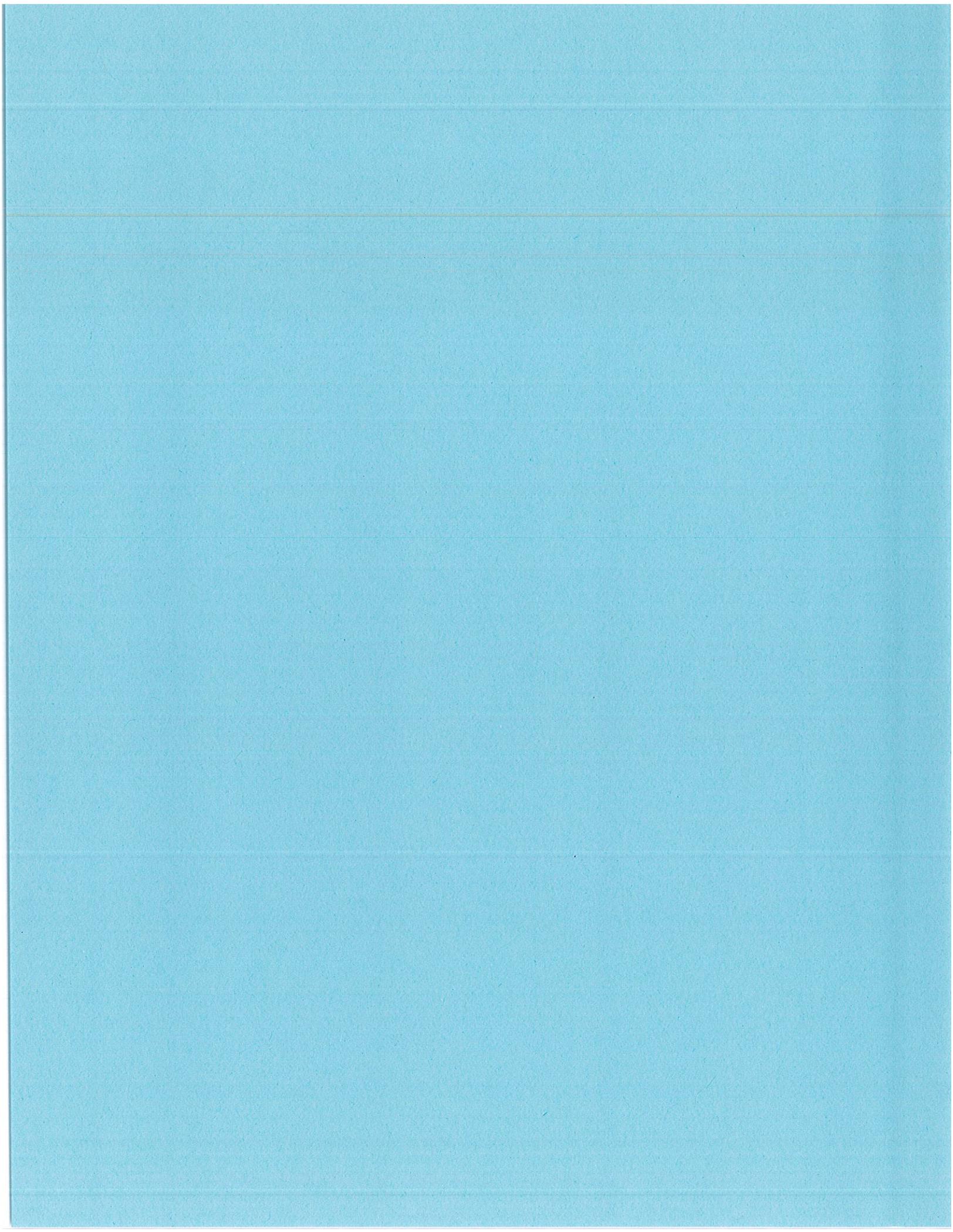


Weekly Management Report August 12, 2016

1. **Synopsis** - Burbank Athletic Federation Meeting of August 2, 2016 - Parks and Recreation Department
2. **Notes** - City Notes, August 5, 2016 - City Manager



CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: Burbank Athletic Federation **Date: August 2, 2016**

Members Present: John Dilibert, Ron Sabatine, Karen Sartoris, Char Tabet

Members Tardy: Jim Frankian, Craig Hunter 5:05p.m.

