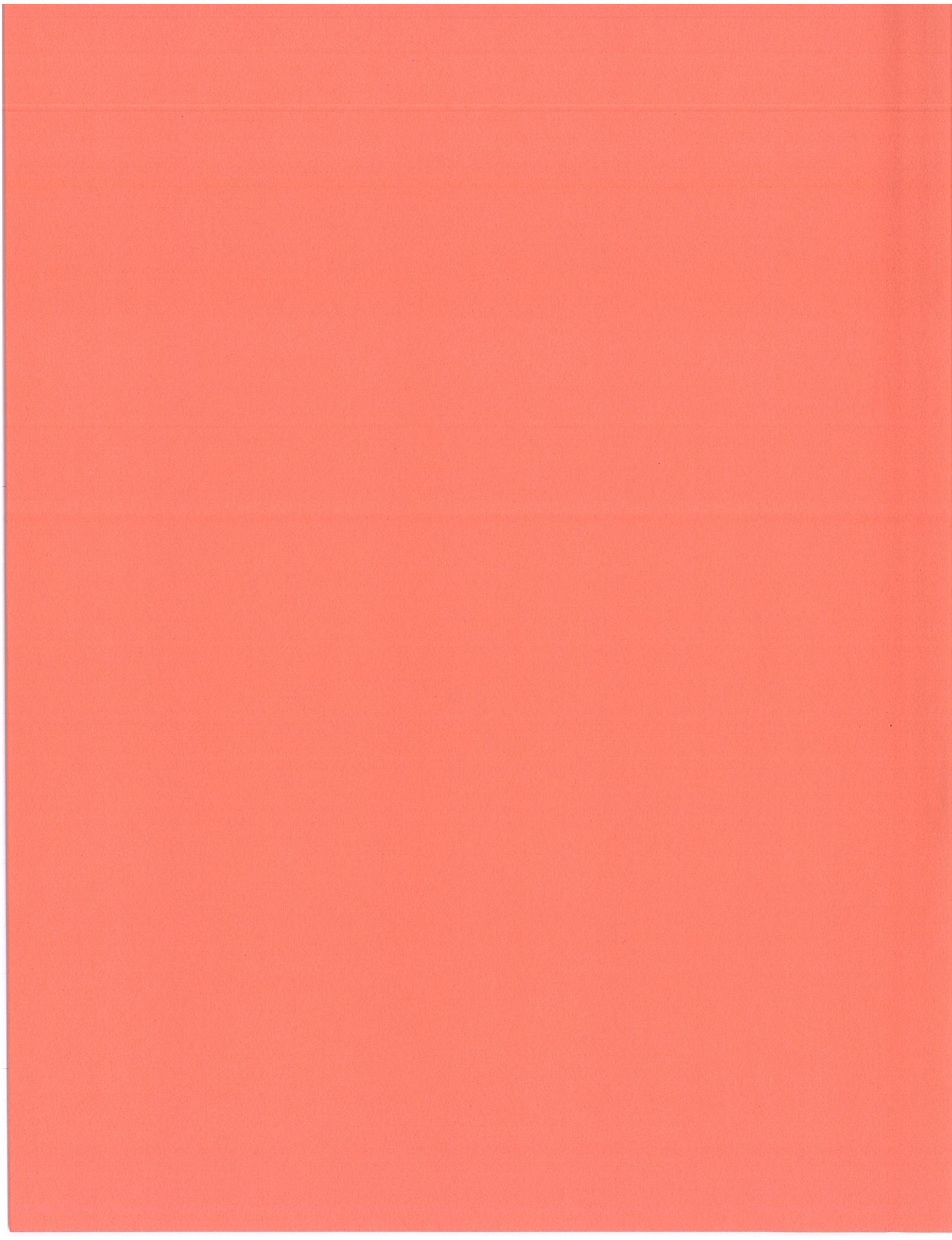


Weekly Management Report September 4, 2015

1. **Memo** – Recycling Quarterly Reports – Public Works Department
2. **Memo** – Community Garden Project – Parks and Recreation Department
3. **Synopsis** – Traffic Commission Meeting of August 28, 2015 – Public Works Department
4. **Synopsis** – Civil Service Board Meeting of September 2, 2015 – Management Services Department
5. **Synopsis** – Burbank Athletic Federation Meeting of September 2, 2015 – Parks and Recreation Department
6. **Notes** – City Notes, September 4, 2015 – City Manager





**CITY OF BURBANK
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

DATE: August 27, 2015
TO: Mark Scott, City Manager
FROM: Bonnie Teaford, Public Works Director *B Teaford*
SUBJECT: City Manager Tracking List No. 1769 – Recycling Quarterly Reports

As requested at the May 12, 2015, City Council meeting, attached is the Quarterly Director's Report – April through June 2015 for the Burbank Recycle Center. The Public Works Department sends these to you on a quarterly basis.

cc. John Molinar, Assistant Public Works Director/Street and Solid Waste
Kreigh Hampel, Recycling Coordinator
Karen McMurray, Senior Administrative Analyst

12 AUG 31 64:31
CITY OF BURBANK
PUBLIC WORKS DEPARTMENT



BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

July 23, 2015

Ms. Karen McMurray
City of Burbank
250 S. Flower
Burbank, CA 92502

Re: Quarterly Director's Report – April – June 2015

Dear Karen:

In accordance with Section 3.4.6 of the Agreement to Operate the Burbank Recycle Center and Provide Green Waste Diversion Services between the City of Burbank and Burrtec, the following information is provided:

Total Tonnage Throughput Report

1. The following table summarizes the tonnage received from all sources during the quarter and the daily average for each month. Incoming tonnage was well below the maximum allowed per Section 3.1.11 of 375 tons.

TOTAL TONNAGE THROUGHPUT

Month	Incoming Tonnage	Buy Back	Drop Off	Total Throughput	Daily Average
April	1,618.35	14.48	28.67	1,661.50	63.90
May	1,630.97	16.04	31.62	1,678.63	64.56
June	1,718.65	18.24	46.23	1,783.12	68.58
Qtr Total	4,967.97	48.76	106.52	5,123.25	

2. The following table summarized the tonnage received from the City of Burbank allocated between residential and commercial.

PRODUCTION REPORT

Month	Incoming Tons	Residential	Commercial	Recycled Tonnage	Residue Tonnage	% Recycled
April	797.79	637.15	160.64	755.65	42.14	94.72
May	758.87	603.40	155.47	718.79	40.08	94.72
June	812.85	639.21	173.64	770.70	42.15	94.81
Qtr Total	2,369.51	1,879.76	489.75	2,245.14	124.37	

Production Report

1. A residential characterization was performed in February and used for February and March tonnages; January utilized the previous characterization performed in August 2014. Commercial characterization were performed in March and used for the March tonnages; January and February utilized the previous characterization performed in August 2014.
2. The following table summarized the tonnage shipped to market.

TONNAGE SHIPPED	
Month	Shipped
April	1,848.87
May	1,489.91
June	1,572.35
Qtr Total	4,911.13

3. The following table summarizes the residue shipped to the Burbank Landfill. Any (under ship)/over ship will be made up in the following month.

RESIDUAL REPORT/LANDFILL RECONCILIATION REPORT

Month	City of Burbank Landfill	Tons of Residue Generated	(Over)/ Under	Total City of Burbank Tonnage (inbound)
April	51.67	42.14	(8.15)	797.79
May	24.94	40.08	6.99	758.87
June	33.53	42.15	15.61	812.85
Qtr Total	110.14	124.37		2,369.51

Residual Report/Landfill Reconciliation Report

Summarized in Section 3 above.

Green Waste Transportation Report

The following table summarized the green waste shipped to West Valley MRF.

Month	Green Waste	
	Shipped (tons)	Loads
April	1,510.57	70
May	1,248.00	60
June	1,300.74	61
Qtr Total	4,059.31	191

Log of Special Occurrences

Two incidents to report during the May: (1) Facility was inspected by County of Los Angeles, Weights and Measures and found three violations with the forms that can be corrected with the next printing. (2) Facility received a copy of a complaint addressed to BBSI (temp agency) regarding complaints of safety violations. Burrtec responded to Cal OSHA on May 6th (copy of response attached to monthly report).

Site Inspection Report

No major incidents to report. Details reports are provided with the monthly report.

Outreach Activity Report

During the preceding quarter, Burrtec participated in the following outreach activities:

- April 11th – Burbank Earth Day – booth
- April 11th – Care Walk Event
- April 20th – Sustainability Commission Meeting
- April 21st – coordinated with Staff on upcoming business recycling workshop and with Master Recycler class on business waste reduction case study
- April 29th – Conference call with Staff and Master Recycler class on business waste reduction case study
- May 8th – meeting with Burbank Staff & Master Recyclers to coordinate Business Waste Reduction Workshop scheduled for June 10th
- May 12th – Public Works Safety Committee meeting
- May 19th - Sustainability Commission Meeting
- May 26th – meeting with Burbank Staff & Master Recyclers to coordinate Business Waste Reduction Workshop scheduled for June 10th
- June 10th - meeting with Burbank Staff and prep for workshop presented to Burbank businesses at Team Business (Business Waste Reduction Workshop and MRF Tour)
- June 23rd - meeting with Burbank Staff, prep for CRRA conference, organics program review, MCR for MDFs, prep for Team Business (Business Waste Reduction Implementation workshop on July 14th)

Market Board Pricing

Market Board pricing provided as part of the monthly report.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Steve Kanow
Director of Recycling



BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

May 8, 2015

Ms. Karen McMurray
City of Burbank
500 S. Flower
Burbank, CA 92502

Re: Monthly Report – April 2015

Dear Karen:

In accordance with Section 3.4.5 of the Agreement to Operate the Burbank Recycle Center and Provide Green Waste Diversion Services between the City of Burbank and Burrtec, the following information is provided:

Total Tonnage Throughput Report

1. During the month, Burrtec received 1,661.50 tons of material from all sources, for a daily average of 63.90, well below the maximum allowed per Section 3.1.11 of 375.
2. Of the tonnage received, 797.79 tons of material was from the City of Burbank. This consisted of 637.15 residential and 160.64 commercial. A detailed ticket log is attached.

Production Report

1. Utilized waste characterization performed in February for residential and in March for commercial.
2. During the month, 1,848.87 tons of material was shipped to market. A summary is included.
3. During the month we shipped 51.67 tons of residue to the Burbank Landfill. Of this amount, 42.14^B equates to residue for the month of April and 1.38^A tonnage under shipped during the month of March. This results in an over shipment to the Burbank Landfill of 8.15 tons, which will be adjusted in subsequent shipments.

A.	Residue – (Over)/Under – March Report	1.38
B.	Residue – April	42.14
C.	Residue – Shipped	51.67
D.	(Over)/Under	(8.15)

Residual Report

During the month, Burrtec hauled 51.67 tons of residue to the Burbank Landfill.

Landfill Reconciliation Report

Burrtec billed the City for 51.67 tons of residual shipped to the landfill during the month. The difference between the production report and the actual landfill report will be made up in subsequent month. A copy of the invoice is included for reference.

Green Waste Transportation Report

All green waste was taken to Agromin. Attached is a copy of the green waste report previously submitted to the City on May 6th.

Activity Report (Drop-Off/Buyback Material)

No mulch was delivered to the facility during the month.

During the month the facility received 57,337.50 pounds (28.67 tons) of drop-off recyclable material and 28,950.10 pounds (14.48 tons) of buy-back material. A detailed summary is attached.

Log of Special Occurrences

There were no major incidents during the month. A copy of the report is attached for reference.

Site Inspection Report

The Facility Safety Inspection Checklist and Facility/Equipment Inspection Checklist are attached for reference.

