



Weekly Management Report

November 9, 2017

1. **Synopsis** Parks and Recreation Cultural Arts Commission Meeting of October 12, 2017
Parks and Recreation Department
2. **Synopsis** Downtown Burbank Partnership Meeting of October 5, 2017
Community Development Department
3. **Synopsis** Parks and Recreation Youth Board Meeting of November 1, 2017
Parks and Recreation Department
4. **Synopsis** Parks and Recreation Burbank Athletic Federation Meeting of November 7, 2017
Parks and Recreation Department
5. **Synopsis** Parks and Recreation Art in Public Places Meeting of November 6, 2017
Parks and Recreation Department
6. **Notice** Burbank-Glendale-Pasadena Airport Authority Call and Notice of a Special Meeting on Monday, November 13, 2017
Burbank-Glendale-Pasadena Airport Authority
7. **Notes** City Notes, November 9, 2017
City Manager

**CITY OF BURBANK
PARKS AND RECREATION - ANNOTATED AGENDA/MEETING SUMMARY**

Meeting: Burbank Cultural Arts Commission
 Date: October 12, 2017
 Members Present: Mary Elizabeth Michaels, Jeff Rector, Cynthia Pease, Barbara Beckley Diana Means, Leah Harrison, Gerrard Panahon, Monica Groves
 Members Absent: Katherine Zoraster
 Staff Present: Erin Barrows, Paul Paolone, Caroline Arrechea
 Liaisons:

Item Discussed	Summary	Direction or Action, if any
1. Burbank Little Theatre Facility Tour	A representative from the Grove Theatre Company spoke about the Little Theatre.	
2. Glendale Arts Presentation	Jess Castillo, Special Events Manager at Glendale Arts, spoke about the program and the activities taking place in the City of Glendale.	
3. Goal Setting Meeting	There was no discussion.	
4. Logo Re-design	The Commissioners reviewed designs created by the Parks and Recreation Department Marketing team. The subcommittee would discuss the designs, suggest changes and the item would be discussed at the next meeting.	
5. Art in Public Places Update	There was no discussion	
6. 2017 Burbank Cultural Arts Commission Taskforces	The Cultural Arts Commission has established goals to be accomplished over the next year: Goal 1: Marketing Goal 2: Website Goal 3: Utility Boxes Goal 4: Community Events/Development	Goal 1: The sub-committee continues to work on a different logo, social media, and newsletter. Goal 2: The subcommittee continues to work on the website and coordinating trainings for users Goal 3: A meeting took place with the artists on October 11. They have requested they be provided with a permission letter to show the public in case they are approached while painting the boxes. Painting will take place between October 23-27. The subcommittee is now working on the reception in December. Goal 4: The subcommittee continues to work on events that bring the community and the arts together. They are working with several local businesses. They have met staff from the Community Development Department in order to build community relationships.

memorandum

DATE: November 1, 2017

TO: Ron Davis, City Manager

FROM: Patrick Prescott, Community Development Director 
Via: Simone McFarland, Asst. Community Development Director - Business & Economic Development 

SUBJECT: **Downtown Burbank Partnership (P-BID) Meeting – October 5, 2017**

- Staff reported on their attendance to the ICSC Western Deal Making and Retail Conference October 2nd-4th in Downtown Los Angeles. This event is attended by more than 4,000 owners, developers, retailers, and brokers. Staff met with several potential tenants such as Aldi, Francesca's, Paris Baguette, and Bibigo, and provided site locations and demographic data. Follow-up phone calls and meeting are scheduled with potential tenants.
- Fred Ramirez, Assistant Director of Planning for the City of Burbank spoke to the Board about mixed-use development design standards for the City. This conversation was recommended to help the Board determine what projects and proposed developments would enhance the community and make Downtown Burbank a better neighborhood. The proposed mixed-use standards will seek to: create vibrant and walkable neighborhoods, protect and preserve single-family residential neighborhoods, and provide clear guidance to the development community of the City's expectations (quality design, amenities, and public space). The Board will refer to the materials provided including a checklist of good neighborhood attributes when reviewing proposed developments for Downtown Burbank.
- Staff presented a memo to the Board addressing further concerns expressed by the property owner at 150 E. Olive Avenue stemming from the upgrades and construction to the adjacent MUD Paso. The Board discussed the letter and decided to move forward with the offer made in good faith to pay remuneration in the amount of \$4,000 with notation that the payment would be made with a letter to the owner worded with help of the City Attorney which would cover a release for the alleged damages as best as possible.

