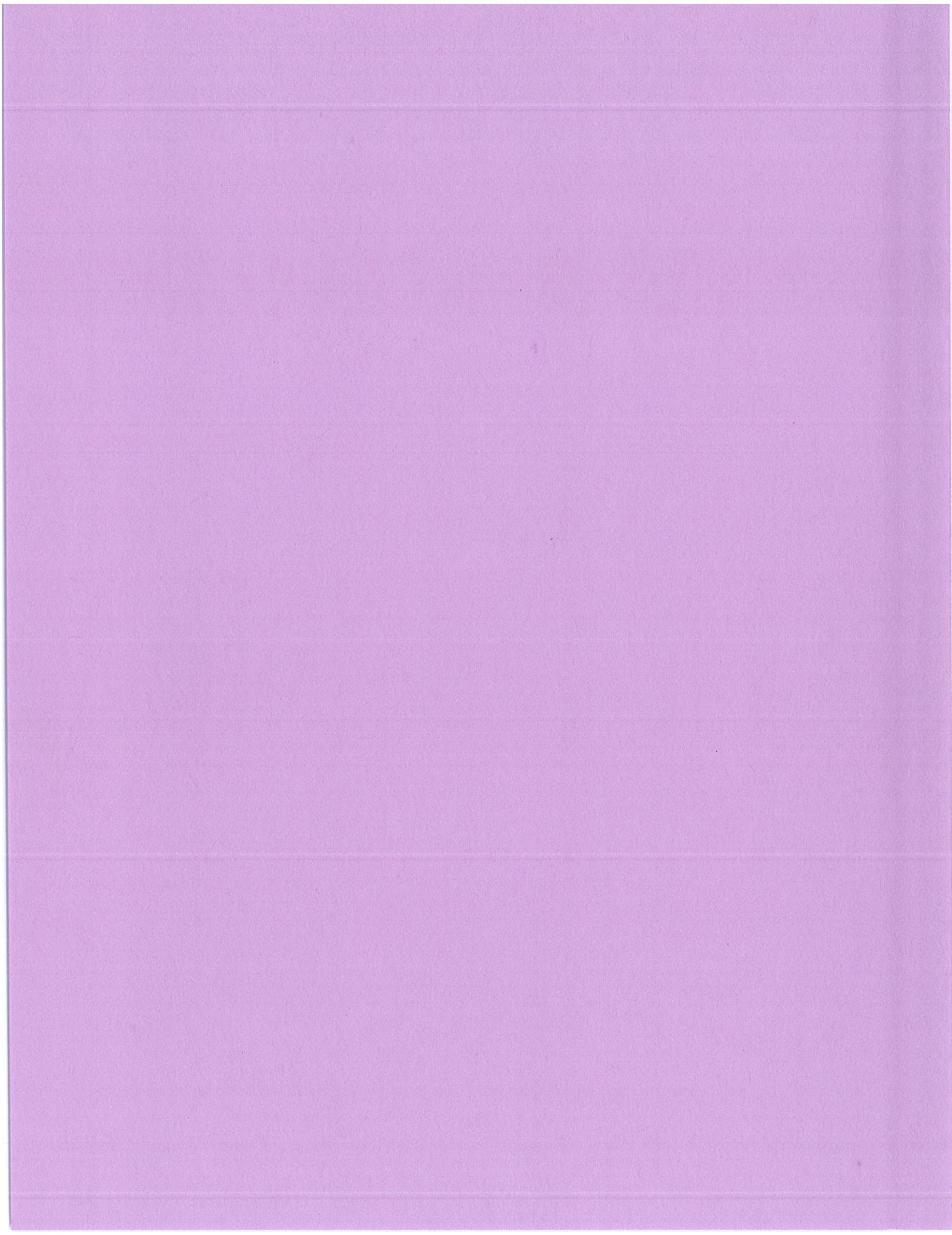


Weekly Management Report April 22, 2016

1. **Fact Sheet** - Burbank Bob Hope Airport Replacement Terminal - City Manager
2. **Minutes** - Burbank Police Commission Meeting of March 23, 2016 - Burbank Police Department
3. **Synopsis** - Sustainable Burbank Commission Meeting of April 18, 2016 - Public Works Department
4. **Notes** - City Notes, April 15, 2016 - City Manager





BURBANK BOB HOPE AIRPORT REPLACEMENT TERMINAL FACT SHEET

KEY DATES

- ▶ **1930**
Terminal Building Opens
- ▶ **Nov. 16, 2015**
Conceptual Term Sheet Endorsed
- ▶ **Dec. 2015**
Environmental Impact Report (EIR) Process Begins

▶ *The Airport Authority has expressed a desire to place a Measure B vote on the November ballot. The following deadlines would need to be met to achieve that goal:*

