's)

MTD Sep-14	MTD Sep-14 Budget	$ Variance	% Variance		FYTD Sep-14	FYTD Sep-14 Budget	$ Variance	% Variance
				Operating Revenues				
$ 255	$ 249	$ 6	2.6%	Revenue	$ 767	$ 773	$ (6)	(0.7%)
$ 255	$ 249	$ 6	2.6%	Total Operating Revenues	$ 767	$ 773	$ (6)	(0.7%)
				Operating Expenses				
113	111	(1)	(1.2%)	Utilities	335	334	(1)	(0.4%)
113	59	(54)	(92.1%)	Street Lighting Maintenance and Improvement	334	160	(174)	(108.9%) (A)
$ 226	$ 170	$ (56)	(32.7%)	Total Operating Expenses	$ 669	$ 494	$ (175)	(35.5%)
$ 29	$ 79	$ (49)	(62.6%)	**Operating Income/(Loss)**	$ 99	$ 280	$ (181)	(64.7%)
				Other Income/(Expenses)				
0	0	(0)	(68.6%)	Interest Income	0	1	(1)	(66.8%)
(6)	(4)	(2)	55.5%	Other Revenues/(Expenses)	(1)	(11)	11	(93.6%)
$ (6)	$ (3)	$ (2)	71.1%	Total Other Income/(Expenses)	$ (0)	$ (10)	$ 10	(96.9%)
$ 24	$ 75	$ (51)	(68.5%)	**Income before Contributions & Transfers**	$ 98	$ 270	$ (171)	(63.5%)
69	74	(4)	(6.0%)	Aid in Construction	69	221	(152)	(68.7%) (B)
$ 93	$ 149	$ (56)	(37.6%)	**Net Change in Net Assets**	$ 167	$ 491	$ (323)	(65.9%)

( ) = Unfavorable

(A) The unfavorable variance is primarily attributable to the continuation of carried over projects from FY 13-14, which are not included in the FY 14-15 budget.
(B) The unfavorable variance is primarily attributable to the timing of Aid in Construction payments.

Burbank Water and Power
Street Lighting Fund (129)
Statement of Cash Balances
($ in 000's)

	Sep-14	Soft Close Jun-14	Mar-14	Dec-13	Sep-13
Unrestricted Cash	$ 546	$ 383	$ 361	$ 374	$ 316
Total Cash Balances	$ 546	$ 383	$ 361	$ 374	$ 316

Burbank Water and Power
Communications Equipment Rental Fund (535)
Statement of Changes in Net Assets
MTD and FYTD September 2014

($ in 000's)

MTD Sep-14	MTD Sep-14 Budget	$ Variance	% Variance		FYTD Sep-14	FYTD Sep-14 Budget	$ Variance	% Variance
				Operating Revenues				
$ 229	$ 232	$ (2)	(1.1%)	Revenue from Other Funds	$ 688	$ 695	$ (7)	(1.1%)
$ 229	$ 232	$ (2)	(1.1%)	Total Operating Revenues	$ 688	$ 695	$ (7)	(1.1%)
				Operating Expenses				
72	58	(14)	(23.8%)	Salaries & Fringe Benefits	213	174	(40)	(23.0%) (A)
9	23	14	61.9%	Utilities	32	70	39	55.0% (B)
8	14	6	41.7%	Supplies	22	41	20	48.0%
113	107	(6)	(5.5%)	Depreciation	325	322	(3)	(1.0%)
13	43	30	69.7%	Other Expenses	30	128	97	76.2% (C)
$ 215	$ 245	$ 30	12.3%	Total Operating Expenses	$ 622	$ 734	$ 113	15.3%
$ 15	$ (13)	$ 28	211.4%	**Operating Income/(Loss)**	$ 66	$ (39)	$ 105	267.6%
				Other Income/(Expenses)				
-	3	(3)	(100.0%)	Interest Income	4	10	(6)	(61.5%)
-	-	-	0.0%	Other Revenues/(Expenses)	-	-	-	0.0%
$ -	$ 3	$ (3)	(100.0%)	Total Other Income/(Expenses)	$ 4	$ 10	$ (6)	(61.5%)
$ 15	$ (10)	$ 24	(248.2%)	**Net Change in Net Assets**	$ 70	$ (30)	$ 99	(335.5%)

( ) = Unfavorable

(A) The unfavorable variance is primarily attributable to lower than planned labor credits for capital and work for others.