- Staff provided an update on the Burbank Beer Festival and the Burbank Winter Wine Walk. The Beer Festival, will be held on October 21, 2017, and will feature two ticketed tasting sessions with more than 85 craft beers, a free fall street fair, and live entertainment. Tickets for beer tasting are \$40 for session 1 and \$45 for session 2. The Burbank Winter Wine Walk will be held on Saturday, November 21, 2017 and will feature a holiday street fair, as well as wine and craft beer tastings from participating Downtown restaurants and retailers. Entertainment will include live musical performances on the main stage throughout the day and holiday snow fall.
- Staff provided a wrap-up of the Downtown Burbank Car Classic which took place on Saturday August 5th. This year's event brought in 180 vehicles and 18 event vendors. VIP Block appearances from Tesla, Warner Bros. VIP Studio Tour Hollywood, Universal Studios Hollywood, The Petersen Automotive Museum, Hollywood Hot Rods, and Unique Twist rounded out the event. More than 18,000 visitors are estimated to have attended the festival, the highest Downtown Burbank event attendance to date).
- The next regular board meeting will be held on November 2, 2017

CITY OF BURBANK
PARKS & RECREATION DEPARTMENT
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: Youth Board

Date 11/1/2017

Board Members Present: Melanie Ohanian, Alessandra Mills, Carl Menke, Sungjoo Yoon, Katie Kennedy, Lilia Silberling, Sandi Assaf, Henry Cook, Ella Jennings, Gabija Petruilis, Chrissy Vlick

Board Members Absent: Joseph Noh, Yvette Canela, Lourdes Batres, Matthew Mucha

Staff Present: Noah Altman, Jenny Griffin and Maritza Cuevas

Guests: Dainava Petruilis

Item Discussed	Summary	Direction or Action, if any
Approval Of Minutes	None	No action
Oral Communications	None	No action
Presentation	None	No action
Written Communication	None	No action
New Business	<p>Noah Altman initiated the selection process for Chair, Vice Chair, and Secretary. Committee members voted Sandi Assaf as Chair, Henry Cook as Vice Chair, and Ella Jennings as Secretary.</p> <p>Liaisons were also selected for the following boards:</p> <ul style="list-style-type: none"> ● Park, Recreation and Community Service Board Sungjoo Yoon volunteered to be the representative and Ella Jennings volunteered to be the alternate. ● Sustainable Task Force Lilia Silberling volunteered to be the representative and Henry Cook volunteered to be the alternate. 	No action

**CITY OF BURBANK
PARKS & RECREATION DEPARTMENT
ANNOTATED AGENDA/MEETING SUMMARY**

		<ul style="list-style-type: none"> Civic Pride Committee Gabija Petruilis volunteered to be the representative and Melanie Ohanian volunteered to be the alternate. 	
	Civic Pride Committee	No report at this time	No action
	Youth Leadership Program	The YL Program will take place from November 4, 2017 to March 10, 2018 and it includes a total of 9 interactive classroom sessions. Each participant is expected to attend all 9 sessions and actively participate in a community project to graduate from the program. Noah Altman will be reporting the Board as meetings are held.	No action
	Parks & Recreation Board Meeting	No report at this time	No action
	Sustainable Burbank Commission	No report at this time	No action
	Goals and objectives	Members discussed different goals and objectives they would be interested in participating/accomplishing. The holiday goal is to participate in the Operation Christmas Child, Sandi Assaf will provide Noah with information. Future goals discussed were Easter Eggstravaganza, Family Promise, BCR dance and a donating event. More information will be brought to the next meeting.	Note and file
	School Reports	School representatives gave brief reports regarding respective school activities.	No action

CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: Burbank Athletic Federation **Date: November 7, 2017**

