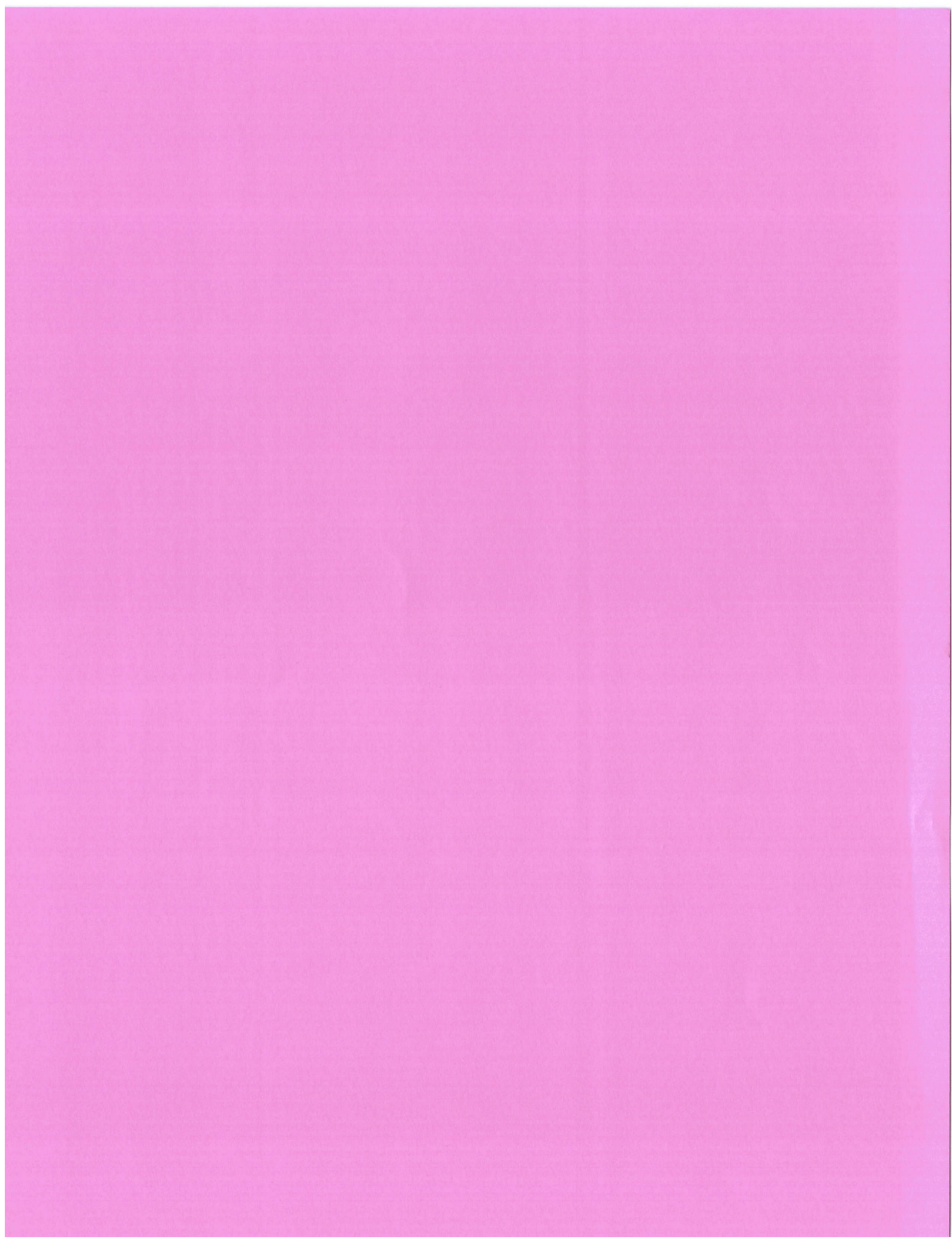




Weekly Management Report

May 22, 2026

- 1. Summary** Parks and Recreation Board
Meeting on May 14, 2026
Parks and Recreation Department



CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: Parks and Recreation Board

Date: Thursday, May 14, 2026

Staff Present: Kristen Smith, Assistant Parks and Recreation Director; Grace Coronado, Assistant **Park**-Parks and Recreation Director; Diego Cevallos, Assistant **Park**-Parks and Recreation Director; Noah Altman, Recreation Services Manager; Erin Barrows, Recreation Services Manager; Megan Wilke, Administrative Analyst II; Roxanna Tabibi, Social Services Supervisor; Kim Freed, Recreation Supervisor; Chad Thompson, Executive Assistant; Buster Roebuck, Senior Recreation Leader.

