CITY FACILITY ADDENDUM

City facility addendum must be attached to film permit when using any City of Burbank-owned facility or building.

Filming in or on City-owned facilities and buildings is a privilege which will be granted on a case by case basis. The City reserves the right to approve or disapprove the use of any and all city-owned facilities/buildings for any and all filming purposes. Consideration will be given to the anticipated level of disruption and/or interruption of City services and access thereto by the public. Filming activities which would otherwise cast the City and/or its officers and employees in an unfavorable or embarrassing light will not be allowed.

Name of City-owned Facility and/or building to be used in filming:
Address: ________________________________________________

Date(s) of Filming:
Arrival and Wrap Time:

Describe activity/scene to be filmed:
______________________________________________________________
______________________________________________________________
______________________________________________________________

Activity/Scene involves:
_____ Alterations to landscape
_____ Auto crash
_____ Explosion Fire or Flames
_____ Nudity
_____ Physical fighting
_____ Weapons

Name of person who will be responsible for filming at the location: __________________________________

Production Company:
Address:

Name and City Department
(Print/Type)

Authorized Film Company Respresentative
(Print/Type)

Signature/Date

Signature/Date

(City Use Only)

_____ Approved

_____ Disapproved

_____ Conditional Approval: (list conditions)

City employee authorizing permit must email this addendum to the Film Coordinator nbrolsma@burbankca.gov or gkozai@burbankca.gov