Members Present: Jim Frankian, Craig Hunter, Larry Nelson, Dennis Roy, Ron Sabatine, Karen Sartoris, Char Tabet

Members Absent:

Members Tardy:

Staff Present: Judie Wilke, Erin Barrows, Diego Cevallos, Jon McGinley, Jason Dyer, Rena Ghamelian

Liaisons Present:

Item Discussed	Summary	Direction or Action, if any
1 Approval of Minutes- October 3, 2017	Correction notated, Change the November 1, 2016 to October 3, 2017 on page 1 of the minutes.	Motion made by Mr. Roy and Seconded by Ms. Tabet to approve the minutes as corrected. Motion 7-0
2 Financial Statement	Ms. Barrows reviewed and discussed the financial statement. The Board was informed that the McCambridge side board project is completed and ready for the 2018 basketball instructional league. The next item on the list will be Schafer Ballfield and the Solar Scoreboard installation.	N/A
3 Announcements	Mr. Cevallos shared with the Board that Brianna Krejsa has been hired as the Sports Office Senior Recreation Leader. Brianna is very excited and looking forward to starting and working with the team.	N/A
4 Oral Communication	N/A	N/A
5 Written Communication	N/A	N/A
6 Unfinished Business	Annual Tour of Facilities Ms. Barrows informed the Board that the Department has decided to focus on the Walk of Fame project to remain on the ground for financial reasons. The anticipated cost for	N/A

CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

	<p>demo is \$38,000.00 which includes demo and a 30% contingency plan.</p> <p>Ms. Tabet suggested to look into the installing netting on the 3rd base side of Schafer Ballfield for foul balls.</p> <p>Mr. Cevallos shared that staff will look into cleaning and doing some maintenance on the main basket backboards at McCambridge Gym. This will tie in the new side baskets and make the facility look nicer.</p> <p>Board Member Recruitment:</p> <p>Ms. Barrows informed the Board that only three applications were submitted for the recruitment. Since all three incumbents applied there was no need to hold interviews. Craig Hunter, Ron Sabatine and Karen Sartoris will be recommended to fill the three vacancies. This will be a part of the Consent Calendar for the November 9 Park Board Meeting.</p>	
<p>New Business</p>	<p>Installation Dinner:</p> <p>Ms. Barrows asked the Board if they would like to stay at the Canyon Grille for the 2018 BAF Installation Dinner. The Board would like to remain at the Canyon Grille. The group decided on January 17, 2018 as the first pick and January 23, 2018 as second pick.</p> <p>Los Angeles Clippers Presentation:</p> <p>The Los Angeles Clippers organization representative Steve Hodge presented some of the programs the Clipper organization is implementing in collaboration with the Burbank Parks and Recreation Department. The Board was excited with the various outreach programs for the youth and is looking forward to seeing the benefits of it.</p>	<p>N/A</p>

CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

	<p>Suspension Hearing: Ms. Barrows drew the names for the next Suspension Hearing Sub-Committee:</p> <ol style="list-style-type: none"> 1. Dennis Roy 2. Ron Sabatine 3. Karen Sartoris <p>Alternates:</p> <ol style="list-style-type: none"> 1. Larry Nelson 2. Jim Frankian 	
Additional Agenda Items	N/A	N/A
Staff Report	Ms. Barrows discussed and reviewed the Staff Report.	N/A
Adjournment	Meeting Adjourned at 7:06 p.m.	

CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: *Art in Public Places*

Date: *11-6-17*

Members Present: Robert Brody, Karen Bradfield, Gordon Haines, Carolyn Jackson, Dink O’Neal, Carole Kubasak

Members Absent: Vacant Planning Board Member

Staff Present: Marisa Garcia – Assistant Parks and Recreation Director, Paula Ohan – Administrative Analyst