(B) The favorable variance is primarily attributable to the timing of payments for utilities.

(C) The favorable variance is primarily attributable to the timing of payments for private and professional contractual services.

Burbank Water and Power
Communications Equipment Rental Fund (535)
Statement of Cash Balances ($ in 000's)

	Sep-14	Soft Close Jun-14	Mar-14	Dec-13	Sep-13
Unrestricted Cash	$ 1,075	$ 1,277	$ 256	$ 596	$ 1,017
Radio Equipment Replacement Cash	3,340	3,227	3,115	4,127	4,015
Phone Equipment Replacement Cash	311	287	288	295	268
Voicemail Replacement Cash	307	301	295	289	282
Total Cash Balances	$ 5,033	$ 5,093	$ 3,953	$ 5,307	$ 5,582

Burbank Water and Power
MPP Joint Power Authority Expenses
MTD and FYTD September 2014

($ in 000's)

MTD Sep-14	MTD Sep-14 Budget	$ Variance	% Variance		FYTD Sep-14	FYTD Sep-14 Budget	$ Variance	% Variance
$ 1,849	$ 1,849	$ -	0.0%	Debt Service - 427	$5,547	$ 5,547	$ -	0.0%
200	200	-	0.0%	Natural Gas Transport - 547	458	600	142	23.7% (A)
786	786	-	0.0%	Generation Expense - 548	2,267	2,357	90	3.8%
36	36	-	0.0%	Site Lease - 550	108	108	(0)	(0.0%)
981	981	-	0.0%	Maintenance - 553	2,646	2,942	297	10.1% (B)
27	27	-	0.0%	System Control & Load Dispatching - 556	60	80	19	24.5%
4	4	-	0.0%	Station Expense - 565	11	13	2	14.2%
136	136	-	0.0%	General and Administrative - 920-935	995	407	(588)	(144.6%) (C)
41	41	-	0.0%	Capital - 999	99	123	25	19.9%
$ 4,059	$ 4,059	$ -	0.0%	**Total Operating Costs**	$ 12,189	$ 12,176	$ (14)	(0.1%)

(A) The SoCal Gas reservation charge for fuel gas transport decreased 37% effective July 1, 2014.

(B) The favorable variance to budget is attributable to performing less maintenance than planned on MPP and more maintenance than planned on BWP plant.

(C) The unfavorable variance to budget is attributable to the timing of the annual property/liability insurance paid in July '14. MPP requirements were reviewed and rerated by insurance carrier.

( ) = Unfavorable

Burbank Water and Power
MPP Operating Reserve Balances
($ in 000's)

	Sep-14	Soft Close Jun-14	Mar-14	Dec-13	Sep-13
Reserves:					
Long-Term Maintenance Reserve	$ 9,791	$ 8,622	$ 7,618	$ 6,614	$ 5,611
BWP Fuel Reserve	$ 2,565	$ 2,565	$ 2,565	$ 2,565	$ 2,565

Burbank Water and Power
Tieton Hydro Joint Power Authority Expenses
MTD and FYTD September 2014

($ in 000's)

MTD Sep-14	MTD Sep-14 Budget	$ Variance	% Variance		FYTD Sep-14	FYTD Sep-14 Budget	$ Variance	% Variance
$ 39	$ 39	$ -	0.0%	Operation Supervision and Engineering - 535	$ 55	$ 118	$ 63	53.1% (A)
2	2	-	0.0%	Electric Expenses - 538	2	5	3	67.6%
23	23	-	0.0%	Misc. Hydraulic Power Generation Expenses - 539	25	70	45	64.0% (B)
11	11	-	0.0%	Maintenance of Misc. Hydraulic Plant - 545	13	34	21	61.0%
8	8	-	0.0%	Transmission Expenses - 561	8	23	15	66.7%
44	44	-	0.0%	General and Administrative - 920-935	206	132	(74)	(56.3%) (C)
13	13	-	0.0%	Capital - 999	13	38	25	66.7%
$ 139	$ 139	$ -	0.0%	**Total Operating Costs**	$ 321	$ 418	$ 97	23.2%