▶ **Early Spring 2016**
Draft EIR Expected

▶ **45 Day Public Review**
Community Meetings for Public Feedback

Council Informational Meetings on Draft EIR

▶ **Late Spring 2016**
Final EIR Expected

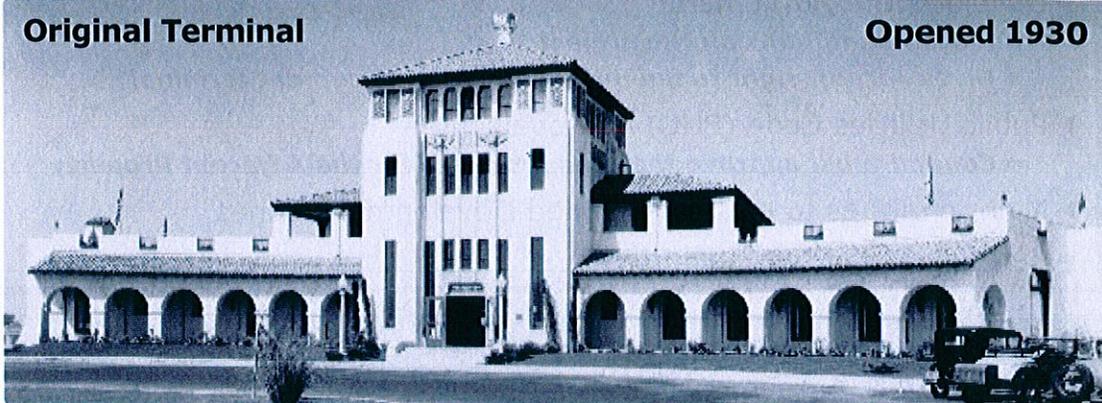
▶ **July 2016**
Certification of Final EIR

▶ **August 9, 2016**
Deadline For Council Approval to Place Measure B on November General Election Ballot

▶ **Nov. 8, 2016**
General Election

Original Terminal

Opened 1930



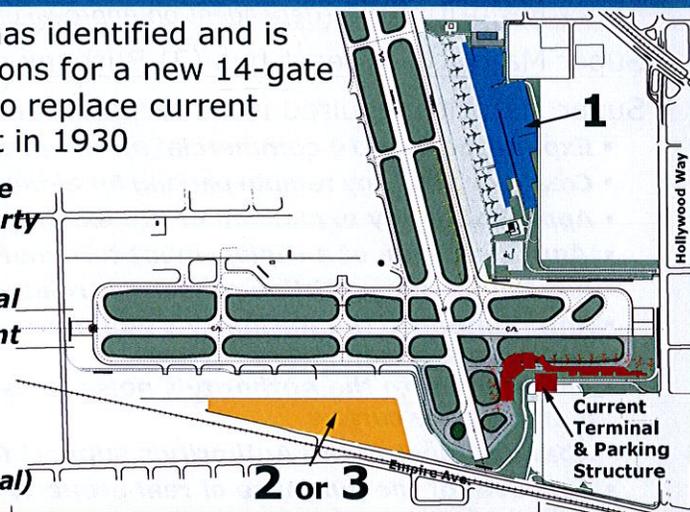
PROPOSED SITES FOR REPLACEMENT TERMINAL

▶ The Airport Authority has identified and is studying three (3) options for a new 14-gate replacement terminal to replace current terminal originally built in 1930

1. Airport's preferred Site on the Adjacent Property (northeast of runway)

2. 355,000 sq. ft. terminal on Southwest Quadrant of the Airport

3. 232,233 sq. ft. terminal on Southwest Quadrant (same size as old terminal)



WHAT'S NEW? WHAT'S THE SAME?

- ▶ 14-gates max. (same as current number)
- ▶ 355,000 sq. ft. max size (old terminal currently 232,233 sq. ft.)
- ▶ Public parking spaces stay at 6,637 (no increase)
- ▶ New amenities (restaurants/concessions)
- ▶ Indoor luggage claim
- ▶ Expanded TSA facilities
- ▶ Once new terminal is built old terminal and parking garage will be demolished
- ▶ Proposal needs approval of City Council and Burbank voters
- ▶ If Terminal is approved, construction may be 5 to 10 years away

REGISTER FOR AIRPORT UPDATES WITH



E-NOTIFY!

www.burbankca.gov/enotify



CITY APPROVALS REQUIRED

- ▶ Terminal or general aviation not allowed on adjacent property without City modifying its easement
 - **Once terminal is under construction, City will terminate its easement**
- ▶ Development Agreement
 - **Places conditions on the project**
 - **Gives Airport right to build the 14 gate replacement terminal**
- ▶ Public Utilities Code (PUC) Approvals
 - **Council must approve the uses proposed for the Adjacent Property**
- ▶ Minor changes to existing Planned Development Zones
- ▶ Certification of the Final EIR

JOINT POWERS AGREEMENT & SUPER MAJORITY

- ▶ Joint Powers Agreement governs the Airport Authority
- ▶ Burbank, Glendale and Pasadena must amend the Joint Powers Agreement to create a Super Majority Rule (*dependent on approval of Measure B vote*)
- ▶ Super Majority: At least two (2) Burbank commissioners must vote "yes" for item to pass
- ▶ Super Majority required if the Airport wants to do any of the following:
 - **Expand beyond 14 commercial airline passenger gates**
 - **Create or build any remote parking for airline passenger aircraft**
 - **Approval of any expansion of the existing terminal**
 - **Any expansion of a replacement terminal**
 - **Any relocation of airline passenger related airport functions from a replacement terminal**
 - **Amendment to the Authority's voluntary curfew or change in enforcement except to implement a mandatory curfew**
 - **Amendment to the Authority's noise rules or a change in enforcement except to implement a mandatory curfew**
 - **Abandonment of the Authority's support for federal legislation to allow a mandatory curfew**
 - **Approval of the purchase of real property except for navigation easements**
 - **Approval of an airport management contract or lease with a term over 35 years**