Council Liaison Present: *none*

Item Discussed	Summary	Direction or Action, if any
1 ELECTION OF OFFICERS	<p>Motion made by Ms. Bradfield, seconded by Mr. O’Neal and carried 6-0, to elect Mr. Haines as Committee Chair.</p> <p>Motion made by Ms. Bradfield, seconded by Mr. Brody and carried 6-0, to elect Mr. O’Neal as Committee Vice Chair.</p> <p>Motion made by Ms. Bradfield, seconded by Mr. Gordon and carried 6-0, to elect Mr. Brody as Committee Secretary.</p>	None
2 BURBANK CULTURAL ARTS COMMISSIONS BURBANK BEAUTIFICATION PROGRAM	As a follow-up to last month’s meeting on phase two of the Burbank Cultural Arts Commission’s Beautification Program, members extensively discussed the idea of funding murals as a potential beautification project. They discussed maintenance issues, possible locations, funding, and concerns over durability and perpetuity of murals overall.	Staff will coordinate with muralists to seek expert opinions to bring forward at a future meeting.

3	SCULPTURE GARDEN AT LINCOLN PARK UPDATE	<p>Ms. Ohan updated the Committee on the progress of the sculpture garden at Lincoln Park. She advised that the project is in the fabrication stage and that the artists recently met with staff to propose the models of the three hats. She also advised that the anticipated completion date for this project is July 2018. Members discussed and proposed a tour or potential meeting be held at the artists' location in early 2018. Ms. Garcia made the Committee aware that the artists' location is far outside the Burbank boundaries, therefore, every attempt would be made within the limitations of the Brown Act.</p>	<p>Staff will coordinate with the artists' to potentially schedule a tour or a meeting at the artists' location.</p>
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November 9, 2017

CALL AND NOTICE OF A SPECIAL MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, November 13, 2017, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 Hollywood Way, Burbank, California, 91505.

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Special Meeting of Monday, November 13, 2017

9.00 A.M.

NOTE TO THE PUBLIC: *The Commission invites public comments on airport-related non-agenda matters during the Public Comment period. The Commission will receive public comments on agenda items as each item is reached. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:*

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.*
- *Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Minutes
(For Note and File)
 - 1) Operations and Development Committee
 - (i) September 18, 2017

[See page 1]

- 2) Finance and Administration Committee **[See page 5]**
 - (i) October 2, 2017
- 3) Legal, Government and Environmental Affairs Committee **[See page 8]**
 - (i) August 21, 2017
- b. Commission Minutes
(For Approval)
 - 1) October 16, 2017 **[See page 10]**
- c. Treasurer's Report
 - 1) July 2017 **[See page 17]**
- 6. ITEMS FOR COMMISSION APPROVAL
 - a. Approval of Access Agreement – Honeywell International, Inc. **[See page 40]**
 - b. Award of Professional Services Agreement –
Phase III Airport Branding: Anyone Collective, LLC **[See page 42]**
- 7. ITEMS FOR COMMISSION DISCUSSION
 - a. 2017 Airport Holiday Charity Drive **[No Staff Report]**
- 8. ITEMS FOR COMMISSION INFORMATION
 - a. Airline Schedule Analysis **[See page 45]**
 - b. September 2017 Passenger/Cargo and
Regional Airport Passenger Statistics **[See page 47]**
 - c. September 2017 Parking Revenue Statistics **[No Staff Report]**
 - d. September 2017 Transportation Network Companies
Summary of Activities **[No Staff Report]**
- 9. COMMISSIONER COMMENTS
(Updates and information items, if any)
- 10. CLOSED SESSION
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))
Title: Executive Director
- 11. ADJOURNMENT

COMMISSION NEWSLETTER
November 13, 2017

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE MINUTES - Approved minutes of the September 18, 2017, Operations and Development Committee; approved minutes of the October 2, 2017, Finance and Administration Committee; and approved minutes of the August 21, 2017, Legal, Government and Environmental Affairs Committee are included in the agenda packet for information purposes.
- b. COMMISSION MINUTES – Draft minutes of the October 16, 2017, meeting are attached for the Commission’s review and approval.
- c. TREASURER’S REPORT - The Treasurer’s Report for July 2017 is included in the agenda packet. At the October 16, 2017, Finance and Administration Committee (“Committee”) meeting, the Committee voted (2–0, one absent) to recommend that the Commission note and file the report.