Reserve Balance (cash)	$ 418
Total Reserve Balance	$ 418

( ) = Unfavorable
(A) The favorable variance to budget is attributable to the timing of payments for plant oversight.
(B) The favorable variance to budget is attributable to the timing of payments for property tax.
(C) The unfavorable variance to budget is attributable to the timing of the annual property/liability insurance paid in July '14.

DOWNTOWN BURBANK
P-BID BOARD MEETING
MINUTES FOR MEETING OF September 4, 2014
9:00 A.M. – 10:00 A.M.
COMMUNITY SERVICES BUILDING
150 N. Third Street, First Floor, Room 104

Members Present:	Michael Cusumano, Cusumano Real Estate Group, **Chair** J.C. Holt, Burbank YMCA, **Vice-Chair** Ted Slaught, The Village Walk **Secretary** Joy Forbes, Community Development Director Frank Gangi, Gangi Development Justin Hess, Assistant City Manager Barbara Holliday, Flappers Comedy Club Jonathan Rubinfeld, Union Adjustment Company, Inc
Members Absent:	Michael Wilford, **Treasurer** James O'Neill, Crown Realty & Development
Department Key Staff:	Mary Hamzoian, Community Development Dept. Marissa Minor, Community Development Dept. Ruth Davidson-Guerra, Community Development Dept.

The Board meeting was called to order at 9:02 a.m., Thursday, September 4, 2014.

Roll Call

Announcements
Staff announced that the First Annual Burbank Comedy Festival was a great success, attracting 2,500 visitors and performers to Downtown Burbank from August 17th to the 23rd. Staff announced the kick-off of the Burbank International Film Festival running September 3rd to the 7th.

Robin Faulk provided a recap on the First Annual Downtown Burbank Comedy Festival along with Board Member Barbara Holliday, both noting that the festival would be the first of many. Ms. Holliday noted that 2,000 comedians and guests attended the week-long event, and over 400 comedy submissions were received.

Public Comment
There were no members of the public present at the meeting that wished to speak during this time.

Approval of Minutes
The minutes for the meeting of July 31, 2014 were approved as written. JC Holt made a motion for approval, seconded by Ted Slaught; motion carried 8-0.

Treasurer's Report
Mike Cusumano suggested that the Treasurer's Report be moved to the next meeting so that Treasurer Michael Wilford would be able to report on it.

Agenda Items

I. Downtown Burbank OktoBURfest Update

The 2nd Annual Downtown Burbank OktoBURfest will take place on Saturday, October 18, 2014 and include more than 25 craft breweries offering 60 varieties of beer. The event will take place from 12:00 pm to 7:00 pm., with a special VIP reception open from 12:00 pm to 2:00 pm. Award-winning breweries so far include: Stone Brewing, Lost Coast, Great Divide, and Eagle Rock Brewery. The event will be promoted via advertising, social media and in-store marketing materials. The Biergarten will be set up on San Fernando Boulevard between Olive and Angeleno.

Tickets are being sold in advance via the Downtown Burbank website, and will be $45 for general entrance and $55 for VIP entrance. For food and appetizers, patrons will be encouraged to visit Downtown restaurants for pre-selected take-out items. Staff will be preparing a special menu of offers to be included in swag bags, and handed out at the event site. Board members also asked that restaurants be contacted and asked to prepare items available for delivery to the event, such as pizza.

II. MUD Paseo Update

Staff updated the Board on the progress of the MUD Paseo upgrades, and noted that a memo was circulated to various City departments for their comments and review of the final construction drawings. Once comments have been received, a formal timeline for construction would be initiated with the intent of completing the upgrades before the end of the calendar year. Staff will continue to update the Board on the progress.