Board Members Present: Mr. DePalo, Mr. Brody, Ms. Assadi, Ms. Gamiño, and Mr. Messerlian

Board Members Absent: None.

Council Liaison Present: None.

Council Liaison Absent: Konstantine Anthony & Christopher Rizzotti

Item Discussed	Summary	Direction or Action, if any
1 Announcements	Mr. Roebuck provided announcements for the P&R programs and facilities.	
2 Presentations	Ms. Barrows shared the Starlight Bowl Season schedule for the Summer of 2026.	
3 Department Director Report	Mr. Cevallos introduced Mr. Altman, who shared an anti-vaping Public Service Announcement (PSA) titled “Deflated,” which was created in collaboration with the Youth Board and the Public Information Office.	
4 Oral Communications	Ms. Walton expressed concerns regarding the pool temperature at the Verdugo Aquatic Facility during the April 9, 2026 meeting, noting that her thermometer showed the pool temperature at 79 degrees. Since then, she has worked with staff, and the pool temperature has remained at 81 degrees.	
	Mr. Hawk shared information about past and upcoming concerts presented by the Burbank Community Band.	
5 Response to Oral Communications	Mr. Messerlian thanked Ms. Walton for raising her concerns and for following the appropriate process by reaching out to and working collaboratively with staff.	
6 Written Communications	Ms. Walton provided documents showing the pool temperature at 81 degrees. This was forwarded to the Board and staff.	
7 Park Board Comments	None.	
8 Youth Board Annual Report 2025-26	Mr. Roebuck introduced Aidan Yun, Chair of the Youth Board, to provide the Board’s annual update and highlight the Youth Board’s accomplishments. Ms. Assadi thanked Mr. Yun and the rest of the Youth Board for their continued engagement and contributions to the community. Mr. Messerlian inquired about the eligibility requirements for middle school students to participate on the Youth Board.	Noted and Filed

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9	Elderly Nutrition Program Update	Ms. Tabibi provided the Board with an update on the Elderly Nutrition Program, including information on current services and ongoing efforts to support seniors in the community through ~~beeth~~ congregate and home-delivered meal programs. Mr. Brody inquired about the costs associated with the home-delivered meal program and the funding sources that support it. Ms. Assadi shared her thoughts on potentially partnering with outside organizations to help expand services; however, Ms. Tabibi explained that county restrictions currently prevent the City from pursuing those types of partnerships.	Noted and Filed.
10	Winter 2026 Parks and Recreation Programming Update	Ms. Freed shared the Parks and Recreation Department's key accomplishments from Winter 2026, covering the months of January through March. The presentation highlighted a variety of department achievements, programs, and community events during that time period. Ms. Assadi inquired about film permits and discussed the Department's ongoing efforts to support and retain filming activities in Burbank.	
11	Consent Calendar	Approval of Minutes Minutes of the April 9, 2026, meeting were approved. <u>City Council Agenda Items Update</u> Noted and Filed. <u>Contract Compliance</u> Noted and Filed. <u>Police Park Patrol Reports</u> The Police Park Patrol Report for January was noted and filed. <u>Dick Clark Dog Park Progress Report – May 2026 Update</u> ~~Noted and Filed.~~ <u>Monthly Dick Clark Dog Park update.</u> <u>Departmental Operations Update</u> Noted and Filed.	It was motioned by Mr. Brody, seconded by Ms. Gamiño and carried 5-0 to approve the Consent Calendar.
12	Tabled Items	None.	
13	Additional Comments from the Board and staff	Mr. Messerlian raised concerns regarding parking at George Izay Park related to pickleball activity and the Creative Arts Center. Mr. Cevallos explained the Department's strategy for addressing these concerns, including ongoing coordination with ambassadors and collaboration with the pickleball community to help manage parking and promote positive park usage. Mr. Brody mentioned that the art installation located in front of AMC appears to ~~be not be~~ not functioning.	
14	Introduction of New Agenda Items	None.	
15	Adjournment	The meeting was adjourned in loving memory of Jim Barnfather at 7:14 <u>p.m.</u>	