Outreach Activity Report

During the month, Burrtec participated in the following outreach activities:

- April 11th – Burbank Earth Day – booth
- April 11th – Care Walk Event
- April 20th – Sustainability Commission Meeting
- April 21st – coordinated with Staff on upcoming business recycling workshop and with Master Recycler class on business waste reduction case study
- April 29th – Conference call with Staff and Master Recycler class on business waste reduction case study

Market Board Pricing

Attached is a copy of the pricing for the month.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Steve Kanow
Director of Recycling

City of Burbank Monthly Commodity Fee
CS23128.001

Material Type	Quarterly Composition Study Last Study Performed 2/17/15			04/01/15 - 04/30/15			Total Value per Ton
	Pounds	Tons	Percentage	Scrap Value (Per Ton)	Pounds	Tons	
Aluminum Cans	240.00	0.12	0.226%	\$ 1,670.00	2,880.00	1.44	\$ 2,404.80
Glass - Amber	860.00	0.43	0.826%	\$ 4.54	10,526.00	5.26	\$ 23.89
Glass - Flint	1,420.00	0.71	1.377%	\$ 8.85	17,548.00	8.77	\$ 77.65
Glass - Green	2,020.00	1.01	1.947%	\$ (12.72)	24,810.00	12.41	\$ (157.79)
Glass - 3 Mix	12,940.00	6.47	12.468%	\$ (60.10)	158,880.00	79.44	\$ (4,774.34)
HDPE Mixed Color	520.00	0.26	0.492%	\$ 560.00	6,270.00	3.14	\$ 1,755.60
HDPE Natural	800.00	0.40	0.767%	\$ 580.14	9,774.00	4.89	\$ 2,835.14
Mixed Injection Plastic	3,000.00	1.50	2.891%	\$ 90.55	36,840.00	18.42	\$ 1,667.93
Mixed Paper	57,620.00	28.81	55.486%	\$ 75.72	707,058.00	353.53	\$ 26,769.22
Mixed Scrap Metal	1,480.00	0.74	1.416%	\$ 21.98	18,044.00	9.02	\$ 198.30
Old Corrugated Cardboard	12,860.00	6.43	12.389%	\$ 116.56	157,874.00	78.94	\$ 9,200.90
Old New Print	-	-	0.000%	\$ 122.31	-	0.00	\$ -
PET	1,440.00	0.72	1.396%	\$ 346.20	17,790.00	8.90	\$ 3,079.45
Res. Film	1,500.00	0.75	1.436%	\$ 50.77	18,298.00	9.15	\$ 464.49
Residual (Burbank LF)	5,500.00	2.75	5.292%	\$ -	67,436.00	33.72	\$ -
Tin Cans	1,660.00	0.83	1.593%	\$ 45.00	20,300.00	10.15	\$ 456.75
Total	103,860.00	51.92	100.00%		1,274,328.00	637.16	\$ 44,001.99
Scrap Value per Inbound Ton							
							\$ 69.06

CRV Material	Tons	CRV Rebate	Processing Fee	Admin Fee	Gross CRV Rebate	% CRV	Net CRV Rebate
Aluminum Cans	1.44	\$3,180.00	\$0.00	\$15.00	\$4,600.80	91.14%	\$4,193.13
Glass - Brown	5.26	\$208.00	\$97.12	\$15.00	\$1,684.79	38.10%	\$641.83
Glass - Clear	8.77	\$208.00	\$97.12	\$15.00	\$2,808.73	38.10%	\$1,069.99
Glass - Green	12.41	\$208.00	\$97.12	\$15.00	\$3,971.09	38.10%	\$1,512.80
Glass - Mixed	79.44	\$208.00	\$97.12	\$15.00	\$25,430.33	38.10%	\$6,752.36
HDPE Mixed Color	3.14	\$1,180.00	\$225.32	\$15.00	\$4,452.70	10.42%	\$463.82
HDPE Natural	4.89	\$1,180.00	\$225.32	\$15.00	\$6,941.10	10.42%	\$723.03
PET	8.90	\$2,320.00	\$116.03	\$15.00	\$21,801.91	57.43%	\$12,519.91
Total							\$27,876.87
CRV Value per Inbound Ton							
							\$43.75

Commodity Fee Calculation	Per Inbound Ton	Monthly Amount
Scrap Value	\$ 69.06	\$ 44,001.99
CRV Rebate	\$43.75	\$27,876.87
Total Material Value	\$ 112.81	\$ 71,878.86
Processing Cost	\$ 121.00	\$ 77,095.15
Net Material Value	\$ (8.19)	\$ (5,216.29)
Revenue / Cost Share	100.00%	100.00%
Commodity Fee	\$ (8.19)	\$ (5,216.29)

City of Burbank Monthly Commodity Fee
SP23128.001

Material Type	Quarterly Compositon Study Last Study Performed 03/03/15			04/01/15 - 04/30/15			Total Value per Ton
	Pounds	Tons	Percentage	Scrap Value (Per Ton)	Pounds	Tons	
Aluminum Cans	80.00	0.04	0.076%	\$ 1,670.00	244.00	0.12	\$ 203.74
Glass - Amber	240.00	0.12	0.227%	\$ 4.54	730.00	0.37	\$ 1.66
Glass - Flint	560.00	0.28	0.531%	\$ 8.85	1,706.00	0.85	\$ 7.55
Glass - Green	480.00	0.24	0.455%	\$ (12.72)	1,462.00	0.73	\$ (9.30)
Glass - 3 Mix	5,580.00	2.79	5.381%	\$ (60.10)	17,288.00	8.64	\$ (519.50)
HDPE Mixed Color	160.00	0.08	0.152%	\$ 560.00	488.00	0.24	\$ 136.64
HDPE Natural	160.00	0.08	0.152%	\$ 580.14	488.00	0.24	\$ 141.55
Mixed Injection Plastic	3,920.00	1.96	3.771%	\$ 90.55	12,116.00	6.06	\$ 548.55
Mixed Paper	35,880.00	17.94	34.562%	\$ 75.72	111,040.00	55.52	\$ 4,203.97
Mixed Scrap Metal	520.00	0.26	0.493%	\$ 21.98	1,584.00	0.79	\$ 17.41
Old Corrugated Cardboard	48,280.00	24.14	46.500%	\$ 116.56	149,396.00	74.70	\$ 8,706.80
Old New Print	-	-	0.000%	\$ 122.31	-	0.00	\$ -
PET	400.00	0.20	0.379%	\$ 346.20	1,218.00	0.61	\$ 210.84
Res. Film	1,380.00	0.69	1.326%	\$ 50.77	4,260.00	2.13	\$ 108.14
Residual (Burbank LF)	5,440.00	2.72	5.239%	\$ -	16,832.00	8.42	\$ -
Tin Cans	780.00	0.39	0.758%	\$ 45.00	2,436.00	1.22	\$ 54.81
Total	103,860.00	51.92	100.00%		321,288.00	160.64	\$ 13,812.86
Scrap Value per Inbound Ton							
							\$ 85.99

CRV Material	Tons	CRV Rebate	Processing Fee	Admin Fee	Gross CRV Rebate	% CRV	Net CRV Rebate
Aluminum Cans	0.12	\$3,180.00	\$0.00	\$15.00	\$389.79	99.35%	\$387.24
Glass - Brown	0.37	\$208.00	\$97.12	\$15.00	\$116.84	52.34%	\$61.15
Glass - Clear	0.85	\$208.00	\$97.12	\$15.00	\$273.06	52.34%	\$142.91
Glass - Green	0.73	\$208.00	\$97.12	\$15.00	\$234.01	52.34%	\$122.47
Glass - Mixed	8.64	\$208.00	\$97.12	\$15.00	\$2,767.12	52.34%	\$1,009.40
HDPE Mixed Color	0.24	\$1,180.00	\$225.32	\$15.00	\$346.56	16.39%	\$56.81
HDPE Natural	0.24	\$1,180.00	\$225.32	\$15.00	\$346.56	16.39%	\$56.81
PET	0.61	\$2,320.00	\$116.03	\$15.00	\$1,492.68	81.05%	\$1,209.85
Total							\$3,046.66
CRV Value per Inbound Ton							
							\$18.97

Commodity Fee Calculation	Per Inbound Ton	Monthly Amount
Scrap Value	\$ 85.99	\$ 13,812.86
CRV Rebate	\$18.97	\$3,046.66
Total Material Value	\$ 104.96	\$ 16,859.52
Processing Cost	\$ 121.00	\$ 19,437.44
Net Material Value	\$ (16.04)	\$ (2,577.92)
Revenue / Cost Share	100.00%	100.00%
Commodity Fee	\$ (16.04)	\$ (2,577.92)



BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

June 15, 2015

Ms. Karen McMurray
City of Burbank
500 S. Flower
Burbank, CA 92502

Re: Monthly Report – May 2015

Dear Karen:

In accordance with Section 3.4.5 of the Agreement to Operate the Burbank Recycle Center and Provide Green Waste Diversion Services between the City of Burbank and Burrtec, the following information is provided:

Total Tonnage Throughput Report

1. During the month, Burrtec received 1,678.63 tons of material from all sources, for a daily average of 64.56, well below the maximum allowed per Section 3.1.11 of 375.
2. Of the tonnage received, 758.87 tons of material was from the City of Burbank. This consisted of 603.40 residential and 155.47 commercial. A detailed ticket log is attached.

Production Report

1. Utilized waste characterization performed in February for residential and in March for commercial.
2. During the month, 1,489.91 tons of material was shipped to market. A summary is included.
3. During the month we shipped 24.94 tons of residue to the Burbank Landfill. Of this amount, 40.08^B equates to residue for the month of May and 8.15^A tonnage over shipped during the month of April. This results in an under shipment to the Burbank Landfill of 6.99 tons, which will be adjusted in subsequent shipments.

A.	Residue – (Over)/Under – March Report	(8.15)
B.	Residue – May	40.08
C.	Residue – Shipped	24.94
D.	(Over)/Under	6.99

Residual Report

During the month, Burrtec hauled 40.08 tons of residue to the Burbank Landfill.

Landfill Reconciliation Report

Burrtec billed the City for 40.08 tons of residual shipped to the landfill during the month. The difference between the production report and the actual landfill report will be made up in subsequent month. A copy of the invoice is included for reference.

Green Waste Transportation Report

All green waste was taken to Agromin. Attached is a copy of the green waste report previously submitted to the City on June 3rd.

Activity Report (Drop-Off/Buyback Material)

No mulch was delivered to the facility during the month.

During the month the facility received 63,239.70 pounds (31.62 tons) of drop-off recyclable material and 32,078.90 pounds (16.04 tons) of buy-back material. A detailed summary is attached.

Log of Special Occurrences

Two incidents to report during the month: (1) Facility was inspected by County of Los Angeles, Weights and Measures and found three violations with the forms that can be corrected with the next printing. (2) Facility received a copy of a complaint addressed to BBSI (temp agency) regarding complaints of safety violations. Burrtec responded to Cal OSHA on May 6th (copy of response attached). A copy of the report is attached for reference.

Site Inspection Report

The Facility Safety Inspection Checklist and Facility/Equipment Inspection Checklist are attached for reference.