III. Ice Rink Contract

Staff presented the 2014 holiday ice rink contract with Ice America for their review. The contract was briefly discussed by the Board, and after general consensus Frank Gangi made a motion for approval, seconded by Ted Slaught; motion carried 8-0. The approved contract is contingent upon formal approval of a Right-of-Entry Agreement between the PBID and City. The Right-of Entry Agreement will go to City Council on September 23rd.

IV. Trash Enclosure Update

Staff gave a brief update on the trash bins in the paseo adjacent to Tender Greens. The previously proposed use of the Ross trash enclosure expansion was not approved by the Ross property management team. The last current remaining option for expansion of a trash enclosure is located in the AMC parking structure.

Barbara Holliday offered to connect staff with Doug Jaquay, a property management contact with AMC to discuss the potential of having the enclosure expanded to accommodate two more bins. Staff will update the Board with costs and information once an expansion proposal has been approved by the AMC.

V. On-going Operational Issues **Action Item**

Ms. Minor announced that Board Member Norris Agajanian had resigned from the PBID Board and that a recruitment process would take place to attract a new Board member in the upcoming month. Staff will update the Board on the recruitment progress.

Marissa Minor asked the Board to consider transferring $50,000 from the City's holding account to the P-BID checking account, JC Holt made a motion for approval, seconded by Frank Gangi; motion carried 8-0.

VI. New Items

JC Holt noted that the Burbank Community YMCA had upgraded all of their cardio equipment. Mr. Holt announced that the YMCA is also continuing to celebrate their 90th anniversary with a "Cheer's to 90 Years" party which will be held at Nickelodeon Studios on October 9, 2014.

VII. Next scheduled meeting: October 2, 2014 9:00 - 10:00 a.m.

6A.

UNAPPROVED

BURBANK WATER AND POWER BOARD
MINUTES OF MEETING
OCTOBER 2, 2014

Mr. Smith called the regular meeting of the Burbank Water and Power Board to order at 5:00 p.m. in the third floor Board room of the BWP Administration Building, 164 West Magnolia Boulevard, Burbank, California.

Mr. Leclair led the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Mr. Olson, Mr. Smith, Mr. Eskandar, Mr. Ford, Mr. Leclair, Ms. Hovanessian

Absent: Ms. Kronzek

Present: Mr. Davis, General Manager; Mr. Liu, Chief Financial Officer; Mr. Somoano, Assistant General Manager, Electric; Mr. Fletcher, Assistant General Manager, Power; Ms. Fletcher, Assistant General Manager, Customer Service and Marketing; Mr. Compton, Assistant General Manager – Chief Technology Officer; Mr. Mace, Assistant General Manager, Water; Ms. Hillesland, Administrative Officer; Mr. Chwang, Sr. Assistant City Attorney; Ms. McGinley, Legislative Analyst; Mr. Kulkarni, Marketing Associate; Mr. Bleveans, Power Resources Manager; Ms. Meyer, Marketing Manager; Ms. Waloejo, Financial Planning and Risk Manager; Ms. Hickman, Recording Secretary.

INTRODUCTION OF ADDITIONAL AGENDA ITEMS

None requested.

ORAL COMMUNICATIONS

Mr. Smith called for oral communications at this time. No one asked to speak.

CONSENT AGENDA

It was moved by Mr. Olson, seconded by Mr. Eskandar and carried 6-0 to approve the minutes of the regular meeting of September 4, 2014. Item B of the Consent Agenda, the Professional Services Agreement with Pacific Rim Automation, Inc. for Pump Stations Control Upgrade was pulled and will be added to the November agenda.

REPORTS TO THE BOARD

BWP OPERATIONS AND FINANCIAL REPORTS

Mr. Liu presented BWP's financial update for August. Staff discussed converting cooling towers to recycled water, BWP's safety goals, and MWD's incentive.

Mr. Davis, Mr. Liu, Mr. Mace and Mr. Fletcher responded to Board member questions.