Members Absent: Dennis Roy

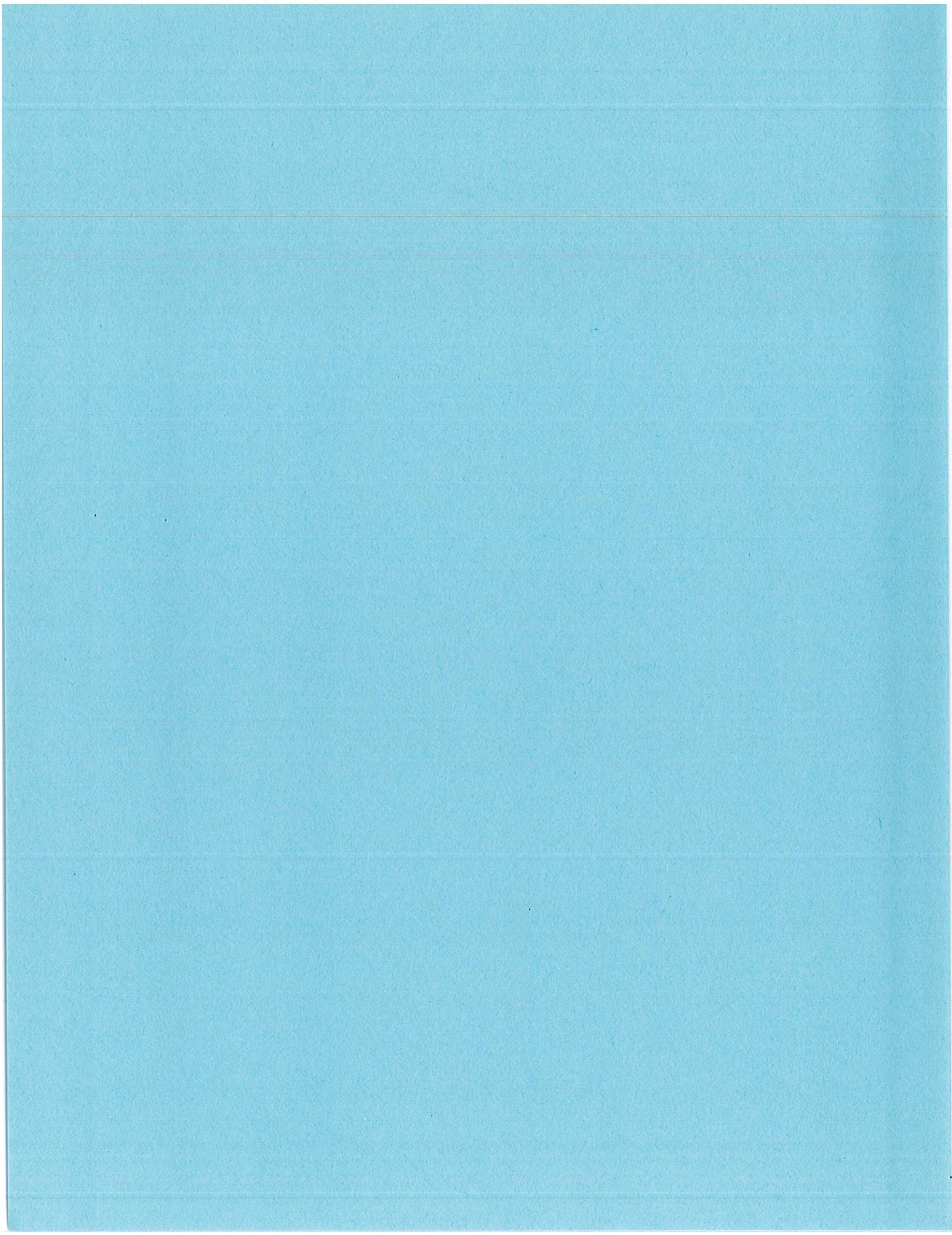
Staff Present: Erin Barrows, Rena Ghamelian, Judie Wilke

Liaisons Present: Mickey DePalo

Item Discussed	Summary	Direction or Action, if any
1 Approval of Minutes- July 12, 2016	Approved	Motion made by Mr. Hunter and Seconded by Mr. Sabatine to approve the minutes as read. Motion 4-0
2 Financial Statement	Ms. Barrows shared with the Board that no changes have been made since the last meeting. Further updates will be available once the projects start.	N/A
3 Announcements	Special Events- The Board was informed about the following Aquatic Events: Water Carnival on August 13. Doggie Splash on August 14.	N/A
4 Oral Communication	N/A	N/A
5 Written Communication	N/A	N/A
6 Unfinished Business	Walk of Fame: Criteria committee meeting scheduled for August 9, 2016. A total of 9 applications were accepted and 3-4 will be inducted.	N/A
New Business	Boards, Commissions and Committees Informational Meeting:	N/A

CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

	<p>Ms. Barrows encouraged the Board members attend this informational meeting provided by City Clerk's office. The two upcoming meetings are scheduled for August 11th and August 18th. There should be more meetings scheduled in the fall for those who are not able to attend these dates.</p> <p>Facilities Tour: Ms. Barrows reminded the Board about the facilities tour in October. She asked for suggestions on sites to visit. The Board requested the following sites: Hockey Rink Schafer Field at Ralph Foy Park Johnny Carson Park Mountain View Park</p> <p>Board Members Recruitment: Ms. Barrows reminded the Board about upcoming member recruitments, she will be sending applications out for the members to reapply. She did not know who the 2 members were at the moment and will notify them once she receives confirmation.</p>	
Additional Agenda Items	Future of Walk Of Fame Pickle Ball – Maxam/ Mountain View Park- Tennis Courts	N/A
Staff Report Adjournment	Ms. Barrows discussed and reviewed the staff report. August Meeting Meeting Adjourned at 5.50 pm	N/A



Important Updates for the Burbank City Council

August 5, 2016

Representing BPD in Dallas



Detective Adam Baumgarten and Officer Kiyomi Roberts represented the Burbank Police Department at the memorial services of Dallas Police Officers Michael Krol and Patrick Zamarripa. During their three day stay, they met officers from around the country and were overwhelmed by the outpouring of support from fellow law enforcement personnel and the citizens of Dallas. Several thousand people were in attendance at each service, and citizens lined much of the roadway for Patrick Zamarripa's journey to his place of burial.