Outreach Activity Report

During the month, Burrtec participated in the following outreach activities:

- May 8th – meeting with Burbank Staff & Master Recyclers to coordinate Business Waste Reduction Workshop scheduled for June 10th
- May 12th – Public Works Safety Committee meeting
- May 19th - Sustainability Commission Meeting
- May 26th – meeting with Burbank Staff & Master Recyclers to coordinate Business Waste Reduction Workshop scheduled for June 10th

Market Board Pricing

Attached is a copy of the pricing for the month.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Steve Kanow
Director of Recycling

City of Burbank Monthly Commodity Fee
CS23128.001

Material Type	Quarterly Composition Study Last Study Performed 2/17/15			5/01/2015 - 5/31/15			Total Value per Ton
	Pounds	Tons	Percentage	Scrap Value (Per Ton)	Pounds	Tons	
Aluminum Cans	240.00	0.12	0.226%	\$ 1,320.00	2,728.00	1.36	\$ 1,800.48
Glass - Amber	860.00	0.43	0.826%	\$ 0.44	9,968.00	4.98	\$ 2.19
Glass - Flint	1,420.00	0.71	1.377%	\$ 10.07	16,618.00	8.31	\$ 83.67
Glass - Green	2,020.00	1.01	1.947%	\$ (12.14)	23,496.00	11.75	\$ (142.62)
Glass - 3 Mix	12,940.00	6.47	12.468%	\$ (59.15)	150,464.00	75.23	\$ (4,449.97)
HDPE Mixed Color	520.00	0.26	0.492%	\$ 560.00	5,938.00	2.97	\$ 1,662.64
HDPE Natural	800.00	0.40	0.767%	\$ 700.00	9,256.00	4.63	\$ 3,239.60
Mixed Injection Plastic	3,000.00	1.50	2.891%	\$ 56.16	34,888.00	17.44	\$ 979.66
Mixed Paper	57,620.00	28.81	55.486%	\$ 90.12	669,606.00	334.80	\$ 30,172.45
Mixed Scrap Metal	1,480.00	0.74	1.416%	\$ 21.83	17,088.00	8.54	\$ 186.52
Old Corrugated Cardboard	12,860.00	6.43	12.389%	\$ 98.11	149,510.00	74.76	\$ 7,334.21
Old New Print	-	-	0.000%	\$ 122.31	-	0.00	\$ -
PET	1,440.00	0.72	1.396%	\$ 346.20	16,846.00	8.42	\$ 2,916.04
Res. Film	1,500.00	0.75	1.436%	\$ 45.00	17,330.00	8.67	\$ 389.93
Residual (Burbank LF)	5,500.00	2.75	5.292%	\$ -	63,864.00	31.93	\$ -
Tin Cans	1,660.00	0.83	1.593%	\$ 55.00	19,224.00	9.61	\$ 528.66
Total	103,860.00	51.92	100.00%		1,206,824.00	603.41	\$ 44,703.46

Scrap Value per Inbound Ton

CRV Material	Tons	CRV Rebate	Processing Fee	Admin Fee	Gross CRV Rebate	% CRV	Net CRV Rebate
Aluminum Cans	1.36	\$3,180.00	\$0.00	\$15.00	\$4,357.98	91.14%	\$3,971.83
Glass - Brown	4.98	\$208.00	\$97.12	\$15.00	\$1,595.48	38.10%	\$607.80
Glass - Clear	8.31	\$208.00	\$97.12	\$15.00	\$2,659.88	38.10%	\$1,013.29
Glass - Green	11.75	\$208.00	\$97.12	\$15.00	\$3,760.77	38.10%	\$1,432.67
Glass - Mixed	75.23	\$208.00	\$97.12	\$15.00	\$24,083.27	38.10%	\$6,394.68
HDPE Mixed Color	2.97	\$1,180.00	\$225.32	\$15.00	\$4,216.93	10.42%	\$439.26
HDPE Natural	4.63	\$1,180.00	\$225.32	\$15.00	\$6,573.24	10.42%	\$684.71
PET	8.42	\$2,320.00	\$116.03	\$15.00	\$20,645.03	57.43%	\$11,855.56
Total							\$43.75

Commodity Fee Calculation	Per Inbound Ton	Monthly Amount
Scrap Value	\$ 74.09	\$ 44,703.46
CRV Rebate	\$43.75	\$26,399.81
Total Material Value	\$ 117.84	\$ 71,103.27
Processing Cost	\$ 121.00	\$ 73,011.40
Net Material Value	\$ (3.16)	\$ (1,908.13)
Revenue / Cost Share	100.00%	100.00%
Commodity Fee	\$ (3.16)	\$ (1,908.13)

City of Burbank Monthly Commodity Fee
SP23128.001

Material Type	Quarterly Composition Study Last Study Performed 03/03/15			5/01/2015 - 5/31/15			Total Value per Ton
	Pounds	Tons	Percentage	Scrap Value (Per Ton)	Pounds	Tons	
Aluminum Cans	80.00	0.04	0.076%	\$ 1,320.00	236.00	0.12	\$ 155.76
Glass - Amber	240.00	0.12	0.227%	\$ 0.44	706.00	0.35	\$ 0.16
Glass - Flint	560.00	0.28	0.531%	\$ 10.07	1,652.00	0.83	\$ 8.32
Glass - Green	480.00	0.24	0.455%	\$ (12.14)	1,414.00	0.707	\$ (8.58)
Glass - 3 Mix	5,580.00	2.79	5.381%	\$ (59.15)	16,732.00	8.37	\$ (494.85)
HDPE Mixed Color	160.00	0.08	0.152%	\$ 560.00	472.00	0.24	\$ 132.16
HDPE Natural	160.00	0.08	0.152%	\$ 700.00	472.00	0.24	\$ 165.20
Mixed Injection Plastic	3,920.00	1.96	3.711%	\$ 56.16	11,726.00	5.86	\$ 329.27
Mixed Paper	35,880.00	17.94	34.562%	\$ 90.12	107,468.00	53.73	\$ 4,842.51
Mixed Scrap Metal	520.00	0.26	0.493%	\$ 21.83	1,532.00	0.77	\$ 16.72
Old Corrugated Cardboard	48,280.00	24.14	46.500%	\$ 98.11	144,588.00	72.29	\$ 7,092.76
Old New Print	-	-	0.000%	\$ 122.31	-	0.00	\$ -
PET	400.00	0.20	0.379%	\$ 346.20	1,178.00	0.59	\$ 203.91
Res. Film	1,380.00	0.69	1.326%	\$ 45.00	4,124.00	2.06	\$ 92.79
Residual (Burbank LF)	5,440.00	2.72	5.239%	\$ -	16,290.00	8.15	\$ -
Tin Cans	780.00	0.39	0.758%	\$ 55.00	2,356.00	1.18	\$ 64.79
Total	103,860.00	51.92	100.00%		310,946.00	155.47	\$ 12,600.92

Scrap Value per Inbound Ton

CRV Material	Tons	CRV Rebate	Processing Fee	Admin Fee	Gross CRV Rebate	% CRV	Net CRV Rebate
Aluminum Cans	0.12	\$3,180.00	\$0.00	\$15.00	\$377.01	99.35%	\$374.55
Glass - Brown	0.35	\$208.00	\$97.12	\$15.00	\$113.00	52.34%	\$59.14
Glass - Clear	0.83	\$208.00	\$97.12	\$15.00	\$264.42	52.34%	\$138.39
Glass - Green	0.71	\$208.00	\$97.12	\$15.00	\$226.32	52.34%	\$118.45
Glass - Mixed	8.37	\$208.00	\$97.12	\$15.00	\$2,678.12	52.34%	\$976.94
HDPE Mixed Color	0.24	\$1,180.00	\$225.32	\$15.00	\$335.20	16.39%	\$54.95
HDPE Natural	0.24	\$1,180.00	\$225.32	\$15.00	\$335.20	16.39%	\$54.95
PET	0.59	\$2,320.00	\$116.03	\$15.00	\$1,443.66	81.05%	\$1,170.12
Total							\$2,947.49

CRV Value per Inbound Ton

Commodity Fee Calculation	Per Inbound Ton	Monthly Amount
Scrap Value	\$ 81.05	\$ 12,600.92
CRV Rebate	\$18.96	\$2,947.49
Total Material Value	\$ 100.01	\$ 15,548.41
Processing Cost	\$ 121.00	\$ 18,811.87
Net Material Value	\$ (20.99)	\$ (3,263.46)
Revenue / Cost Share	100.00%	100.00%
Commodity Fee	\$ (20.99)	\$ (3,263.46)

Special Occurrence/Complaint Log

Date: 5/4/2015

Time: 10:45 AM AM / PM

Occurrence: (circle)

Adverse Weather: Y N
Fire/Explosion: Y N
Property Damage: Y N
Accident/Injury: Y N
Discovery/Incident: Y N
Customer Complaint: Y N
Odor Complaint: Y N
Regulatory Agency Visit: Y N
Other: Y N

Information of parties involved

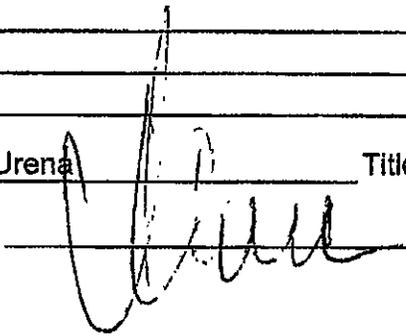
Name: Burrtec Waste Industries, Inc.
Address: 500 S. Flower Street
City: Burbank
State: CA Zip: 91502
Vehicle Info: _____
Make and Year: _____
Model: _____
License: _____ State: _____

Description of special occurrence or complaint: Be very specific--issue, cause, effect, etc. (an odor complaint requires completion of a Facility Odor Complaint Report/Odor Survey form):

At approx 10:45am, Inspector Victoria Diton with the County of Los Angeles-Weights & Measures Dept conducted an inspection on behalf of the State of California - Division of Measurement Standards. She was here to inspect our Weighmaster License along with our Weightmaster Certificates. All requested information was provided to her. She found 3 violations and noted them on the attached Inspection Report.

Resolution: Response and Outcome Date Resolved: 5/4/2015 Time: 11:30am
The inspector stated that the 3 violations that were noted, had to be corrected however, they did need to be corrected immediately. Since the violations are a printed material issue, we could continue using the existing weightcards and make the corrections when we printed new stock.

Name: Victor Urena Title: Division Manager

Signature:  Date: 5/4/2015

COUNTY: LOS ANGELES

WEIGHMASTER INSPECTION REPORT



Junk Dealer/Recycler
 Follow-up
 Complaint
 Survey

ORIGINAL TO COUNTY/STATE
COPY TO OWNER/AGENT

STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND AGRICULTURE
DIVISION OF MEASUREMENT STANDARDS
www.cdffa.ca.gov/dms
(916) 229-3000

DATE 5.4.15

42-009 (Rev. 11/14)

Weighmaster License Name (DBA where applicable) BURRTEC RECYCLING & TRANSFER	License Number 010602	License Expires(ed) 1.01.16
--	---------------------------------	---------------------------------------

Mailing Address 1830 AGUA MANSA RD.	City RIVERSIDE	State CA	Zip Code 92509
---	--------------------------	--------------------	--------------------------

Location Address 500 SO. FLOWER ST.	City BURBANK	County LOS ANGELES	Weigh for Public <input checked="" type="checkbox"/>
---	------------------------	------------------------------	---

Type of Business MATERIAL RECYCLING FACIL	Telephone (818) 84197
---	---------------------------------

Weighting or Measuring Device(s): Type, Make, Size and Capacity 2 MTS 120K X 201BS.

Certificates (Sample Size)	Inclusive Dates of Certificates 1/1 Through 5/4/15
Inspected of	Scale Sealed
Inclusive Number of Certificates	Date 1/15 County LOS ANGELES

VIOLATIONS				VIOLATIONS			
Date	Cert. No.	Code		Date	Cert. No.	Code	
5/11/15	010602	12714	1				
5/11/15	010602	12714	2				
5/11/15	010602	12714	3				
5/11/15	010602	12714	4				
5/11/15	010602	12714	5				
5/11/15	010602	12714	6				

YOU ARE HEREBY NOTIFIED THAT YOU ARE IN VIOLATION OF SECTION(S)

12714(A) THE LEGEND SHALL APPEAR AS WRITTEN BY THE STATE OF CALIF -

12714(B) THE LICENSED NAME SHALL APPEAR AS WRITTEN ON LICENSE ONTO THE WEIGHMASTER CERTIFICATE -

12715(C) THE UNIT OF MEASURE SHALL APPEAR ON WEIGHMASTER CERTIFICATE -

Vehicle/Container ID	Recorded Weight	Reweigh Weight

LEFT COPY OF AND REVIEWED:

<input type="checkbox"/> B&P CODE CHAPTER 7	<input type="checkbox"/> REGULATIONS
<input type="checkbox"/> SAMPLE CERTIFICATE	<input type="checkbox"/> P.T. HANDOUT
<input type="checkbox"/> INSTRUCTIONS	<input type="checkbox"/> C.T. HANDOUT
<input type="checkbox"/> WARNING SIGN	<input type="checkbox"/> J.D./RECYCLER HANDOUT

Acknowledge the above:

Company Representative

DIVISION
TILE MANAGER

VIOLATIONS	CCR	B&P Code
MISDEMEANORS: CODE A		
1. Zero Condition	4402	1202a(b)
2. License Available	4401	1202b(b)
3. Principal Licensed		12703
4. Location Licensed		12704
5. Deputies Licensed		12703/04
6. Transfer Wts/Signed Worksheets		12712
7. Carried Tares		1202b(b)/12722
8. Driver On		12724
9. Disconnecting Vehicles		12728
10. Altered/Omitted Wts./Mass.		12718(h)
11. Record as Required/Void Copies		12716
12. Correction Certificate		12716.5
13. Predetermined Tares		1202b(b)/12722
14. Load Limit (over 80,000 lb)		12725
15. Tare, Gross, Net Only	4410	1202b(b)
16. Cert. Not Issued as Required		12711
17. Min. Net Load	4002.2(b) or (c)	12107 Scales (2.20)
18.		
19.		