No action was taken.

ENERGY STORAGE PROCUREMENT TARGET-SETTING PURSUANT TO ASSEMBLY BILL 2514

Mr. Bleveans spoke on energy storage and Assembly Bill 2514. He explained that Assembly Bill 2514 requires the governing board of each publicly-owned California electric utility to evaluate energy storage opportunities and by October 1, 2014 adopt targets for the procurement of viable and cost-effective energy storage systems by December 31, 2015 and December 31, 2020. The Bill also requires that each utility report these targets and policies to the California Energy Commission following such adoption. Staff is proactively looking to bring storage into the system but recommends that procurement targets are not appropriate at this time. Staff will continue to actively investigate.

Mr. Davis, Mr. Bleveans and Ms. McGinley responded to Board member questions.

MOTION

It was moved by Mr. Eskandar, seconded by Ms. Hovanessian and carried 6-0 to endorse staff's recommendation for BWP to present its request that the City Council adopt a motion in compliance with AB 2514 determining that a target for BWP to procure energy storage is not appropriate at this time due to the lack of fully developed, cost-effective energy storage opportunities.

FINANCIAL RESERVES REVIEW

Ms. Waloejo presented an update on BWP's Financial Reserves Policy. It has been requested that every 3 to 4 years the Financial Reserves Policy be reviewed with the BWP Board and City Council. The Policy was last updated and approved in 2012. Ms. Waloejo explained the purpose of the policy and addressed the minimum reserves level, or minimal level to operate. She discussed the financial reserves provided to cover exposures and the methodology used.

Mr. Davis, Mr. Liu and Ms. Waloejo responded to Board member questions.

No action was taken.

IMPLEMENTATION OF HOME WATER REPORTS

Mr. Kulkarni presented the details on BWP's Home Water Report. The report will be mailed to residential customers and will contain information on bi-monthly water use, comparisons with similarly sized homes, and information about BWP programs as well as ideas on how to reduce water use. This program will also provide online access for all residents.

Ms. Meyer and Mr. Kulkarni responded to Board member questions.

MOTION

It was moved by Mr. Eskandar, seconded by Mr. Olson and carried 6-0 to endorse staff's recommendations in the staff report presented including entering into a contract with WaterSmart Software and applying for and receiving reimbursement from MWD and the Gas Company.

SUSTAINABLE BURBANK COMMISSION REPORT

Mr. Eskandar reported that the Commission discussed the following at the September 15 meeting:

- Bay Delta Conservation Plan
- The Commission's holding account funds
- Community Garden project

COMMENTS AND REQUESTS FROM BOARD MEMBERS

Mr. Ford commented that other utilities have information on drought tolerant foliage on their websites. Does BWP have anything like that? Ms. Meyer responded that BWP has a Waterwise Gardening site that provides information on drought resistant plants. Staff is working on adding photos of yards before and after changing to drought resistant plants.

Mr. Olson asked if staff has had a chance to meet with other departments regarding breaking water rules. Mr. Davis responded.

Ms. Hovanessian asked whether staff had received submissions for the naming of Reservoir 1. Ms. Meyer responded that four suggestions had been received. Staff will report back to the Board on this process and recommendations.

Ms. Hovanessian would like to see a" Kids Corner" in the Currents newsletter.

Mr. Smith thanked staff for providing the IPP trip. He was impressed and appreciated the opportunity to see the Magnum facilities.

Mr. Eskandar seconded Mr. Smith's sentiments regarding the IPP trip.

Mr. Eskandar asked if it is part of the drought ordinance that restaurants don't serve water unless asked and is it mandatory or voluntary. Ms. Meyer responded that yes it is part of Stage 1.

Mr. Eskandar commented that while in Paris his parents saw curbside EV chargers.

Mr. Leclair echoed the sentiments of his fellow board members regarding the IPP trip. He added that he was amazed and impressed. He thanked staff for organizing the trip.

Mr. Leclair asked if there was any update on the utility transfer settlement. Mr. Davis had nothing to share.

INFORMATION FROM STAFF

Legislative Update.

