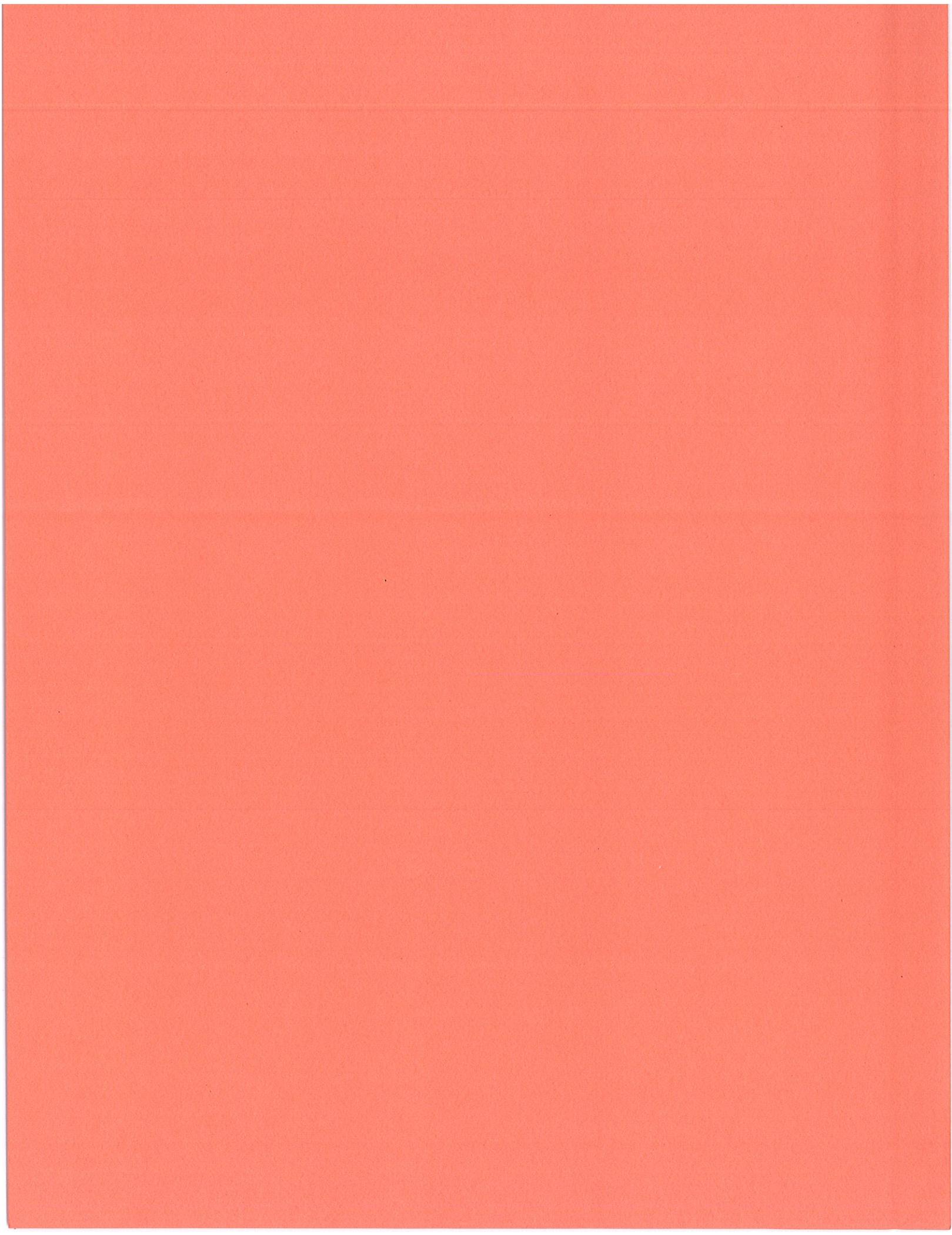


## Weekly Management Report August 14, 2015

1. **Letter** – Caltrans Response Letter re: State Route 710 North Study – City Manager
2. **Public Announcement** – Metro Active Transportation Strategic Plan Open House Workshops – City Manager
3. **Synopsis** – Planning Board Meeting of August 10, 2015 – Community Development Department
4. **Minutes** – Police Commission Meeting of June 17, 2015 – Burbank Police Department
5. **Synopsis** – Landlord-Tenant Commission Meeting of August 3, 2015 – Community Development Department
6. **Synopsis** – Parks & Recreation Board Meeting of August 13, 2015 – Parks and Recreation Department



# CITY OF BURBANK



## OFFICE OF THE MAYOR

July 20, 2015

Mr. Garrett Damrath  
Caltrans District 7  
Division of Environmental Planning  
100 S. Main Street, MS-16  
Los Angeles, CA 90012

Dear Mr. Damrath:

Thank you for providing the opportunity to comment on the Draft Environmental Impact Report / Environmental Impact Statement (Draft EIR/EIS) for the State Route 710 North Study. The City of Burbank would like to make the following comments on the Draft EIR/EIS:

1. The non-tolled freeway tunnel options increase regional Vehicle Miles Travelled (VMT) in the region (by up to 310,000 VMT per day). However, the air quality analysis suggests that all build alternatives actually reduce greenhouse gas emissions. The analysis doesn't adequately explain this seemingly inconsistent result of how increases in conventional freeway capacity can actually reduce greenhouse gas emissions.
2. The traffic study identifies several impacts to freeway segments on State Route 134 and Interstate 5 on the northwestern boundary of the expanded traffic study area, including some un-mitigable traffic impacts on State Route 134. Traffic impacts identified on the extreme boundary of the study area implies that the study area should be expanded to assess whether impacts are likely outside the study area. Burbank lies just outside the study area boundary near the location of several freeway impacts. Thus, the City requests that freeway segments on Interstate 5 north of Western Avenue and on State Route 134 west of Interstate 5 be analyzed to determine whether any of the alternatives have traffic impacts in the City of Burbank.
3. The Draft EIR/EIS analyses the effects of the build alternatives in shifting truck traffic from arterials to freeways. However, the analysis does not include how the build alternatives cause truck traffic to shift within the freeway system itself. In particular, the City is concerned that the tunnel build alternatives may induce more truck traffic to use the freeway system overall, including Interstate 5 and State Route 134 in Burbank. The study identified that several of the tunnel alternatives increase regional VMT, so it is possible that these same alternatives increase truck VMT. This is important as truck traffic has a disproportionate air quality and roadway maintenance impact versus passenger vehicles.