MISDEMEANORS: CODE B - VIOLATION OF 12713(b)		
1. Correct Legend	Ref. 12714(a)	<u>11</u>
2. Principal License Name	Ref. 12714(b)	<u>11</u>
3. Dates	Ref. 12715(a)	
4. Location Address	Ref. 12715(b)	
5. Signature	Ref. 12715(c)	
6. Commodity	Ref. 12715(d)	
7. Number of Units-D.C.-L.C.	Ref. 12715(e)	
8. Owner/Agent/Consignee/Hay Address	Ref. 12715(f)	
9. Net Weight Required	Ref. 12715(g)3	
10. Container Tare & Codes	Ref. 12715(h)	
11. Vehicle/Container Identification	Ref. 12715(i)	
12. Unit of Measure	Ref. 12715(j)	<u>11</u>
13.		
14.		

INFRACTIONS: CODE C		
1. Cert. Formal Requirements	12729(b)	
2. Replacement Deputy Names	12710.5	
3. Legible Information/Consecutive Nos.	12714.5	
4.		

JUNK DEALER/RECYCLER COMPLIANCE WITH 12703.1

1. Business License	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	5. Theft Alert Notifications	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Stormwater Permit	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6. Application Accurate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Photo/Video Equipment	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	7. 14-Day Notice Issued	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Thumbprint Equipment	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	8. License Issue Date	<input type="checkbox"/> Yes <input type="checkbox"/> No

NOTICE OF VIOLATION FOLLOW-UP NEEDED

Weights and Measures Official VLL Telephone _____

Special Occurrence/Complaint Log

Date: 5/4/2015

Time: 9:00 AM AM / PM

Occurrence: (circle)

Adverse Weather: Y N
Fire/Explosion: Y N
Property Damage: Y N
Accident/Injury: Y N
Discovery/Incident: DP N
Customer Complaint: Y N
Odor Complaint: Y N
Regulatory Agency Visit Y N
Other: Y N

Information of parties involved

Name: Burrtec Waste Industries, Inc.
Address: 500 S. Flower Street
City: Burbank
State: CA Zip: 91502
Vehicle Info: _____
Make and Year: _____
Model: _____
License: _____ State: _____

Description of special occurrence or complaint: Be very specific--issue, cause, effect, etc. (an odor complaint requires completion of a Facility Odor Complaint Report/Odor Survey form):

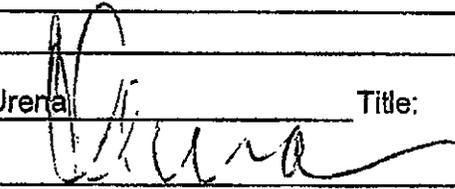
We received a letter dated 4/29/2015 and addressed to BBSI Corporate office in Ontario, CA from the Dept of Industrial Relations - Cal / OSHA. On the letter it states that they have received a complaint alleging that we (BBSI / Burrtec) are possibly violating Safety Orders that are found on Title 8 of the California Code of Regulations. The alleged violations are "Employees are not provided with safety trainings.meetings" and also "No appropriate hand protection provided to the ee's when ee's hands are exposed to glass and other hazards"

Resolution: Response and Outcome

Date Resolved: 5/4/2015 Time: 5:00pm

The letter stated that no inspection of our workplace was intended due to the allegations however, we were required to investigate them and notify the Cal / OSHA office in writing within 14 calendar days.

Name: Victor Urena Title: Division Manager

Signature:  Date: 5/4/2015

State of California
Department of Industrial Relations
Division of Occupational Safety and Health
6150 Van Nuys Blvd. Suite 405
Van Nuys, CA 91401
Phone (818) 901-5403 Fax (818) 901-5578
www.dir.ca.gov

Edmund G. Brown Jr., Governor



April 29, 2015

Burrtec Waste Ind Burbank / Bbci Inc.
3401 Centre Lake Drive Ste 150
Ontario Ca 91761

Dear Employer:

979546

The Division of Occupational Safety and Health has received a complaint (Complaint No.) alleging the following condition(s) at 500 S Flower st Burbank CA 91502 which may be a violation of the Safety Orders found in Title 8 of the California Code of Regulations.

CODE SECTIONS/ALLEGED CONDITION(S)

CCR Title8Sec: 3203(a)(7)

Employees are not provided with safety trainings/meetings.

CCR Title8Sec: 3384

No appropriate hand protection provided to the employees when employee's hands are exposed to glass and other hazards.

To review Title 8, California Code of Regulations, go to www.dir.ca.gov, click on "Regulations," then click on "Cal/OSHA," and enter the code section number mentioned above. Or you can go directly to <http://www.dir.ca.gov/samples/search/query.htm>.

The Division has not determined whether the hazards, as alleged, exist at your workplace and, at this time, the Division does not intend to conduct an inspection of your workplace.

However, you are required to investigate the alleged condition(s) and notify this Office in writing no later than 14 calendar days after receipt of this letter whether the alleged condition(s) exist and, if so, specify the corrective action(s) you have taken and the estimated date when the corrections will be completed.

Please include any written documentation, e.g., equipment purchase orders or contracts for corrective work, and photographs, if appropriate, in your response. If you do not respond in a timely and satisfactory manner, an unannounced inspection of your workplace will be scheduled which may result in citation(s) and monetary penalties. Also, every tenth satisfactory letter response from employers is subject to verification by an inspection.

Page 2

You are required to post a copy of this letter in a prominent location in their workplace where it is readily accessible for employee review for at least three (3) working days or until the hazard is corrected, whichever is longer.

This letter is not a citation or a notification of a proposed penalty. Citations and penalties can only be issued after an inspection of your workplace. If the Division does not receive a satisfactory response from you within calendar days after receipt of this letter, by mail, fax, or at CalOSHAVanNuys@dir.ca.gov, an on-site inspection will be conducted as appropriate. Please include the complaint number in the Subject line.

If the identity of the complainant is known to the Division, a copy of this letter will be sent to the complainant. Also, the complainant will be notified that California law protects any person who makes a complaint about workplace safety and health hazards from being treated differently, discharged or discriminated against in any manner by their employer. If a complainant believes they have been discriminated against, it is their right to file a complaint with the Division of Labor Standards Enforcement within six (6) months of the discriminatory action.

If you have any questions concerning this matter, please contact me at the address in the letterhead. Your interest in the safety and health of your employees is appreciated.

Sincerely,



Andreea Minea
District Manager

0767 -d



BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

May 5, 2015

Department of Industrial Relations
Division of Occupational Safety and Health
Andreea Minea
6150 Van Nuys Blvd. Room 405
Van Nuys, CA 91401

Dear Andreea:

We are in receipt of your letter dated April 29, 2015, which outlines the following alleged conditions at our Burbank facility.

<u>Alleged Conditions</u>	<u>Code Section</u>
<i>Employees not provided with safety trainings/meetings</i>	<i>T8 CCR 3203 (a) (7) (a)</i>
<i>No appropriate hand protection provided to the employees when employees hands are exposed to glass and other hazards</i>	<i>T8 CCR 3385</i>

All employees working at the Burbank location have been provided with the appropriate personal protective equipment in accordance with Osha standards. Per our IIPP we ensure an adequate personal protective equipment program is maintained at each facility for individuals whose work assignments expose them to risks or hazards that may cause injury. Hand protection is required when performing specific functions and general purpose gloves consisting of cotton, leather, wool, latex or synthetic fibers have consistently been issued to employees to protect against dirt, scrapes, and slivers.

Please see the enclosed following documents:

1. Glove invoices for 2014 and 2015
2. Photo of the cabinet where glove inventory is maintained
3. PPE safety meetings sign in sheet for 12/29/14

Please be assured that we take safety very seriously and constantly strive to create a safe and comfortable work environment. We will continue with our practice of holding monthly safety meetings to further enhance our communication and safety expectations.

Please let me know if you need any additional information.

Sincerely,

Leticia Alvarado
Director of Human Resources

CC: Victor Urena, Richard Crockett, Steve Kanow



BURRTEC

WASTE INDUSTRIES, INC.

"We'll Take Care Of It"

July 23, 2015

Ms. Karen McMurray
City of Burbank
500 S. Flower
Burbank, CA 92502

Re: Monthly Report – June 2015

Dear Karen:

In accordance with Section 3.4.5 of the Agreement to Operate the Burbank Recycle Center and Provide Green Waste Diversion Services between the City of Burbank and Burrtec, the following information is provided:

Total Tonnage Throughput Report

1. During the month, Burrtec received 1,783.12 tons of material from all sources, for a daily average of 68.58, well below the maximum allowed per Section 3.1.11 of 375.
2. Of the tonnage received, 812.85 tons of material was from the City of Burbank. This consisted of 639.21 residential and 173.64 commercial. A detailed ticket log is attached.

Production Report

1. Utilized waste characterization performed in February for residential and in June for commercial (copy attached).
2. During the month, 1,572.35 tons of material was shipped to market. A summary is included.
3. During the month we shipped 33.53 tons of residue to the Burbank Landfill. Of this amount, 42.15^B equates to residue for the month of June and 6.99^A tonnage under shipped during the month of May. This results in an under shipment to the Burbank Landfill of 15.61 tons, which will be adjusted in subsequent shipments.

A.	Residue – (Over)/Under – May Report	6.99
B.	Residue – June	42.15
C.	Residue – Shipped	(33.53)
D.	(Over)/Under	15.61

Residual Report

During the month, Burrtec hauled 33.53 tons of residue to the Burbank Landfill.

Landfill Reconciliation Report

Burrtec billed the City for 33.53 tons of residual shipped to the landfill during the month. The difference between the production report and the actual landfill report will be made up in subsequent month. A copy of the invoice is included for reference.

Green Waste Transportation Report

All green waste was taken to Agromin. Attached is a copy of the green waste report previously submitted to the City on July 3rd.

Activity Report (Drop-Off/Buyback Material)

No mulch was delivered to the facility during the month.

During the month the facility received 92,468.50 pounds (46.23 tons) of drop-off recyclable material and 36,478.83 pounds (18.24 tons) of buy-back material. A detailed summary is attached.

Log of Special Occurrences

There are no major incidents during the month. A copy of the report is attached for reference.

Site Inspection Report

The Facility Safety Inspection Checklist and Facility/Equipment Inspection Checklist are attached for reference.

Outreach Activity Report

During the month, Burrtec participated in the following outreach activities:

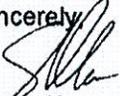
- June 10th - meeting with Burbank Staff and prep for workshop presented to Burbank businesses at Team Business (Business Waste Reduction Workshop and MRF Tour)
- June 23rd - meeting with Burbank Staff, prep for CRRA conference, organics program review, MCR for MDFs, prep for Team Business (Business Waste Reduction Implementation workshop on July 14th)

Market Board Pricing

Attached is a copy of the pricing for the month.