Ms. McGinley reported that there were 1,074 legislative bills that became law. She spoke on the Intermountain Power Project tour, the MWD Water tour taking place the weekend of October 11, 2014, the California Energy Commission Speakers Series that Ron Davis spoke at and staff attended, and the APPA training opportunity scheduled for December 8, 2014.

Drought Update.
Mr. Mace presented a brief update on California's drought. He explained that last year MWD's storage capacity was 3.1 million acre feet. Two-thirds of storage has been used in the last two years.

IRP Update.
Mr. Bleveans explained that there are three phases to implementing the IRP. Phase 1 involved outreach to the community and education regarding renewable energy. Staff is currently working on Phase 2 which consists of hiring a consultant, getting feedback, and putting together a presentation that shows results. This project is expected to be finished by the end of the calendar year.

September Heat Event Update.
Mr. Somoano reported on the recent heat wave. There were four consecutive days of 100 degree temperatures. Energy sales were high. There were no transformer losses.

ADJOURNMENT
The meeting was adjourned at 8:39 p.m. The next meeting will be held on Thursday, November 6, 2014, at 5:00 p.m. in the third floor Board room at Burbank Water and Power.

Pat Hickman
Recording Secretary

Ron Davis
Secretary to the Board

Jordan Smith, Chair, BWP Board

CITY OF BURBANK
CIVIL SERVICE BOARD

NOTICE

The regular meeting of the Civil Service Board will be held on **November 5, 2014** at **4:30 p.m.** in the **City Hall Council Chambers – 275 East Olive Avenue.** Support documents of items on this Agenda may be obtained from the Management Services Department or by visiting the City's website at www.burbankca.gov. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

AGENDA

1. **Roll Call**

2. **Additional Agenda Items**

Ms. Dolan introduced Miguel Porras, our newest board member

3. **Open Public Comment Period of Oral Communications**

None

OVERVIEW: During this period of Oral Communications, the public may comment on any matter concerning Civil Service business, and/or any items on the agenda.

4. **Approval of Minutes**

Approved 4-0

OVERVIEW: Regular meeting of October 1, 2014.

RECOMMENDATION: Approve as submitted.

5. **The Brown Act**

Note and file

OVERVIEW: Per the Board's request, a summary of the Brown Act will be provided at the November 5, 2014 meeting.

RECOMMENDATION: Note and file.

Agenda Posted: October 31, 2014

6. **Proposed Amendments to Classification and Pay Plan** — **Approved 4-0**

OVERVIEW: Staff is requesting to revise the specification for the classification of Painter. The proposed revisions will update the specification's language and reflect the Minimum Qualifications required to perform and essential functions of the classification.

RECOMMENDATION: Discuss and approve.

7. **Recruitment and Selection Report – October 2014** — **Note and file**

OVERVIEW: The Recruitment and Selection Report is submitted to the Board to reflect the activity occurring during a specified month in the Recruitment and Selection section of the Management Services Department–Human Resources Division.

RECOMMENDATION: Note and file.

8. **Expedited Recruitment Quarterly Report** — **Note and file**

OVERVIEW: Pursuant to the Board's request, information regarding expedited recruitments is provided to the Bard on a quarterly basis. This report provides the Board with a snapshot of the processes for all expedited recruitments completed this quarter.

RECOMMENDATION: Note and file.

9. **Appointments and Assignments** — **Approved 4-0**

OVERVIEW: For the month of November 2014, there are five temporary appointment extensions needed that are being sought on behalf of Burbank Water and Power and the Library Services Department.

RECOMMENDATION: Discuss and approve.

10. **Adjournment**

Agenda Posted: October 31, 2014

If you have any questions about any matter on the agenda, please call the Management Services Department at (818) 238-5026. This facility is disabled accessible. Auxiliary aids and services are available for individuals with speech, vision or hearing impairments (advanced notice is required). Please contact the ADA Coordinator at (818) 238-5424 voice or (818) 238-5035 TDD with questions or concerns.