4. The Draft EIR/EIS identifies traffic impacts on Interstate 5 at Western Avenue and State Route 134 near Interstate 5 with the BRT, LRT, and several of the single-bore tunnel alternatives. The study identifies "Active Traffic and Demand Management" as mitigation to these impacts, but does not provide an adequate description of this mitigation and how it mitigates increases in traffic on these freeway segments to assess whether it might be feasible.
5. The Draft EIR/EIS does not identify potential traffic impacts to local streets caused by an emergency incident or closure of the tunnel. Because the tunnel alternatives are long and do not contain intermediate entrances or exits, an incident that causes the tunnel to close could divert significant traffic onto local streets. The Draft EIR/EIS should identify the effects that a tunnel closure could have on local streets.

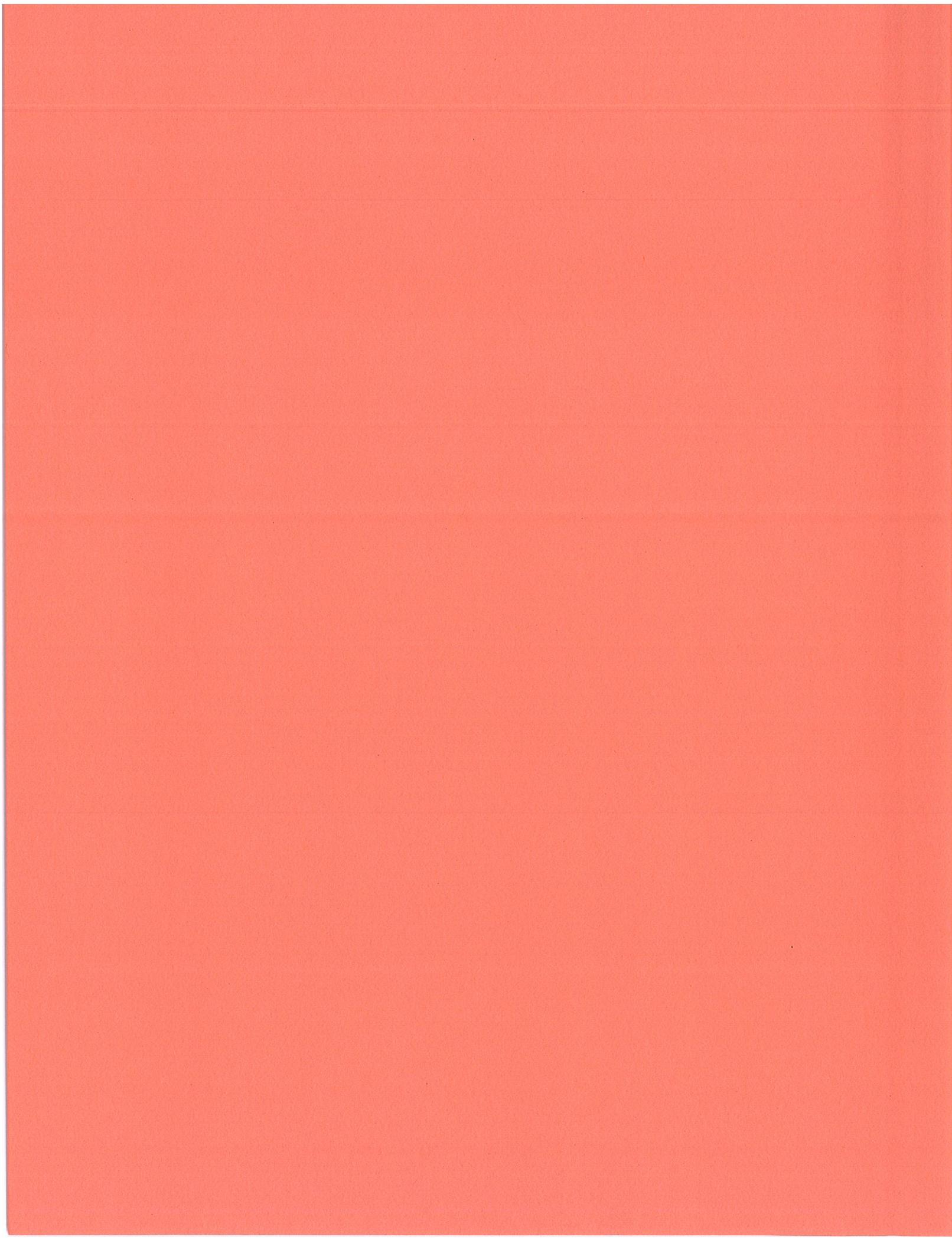
In addition to the comments above, the City of Burbank requests that the Draft EIR/EIS include additional information on the cost of each proposed alternative relative to its transportation and mobility benefit. This cost-benefit analysis should include a cost-per-trip measurement that compares the amount of trips served by each alternative in relationship to its construction and operational cost. Further, the Draft EIR/EIS should clearly identify proposed funding sources for each alternative, for both construction and operating costs. The light rail and tunnel alternatives are expected to cost substantially more than the funding identified in Measure R; thus, significant funding from other regional, state, and federal sources will have to be identified. If tolls or fares are expected to cover construction and/or operational costs, this should be identified. Finally, the Cost Benefit Analysis distributed with the Draft EIR/EIS should be revised to adhere to the methods prescribed in the Caltrans Cost Benefit Model User Guide, which does not typically assign the value of employment benefits and residual value benefits to a project.

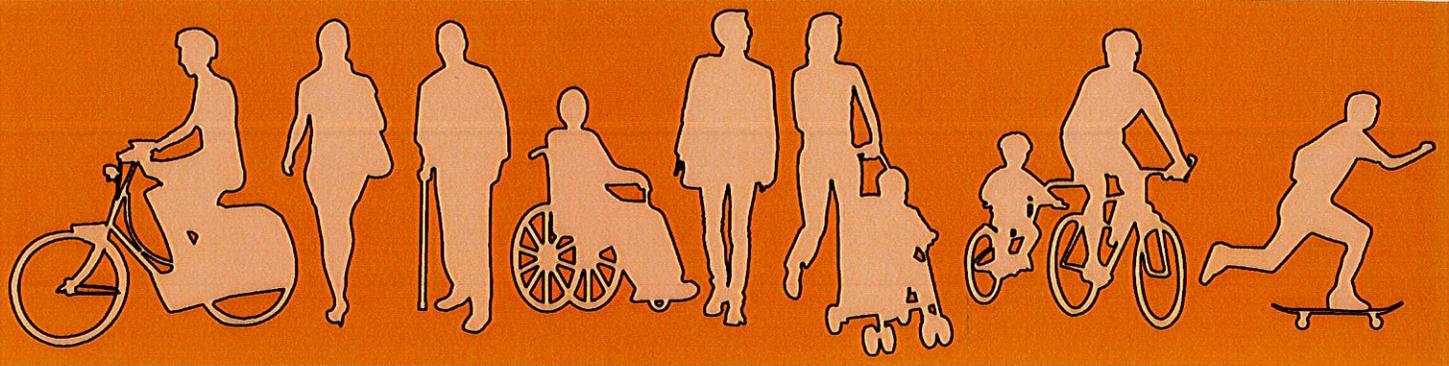
Thank you for the opportunity to comment on these potential regional transportation improvements. Should you have any questions on the comments included in this letter, please contact David Kriske, Deputy City Planner, at 818.238.5250 or via email at [dkriske@burbankca.gov](mailto:dkriske@burbankca.gov).