MEASURE B VOTE

- ▶ City approvals must be ratified by Burbank voters
- ▶ Burbank City Council is the only entity that can call a Measure B vote
- ▶ Airport Authority hopes to have ballot measure on the November 2016 ballot
 - **Deadline for November ballot is August 9, 2016**
 - **City Council cannot call the election until it receives and then certifies the Final EIR**
- ▶ The JPA Amendments and City approvals will not take effect unless the voters approve

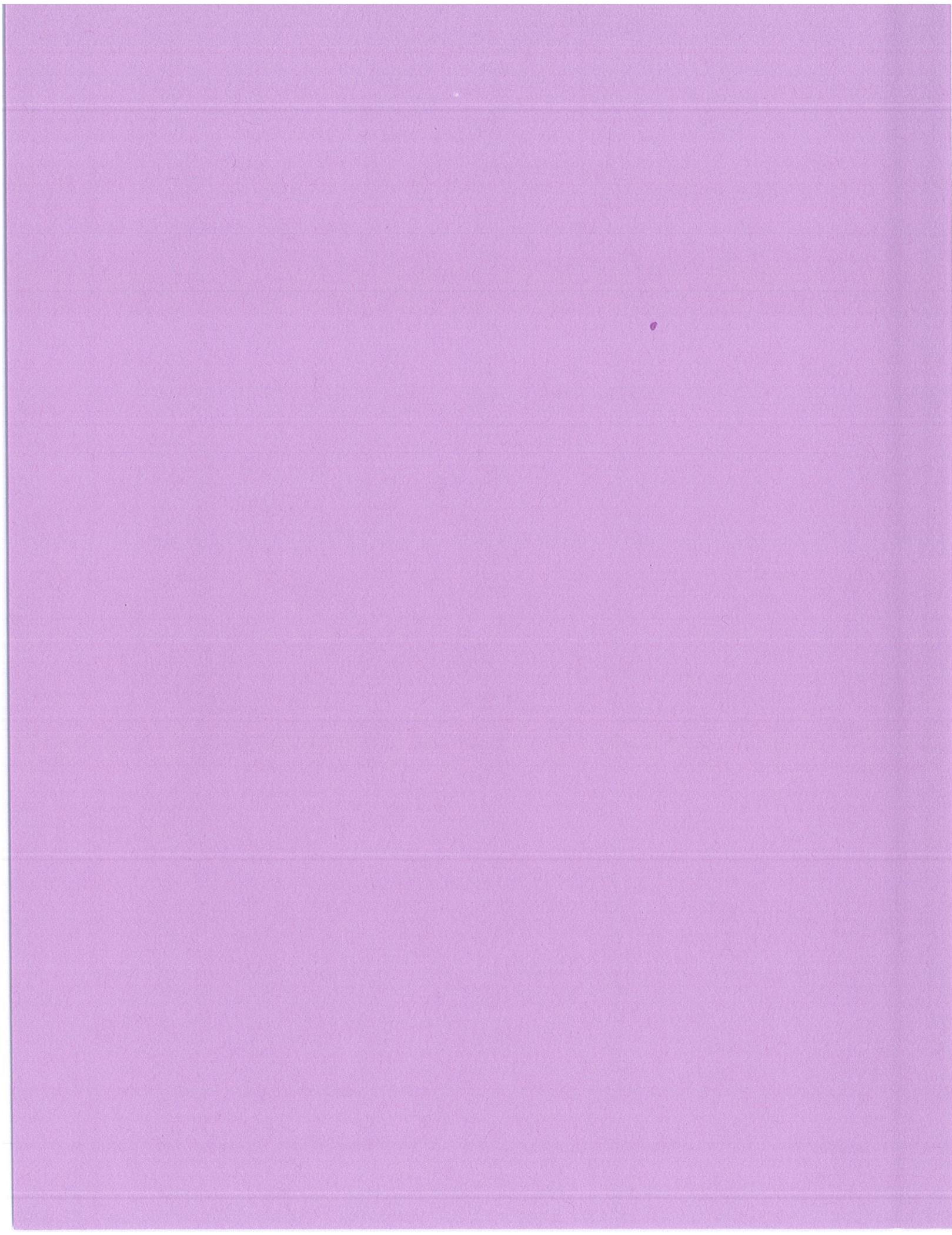
QUESTIONS?

VISIT THE REPLACEMENT TERMINAL INFO WEB SITE!