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Steve Kanow
Director of Recycling

City of Burbank Monthly Commodity Fee
CS23128.001

Material Type	Quarterly Composition Study Last Study Performed 2/17/15			6/01/2015 - 6/30/15			Total Value per Ton
	Pounds	Tons	Percentage	Scrap Value (Per Ton)	Pounds	Tons	
Aluminum Cans	240.00	0.12	0.226%	\$ 1,320.00	2,890.00	1.45	\$ 1,907.40
Glass - Amber	860.00	0.43	0.826%	\$ 1.24	10,560.00	5.28	\$ 6.55
Glass - Flint	1,420.00	0.71	1.377%	\$ 9.75	17,604.00	8.80	\$ 85.82
Glass - Green	2,020.00	1.01	1.947%	\$ (12.41)	24,890.00	12.45	\$ (154.44)
Glass - 3 Mix	12,940.00	6.47	12.468%	\$ (60.41)	159,394.00	79.70	\$ (4,814.50)
HDPE Mixed Color	520.00	0.26	0.492%	\$ 560.00	6,290.00	3.15	\$ 1,761.20
HDPE Natural	800.00	0.40	0.767%	\$ 700.00	9,806.00	4.90	\$ 3,432.10
Mixed Injection Plastic	3,000.00	1.50	2.891%	\$ 137.59	36,960.00	18.48	\$ 2,542.66
Mixed Paper	57,620.00	28.81	55.486%	\$ 102.12	709,344.00	354.67	\$ 36,219.10
Mixed Scrap Metal	1,480.00	0.74	1.416%	\$ 31.54	18,102.00	9.05	\$ 285.47
Old Corrugated Cardboard	12,860.00	6.43	12.389%	\$ 137.73	158,384.00	79.19	\$ 10,907.11
Old New Print	-	-	0.000%	\$ 122.31	-	0.00	\$ -
PET	1,440.00	0.72	1.396%	\$ 404.20	17,846.00	8.92	\$ 3,606.68
Res. Film	1,500.00	0.75	1.436%	\$ 86.88	18,358.00	9.18	\$ 797.47
Residual (Burbank LF)	5,500.00	2.75	5.292%	\$ -	67,654.00	33.83	\$ -
Tin Cans	1,660.00	0.83	1.593%	\$ 55.00	20,366.00	10.18	\$ 560.07
Total	103,860.00	51.92	100.00%		1,278,448.00	639.22	\$ 57,142.69

Scrap Value per Inbound Ton

CRV Material	Tons	CRV Rebate	Processing Fee	Admin Fee	Gross CRV Rebate	% CRV	Net CRV Rebate
Aluminum Cans	1.45	\$3,180.00	\$0.00	\$15.00	\$4,616.78	91.14%	\$4,207.69
Glass - Brown	5.28	\$208.00	\$97.12	\$15.00	\$1,690.23	38.10%	\$643.90
Glass - Clear	8.80	\$208.00	\$97.12	\$15.00	\$2,817.70	38.10%	\$1,073.41
Glass - Green	12.45	\$208.00	\$97.12	\$15.00	\$3,983.89	38.10%	\$1,517.67
Glass - Mixed	79.70	\$208.00	\$97.12	\$15.00	\$25,512.60	38.10%	\$6,414.60
HDPE Mixed Color	3.15	\$1,180.00	\$225.32	\$15.00	\$4,466.91	10.42%	\$465.30
HDPE Natural	4.90	\$1,180.00	\$225.32	\$15.00	\$6,963.83	10.42%	\$725.40
PET	8.92	\$2,320.00	\$116.03	\$15.00	\$21,870.54	57.43%	\$12,559.32
Total							\$27,607.29

CRV Value per Inbound Ton

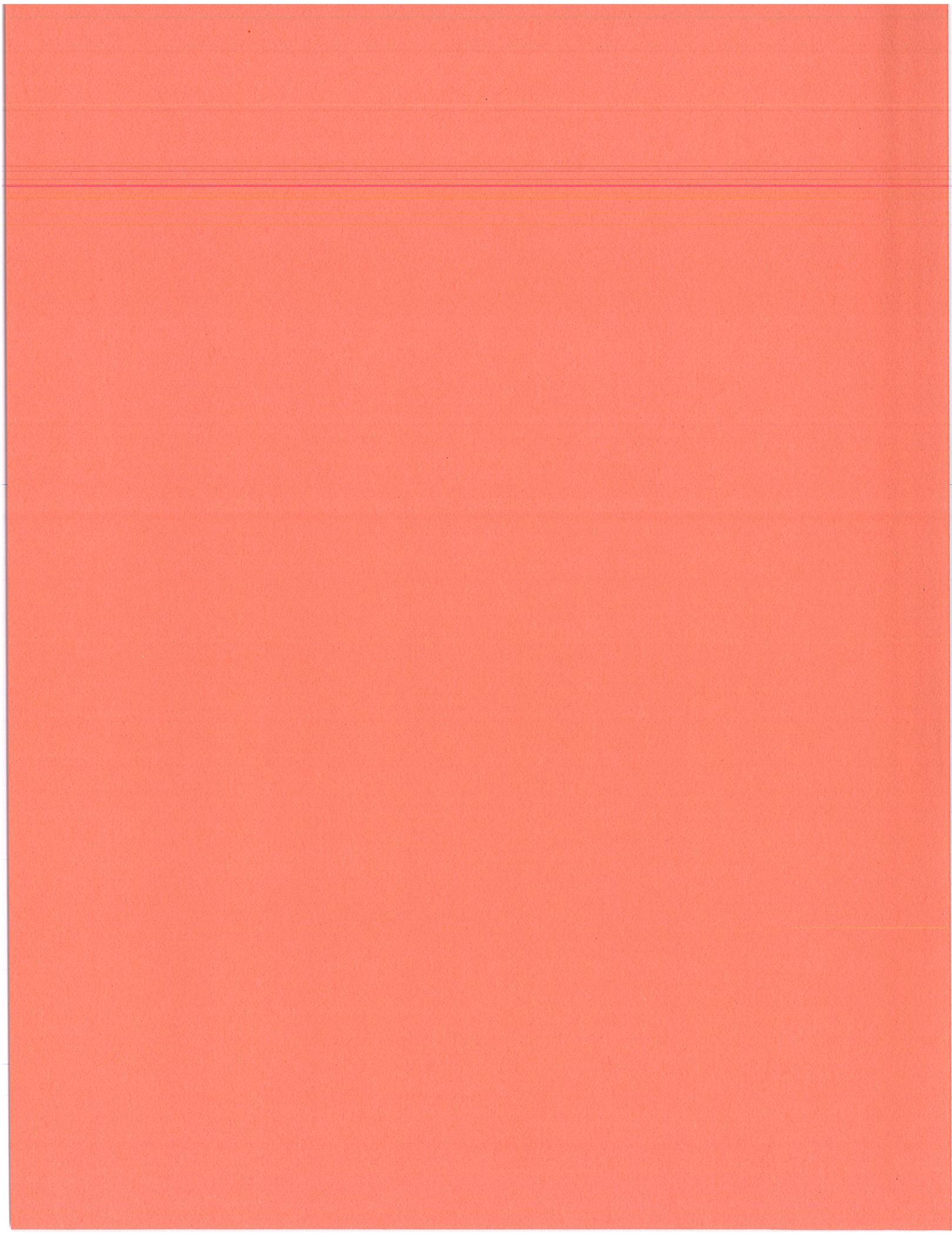
Commodity Fee Calculation	Per Inbound Ton	Monthly Amount
Scrap Value	\$ 89.40	\$ 57,142.69
CRV Rebate	\$43.19	\$27,607.29
Total Material Value	\$ 132.59	\$ 84,749.98
Processing Cost	\$ 121.00	\$ 77,344.41
Net Material Value	\$ 11.59	\$ 7,405.57
Revenue / Cost Share	50.00%	50.00%
Commodity Fee	\$ 5.79	\$ 3,702.79

City of Burbank Monthly Commodity Fee
SP23128.001

Material Type	Quarterly Composition Study Last Study Performed 06/29/15			6/01/2015 - 6/30/15			Total Value per Ton
	Pounds	Tons	Percentage	Scrap Value (Per Ton)	Pounds	Tons	
Aluminum Cans	140.00	0.07	0.141%	\$ 1,320.00	490.00	0.25	\$ 323.40
Glass - Amber	260.00	0.13	0.246%	\$ 1.24	854.00	0.43	\$ 0.53
Glass - Flint	-	-	0.000%	\$ 9.75	-	0.00	\$ -
Glass - Green	520.00	0.26	0.493%	\$ (12.41)	1,712.00	0.856	\$ (10.62)
Glass - 3 Mix	6,400.00	3.20	6.162%	\$ (60.41)	21,400.00	10.70	\$ (646.39)
HDPE Mixed Color	140.00	0.07	0.141%	\$ 560.00	490.00	0.25	\$ 137.20
HDPE Natural	220.00	0.11	0.211%	\$ 700.00	732.00	0.37	\$ 256.20
Mixed Injection Plastic	2,380.00	1.19	2.289%	\$ 137.59	7,950.00	3.98	\$ 546.92
Mixed Paper	45,260.00	22.63	43.589%	\$ 102.12	151,376.00	75.69	\$ 7,729.26
Mixed Scrap Metal	1,980.00	0.99	1.901%	\$ 31.54	6,602.00	3.30	\$ 104.11
Old Corrugated Cardboard	39,660.00	19.83	38.202%	\$ 137.73	132,668.00	66.33	\$ 9,136.18
Old New Print	-	-	0.000%	\$ 122.31	-	0.00	\$ -
PET	540.00	0.27	0.528%	\$ 404.20	1,834.00	0.92	\$ 370.65
Res. Film	1,360.00	0.68	1.303%	\$ 86.88	4,526.00	2.26	\$ 196.61
Residual (Burbank LF)	4,980.00	2.49	4.793%	\$ -	16,646.00	8.32	\$ -
Tin Cans	-	-	0.000%	\$ 55.00	-	0.00	\$ -
Total	103,840.00	51.92	100.00%		347,280.00	173.64	\$ 18,144.05
Scrap Value per Inbound Ton							

CRV Material	Tons	CRV Rebate	Processing Fee	Admin Fee	Gross CRV Rebate	% CRV	Net CRV Rebate
Aluminum Cans	0.25	\$3,180.00	\$0.00	\$15.00	\$782.78	99.35%	\$777.66
Glass - Brown	0.43	\$208.00	\$97.12	\$15.00	\$136.69	52.34%	\$71.54
Glass - Clear	0.00	\$208.00	\$97.12	\$15.00	\$0.00	52.34%	\$0.00
Glass - Green	0.86	\$208.00	\$97.12	\$15.00	\$274.02	52.34%	\$143.41
Glass - Mixed	10.70	\$208.00	\$97.12	\$15.00	\$3,425.28	52.34%	\$1,183.16
HDPE Mixed Color	0.25	\$1,180.00	\$225.32	\$15.00	\$347.98	16.39%	\$57.05
HDPE Natural	0.37	\$1,180.00	\$225.32	\$15.00	\$519.84	16.39%	\$85.22
PET	0.92	\$2,320.00	\$116.03	\$15.00	\$2,247.59	81.05%	\$1,821.73
Total							\$4,139.77
CRV Value per Inbound Ton							

Commodity Fee Calculation	Per Inbound Ton	Monthly Amount
Scrap Value	\$ 104.49	\$ 18,144.05
CRV Rebate	\$23.84	\$4,139.77
Total Material Value	\$ 128.33	\$ 22,283.82
Processing Cost	\$ 121.00	\$ 21,010.44
Net Material Value	\$ 7.33	\$ 1,273.38
Revenue / Cost Share	50.00%	50.00%
Commodity Fee	\$ 3.67	\$ 636.69



Date: August 31, 2015

To: Mark Scott, City Manager

From: Judie Wilke, Parks and Recreation Director *Judie Wilke*

Subject: **Follow-up to Dr. Gordon's question regarding the Community Garden Project on August 25, 2015**

This memo is in follow up to a question raised by Dr. Gordon at the August 25th City Council meeting regarding the on-going costs for the Community Garden project. As detailed in the attached report, the site will be leased from the City of Los Angeles Department of Water and Power beginning with an annual cost of \$13,000 per year. The cost will increase each year during the term of the 20 year lease. Other expenses will include utility and ongoing maintenance costs for the site, all of which is expected to be addressed by a Board/Council that will be established to oversee and administer the operations and management of the garden. It is possible that should the City decide to work with a group such as the Los Angeles Community Garden Council to manage the site, there could be a nominal cost.

However, while all costs are not known at this time, the plans for the site are being finalized and the entire project will ultimately be brought to the City Council for final approval.