6. ITEMS FOR COMMISSION APPROVAL

- a. APPROVAL OF ACCESS AGREEMENT – HONEYWELL INTERNATIONAL, INC. – A staff report is included in the agenda packet. At the October 16, 2017, meeting of the Legal, Government and Environmental Affairs Committee (“Committee”), the Committee voted (2–0) to recommend that the Commission approve an Access Agreement (“Agreement”) with Honeywell International, Inc. (“Honeywell”). The Agreement will allow Honeywell to have limited access to Hollywood Burbank Airport to monitor and maintain three groundwater monitoring wells. In exchange, the Authority will receive from Honeywell an annual \$5,000 access fee, as well as an indemnity and defense commitment. The Authority also will receive Honeywell’s commitment to close the wells once they are no longer needed and to provide documentation of proper closure.
- b. AWARD OF PROFESSIONAL SERVICES AGREEMENT – PHASE III AIRPORT BRANDING: ANYONE COLLECTIVE, LLC – A staff report is included in the agenda packet. On October 16, 2017, the Operations and Development Committee (“Committee”) voted unanimously (3–0) to recommend to the Commission an award of a Professional Services Agreement in the amount of \$175,000 to Anyone Collective, LLC, for consulting services to implement Phase III of the Authority’s airport branding program. The Committee also voted to recommend the approval of marketing media buys associated with the proposed Phase III branding program in an amount not to exceed \$175,000. Staff seeks the Commission’s approval of the

Committee's recommendations. The total proposed expenditure for the Phase III branding program is a not-to-exceed amount of \$350,000 to be completed by the end of Fiscal Year 2018. The proposed expenditure is within the approved Fiscal Year Budget appropriation for Phase III Airport Branding.

7. ITEMS FOR COMMISSION DISCUSSION

- a. 2017 AIRPORT HOLIDAY CHARITY DRIVE – No staff report attached. The Providence St. Joseph Medical Center located in Burbank is one of the busiest Emergency Services Department in Los Angeles County and their current emergency facilities support passengers of the Hollywood Burbank Airport that find themselves in need of urgent medical care. Providence St. Joseph is investing in a new emergency medical services program including new facilities and in order to fund this investment they have started an "Emergency Services Campaign". While their goal is significant, every contribution helps. Therefore, Staff recommends to the Commission Providence St. Joseph Medical Center Emergency Services Campaign as the 2017 Annual Airport Holiday Charity Drive recipient.

8. ITEMS FOR COMMISSION INFORMATION

- a. AIRLINE SCHEDULE ANALYSIS – A staff report is included in the agenda packet. Staff has received notice of changes in service, fleet mix, and scheduled operating times from one airline serving Hollywood Burbank Airport. This report change is reflected in the attached Airline Schedule Analysis.
- b. SEPTEMBER 2017 PASSENGER/CARGO AND REGIONAL AIRPORT PASSENGER STATISTICS – No staff report attached. The passenger activity for the month of September 2017 was up 11.10% at 394,786 passengers compared to 355,341 in September 2016. The calendar year-to-date total for the first nine months now stands at 3,431,884 compared to 3,027,099 through the same period in 2016, an increase of 13.37%. During the month air carrier aircraft operations increased by 10.35%, and are up 8.02% year-to-date. Cargo volume for September was flat with just under 8.6 million pounds carried bringing the year-to-date total to 80.1 million pounds, a 4.13% increase over the same period last year. Staff will also present passenger activity data of the area airports for the month of September 2017. A complete report is included in the agenda packet.
- c. SEPTEMBER 2017 PARKING REVENUE STATISTICS – No staff report attached. Staff will present parking revenue data for the month of September 2017.
- d. SEPTEMBER 2017 TRANSPORTATION NETWORK COMPANIES ("TNC") SUMMARY OF ACTIVITIES. No staff report attached. Staff will update the Commission on TNC activity for the month of September 2017.