Sincerely,



Bob Frutos  
Mayor, City of Burbank





## Active Transportation Strategic Plan Open House Workshops

We want to hear from you! Metro is developing an Active Transportation Strategic Plan to identify needs, resources and strategies to improve and increase walking, bicycling and transit use in LA County, and your input will help create a meaningful, effective plan.

The workshops will

- Gather input on improving first and last mile access to transit and improvements to the regional network of walking and bicycling facilities, including shared-use paths and on-street bikeways
- Explore opportunities for supporting local and regional partners to get these projects and programs implemented

### San Gabriel Valley & Surrounding Area

Tuesday, August 4, 2015, 4-6pm

Grace Black Auditorium  
3130 Tyler Avenue  
El Monte, CA 91731

*Co-hosted with San Gabriel Valley  
Council of Governments*

### Westside & Surrounding Area

Tuesday, August 11, 2015, 4-6pm

Veterans Memorial Building  
4117 Overland Avenue  
Culver City, CA 90230

### North County & Surrounding Area

Thursday, August 13, 2015, 4-6pm

Cultural Center Room  
38350 Sierra Highway  
Palmdale, CA 93550

### South Bay & Surrounding Area

Monday, August 17, 2015, 4-6pm

Lawndale Community Center  
14700 Burin Avenue, 3<sup>rd</sup> fl  
Lawndale, CA 90260

### Gateway Cities & Surrounding Area

Monday, August 24, 2015, 4-6pm

16401 Paramount Boulevard, 2<sup>nd</sup> fl  
Paramount, CA 90723

*Co-hosted with Gateway Cities  
Council of Governments*

### San Fernando Valley & Surrounding Area

Wednesday, August 26, 2015, 4-6pm

150 N Third Street, Room 104  
Burbank, CA 91502

*Co-hosted with San Fernando Valley  
Council of Governments*



**Metro**

The workshops are designed for planners, engineers, traffic safety professionals, public health and injury prevention professionals, advocates, transit riders, transit operators, non-profit organizations, decision-makers, and other interested stakeholders. Each workshop will include information about the overall plan and information specific to the sub-region. We encourage you to attend the workshop specific to your sub-region; however, staff will be available to answer questions and gather input at all workshops.

ADA accommodations and translations are available by calling 213.922.2606 at least 72 hours before the meeting.

For more information, visit [www.metro.net/walkbikeroll](http://www.metro.net/walkbikeroll) or contact Tham Nguyen at [nguyentha@metro.net](mailto:nguyentha@metro.net) or 213.922.2606.



323.466.3876

Español

한국어

中文

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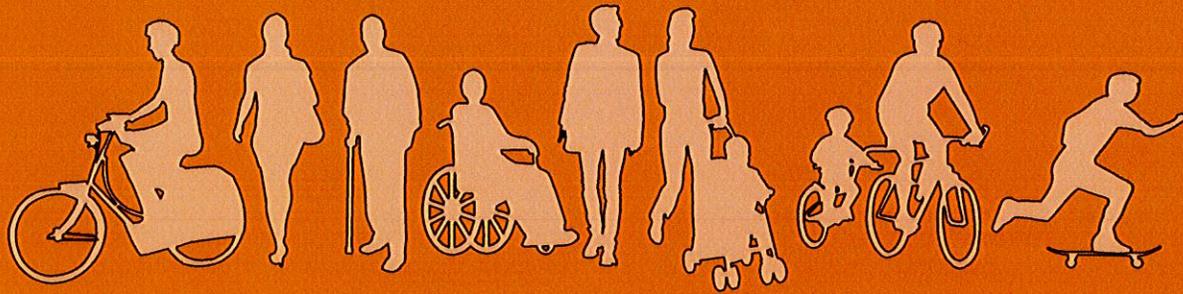
Tiếng Việt

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# Active Transportation Strategic Plan

## What is the Active Transportation Strategic Plan?

The Active Transportation Strategic Plan (Plan) is a county-wide effort to identify needs, resources, and strategies to improve and increase walking, bicycling and transit use in Los Angeles County. It is led by the Los Angeles County Metropolitan Transportation Authority (Metro). The Plan's policy and infrastructure recommendations will require collaboration between Metro, local and regional agencies, and other stakeholders to ensure implementation. The Plan will focus on improving first and last mile access to transit and propose a regional network of active transportation facilities, including shared-use paths and on-street bikeways, and develop a funding strategy to get them built.

The Plan builds on local and sub-regional planning efforts. It also serves to update Metro's 2006 Bicycle Transportation Strategic Plan and to support implementation of Metro's Complete Streets Policy and Countywide Sustainability Planning Policy. This effort expands on the transit access framework of the agency's First Last Mile Strategic Plan, and includes rail stations, Bus Rapid transit stops, and other major bus stops throughout the County. Project-level improvements applicable to more than 650 locations will be developed using station access case studies that apply to each type of location in the system. The Plan will also identify projects that promote connectivity between jurisdictions, overcome barriers such as freeways and utility corridors, and close gaps in the regional bikeway network.

## Why do we need it?

Building on local efforts, the Active Transportation Strategic Plan will provide a cohesive strategy for the county to help realize benefits in access to destinations and services, mobility, quality of life, safety, air quality, health, and economy. These benefits will accrue to people across the county, across all modes. The Plan will serve as Metro's overall strategy for funding and implementing active transportation facilities and programs, seek to maximize the benefits of our region's transportation investments, and identify opportunities for supporting local and regional partners to get these projects and programs implemented.

### FOR MORE INFORMATION

THAM NGUYEN,  
PROJECT MANAGER  
☎ 213.922.2606  
✉ [nguyentha@metro.net](mailto:nguyentha@metro.net)  
🌐 [www.metro.net/walkbikeroll](http://www.metro.net/walkbikeroll)

## How can I get involved?

The project team will be working with people across the county to develop a plan that is meaningful to local cities and communities. Along the way, there will be several opportunities to get involved. Metro will also work with key stakeholders, community leaders, and experts to guide the development of the Plan throughout this process.