Agenda Posted: October 31, 2014

city of burbank
community development department

memorandum

DATE: November 4, 2014

TO: Mark Scott, City Manager

FROM: Joy R. Forbes, Community Development Director

SUBJECT: **Landlord-Tenant Commission Meeting – November 3, 2014**

- The Chair announced a forthcoming presentation to Burbank Board of Realtors at a lunch meeting on November 12th.

- The Commission commented on the recent removal of former Commissioner Williams, who was thanked for her service to the Commission. The Chair requested that Commissioner's attendance review be a standing agenda item beginning December 2014.

- The Commission requested more information on illegal dwelling units, including specific Burbank Municipal Code sections.

city of burbank
community development department

memorandum

DATE: November 6, 2014

TO: Mark Scott, City Manager

FROM: Joy R. Forbes, Community Development Director

SUBJECT: **Heritage Commission Meeting – November 6, 2014**

The Heritage Commission received an update on the Historic Sign Survey and the recent City Council study session. The Heritage Commission discussed additional ways to incentivize the preservation of historic signs and the possibility of looking for additional storage space for signs that are threatened with demolition.

CITY OF BURBANK

PARK, RECREATION AND COMMUNITY SERVICES
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: Burbank Athletic Federation **Date: November 4, 2014**

Members Present: Steven Beardsley, John Dilibert, Dennis Roy, Ron Sabatine, Karen Sartoris, Terry Scott, Char Tabet.

Members Absent:

Staff Present: Erin Barrows

Liaisons Present:

Item Discussed		Summary	Direction or Action, if any
1	Approval of Minutes- October 7, 2014	Minutes	Approved 7-0
2	Financial Statement	Ms. Barrows shared with the Board that the Sports projects have been placed on hold due to Johnny Carson Park project. Ms. Barrows shared that Public Works have been in contact to get dimensions for McCambridge Ballfield #2shade structures and color scheme. Pilgrim fencing will be coming out to address fencing requests at McCambridge Ballfield #1 prior to baseball and softball season.	N/A
3	Announcements	Ms. Barrows informed the Board as of Saturday November 1, 2014 the department is officially Parks and Recreation Department.	N/A
4	Oral Communication	N/A	
5	Written Communication	N/A	
6	Unfinished Business	Track and Field Instructor 1. Ms. Barrows updated the Board that staff will be calling Mr. Lynwood Robinson to set up a meeting and to discuss his availability to assist with the Track and Field program. Board Member Interviews:	N/A

		2. Ms. Barrows shared that the Board Member interviews were held last week for 3 positions. Five applicants were interviewed and the interview committee has made 3 recommendations. Park Board will review the recommendation during the November 13th meeting. Installation Dinner 3. Board confirmed that January 22, 2015 works with their schedule for the Annual Installation Dinner. It will be held at Canyon Grill Club House.	
	New Business	Magnolia Park Sports Booth: 1. Mr. Sabatine shared his idea of having a booth to help promote our sports programs. Ms. Barrows informed the Board that she brought it up at the Management meeting and the department is interested in promoting all of the programs and services we offer. Tour of Facilities A. 6:15 PM – Valley Park B. 6:45 PM – Verdugo Recreation Center	N/A
	Additional Agenda Items	Ms. Barrows requested to discuss adding a policy for excessive forfeits for next meeting.	
	Staff Report	Ms. Barrows reviewed and discussed the monthly report.	N/A
	Adjournment	Adjournment 6:58 p.m.	Approved 7-0

CITY MANAGER'S OFFICE

CITY NOTES

Important Updates for the Burbank City Council **November 7, 2014**

2014 Annual Employee Service Recognition Events

The City held its annual Employee Service Recognition events to congratulate City employees who have reached five-year milestones of service. Representatives from many City departments helped organize the festivities which began at the October 14th City Council meeting to recognize City employees with 20 through 35 years of service. The celebration continued on October 23rd where all City employees enjoyed breakfast together at the Fire Station, and celebrated the 215 City employees with 5 to 35 years of service. Both events were a huge success thanks to the collaboration amongst City departments.