- ▶ Upcoming Events
- ▶ Official Documents (new & archived)
- ▶ Meeting Videos
- ▶ Frequently Asked Questions

www.burbankca.gov/burinfo



MARCH 23, 2016

A regular meeting of the Burbank Police Commission was held in the Council Chamber of City Hall, 275 East Olive Avenue, on the above date. The meeting was called to order at 1810 hours by Commission Secretary Elise Stearns-Niesen.

CALL TO ORDER AND ROLL CALL

Present: Commissioners Cohen, Diamond, Hergelian, Pletcher (arrived 6:25 p.m.), Reyna, and Stearns-Niesen

Also Present: Chief LaChasse, Deputy Chief Albanese, Captains Caruso, Cremins, and Dermenjian, Police Administrator Wilson, Sergeant Losacco, Senior Assistant City Attorney Oh, and Executive Assistant Nakamura

INVOCATION AND FLAG SALUTE

The invocation was led by Commissioner Hergelian and the flag salute was led by Commissioner Reyna.

COMMISSION ANNOUNCEMENTS AND REPORTING OUT BY COMMISSION SUBCOMMITTEES

Commissioner Hergelian attended a meeting with Mayor Frutos on March 4th with Archbishop Hovnan Derderian of the Western Diocese of the Armenian Church to discuss a variety of issues, including crime and police services. On March 10th, he attended the second annual Burbank Police Foundation recognition lunch at Pickwick Gardens.

ORAL COMMUNICATIONS

Appearing to speak before the Commission was Mike Nolan, who commented on phone calls to the Watch Commander, parking restrictions and enforcement in the Magnolia Park and Downtown areas, revisit of incident at Romancing the Bean.

RESPONSE TO ORAL COMMUNICATIONS

None

APPROVAL OF MINUTES FROM FEBRUARY 17, 2016

A motion was made by Commissioner Cohen, seconded by Commissioner Diamond, to approve the minutes from the February 17th meeting. Motion carried by consensus.

ITEMS OF BUSINESS

1) Baker To Vegas

Retired Sergeant Frank Reilman, Co-Captain of the Baker to Vegas Relay Race Team, explained that the relay is a 120-mile race of law enforcement agencies across the desert. The Burbank PD team is in a category that allows both sworn and civilians to participate as runners in the race. This year, the team withdrew from the race due to a shortage of patrol personnel to provide minimum staffing coverage in the city.

2) Presentation and discussion of the scams

Sergeant Losacco provided an overview of the scams affecting citizens in the city, and the prevention measures and outreach to the community offered by the Department. Scams are fraudulent conversion and obtaining money or property by false pretenses. Scams may include

March 23, 2016

Meeting of the Burbank Police Commission

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phishing emails, pressure to purchase "green dot" cards, walk-in business fake inspections, Water/Power disconnection of services, and fake information on owing back taxes, family members being kidnapped/in jail, sales on Craigslist. Police suggest preventative measures such as following the Department on social media, the website, community bulletins, Neighborhood Watch, and outreach through community events to become aware of current trends affecting citizens.

3) Updates on Prop 47, AB 109, and Hate Crimes

Captain Caruso provided an update on the measures and crimes. In 2015, there was an average of 20-25 individuals in the city on Post Release Community Supervision (PRCS) as a result of AB 109 (which reduced prison populations). The PRCS Task Force conducted compliance checks (380 in 2015), resulting in 243 arrests, and participated in Operation Blue Knight for targeted crime suppression and compliance searches. Of the total arrests made annually for the past four years, PRCS arrests account for an average of 1% of those arrests.

For Prop 47 (reduced some property and narcotics crimes from felonies to misdemeanors), about 7% of the total arrests can be attributed to this measure.

Since 2015, there has only been one hate crime in the city.

Discussion ensued on statistics from studies/articles that validate or argue the true effect of these measures.

4) Patrol rifle deployment

In a review of the San Bernardino active shooter attack of a civilian worksite, first responders were only armed with handguns, as they were enroute to lunch when they responded. To be better equipped in the event of a similar situation, all BPD patrol vehicles will be equipped with a rifle, and all sworn members will be trained in its use.

Deputy Chief Albanese stated training began in January 2016 with a two-hour POST certified course. Motors will also be equipped with a collapsible stock rifle; a different mount is required for security purposes and is being vetted with various vendors. Department policy provides the guidelines for deployment of the weapon.

5) Performance Measures and Work Program goals

Police Administrator Wilson reviewed the current status of the Department's performance measures and work program goals.

6) Briefings by the Police Chief

Chief LaChasse announced:

- 3/29 Boards and Commissions Dinner
- 4/5 Employee of the Year recognition at the City Council meeting
- 4/7 Start of a new Community Academy Class
- 4/12 Volunteer Recognition lunch
- 4/12 Matthew Pavelka Scholarship Recognition at the City Council meeting
- 4/23 Burbank on Parade

FINAL PERIOD OF PUBLIC COMMENTS

Appearing to speak before the Commission was Mike Nolan, who commented on responses from the Commission.

RESPONSE TO ORAL COMMUNICATIONS

Commissioners thanked Mr. Nolan for his comments.