Attachments:
Exhibit A- Community Garden Update Report (11-26-14)



Memorandum

DATE: November 26, 2014
TO: Mark Scott, City Manager
FROM: Judie Wilke, Parks and Recreation Director *Judie Wilke*
SUBJECT: COMMUNITY GARDEN UPDATE

The purpose of this memo is to provide an update regarding the Community Garden project which has been discussed since 2008 and to update the City Council that staff intends to include the project in the Fiscal 2015-2016 Budget Process.

On October 14, 2008, as the first step in the two-step agenda process, staff discussed the feasibility of developing a pilot community garden (project) within the City. After much discussion, the City Council directed staff to research community gardens and explore possible location sites.

From 2008 to 2013 staff:

- Toured several local community gardens throughout the Los Angeles area with the Los Angeles Community Garden Council;
- Met with the Principal from the Burbank Unified School District (BUSD) Community Day School to discuss the viability of creating a partnership between the City and the BUSD to convert a portion of the garden already at this site (used by their students) into a pilot community garden. However, staff was advised that the BUSD no longer wished to move forward with such a project because the BUSD was in the process of assessing how to maximize the use of their facilities and resources due to the current economic climate. Consequently, plans to develop a community garden at this location were put on hold indefinitely and staff began researching other viable locations;
- Facilitated a meeting with representatives from the City of Los Angeles Department of Water and Power (LADWP) to discuss the viability of utilizing land owned by LADWP to develop a pilot community garden. Ultimately, LADWP was in support of staff's proposal. However, LADWP noted that the City would have to receive approval from LADWP to utilize any land owned by LADWP;
- Various presentations were made to several Boards and Commissions (Parks and Recreation Board (Board), Senior Board and Burbank Sustainable Commission) resulting in the support for the development of a pilot community garden program by each governing body;

- Provided the Board with an update on the Community Garden project. Staff also presented several options for the Board to consider as part of the project; and
- Facilitated two community meetings in in which 70 individuals, many from the surrounding neighborhood adjacent to the proposed sites (One is a City-owned property located near Verdugo Avenue and Whitnall Highway (Verdugo) behind Stevenson Elementary School and the other is a City of Los Angeles Department of Water and Power (LADWP) owned property located at Chandler Boulevard and Pass Avenue directly adjacent to the Chandler Bikeway), were in attendance. Overall, the feedback received from these meetings was positive and no opposition was received regarding the two proposed sites.

At the September 12, 2013 Board meeting, the Board unanimously approved staff's efforts to continue with the development of the project. Although the Board favored the Chandler location, staff was encouraged to develop plans for the potential future development of a second community garden. The Board further recommended that staff create a potential partnership, if viable, with a university to design a site plan for each of the locations proposed.

At the April 21, 2014 Board meeting, the Board was advised that staff developed a partnership with Woodbury University (University) in which a nine-week course titled Contemporary Issues: Landscape Architects was developed to design and develop site plans for a proposed project located at either the Verdugo or the Chandler site. At this meeting, the students presented conceptual plans for each of the locations proposed for the Board's review.

In alignment with the Board's recommendation at the April 21, 2014 Board meeting, staff facilitated a meeting on September 15, 2014 with a focused group, comprised of individuals who have experience with community gardens to review the proposed plans and provide feedback regarding any feasible design improvements.

More recently at the October 9th Board meeting, Woodbury Professor, Kate Harvey, presented the Board with the proposed final design of the community garden at the LADWP property located at Chandler Boulevard and Pass Avenue, which included comments provided by the focused group. The Board was supportive of the final plans and recommended that staff present the plans to the City Council for approval. Exhibit A illustrates the proposed plan with shade trees; Exhibit B illustrates the proposed plan without shade trees but includes an additional three gardening plots.

The fiscal impact is unknown at this time as a full-cost proposal has not been developed. However, staff anticipates the cost in developing a pilot community garden potentially ranges from \$75,000 to \$100,000, depending on the various elements incorporated into the project. Notably, staff is optimistic that Art in Public Places funding could be allocated to offset the cost associated with the garden's perimeter fencing.

Staff believes that a variety of funding sources could be utilized to finance the development of the project. However, it is pivotal that staff receive approval to move forward with the project to then seek grant opportunities. The following potential partnerships have been identified:

Burbank Water and Power:	Grants and Assistance with Utility Connections
The Home Depot:	Grants
The Healthy Sprouts Award:	Grants
Lowes:	Monetary and Supplies
Orchard Supply Hardware:	Monetary and Supplies
Burbank Residents:	In-Kind – Volunteer Labor
Non-Profits:	Monetary, In-Kind and Supplies

Various partnerships with local business and associations will also be aggressively explored to help offset development costs. Additionally, in an effort to take an entrepreneurial approach, staff is researching the viability of using Kickstarter or GoFundMe, which are global crowdfunding platforms. Crowdfunding is the practice of funding a project or venture by raising monetary contributions from a large number of people, typically via the internet.

While it is crucial to obtain funding from various partnerships, staff believes that it is also important to solidify a management structure for the community garden. To that end, staff is proposing to collaborate with the Los Angeles Community Garden Council (Garden Council) to assist staff with developing a strong leadership group within the community to establish, maintain, and operate the garden. Another viable option would be allowing the Garden Council to oversee and administer the operations and management of the garden at a nominal cost.

Further, staff has been advised that the LADWP is willing to allow the City to utilize the LADWP property, located at Chandler Boulevard and Pass Avenue, property for the next 20 years for the following annual rental costs:

- Year 1 - \$13,300
- Year 2 - \$13,699
- Year 3 - \$14,110
- Year 4 - \$14,533
- Year 5 - \$14,969
- Years 6 through 20 shall be the prior years' annual rent multiplied by 1.03 or 103% of the prior year's rent.

With the commitment and support of the Board; interest and input from the community; and through partnership with Woodbury University, the City is one step closer to developing a community garden. In particular, the partnership with the University has been beneficial and valuable to the City by providing design plans for a community garden. In addition, this partnership has provided University students with the opportunity to fully engage in a civic project that required community involvement.

Staff believes this project is now at the pivotal point in determining whether or not to proceed. As a result, it is staff's intention to include the Community Garden in the Department's capital projects 2015-2016 budget for City Council consideration.

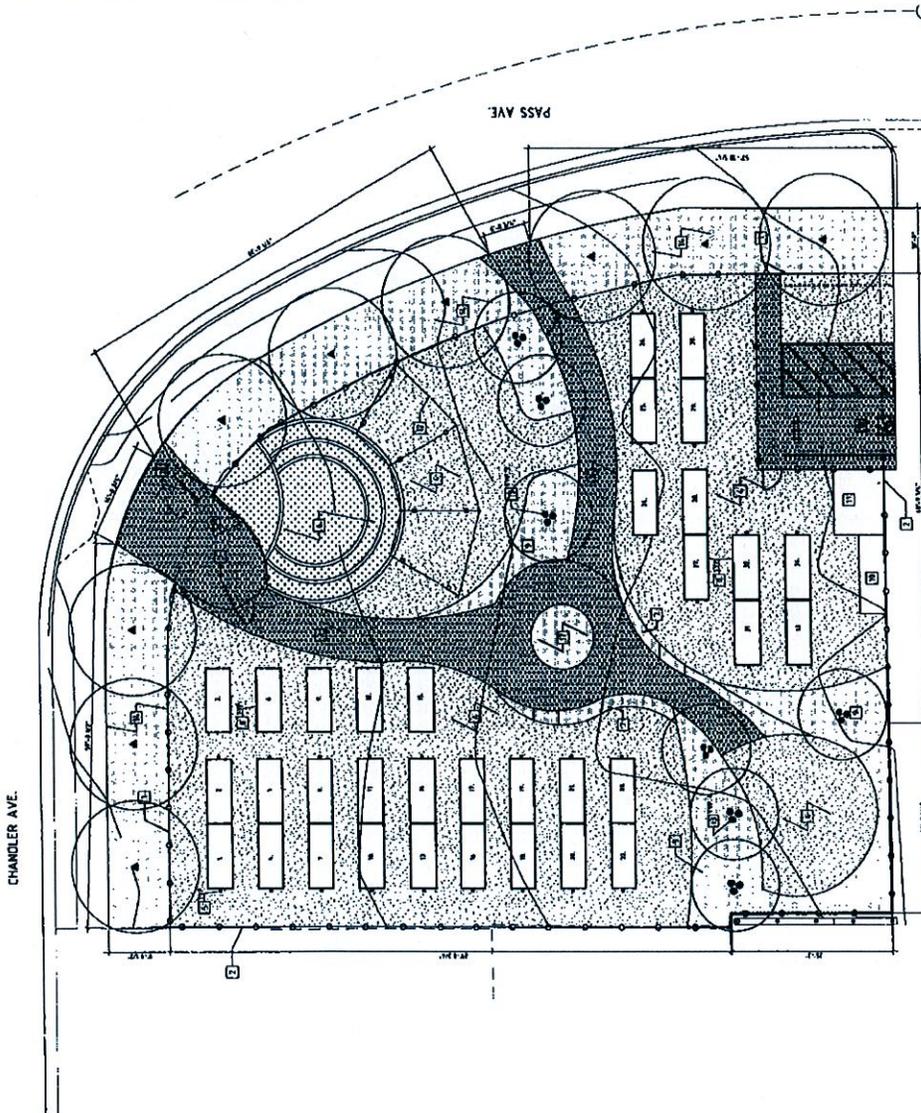
EXHIBITS

- A – Option 1
- B – Option 2

EXHIBIT A

SITE PLAN KEY NOTES:

- 1 OPERATIVE METAL FENCE BY PUBLIC ART COMPONENTS
- 2 EXISTING CHAIN LINK FENCE
- 3 PERMISSIBLE PAVERS
- 4 IMPROVED GRANITE
- 5 HOLE IN SBP
- 6 CANTON APPROVED BY COMPLETE EDGE DEVELOPER
- 7 HOLE IN SBP
- 8 CONCRETE BARRIERS, LABORS
- 9 HOLE IN SBP
- 10 HOLE IN SBP
- 11 HOLE IN SBP
- 12 HOLE IN SBP
- 13 HOLE IN SBP
- 14 HOLE IN SBP
- 15 HOLE IN SBP
- 16 HOLE IN SBP
- 17 HOLE IN SBP
- 18 HOLE IN SBP
- 19 HOLE IN SBP
- 20 HOLE IN SBP
- 21 HOLE IN SBP
- 22 HOLE IN SBP
- 23 HOLE IN SBP
- 24 HOLE IN SBP
- 25 HOLE IN SBP
- 26 HOLE IN SBP
- 27 HOLE IN SBP
- 28 HOLE IN SBP
- 29 HOLE IN SBP
- 30 HOLE IN SBP
- 31 HOLE IN SBP
- 32 HOLE IN SBP
- 33 HOLE IN SBP
- 34 HOLE IN SBP
- 35 HOLE IN SBP
- 36 HOLE IN SBP
- 37 HOLE IN SBP
- 38 HOLE IN SBP
- 39 HOLE IN SBP
- 40 HOLE IN SBP
- 41 HOLE IN SBP
- 42 HOLE IN SBP
- 43 HOLE IN SBP
- 44 HOLE IN SBP
- 45 HOLE IN SBP
- 46 HOLE IN SBP
- 47 HOLE IN SBP
- 48 HOLE IN SBP
- 49 HOLE IN SBP
- 50 HOLE IN SBP
- 51 HOLE IN SBP
- 52 HOLE IN SBP
- 53 HOLE IN SBP
- 54 HOLE IN SBP
- 55 HOLE IN SBP
- 56 HOLE IN SBP
- 57 HOLE IN SBP
- 58 HOLE IN SBP
- 59 HOLE IN SBP
- 60 HOLE IN SBP
- 61 HOLE IN SBP
- 62 HOLE IN SBP
- 63 HOLE IN SBP
- 64 HOLE IN SBP
- 65 HOLE IN SBP
- 66 HOLE IN SBP
- 67 HOLE IN SBP
- 68 HOLE IN SBP
- 69 HOLE IN SBP
- 70 HOLE IN SBP
- 71 HOLE IN SBP
- 72 HOLE IN SBP
- 73 HOLE IN SBP
- 74 HOLE IN SBP
- 75 HOLE IN SBP
- 76 HOLE IN SBP
- 77 HOLE IN SBP
- 78 HOLE IN SBP
- 79 HOLE IN SBP
- 80 HOLE IN SBP
- 81 HOLE IN SBP
- 82 HOLE IN SBP
- 83 HOLE IN SBP
- 84 HOLE IN SBP
- 85 HOLE IN SBP
- 86 HOLE IN SBP
- 87 HOLE IN SBP
- 88 HOLE IN SBP
- 89 HOLE IN SBP
- 90 HOLE IN SBP
- 91 HOLE IN SBP
- 92 HOLE IN SBP
- 93 HOLE IN SBP
- 94 HOLE IN SBP
- 95 HOLE IN SBP
- 96 HOLE IN SBP
- 97 HOLE IN SBP
- 98 HOLE IN SBP
- 99 HOLE IN SBP
- 100 HOLE IN SBP