Tricks for Treats Skateboarding Event

The Burbank BMX/Skate Park hosted one of its most successful events ever at the annual Tricks for Treats Skateboarding event on Friday, October 24th, 2014. Of the approximate 150 people in attendance, more than 50 skateboarders competed in skateboard contests, while others enjoyed the music courtesy of local youth bands from the Burbank Music Academy. The pre-Halloween event featured small carnival games, a costume contest, and hotdogs. Kids in attendance had the opportunity to win prizes donated by local vendors. Families that brought donations of non-perishable food items were given extra chances to win prizes.

Burbank's Sidewalk Program Draws Sell-Out Crowd

Burbank's Public Works Director, Bonnie Teaford, gave a presentation to a sell-out crowd of more than 120 Public Works professionals in Downey on Thursday, October 23, 2014. The presenation entitled, "Sidewalk Upheavals Got You Down? Learn How to Reduce Your Risks" highlighted Burbank's ten-year sidewalk inspection and repair program, and its systematic approach that resulted in a marked decline in payouts for trip-and-fall injury claims due to sidewalk upheavals. There was a thunderous applause by the audience upon hearing that Burbank's claim payments have remained at zero since 2009.

Wi-Fi Printing Now Available at the Library

The Burbank Public Library is proud to annouce that after working closely with the Information Technology Department, patrons may now wirelessly print from their laptops at the Library. The IT staff and Library Services collaborated to implement this convenient service in which patrons can access the Library's Wi-Fi and connect to the print station from a PC or Mac laptop at each of the three libraries. Please note that standard printing fees are still applicable through this service.

Officer Cindy Guillen Earns Award

The Burbank Rotary Foundation recognized Officer Cindy Guillen as the 2014 recipient of the Rex Andrews Scholarship Award. The annual award recognizes the benefit of formal education for police officers, along with integrity and professionalism in law enforcement. Officer Guillen, who serves as the Community Resource Officer, has worked diligently to broaden her expertise through educational accomplishments such as earning a Master of Science in Criminal Justice and completing requirements for a Career Technical Education Teaching Credential. She also attended the Southern California School of Interpretation to broaden her Spanish language skills to better communicate with our Spanish speaking community, which led to the Department's inaugural Spanish-language Community Academy last year.

Burbank Fire Takes Part in "Thank a Soldier" Event

In the "Thank A Soldier" event on Saturday, November 1, 2014 sponsored by Keller Williams Realty, Burbank Fire personnel assisted with setting up a tribute honoring one of the few surviving members of the Tuskegee Airmen. Lieutenant Colonel Bob Friend is one of the first African American pilots to serve in the U.S. Military. During World War II he was assigned to the 332nd Fighter Group and was stationed in Europe. At the age of 93, he graced Burbank Fire personnel with his firm hand shake and his kind soul.

Tot Halloween Party and Halloween Carnival

The Annual Tot Halloween Party took place Saturday October 25, 2014, giving preschool age children the opportunity to dress up, play games, make Halloween themed crafts, and win prizes. On Halloween Night, McCambridge Recreation Center dimmed its lights for the annual Halloween Carnival geared towards elementary aged children. This free event included carnival games, prizes, candy, an inflatable haunted house, and a surprise "Thriller" flash mob. Each event received help from 30 volunteers, and had an estimated combined attendance of nearly 1,000 people.

Recycling Cats Reduce Toxics

Four stray cats are being prepped for patrol duty at the Burbank Recycle Center. The project is a partnership between the Burbank Animal Shelter and Recycle Center. The shelter's staff and volunteers strive to find homes for feral cats and the Recycle Center strives to keep rodents away. The collaborative effort leverages age-old, food chain technology and good recycling. Vector control generally includes toxic baits or traps, however, when rodents are poisoned, birds and animals may find the body, eat it and then be poisoned in the process. Cats can reduce rat and mice populations without toxins moving through the food chain. After four weeks of acclimation, the cats will be released for patrol work and cat naps around the Center. Appropriately, the cats have been named Reduce, Reuse, Recycle, and AB341.