March 23, 2016

Meeting of the Burbank Police Commission

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COUNCIL LIAISON COMMENTS

Mayor Frutos announced

- a public meeting will be held on Thursday, March 24th, at the CSB regarding a sober living home coming to the city. Federal and California state laws regarding housing elements will be discussed, questions answered.
- he and Captain Cremins participated a live interview on KFI radio to discuss concerns over an uptick in violent crime in Burbank and the perception of gang crimes

Council Member Gordon stated he went to Washington, D.C. as a representative of the National League of Cities. From one of the training seminars, he would like to share the brochure "Policing in the 21st Century." A task force created by the President compiled the best practices in law enforcement and the role of city officials in working with agencies for successful community policing. He also stated the Department should avail themselves to support/resources from the Federal government.

INTRODUCTION OF AGENDA ITEMS FOR FUTURE MEETINGS

A motion was made by Commissioner Reyna, seconded by Commissioner Stearns-Niesen, for a presentation and discussion on sex offender registration and monitoring in the City. Motion carried by consensus.

Commissioner Pletcher requested an update on the Strategic Plan (topic briefly introduced and carried over from the February meeting)

Commissioner Cohen suggested that Chair Pletcher send letters of invitation to Mr. Debbaudt (Pasadena DA's Office) and authors from UC Irvine, who prepared a scientific study on the effect of AB109 and Prop 47, to discuss their positions on the measures.

A motion was made by Commissioner Reyna, seconded by Commissioner Cohen, for a presentation and discussion on the SRO program and Department's outreach to the schools. Motion carried by consensus.

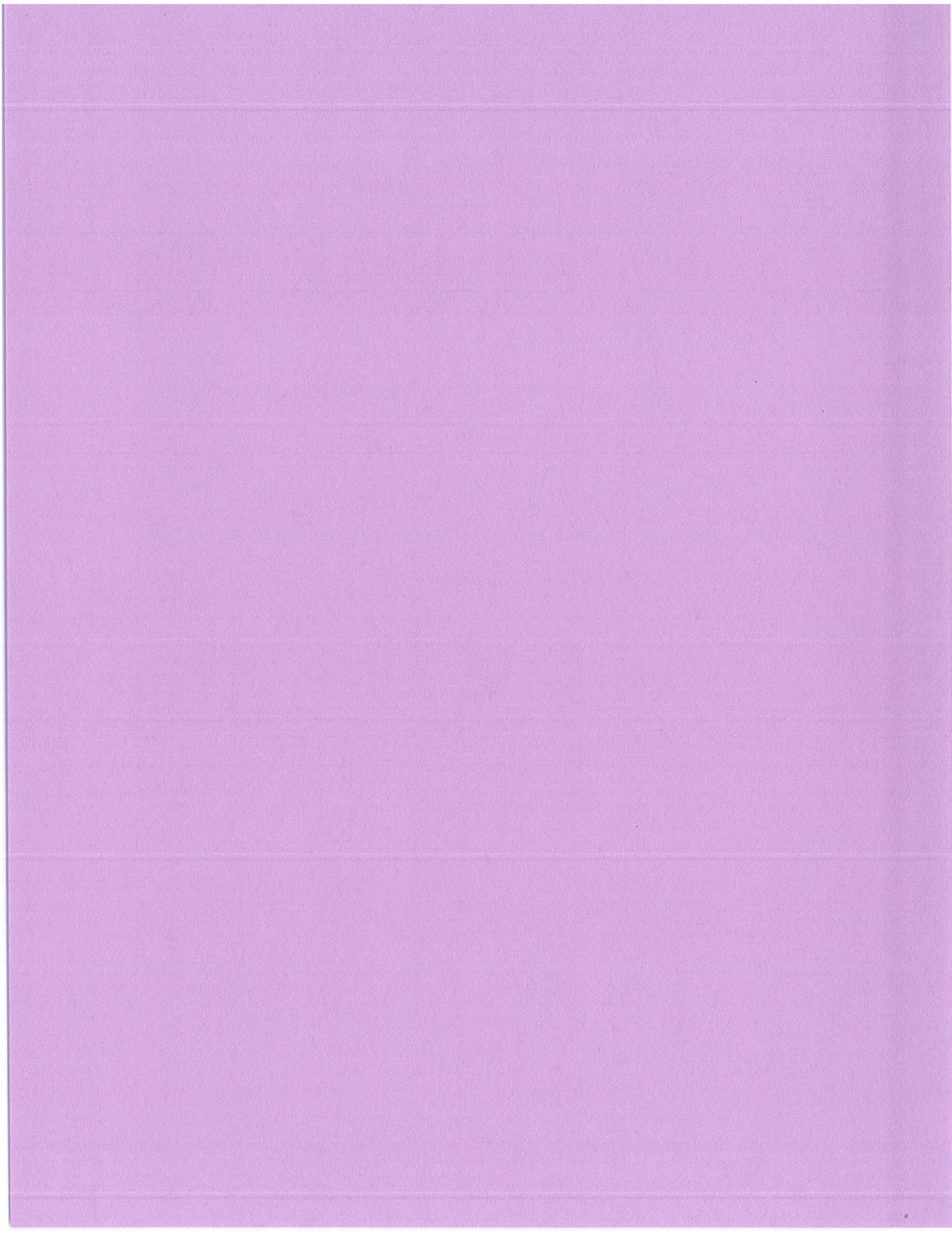
NEXT MEETING DATE

The next scheduled meeting of the Police Commission is Wednesday, April 20, 2016.