1 SITE PLAN

ST. PLAN

TACK

LANDSCAPE - URBANISH
100 PARKWAY STREET
LOS ANGELES, CA

PROJECT

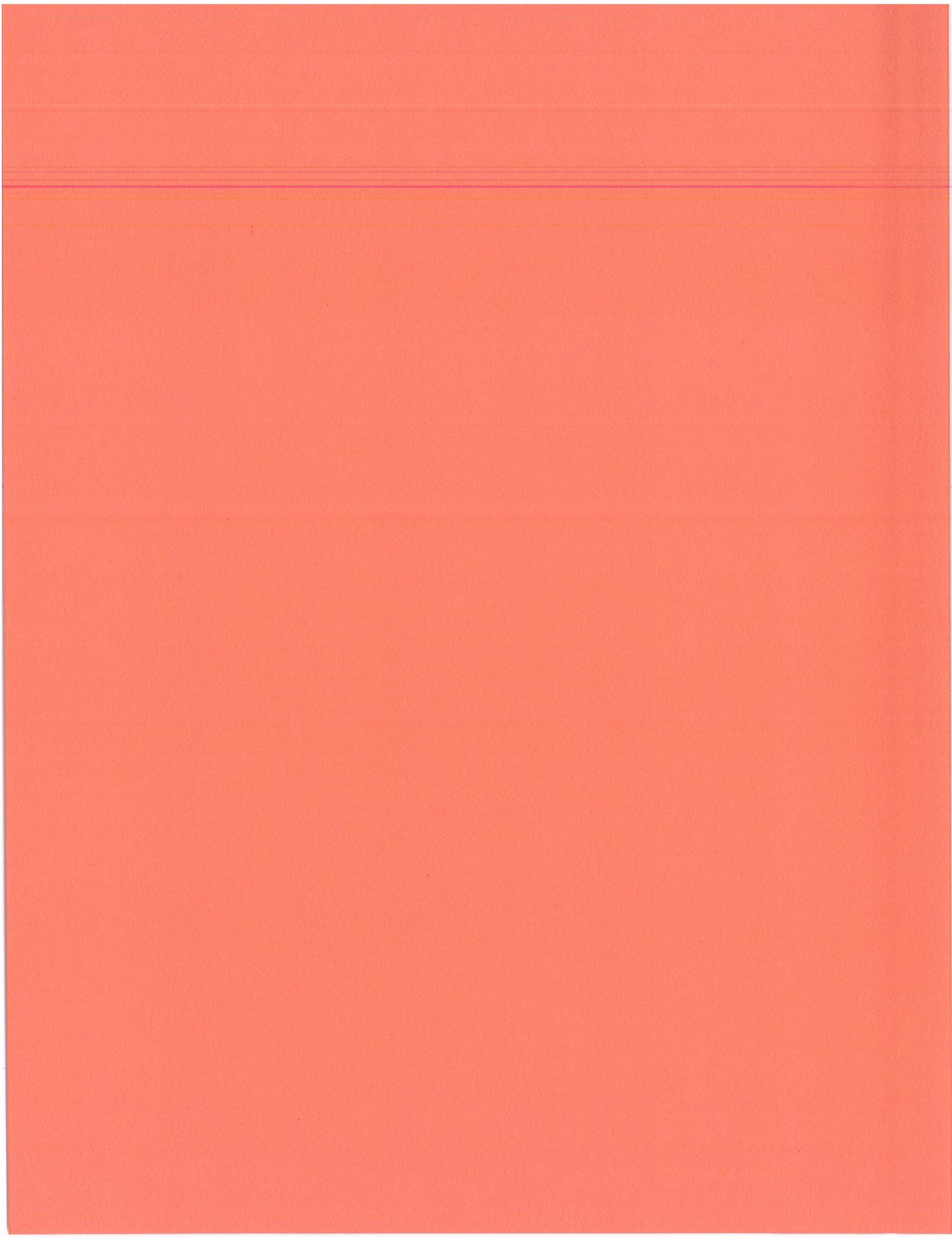
CITY OF BURBANK
CHANDLER COMMUNITY GARDEN

DESIGN DEVELOPMENT

AUGUST 08, 2010

A1.0

SITE PLAN



TRAFFIC COMMISSION

August 28, 2015

SYNOPSIS OF ITEMS ARE IN BOXES BELOW

Members Present:

Linda Barnes, Rebecca Granite-Johnson, Kevin Harrop, Michael Kiaman, Andre Krikorian, Brian Malone, Paul McKenna, Vanessa Rachal, and Joe Terranova

Members Absent:

None

III. ORAL COMMUNICATIONS

A. Public Communication

Ralph Herman expressed his concerns with Front Street and Burbank Boulevard backup. Mr. Herman urged Commission to approve installation of signs to indicate the two right lanes are for freeway entry. Mr. Herman also suggests possibly closing Front Street until Burbank Boulevard Bridge Project is underway.

B. Commission Comments

Paul McKenna expressed concerns in regards to Walmart and the traffic mitigation responsibility, Walmart allowance of overnight RV parking, and status for Walmart opening in conjunction with I-5 ramp opening.

Andre Krikorian informed Commission of other commissions requesting their meetings be televised.

Joe Terranova expressed his concerns of traffic signs being covered by foliage, specifically on Front Street by Burbank Boulevard. Linda Barnes added that the Irving Drive and Scott Road stop sign is also covered by foliage.

C. Staff Communication

Ken Johnson updated Commission on the I-5/HOV lane construction. Contractor will be putting trains on the bypass track around Labor Day 2015, after which construction of the overpass will begin. Mr. Johnson also notified Commission that he will be out of the country for the October meeting. Commission will decide in September meeting whether or not to cancel the October meeting or combined the October and November meetings.

IV. APPROVAL OF MINUTES:

Brian Malone moved to approve July 23rd meeting minutes, Linda Barnes seconded; motion passed unanimously.

V. PUBLIC HEARINGS:

None.

VI. REPORTS:

A. Discussion of Powers and Duties of the Traffic Commission and How the Application of the Open Meeting Brown Act Applies to Meetings

City Attorney Joe McDougall reported on the power and duties of Traffic Commission, as well as how the Brown Act applies to meetings.

B. Update on Measure R Projects

Staff reported Measure R Projects progress.

C. Discussion of Proposed Quiet Zone

Staff reported on status of proposed Quiet Zone, and informed the Commission that a report is being prepared for the City Manager.

D. Discussion of Wayfinding Signs at Public Parking Lots in Magnolia Park

There were no representatives of Magnolia Park Merchants Association in attendance of the meeting; the Commission elected not to pursue the installation of alternative signs in Magnolia Park.

E. Discussion of Victory Place Traffic

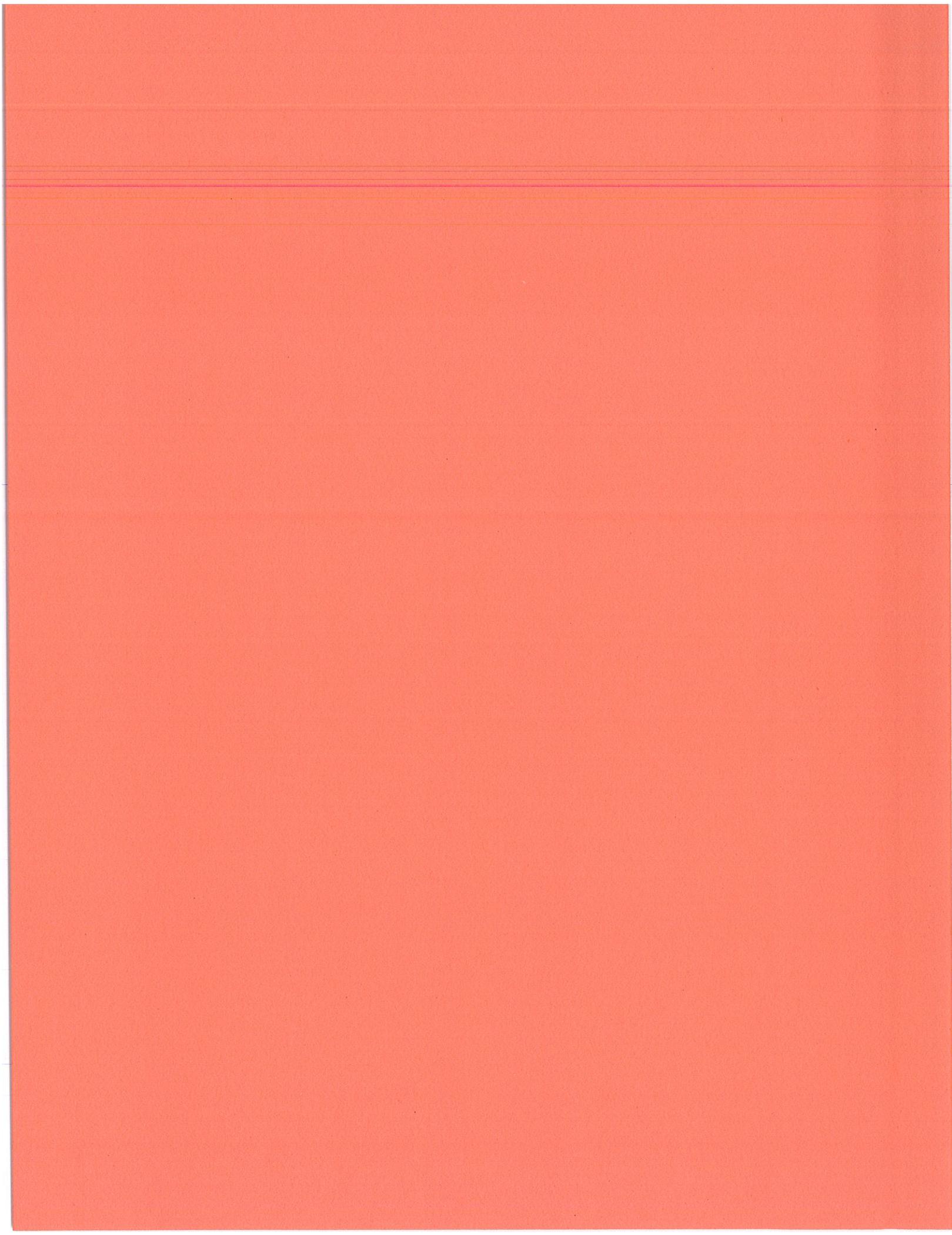
Staff reported on recommendations for reducing Five Points traffic congestion, including signage identifying two access lanes to the I-5 southbound on ramp, restriping of Victory Place to provide two northbound lanes through Lake Street, and removal or restriction of the northbound loading zone just south of Lake Street.