CITY MANAGER'S OFFICE CITY NOTES

Important Updates for the Burbank City Council

November 10, 2017

Fires in Northern California



The Burbank Fire Department recently sent two fire engines, along with three others from Glendale and Pasadena, as part of a strike team to assist with the Central Lake Napa Unit Complex fires in the Napa region of Northern California. The strike team was under the command of Burbank Battalion Chief Steve Briggs. For the majority of ten days, it was fully engaged in firefighting efforts near imminently threatened structures. Later, the strike team helped residents with their recovery efforts and assisted with re-populating evacuees. The Burbank Fire Department is extremely proud of our firefighters!

Burbank Police Hosts "Tip-A-Cop" Event to Benefit Special Olympics

Burbank Police Officers traded in their ticket books for an apron at the always popular "Tip-A-Cop" event on the evening of Tuesday, October 24. The fundraiser was held at Chevys Fresh Mex Restaurant in Burbank, which was filled to capacity, as many came to watch Game 1 of the World Series and support the cause. Members of the Burbank Police Department took food orders and delivered delicious meals to customers in exchange for tips. The event was very successful and raised more than \$1,500 for the Special Olympics program and Tri-Valley Athletes.



Health and Benefits Fair a Success

The Management Services Department, Benefits Office, hosted another successful Health and Benefits Fair on Thursday, September 21. Twenty six vendors participated, and 310 City employees attended throughout the day. In addition to City staff from the Benefits Office, staff from the City's Payroll Office and Rideshare Program graciously made themselves available to share information and answer questions. This year, the Benefits Office coordinated a *Social Security 101* workshop on Monday, September 11, to coincide with the Health and Benefits Fair. This workshop gave employees the opportunity to speak directly with Social Security Administrator, Guillermo Barron, who facilitated the workshop and then also participated in the Health and Benefits Fair. The annual Health and Benefits Fair continues to be a well-attended, popular event that effectively kicks off the Open Enrollment period. This is a busy and exciting time for the Benefits Office staff! Beyond sharing information, staff continues their commitment to educating and empowering employees so that they can make informed decisions regarding their City benefits.



Washington Elementary School – Career Fair

Parks and Recreation staff were invited to Washington Elementary School's Career Fair on Thursday, October 12. Representatives shared their experiences in recreation, landscape and forestry, management and marketing. Staff were on hand to answer questions on their personal experiences and their career pathway to help enlighten young students on the types of job opportunities that are available to them.



Burbank Library Storytime Pumpkin Patch



The Pumpkin Patch was open at all three libraries during Preschool Storytime. After listening to pumpkin stories and songs, everyone was given a pumpkin to decorate and take home. Storytime programs expose children and their parents and caregivers to books, simple songs, finger plays, rhymes, and crafts. When children attend storytime, they see and hear more words than they do in their normal everyday setting.

Halloween Special Events with Burbank Parks and Recreation

The Parks and Recreation Department hosted the annual *Halloween Skatefest* event at Valley Skate Park on Friday, October 27. This free community event was open to participants of all ages. Approximately 75-100 people were in attendance at this year's event. Participants were able to skateboard for free and participate in raffles, contests, games, snacks and activities. Newly branded Valley Skate Park sweatshirts and hats were unveiled at the event and are currently available for purchase. McCambridge Recreation Center hosted the *Little Pumpkins Tot Party* on Saturday, October 28. The event drew 324 Tot participants (ages 2-5 years) accompanied by parents, grandparents, and siblings bringing the total attendance to just over 850. Activities included carnival games, a candy corn character craft, a cookie craft, a walk-through haunted house, and several photo opportunity scenes. Each participant was awarded a goodie bag full of prizes. The event received tremendous volunteer support from the Disney VolunteARS and Burbank High School Key Club. McCambridge Recreation Center hosted its annual *Halloween Carnival* for elementary age participants and their families on Halloween Night, Tuesday, October 31. This alternative to trick or treating ran from 6:30 p.m. – 8:30 p.m., and had more than 1,000 attendees throughout the evening. Children played carnival games for prizes and families could take pictures with various characters in several photo opportunity areas. A flash mob performed a dance to Michael Jackson's *Thriller*. Disney VolunteARS and Burbank High School Key Club members volunteered their time to help make the event a success.



Halloween Skatefest



Little Pumpkins Tot Party



Halloween Carnival