ADJOURNMENT

There being no further business to come before the Commission, the meeting adjourned at 8:25 pm.

Elise Stearns-Niesen, Secretary
Burbank Police Commission



SUSTAINABLE BURBANK COMMISSION
April 18, 2016

SYNOPSIS OF ITEMS ARE IN BOXES BELOW

I. BURBANK GREEN SPOTLIGHT AWARD PRESENTATION:

Ms. Hadian introduced the April Green Spotlight Award recipient, Mr. Hayk Yaghooti, owner of Hayk Leather Designs. Mr. Yaghooti, a leather professional, creates handmade items for motion picture projects and private clients. Mr. Yaghooti's Burbank workshop is combined with his residence, reducing the carbon footprint and eliminating his commute to work. Mr. Yaghooti has a keen eye for evaluation and makes good use of time, energy, and materials. His knowledge of leather craftsmanship is instrumental in providing mentorship for younger generations, which in turn creates local job opportunities. The Commissioners presented Mr. Yaghooti with the Green Spotlight Award and congratulated him on his outstanding efforts.

II. ORAL COMMUNICATIONS:

A. Public Communication:

B. Commission Member Communication:

Ms. Springer reported that Burbank Water and Power will offer free recycled water this summer at a new location. Ms. Springer will provide the group with more information on the water give-away when it becomes available. Ms. Springer stated that she attended three Community Development Department presentations on proposed mixed use projects in Burbank.

C. Staff Communication:

Bonnie Teaford, Public Works Director, reported that the Los Angeles Regional Water Quality Control Board unanimously approved the City's updated recycled water permit and commended City staff for its efforts to create, expand, utilize, and distribute recycled water.

III. APPROVAL OF MINUTES:

Mr. Hagobian moved and Ms. Gamiño seconded, to approve the March 21, 2016, minutes with one correction to a typo in item VIII. The minutes were approved by all present with one abstention. Mr. Dunigan abstained.

IV. DISCUSS COMPLACT OF MAYORS:

At its March 21, 2016, meeting, the Commissioners agreed to review the Compact of Mayors information distributed by Vicki Kirshenbaum and continue discussing whether or not to advise City Council on this item. Ms. Kirshenbaum agreed to provide the Commissioners with additional information on how the Compact of Mayors would benefit Burbank. The Commission may ask questions, provide feedback, or entertain a motion to make a recommendation to the City Council.

The Commissioners briefly discussed this item and agreed to table it indefinitely. The item may be brought back pending an informational update by Ms. Kirschenbaum.

V. DISCUSS THE COMMISSION'S PARTICIPATION IN EARTH DAY 2016:

At its March 21, 2016, meeting, the Commissioners agreed to participate at the Earth Day event scheduled for April 23, 2016, in conjunction with Burbank on Parade. Recycle Center staff will have a booth set-up from 12:00 p.m. to 4:00 p.m. The Commissioners may volunteer for shifts to staff the booth.

The Commissioners agreed to participate at the Earth Day event scheduled for April 23, 2016, in conjunction with Burbank on Parade. Staff will provide a booth from 12:00 p.m. to 4:00 p.m. Staff distributed a sign-up sheet for Commissioners to volunteer for shifts.

VI. AD HOC MOBILITY AND URBAN DESIGN SUBCOMMITTEE REPORT:

At its July 20, 2015, meeting, the Commission agreed to form the ad hoc Mobility and Urban Design Subcommittee to discuss the bicycle plan, the network of bikeways, public transportation, and pedestrian corridors as they relate to sustainability in the community. The ad hoc subcommittee will provide the Commission with an update on the group's progress and proposed future direction for discussion and Commission direction.

Mr. Smith, on behalf of the Subcommittee, reported that he and Ms. Springer attended several community outreach meetings hosted by the City's Community Development Department to discuss proposed development projects in Burbank. Mr. Smith stated that the Subcommittee will meet to plan its next steps on how to address the growth of development in Burbank.

Mary Riley, Senior Assistant City Attorney, suggested that Commissioners attend community outreach and Council meetings, and submit comments during the draft Environmental Impact Report phase of proposed projects. Ms. Eaton encouraged Commissioners to attend the upcoming Planning Board meeting at 6:00 p.m. on April 25, 2016. Ms. Eaton also announced that there is a community meeting on April 28, 2016, at 6:30 p.m. to discuss residential compatibility.

The Commissioners engaged in discussion and agreed to research new project development, attend community meetings, Council meetings, and continue their proactive approach by addressing the future livability of Burbank.