VII. FUTURE AGENDA ITEMS:

- 1) Discussion of Potential Mariposa St. Bridge Regulations re: Horse and Bicycle Traffic (December 2013—ongoing)
- 2) Potential IKEA Pickup/ Loading Area Signage and Freeway Exit Signage (April 2014—for future meeting)
- 3) Update on Traffic Calming for Alameda North Neighborhood Protection Program (October 2014—for future meeting)
- 4) Revisions to Preferential Parking Ordinance
- 5) Ambulance Service application
- 6) Review School Safety Measures
- 7) TMC Fieldtrip

VIII. ADJOURNMENT:

Meeting adjourned at 6:16pm





**CITY OF BURBANK
CIVIL SERVICE BOARD**

NOTICE

The regular meeting of the Civil Service Board will be held on **September 2, 2015** at **4:30 p.m.** in the **City Hall Council Chambers – 275 East Olive Avenue**. Support documents of items on this Agenda may be obtained from the Management Services Department or by visiting the City's website at www.burbankca.gov. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

AGENDA

1. **Roll Call**

2. **Additional Agenda Items**

None

3. **Open Public Comment Period of Oral Communications**

None

OVERVIEW: During this period of Oral Communications, the public may comment on any matter concerning Civil Service business, and/or any items on the agenda.

4. **Approval of Minutes**

OVERVIEW: Regular meeting of August 5, 2015.

RECOMMENDATION: Approve as submitted.

The Civil Service Board recommended the approval of the minutes moved to the October 2015 meeting.

5. **Proposed Amendments to Classification and Pay Plan**

None

None

6. **Recruitment and Selection Report – August 2015**

Note and file

OVERVIEW: The Recruitment and Selection Report is submitted to the Board to reflect the activity occurring during a specified month in the Recruitment and Selection section of the Management Services Department–Human Resources Division.

RECOMMENDATION: Note and file.

7. **Appointments and Assignments**

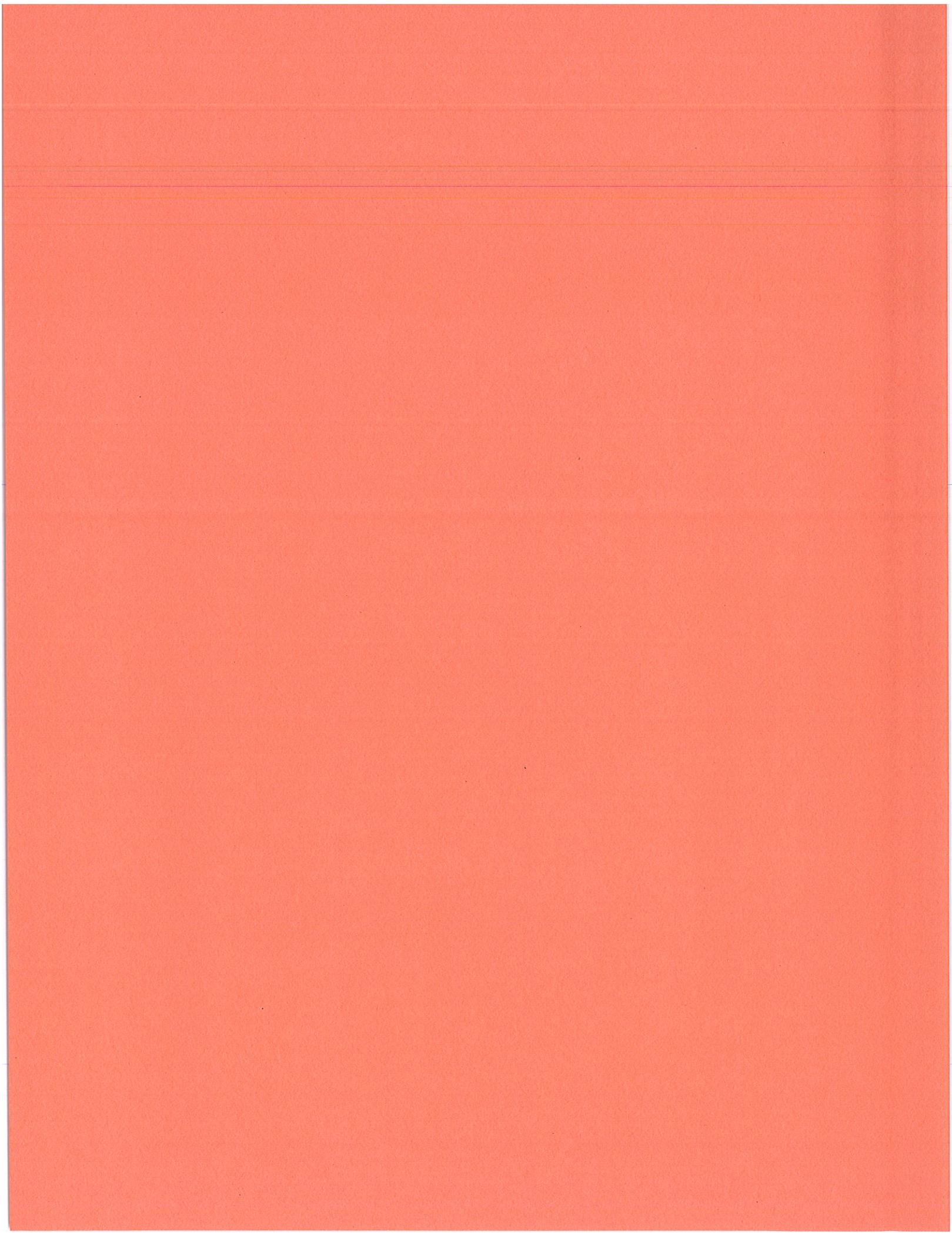
Approved 3-0

OVERVIEW: For the month of September 2015, there is one provisional appointment extension and one temporary assignment extension needed. The extensions are being sought on behalf of Burbank Water and Power and the Public Works Department.

RECOMMENDATION: Discuss and approve.

8. **Adjournment**

If you have any questions about any matter on the agenda, please call the Management Services Department at (818) 238-5026. This facility is disabled accessible. Auxiliary aids and services are available for individuals with speech, vision or hearing impairments (advanced notice is required). Please contact the ADA Coordinator at (818) 238-5424 voice or (818) 238-5035 TDD with questions or concerns.



CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: Burbank Athletic Federation **Date: September 2, 2015**

Members Present: Steven Beardsley, Dennis Roy, Ron Sabatine, Karen Sartoris, Char Tabet.

Members Absent: Craig Hunter, John Dilibert

Staff Present: Erin Barrows, Jason Dyer, Rena Ghamelian, Scott Matthews

Liaisons Present:

Item Discussed	Summary	Direction or Action, if any
1 Approval of Minutes- August 5, 2015	Corrections notated.	Motion made by Ms. Sartoris and Seconded by Mr. Sabatine to correct the vote of 4 yes 0 no to 5 yes 0 no and add Mr. Sabatine as a vote under Minutes approval for July 7 th BAF meeting.
2 Financial Statement	<p>Ms. Barrows apologized for not having an updated financial statement.</p> <p>Ms. Barrows provided an update on Valley Ballfield project: the fence has been completed and looks great unfortunately the cost of changing the concrete near the bleachers was too high so we will not move forward with the project at this time.</p> <p>Shade Structure at McCambridge has been delayed due to some permits needed for the structure. The project is anticipated on starting between November and December when our youth ASA programs are concluding their season.</p>	N/A
3 Announcements	N/A	N/A
4 Oral Communication	N/A	N/A
5 Written Communication	N/A	N/A

**CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY**

6	Unfinished Business	<p>BAF Facilities Tour Ms. Barrows asked the Board if they would like to change the facilities tour from its original date of October 6. The Board decided to have the facility tour on October 5th beginning at 5:30 p.m. Locations will be Brace, Bel Aire, Palm and McCambridge Parks.</p> <p>Board Member Applications: Ms. Barrows informed the Board of the deadline for Board Member Applications will be October 5th at 5:00 p.m. Applications should be submitted at the Parks and Recreation Department Administration Office. The interviews will be scheduled for Mid- October. The Board Members serving on the interview panel will be Mr. Dilibert, Mr. Hunter and Ms. Sartoris with Mr. Sabatine as the alternate.</p>	N/A
	New Business	<p>Walk of Fame Ms. Barrows informed the Board that the Criteria Committee met in August and voted for the following five applicants to be inducted in this year's ceremony: Don Jensen, Tom McDonald, Larry Nelson, Mary Nelson, and Terri Thomas. The Walk of Fame is scheduled for October 3rd.</p> <p>Flip Score at Games Ms. Barrows shared some quotes for various flip scoreboards. The Board discussed the pros and possible cons for this addition to the fields.</p> <p>Scott Matthews Mr. Matthews provided the Board with an update on the officials program. Mr. Matthews shared his excitement of being in charge of training youth officials in conjunction to adults, this will help them gain comradery and provide them</p>	<p>N/A</p> <p>Motion made by Mr. Beardsley and seconded By Mr. Roy to allocate \$1000.00 for the purchase of the flip scores. Mr. Beardsley amended the motion to \$1500.00 seconded by Ms. Sartoris Motion 5-0</p> <p>N/A</p>

**CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY**

		the same information. He believes this will build the working relationships between the youth and adult officials. The Board appreciates the update and is happy to see the changes for the youth officials training.	
	Additional Agenda Items		
	Staff Report	Mr. Dyer reviewed and discussed the staff report for the youth section. Ms. Barrows reviewed and discussed the adults.	N/A
	Adjournment	September Meeting Meeting Adjourned at 7:09 p.m.	



Important Updates for the Burbank City Council

September 4, 2015

Celebration of Fire Chief Robert Christoffersen's Life

The Burbank Fire Department (BFD) attended a "Celebration of Life" for retired Fire Chief, Robert Christoffersen. Chief Christoffersen served on the BFD for over 30 years and retired as the Fire Chief in 1976. Many retired members attended the service and his family was very touched to have active members in attendance, despite the fact that he had retired long before any of them began their career. It was a festive occasion with many stories from the past shared by all.

Rock-a-Hula Pool Party



Approximately 170 people flocked to the Verdugo Aquatic Center on Thursday, August 27, for the highly anticipated Rock-a-Hula Pool Party – an event exclusively for Adults 55+. Participants sporting leis and Hawaiian shirts rocked out to live music from Joe Finkle & The 7/10 Splits, experienced an Aqua Boogie class led by Deni King, swimming, and free hot dogs, chips, and drinks. A special thanks to Mayor Frutos for coming out to support the event.

Summer Youth Employment Program Concludes

The Management Services Department wrapped up another successful Summer Youth Employment Program with its Annual Recognition Ceremony on Thursday, August 6. The students were cheered on by their family and friends as City Manager Mark Scott presented them with their certificates of completion. Throughout these last few months 75 Summer Trails, CREST, and BEST students ages 14-21 gained valuable employment skills through their worksite experience in City Departments, local businesses, non-profit organizations, and training sessions developed to help them with future career aspirations. Training sessions included goal setting, time management, conflict resolution, team building, professional communication, and workplace ethics.



Smash Mouth Comes to Burbank



The Starlight Bowl Summer Season concluded with its final concert featuring the musical talents of Smash Mouth on Saturday, August 22. During the concert, Alpha Dogs was honored as this year's Starlight Elite sponsor for the 2015 Summer Season. This year, the venue adopted the environmental awareness campaign "Go Green with the Starlight Bowl". The campaign was successful in helping to divert waste to recycling and compost. The Parks and Recreation Department, combined with the support and partnership of 27 local community

sponsors, facilitated another successful season of quality summer entertainment under the stars.

Drawing in the Community

Burbank Public Library's art program Drawing 101 for Adults was such a success that library administration added three additional dates. Even before the library was closed on the night of the class, one patron had already called to thank the library staff for the program, and asked for more similar events. Staff received several more complimentary phone calls, including one from a patron who explained that everyone at her table arranged to meet again to go over their "homework".

Drive-in Movie Night at the Starlight Bowl



The City of Burbank Parks & Recreation Department held its first ever "Drive-In Movie Night" outside the Starlight Bowl on Saturday, August 29. With approximately 200 cars and close to 1,000 patrons in attendance, the upper parking lot was packed with movie-goers of all ages. The feature of the night was Warner Brothers film "The Goonies", which is also celebrating its 30th anniversary this year. Fans enjoyed food and beverages from "Kettle Corn & Stuff", "The Grilled Cheese Truck", "Slammin' Sliders" and "The Lobos Truck". The night was made possible by our generous sponsors, Community Chevrolet of Burbank and

Warner Bros. Entertainment.