### ATTEND A WORKSHOP

Metro will hold 3 rounds of public workshops throughout the county to discuss the project.

### VISIT THE WEBSITE

Metro will launch a website for people to identify station areas where they support bicycling and walking improvements.

### COMMENT ON THE DRAFT PLAN

A draft of the Plan will be available for public comment on Metro's website.



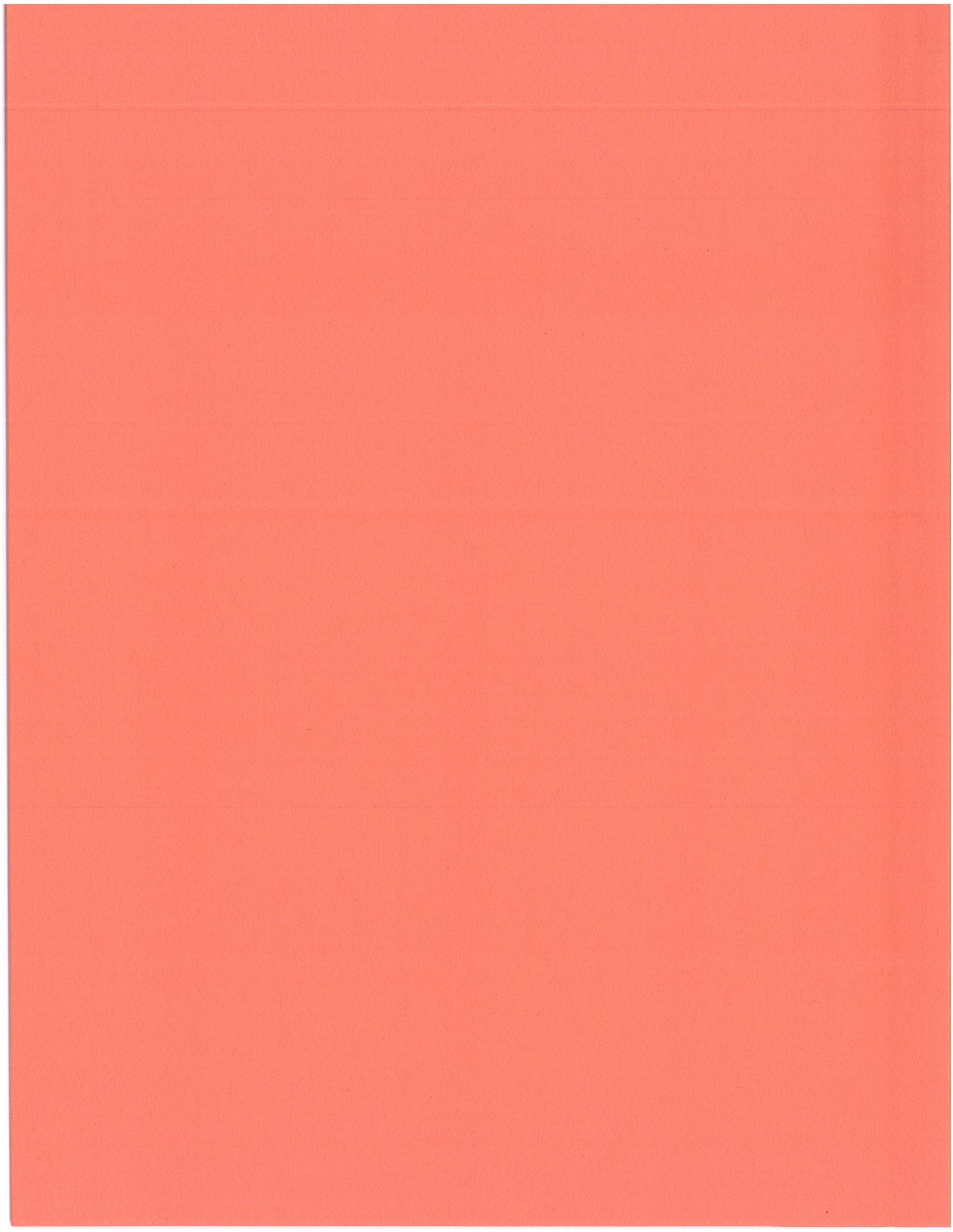
### TIMELINE ▶

SUMMER 2015  
> Workshop Round 1  
> Website Launch

FALL-WINTER 2015  
> Workshop Round 2

SPRING 2016  
> Workshop Round 3  
> Comment on Plan

SUMMER 2016  
> Plan Completion



# memorandum

**DATE:** August 11, 2015  
**TO:** Mark Scott, City Manager  
**FROM:** Justin Hess, Asst. City Manager/Interim Community Development Director   
**SUBJECT:** **Planning Board Actions of August 10, 2015**

At the regular meeting of August 10, 2015, the Planning Board discussed the following items:

**1. Annual Review of Planned Developments and Development Agreements:**

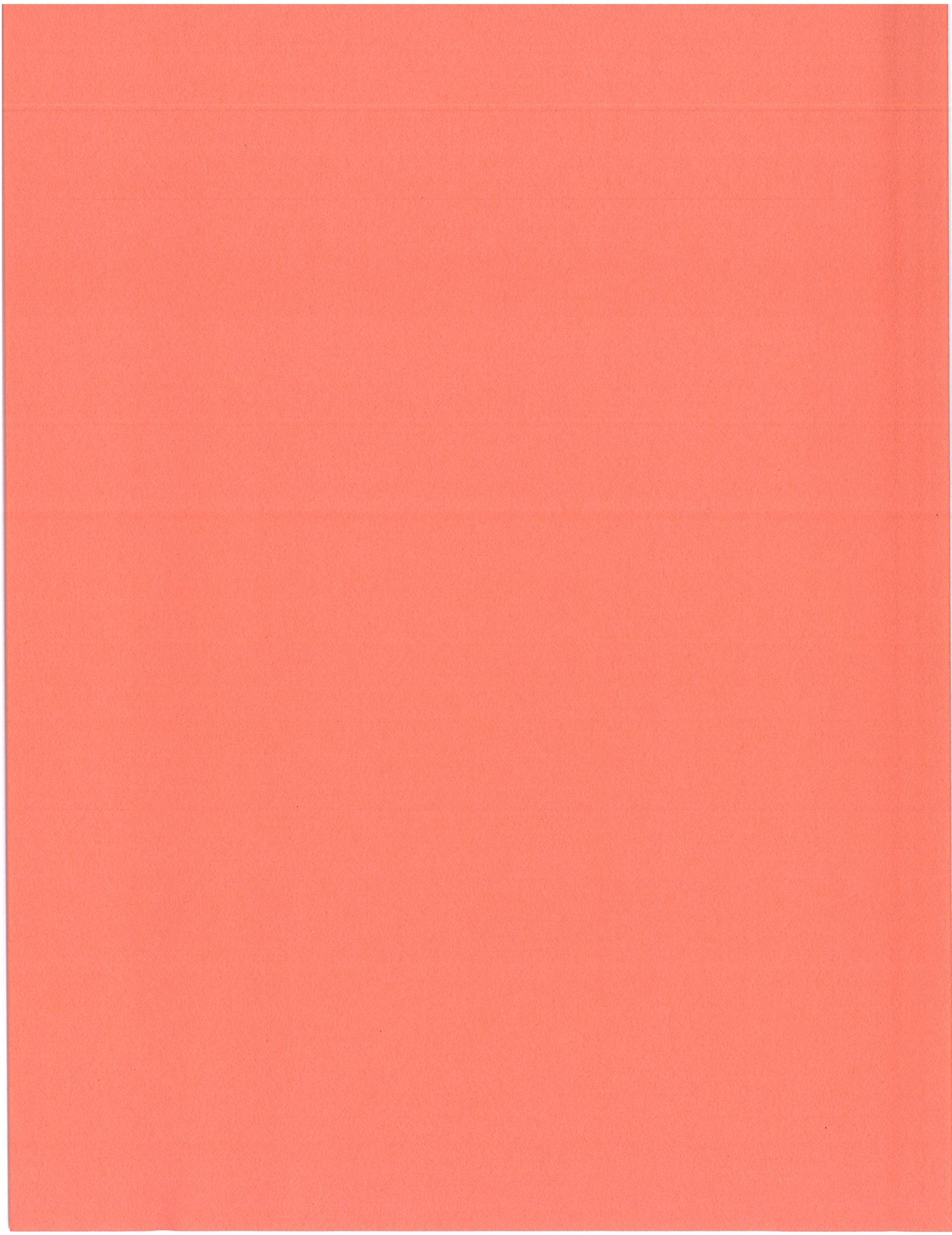
The Planning Board was presented with an updated status of all Planned Developments and related Development Agreements. The Board was also informed on potential completion periods for the applications for First Street Village and Premier on First Street. The Board had no further questions.

**2. Discuss alternatives for calculating the prevailing front yard setback:**

The Board reviewed the preferred methodology proposed by staff for calculating prevailing front yard setbacks, options and the Board asked how those changes would impact single-story homes in the event property owners want to make additions. The Board also provided input and agreed that the preferred method aligns with City Council's direction.

**3. Review the Southern California Association of Governments (SCAG) most recent profile report for the City of Burbank:**

The Planning Board was presented with statistics and analysis on the most recent SCAG profile report for the years 2000-2014. The Board had no further questions.



**June 17, 2015**

A regular meeting of the Burbank Police Commission was held in the Council Chamber of City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 1800 hours by Commission Chair, William Pletcher.

### **CALL TO ORDER AND ROLL CALL**

Present: Commissioners Cohen, Diamond, Dineen, Hergelian, Pletcher, Reyna, and Stearns-Niesen

Also Present: Chief LaChasse, Captains Albanese, Caruso, and Cremins, Police Administrator Wilson, Sergeant Fatta, Senior Assistant City Attorney Oh, and Executive Assistant Nakamura

### **INVOCATION AND FLAG SALUTE**

The invocation was led by Commissioner Stearns-Niesen and the flag salute by Commissioner Hergelian.

### **COMMISSION ANNOUNCEMENTS AND REPORTING OUT BY COMMISSION SUBCOMMITTEES**

Commission Chair Pletcher introduced new Commissioners David Diamond and Mark Reyna.

### **ORAL COMMUNICATIONS**

Appearing to speak before the Commission:

- Nat Rubinfeld commented on planning by PD for Krispy Kreme Tuesday event
- David Piroli commented on planning by PD and media coverage of Krispy Kreme Tuesday event
- Mike Nolan commented on the Traffic Engineer attending a Commission meeting, parking in Magnolia Park, and parking control officer (PCO) scheduling

### **RESPONSE TO ORAL COMMUNICATIONS**

Chief LaChasse gave briefback on Krispy Kreme Tuesday event (July 14) at the Empire Center. With the cooperation of the new property managers and the manager of Krispy Kreme, and a multi-jurisdiction response in anticipation of the event, the gathering and associated traffic issues were prevented.

### **APPROVAL OF MINUTES FROM MAY 20, 2015**

Commissioner Stearns-Niesen made a motion, seconded by Commissioner Cohen, to approve the minutes from the May 20<sup>th</sup> meeting with two corrections. Motion carried by Commissioners Cohen, Diamond, Dineen, Hergelian, Pletcher, Reyna, and Stearns-Niesen.

### **ITEMS OF BUSINESS**

1. **Presentation of the monthly Part 1 crime incidents (violent and property crime) stats/map**

June 17, 2015

**Meeting of the Burbank Police Commission**

Page 2

Crime Analyst Statland presented the crime trends in the City and the efforts of the Department for crime suppression and prevention in April and May. Crime trends included theft from vehicles (catalytic converters) and shoplifting. Burbank's Part 1 crime statistics are trending well compared to other local jurisdictions.

**2. Election of Police Commission Officers**

Commissioner Hergelian nominated Commissioner Pletcher, seconded by Commissioner Cohen, for the position of Commission Chair. Motion carried by Commissioners Cohen, Dineen, Hergelian, Pletcher, Reyna, and Stearns-Niesen, with an abstention by Commissioner Diamond.

Commissioner Stearns-Niesen nominated Commissioner Dineen, seconded by Commissioner Hergelian, for the position of Commission Vice-Chair. Motion carried by Commissioners Cohen, Hergelian, Pletcher, Reyna, and Stearns-Niesen, with abstentions by Commissioners Diamond and Dineen.

Commissioner Hergelian nominated Commissioner Stearns-Niesen, seconded by Commissioner Cohen, for the position of Commission Secretary. Motion carried by Commissioners Cohen, Dineen, Hergelian, Pletcher, Reyna, and Stearns-Niesen, with an abstention by Commissioner Diamond.