VII. STATEWIDE REFERENDUM TO OVERTURN BAN ON SINGLE-USE PLASTIC BAGS:

A challenge to a state law regarding single-use plastic bags previously approved by the Legislature and Governor has qualified for the November 8, 2016, statewide ballot. At its March 21, 2016, meeting, the Commissioners agreed to review the information from the Secretary of State and further research the referendum. The Commission may entertain a motion to create a subcommittee to study the measure and return to the Commission at a future meeting with its recommendation to request that the City Council either support or oppose or remain neutral regarding this matter.

Ms. Teaford suggested inviting Los Angeles County representative, Coby Skye, to provide a presentation for the group to clarify the statewide referendum. Mr. Smith will contact Mr. Skye and invite him to the next Commission meeting.

VIII. INTRODUCTION OF ADDITIONAL AGENDA ITEMS:

At the May 14, 2009, Sustainable Burbank Task Force (now the Sustainable Burbank Commission) meeting, those present voted unanimously that members can suggest agenda items and obtain consensus from the group to have the items added to a future agenda.

The Commissioners agreed to add the following items to a future agenda:

- Report from BWP on recycled water
- Update on stormwater planning
- Field trip to Johnny Carson Park to view the project once open to the public
- Report from the Community Development Department on the bicycle master plan
- Discuss the High Speed Rail project
- Presentation by the Community Development Department's Economic Development Division
- Discuss NetZero traffic impact and greenhouse gas reduction

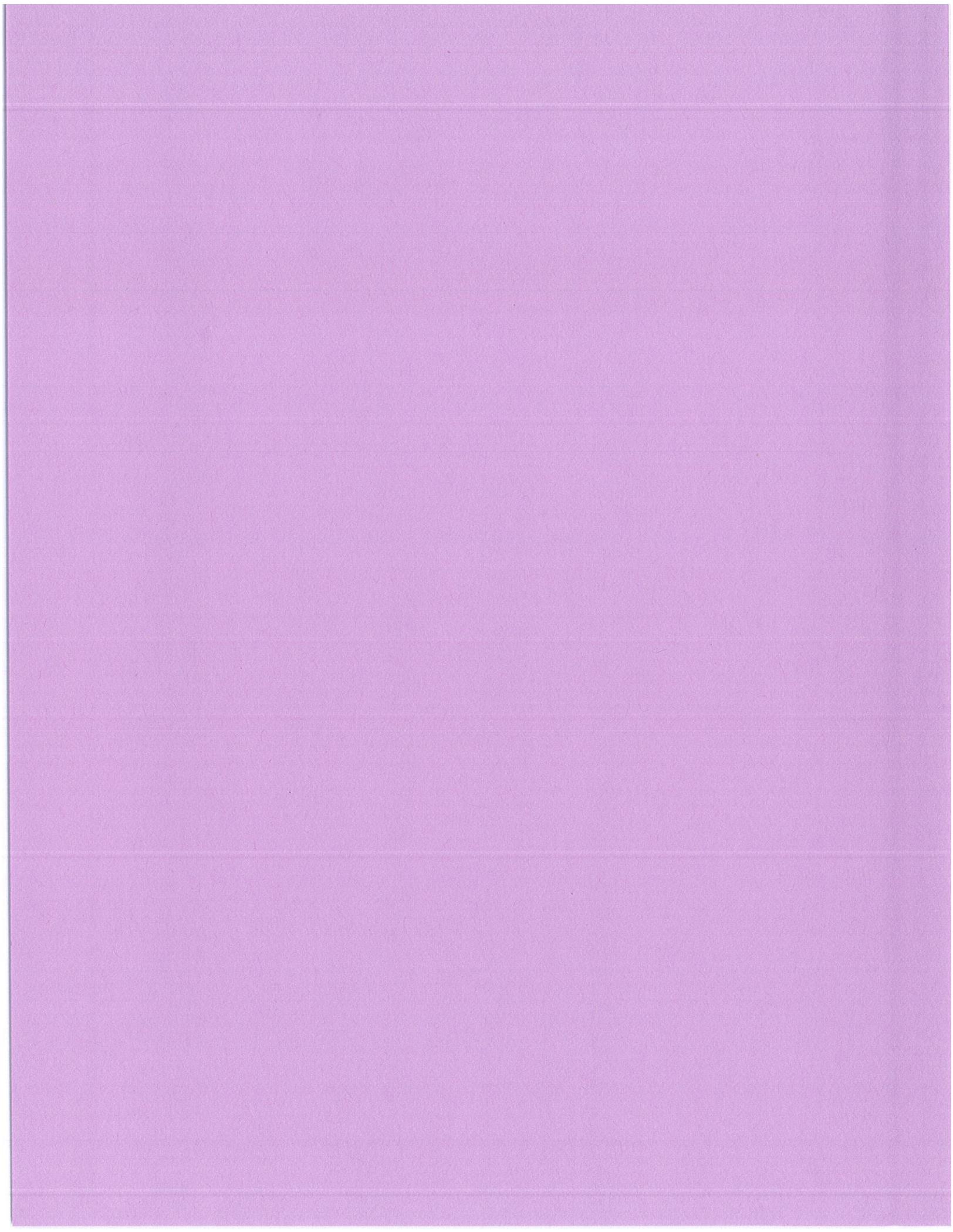
IX. BURBANK GREEN SPOTLIGHT AWARD:

The Commission will select one of its members to identify a Burbank Green Spotlight Award winner for the next regularly scheduled meeting.