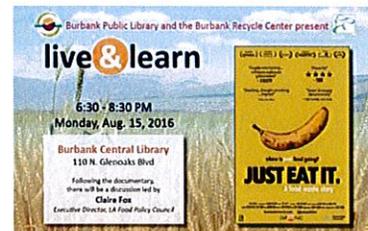
Detective Baumgarten and Officer Roberts were able to visit the Dallas Police Headquarters, the Dallas Police Officers' Association, and the crime scene where the tragic events unfolded. Flowers, signs, and other offerings of support from citizens were evident at each location. Many city fixtures were decorated with blue ribbon, and businesses all over the city promoted their respect for the men and women of the Dallas Police Department.

Burbank Mattress Recycling Program Springs Into Action

In early 2016, a product stewardship program called Bye Bye Mattress was launched where mattress manufacturers developed a "take back" program for responsible end-of-life handling and recycling. The program is funded through a mandatory \$11 recycling fee the consumer pays at the point of purchase. Burrtec Waste Industries, the City's contract operator of the Burbank Recycle Center, became one of the first companies to sign on as a mattress recycling partner in Los Angeles County. The early figures are simply astounding: in just six months, between February and July 2016, roughly 1,400 mattresses were collected for recycling in Burbank, including 200 "self-hauled" for drop off at the Recycle Center. At this pace, an estimated 100 tons of mattresses will be diverted from the City's landfill annually. This partnership is resulting in tremendous savings in labor, materials, and landfill space.

Departments Working Together

The Library and Recycle Center will screen the documentary Just Eat It: A Food Waste Story on Monday, August 15, at the Central Library. Following the documentary, there will be a discussion led by Claire Fox, Executive Director, LA Food Policy Council. The Public Information Office is producing a creative video on Food Waste and its effect on our landfill. It will debut in the next edition of Burbank On Demand in August.



Burbank Beer Festival



The Second Annual Burbank Beer Festival will take over the streets of Downtown Burbank, Saturday, October 15. The monumental celebration of craft beer that canvases several blocks at the heart of Downtown Burbank will showcase over 85 ice-cold craft beers on tap, live musical performances, merchandise vendors, and more. For tickets and information, please visit: burbankbeerfestival.com

40th Anniversary Training Conference of the National Organization of Black Law Enforcement Executives (“NOBLE”)

Members of the Burbank Police Department participated in the 40th Anniversary Training Conference of NOBLE in Washington DC. The theme for the conference was "[NOBLE@40: Justice by Action Then, Now and Tomorrow.](#)" The conference offered a wide array of plenaries, professional networking forums, and technical workshops with the underlying emphasis on making progress towards achieving recommendations of The President’s Task Force on 21st Century Policing. The conference culminated in a special Memorial March and Service at Howard University in honor of all fallen officers. The march was attended by international black law enforcement executives, attorneys, civil and human rights leaders, business leaders, educators, and young people representing the next generation of criminal justice leaders.



Sports Camp and Clinic with the Burbank Sports Office

The Burbank Sports Office facilitated a week-long Track and Field Camp at Burbank High School during the week of July 11 – 15. Forty youth between the ages of 5 – 14 learned the fundamentals of track and field. Additionally, the Burbank Sports Office offered a free three-hour Flag Football Clinic for youth Grades 2 – 8 at Burbank High School on Saturday, July 16. The clinic, taught by Sports Staff, worked with 65 youth. The clinic is offered annually to develop the participants’ current skills and to offer new players the opportunity to explore their interest in joining the Flag Football League. This year, twenty youth and two coaches signed up for the upcoming season after attending the clinic.



Sister City News



Eleven Burbank students and their chaperones traveled to Ota, Japan, from July 12 – 27, as part of the Burbank Sister City exchange program. While in Japan, the students stayed with local families and visited high schools, government buildings, heritage sites and a Subaru factory. Their visit even got coverage in the local newspaper. Burbank and Ota have had a Sister City relationship since 1984. Both cities once had major aerospace industries and manufactured planes used in World War II. The cities have held regular student exchanges for more than 30 years.

BPD Provides Training on Use of Rescue Vehicle

Every officer assigned to the Patrol Bureau is currently receiving instruction on how to operate the Burbank Police Department’s armored rescue vehicle. This vehicle is often used in connection with tactical incidents and is most often driven by SWAT personnel. Because many tactical incidents rapidly unfold and have to be dealt with prior to the arrival of SWAT personnel, the BPD felt it prudent to have all patrol personnel trained in the deployment and operation of the vehicle. The rescue vehicle was deployed twice within the past month in response to tactical situations. The vehicle played a critical role in the successful resolution of both incidents.