**Grading of progress on critical strategies of the Strategic Plan**

Commissioner Stearns-Niesen made a motion, seconded by Commissioner Cohen, to grade the reports on site surveys and management and accountability of critical files as Satisfactory (with a follow up on site surveys in six months). Motion carried by Commissioners Cohen, Diamond, Dineen, Hergelian, Pletcher, Stearns-Niesen, with an abstention by Commissioner Reyna.

**3. Presentation and discussion of critical strategies of the Strategic Plan**

Communications Center – Captain Caruso provided a pictorial history of the Communications Center, which evolved from operations in the basement of the old City Hall to the current, state-of-the-art facility it is today. A remodel occurred in 2014 which upgraded furniture and facility, phone equipment, and software for data reporting.

The Communications Center receives an average of 11,000 non-emergency calls per month, and 2,500 9-1-1 calls, half of which are not truly police emergencies. The RING project (Communications Center receiving text of 9-1-1 emergencies) is progressing. The Communications Center manual is still a work in progress, with anticipated completion by the end of the year. There are a few Operators who speak Armenian or Spanish; when personnel are not on shift, a translation service is available to assist callers with these and other languages.

(Commissioner Stearns-Niesen left the meeting at 1905 hours for another appointment)

Vehicle fleet update – Captain Albanese reviewed the process for the selection and outfitting of the new Ford Interceptor Utility Vehicle in the patrol fleet. The vehicle has an in-dash computer system, creating more cabin space for officers, which was an issue with the Chevy Caprice vehicles purchased last year. The vehicle won the 2014 Best of COPSWEST Cruiser Design award, as a result of the cooperation between the PD, IT, and Public Works/Fleet Crew.

June 17, 2015

**Meeting of the Burbank Police Commission**

Page 3

**4. Briefings by the Police Administrative Staff**

Police Administrator Wilson stated the fiscal year budget was approved by the City Council, and reviewed grant application submissions and awards in the last six months.

Chief LaChasse announced:

- 6/30 Rex Andrews presentation at Noon Rotary Lunch and at City Council Meeting
- 6/30 NACOLE Conference debrief to City Council by Commissioners
- 7/23 Special Olympics World Games torch run
- 8/4 National Night Out

**FINAL PERIOD OF PUBLIC COMMENTS**

Appearing to speak before the Commission:

- Mike Ellman commented on a deer struck by a vehicle in front of his residence
- Mike Nolan commented on scheduling of PCO's

**RESPONSE TO ORAL COMMUNICATIONS**

Sergeant Fatta stated there was a PCO beat assignment schedule change

**COUNCIL LIAISON COMMENTS**

Council Member Gordon welcomed new Commissioners and congratulated newly elected officers.

**INTRODUCTION OF AGENDA ITEMS FOR FUTURE MEETINGS**

None

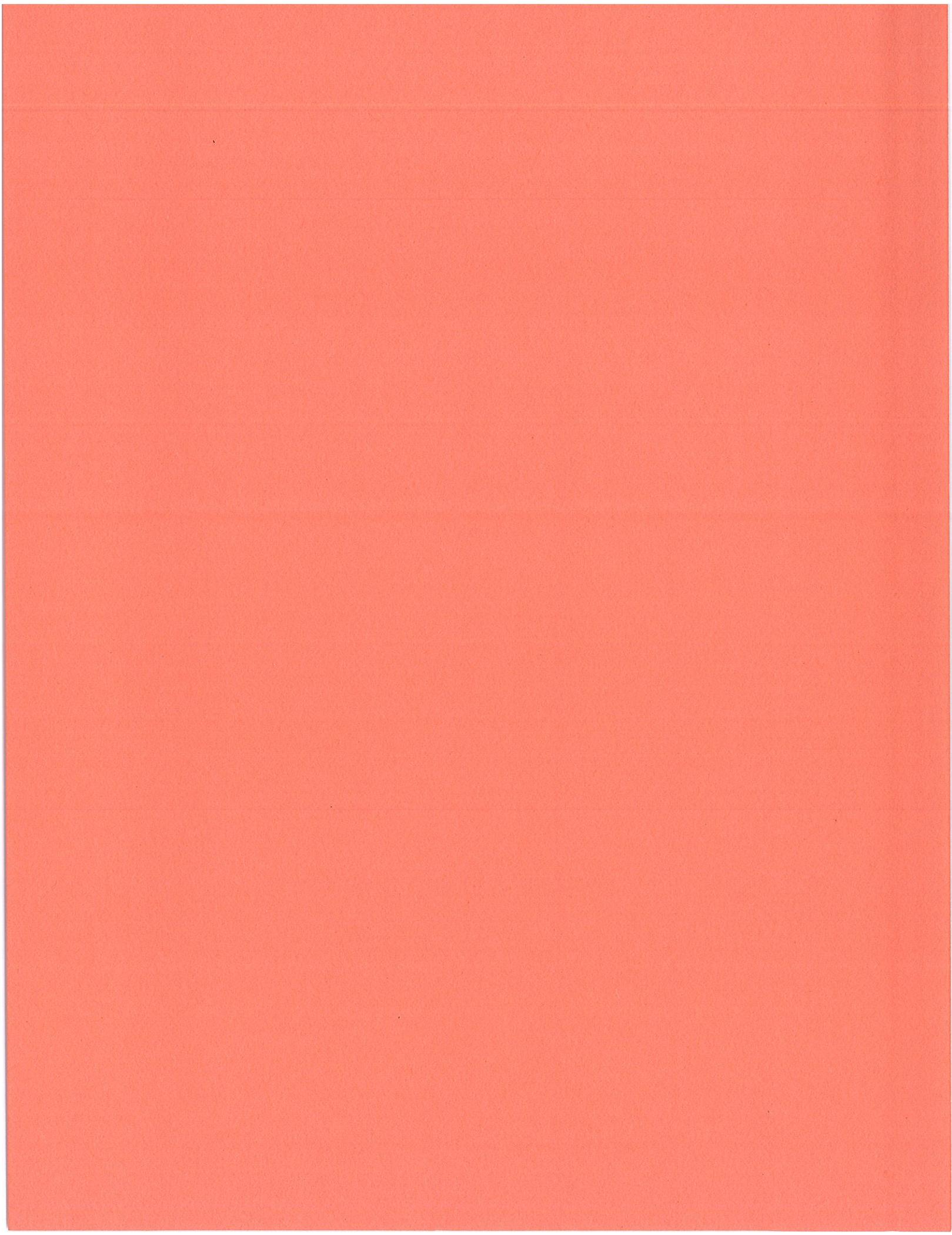
**NEXT MEETING DATE**

The next regularly scheduled meeting of the Police Commission is Wednesday, July 15, 2015.