Ms. Hadian volunteered to choose the June 2016 Green Spotlight recipient.

X. ADJOURNMENT:

The meeting was adjourned at 6:37 p.m.



Important Updates for the Burbank City Council

April 15, 2016

BPD Explorer Team Competes and Takes Home Medals

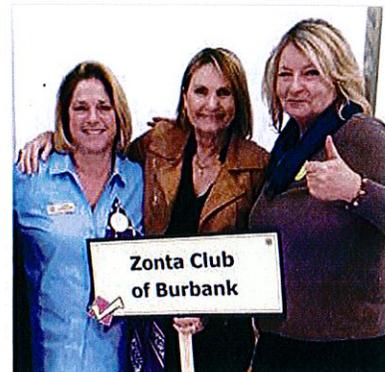


The Burbank Police Explorer Team took part in the Fifth Annual North Los Angeles County Sheriff's Department Explorer Competition in Castaic on Saturday, April 2. This year, the Explorers and Advisors competed against 33 teams, consisting of 337 Explorers and 91 Advisors, from all over California, Nevada and Arizona, in events ranging from active shooter incidents to domestic violence investigations. Medals awarded included: 1) Fourth place (team) in the Domestic Violence/Family Disturbance scenario; 2) Explorer Luda Ulrich placed third in the three

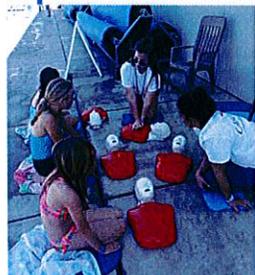
mile run; 3) Advisor Dustin Rodriguez took second place in the Male Advisor obstacle course; and 4) Advisor Cindy Guillen won first place in the Female Advisor 1.5 mile mud run and Female Advisor obstacle course. These competitions are just one aspect of the overall Explorer Program in which the Department is mentoring and preparing future police officers and community leaders.

Trivia Challenge

The Burbank Public Library held its annual fundraiser for its Adult Literacy Program on Thursday, April 7. Twelve teams competed for the coveted title of Trivia Champion, with the Zonta Club of Burbank taking home the trophy. Participants included several Burbank service clubs, local businesses, and Disney VoluntEARS. Teams answered questions presented by Trivia Master Drew Sugars; library mascot Dewey the Dragon delivered the prize to the winners. An Adult Literacy Program participant shared his story with the crowd about growing up on a farm, and having to end his formal education in the sixth grade so that he could help with the chores. He struggled through the years, taking jobs that required little or no reading, and once he was married, his wife did most of his reading for him. Now, at age 70, he has a stronger grasp of the building blocks of reading and searches out written words wherever he can find them: street signs, closed captions on television, and food labels. He loves checking out books from the Adult Easy-Reader collection of materials that are designed specifically for adult literacy learners. The Adult Literacy Program offers free one-on-one tutoring for adults who read or write below an eighth-grade level.



April Pool's Day



The Verdugo Aquatic Facility hosted the 2nd Annual April Pool's Day on Saturday April 2. The free event celebrates the beginning of the aquatic season with a focus on water safety in addition to featuring free recreational swim and safety stations set up to demonstrate CPR, boating safety, and life jacket use.

Magnolia Park Mamas Show Appreciation to Police Personnel

As a gesture of appreciation, the Magnolia Park Mamas (a group of almost 2,000 moms from Burbank) brought food from Porto's to the Police Department on Thursday, April 7. The group conducted fundraisers to collect the funds to pay for the food, as a way of showing their love, appreciation, and support for all the work the Department does. Several members of the Department, the Command Staff, Mayor Bob Frutos, Ashley Erickson (President/Founder of the Magnolia Park Merchants' Association and head of the Magnolia Park Mamas), as well as volunteers from South Hills Burbank Church were on hand to share in some great camaraderie and conversation.



Spring Youth Employment Program

The Management Services Department wrapped up another successful Spring Youth Employment Program session on Thursday, March 24. From early February to the end of March, twenty CREST and BEST students gained valuable employment skills through their worksite experience in City Departments, local businesses, non-profit organizations, and training sessions developed to help them with future career aspirations. Training sessions included goal setting, time management, conflict resolution, team building, professional communication, and workplace ethics. A special thank you to the following Departments for participating and supervising CREST students: Burbank Water and Power, City Attorney, City Clerk, Financial Services, Information Technology, Management Services, Parks and Recreation, Library Services, Public Works, and Police Department.

Youth Art Expo 2016

The Creative arts Center was transformed into a red carpet premiere for the Youth Art Expo Opening Reception on April 7 and 8. The Parks & Recreation Department and Burbank Fine Arts Federation co-sponsored the annual event honoring youth artists throughout the Burbank community. The Youth Art Expo showcases selected artwork created by K-12 students from public, private, and home schools. This year's show features 221 award-winning pieces of art that were selected from nearly 2,000 submissions. The Youth Art Expo Show will run at the Creative Arts Center through Thursday, April 21.