**ADJOURNMENT**

There being no further business to come before the Commission, the meeting adjourned at 2005 hours.

Elise Stearns-Niesen, Secretary  
Burbank Police Commission





# memorandum

**DATE:** August 6, 2015

**TO:** Mark Scott, City Manager

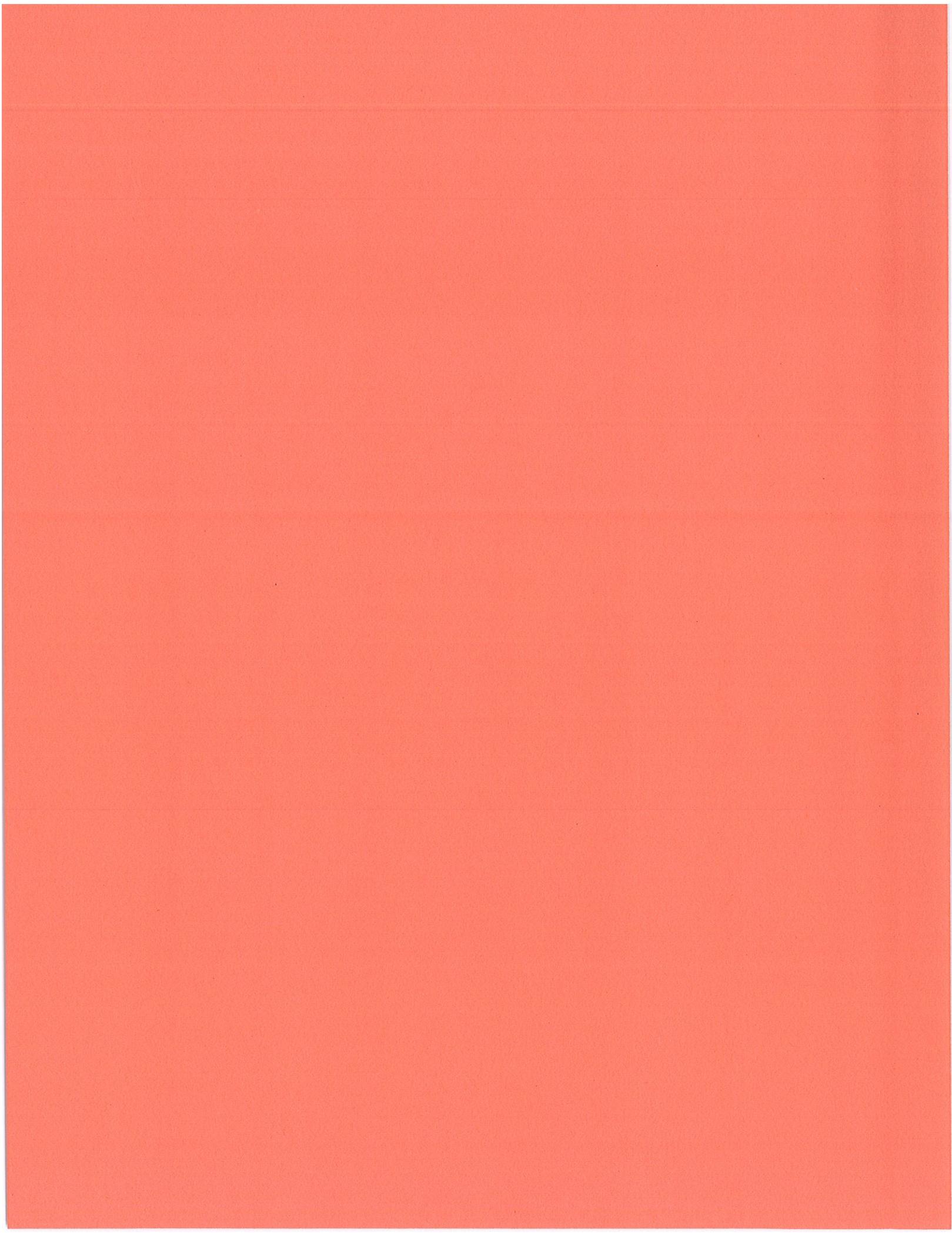
**FROM:** Justin Hess, Assistant City Manager/Interim Community Development Director 

**SUBJECT: Landlord-Tenant Commission Meeting – August 3, 2015**

- The Commission considered two Tenant Questionnaires: 1) a property on Palm Avenue; and 2) one on Andover Drive.
- The Commission facilitated a discussion and compromise between the landlord and tenant (who were both in attendance) of the Palm Avenue property.
- The specifics of Andover Drive property required staff to confer with the City Attorney's Office before proceeding with the Commission's potential follow-up. The tenant and a representative from Carol Liu's office were in attendance to discuss the Questionnaire. Subsequent to the meeting, it was determined that the matters discussed fall outside of the Commission's purview and no further action will be taken by the Commission.
- The Commission re-elected Judy Smith as Chairperson and Jane Smallin as Vice Chair for the next year (September 2015 – August 2016).
- Staff provided an update to the Commission on future presentations and a schedule covering certain topics within the purview of the Commission.
- Due to the Labor Day holiday on Monday, September 7, 2015, the Commission approved a date change for the September meeting to Tuesday, September 8, 2015. Staff will ensure the date change is properly noticed prior to the meeting.

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CITY OF BURBANK



**CITY OF BURBANK**  
**PARKS AND RECREATION**  
**ANNOTATED AGENDA/MEETING SUMMARY**

**Meeting:** Parks and Recreation Board

**Date:** Thursday, August 13, 2015

**Staff Present:** Judie Wilke, Parks and Recreation Director, Kristen Smith, Deputy Director of Parks and Recreation; Paula Ohan, Administrative Analyst I; Melissa Colasanto, Senior Clerk; and Gwen Indermill, Recreation Services Manager

**Board Members Present:** Mr. Gussow, Mr. DePalo, Dr. Barta, Ms. Jackson and Ms. Lowers

**Board Members Absent:** None

**Council/Board Liaisons Present:** None

Item Discussed	Summary	Direction or Action, if any
1 Announcements	<p>Kris Smith made the following announcements:</p> <ul style="list-style-type: none"> <li>• Water Carnival at McCambridge Pool on Saturday, August 1st from 6pm – 8pm</li> <li>• BMX Bike-Tacular at the Burbank Skate Park on Saturday, August 15 from 5 pm -9 pm.</li> <li>• Doggie Splash at McCambridge Pool Sunday, August 16 from 4 pm – 6 pm</li> <li>• Starlight Bowl Season Finale “Smash Mouth” will be playing on Saturday, August 22<sup>nd</sup>.</li> <li>• Rock a Hula on Thursday, August 27th from 4 pm – 6 pm at the Verdugo Aquatic Facility</li> <li>• Drive In Movie Night featuring “The Goonies” at the Starlight Bowl upper parking lot on Saturday, August 29<sup>th</sup> at 6:30pm</li> <li>• Volunteer Fair at the Joslyn Adult Center on Wednesday, September 2<sup>nd</sup> from 4pm-7pm</li> <li>• After School Daze space is still available – call McCambridge at 818-238-5378 to sign up</li> </ul> <p>Judie Wilke announced the department’s upcoming 90<sup>th</sup> Anniversary and shared a short video highlighting a few of the various programs offered by the department. Thereafter, she invited the Board and public to attend the 90<sup>th</sup> Birthday Bash at Vickroy Park Saturday, Sept 26<sup>th</sup>.</p>	N/A

**CITY OF BURBANK  
PARKS AND RECREATION  
ANNOTATED AGENDA/MEETING SUMMARY**

2	Presentations	The Board recognized the Burbank Neighborhood Leadership Program's Class of 2015.	N/A
3	Oral Communications	None	N/A
4	Response To Oral Communications	None	N/A
5	Written Communications	None	N/A
6	Park Board Comments	None	N/A
7	Grove Theater Center Annual Report	<p>The Board received an annual report from the Grove Theater Center's (GTC) Athletic Director, Kevin Cochran.</p> <p>Mr. Cochran reviewed the past and upcoming shows at the GTC. He also reported that GTC is in compliance with the programming goals and objectives and has completed facility improvements including upgraded stage lighting and replacement of the stage deck. Thereafter, he noted that GTC and staff will work diligently over the next years to maximize the use of the facility for classes and collaborations with local schools.</p> <p>Board discussed and raised questions.</p>	Noted and filed.
8	DeBell Golf Course Operations Report	<p>The Board received a report on the DeBell Golf Course operations.</p> <p>Scott Scozzolla, operator of SS Golf, provided the Board with the DeBell Golf Course operations report for FY 2014-2015. He reported on the following: rounds of golf; revenue expenses and net income; capital improvement projects; junior golf; marketing and advertising; and customer feedback.</p>	Noted and filed.

**CITY OF BURBANK  
PARKS AND RECREATION  
ANNOTATED AGENDA/MEETING SUMMARY**

9	Board Liaison Selection	Board member discussed and raised questions.	None																								
10	Parks and Recreation Board Presentation to the City Council	<p>The Board will engage in a discussion resulting in the following liaison appointments to the various boards and advisory committees within the Parks and Recreation (P&amp;R) Department.</p> <table border="1" data-bbox="451 741 849 1478"> <thead> <tr> <th>Board</th> <th>Primary</th> <th>Alternate</th> </tr> </thead> <tbody> <tr> <td>Youth Board</td> <td>John Barta</td> <td>Carolyn Jackson</td> </tr> <tr> <td>BAF</td> <td>Mickey DePalo</td> <td>Barry Gussow</td> </tr> <tr> <td>Senior Board</td> <td>Mickey DePalo</td> <td>Barry Gussow</td> </tr> <tr> <td>Advisory Council on Disabilities</td> <td>Janice Lowers</td> <td>Carolyn Jackson</td> </tr> <tr> <td>APP</td> <td>Carolyn Jackson</td> <td>- Mickey DePalo</td> </tr> <tr> <td>Cultural Arts Commission</td> <td>None</td> <td>Mickey DePalo</td> </tr> <tr> <td>Golf Course Green Committee</td> <td>Barry Gussow</td> <td>Janice Lowers</td> </tr> </tbody> </table> <p>The members engaged in a discussion to select a Board representative who will provide the City Council with a brief presentation on the Board's recent accomplishments and upcoming goals at a future Council meeting.</p>	Board	Primary	Alternate	Youth Board	John Barta	Carolyn Jackson	BAF	Mickey DePalo	Barry Gussow	Senior Board	Mickey DePalo	Barry Gussow	Advisory Council on Disabilities	Janice Lowers	Carolyn Jackson	APP	Carolyn Jackson	- Mickey DePalo	Cultural Arts Commission	None	Mickey DePalo	Golf Course Green Committee	Barry Gussow	Janice Lowers	5-0 Board approved to elect Mr. DePalo as the representative to provide the City Council with a brief presentation at the September 15 <sup>th</sup> or September 22 <sup>nd</sup> City Council meeting.
Board	Primary	Alternate																									
Youth Board	John Barta	Carolyn Jackson																									
BAF	Mickey DePalo	Barry Gussow																									
Senior Board	Mickey DePalo	Barry Gussow																									
Advisory Council on Disabilities	Janice Lowers	Carolyn Jackson																									
APP	Carolyn Jackson	- Mickey DePalo																									
Cultural Arts Commission	None	Mickey DePalo																									
Golf Course Green Committee	Barry Gussow	Janice Lowers																									
11	Consent Calendar	<p><u>Approval of Minutes</u> Minutes of the June 11, 2015 minutes were approved.</p> <p><u>City Council Agenda Items Update</u> Noted and Filed.</p> <p><u>Contract Compliance</u> Noted and Filed.</p> <p><u>Park Patrol Report</u> Noted and Filed.</p> <p><u>Departmental Operations Update</u></p>	5-0 Board approved the consent calendar.																								

**CITY OF BURBANK  
PARKS AND RECREATION  
ANNOTATED AGENDA/MEETING SUMMARY**

		Noted and Filed.	
12	Tabled Items	None	N/A
13	Second Period of Oral Communications	None	N/A
14	Additional Comments from the Board	<p>Mr. Gusow and Ms. Jackson complimented staff on the various Special Olympics events hosted by the City.</p> <p>Ms. Wilke recognized Kris Smith and Erin Barrows on their tremendous efforts in the planning events leading up to Special Olympics.</p> <p>Mr. Barta requested an overview from the joint City Council meeting on Tuesday, August 11, 2015. Ms. Wilke provided the Board with a brief update. She noted that Council directed staff to begin developing deal points for future negotiations with the Boys and Girls Club for Council consideration. Thereafter, she reported that the Council directed staff to return with an agreement with the architects to complete the phase 1 Starlight Bowl renovation design work.</p>	N/A
15	Introductions of New Agenda Items	Ms. Jackson and Mr. Gusow requested that park bond to renovate all park facilities be added as an upcoming agenda item for discussion.	N/A
16	Adjournment	The meeting was adjourned at 8:13pm in memory of Mr. William H. Bertrand.	N/A