



Weekly Management Report

June 23, 2023

- 1. Minutes** Sustainable Burbank Commission
Meeting on May 15, 2023
Public Works Department
- 2. Minutes** Infrastructure Oversight Board
Meeting on May 25, 2023
Public Works Department
- 3. Notice** Special Meeting of the Burbank-
Glendale-Pasadena Airport Authority on
June 26, 2023
Burbank-Glendale-Pasadena Airport Authority

SUSTAINABLE BURBANK COMMISSION
May 15, 2023, MINUTES

I. CALL TO ORDER

The meeting of the Sustainable Burbank Commission was held in the Burbank Council Chamber, 257 E Olive Ave., on the above date. Chair Robin Gemmill called the meeting to order at 5:00 p.m.

II. ROLL CALL

Members Present:

Robin Gemmill (Chair)
Alissandra Valdez
Limor Zimskind
Jean Schanberger (Vice Chair) 5:04pm
Kevin O'Brien
Victoria Kirschenbaum
Jenny Deahl
Jason Bennett

Members Absent:

Chris Weber

Council Members, Liaisons, and Staff Present:

Ken Berkman – Public Works Director
John Molinar – Asst. Public Works Director - Street & Sanitation
Amber Duran – Recycling Coordinator
Berenice Quintero – Senior Clerk – Recording Secretary
Pete DiBiasio – Senior Clerk
Drew Johnstone – Sustainability Officer, Burbank Water & Power
Nikki Perez – Council Member
Tamala Takahashi – Council Member

III. ORAL COMMUNICATIONS (Limited to items on the printed agenda or items regarding the business of the Sustainable Burbank Commission. The Commission has adopted rules to limit oral communications to 3 minutes; however, the Commission reserves the right to shorten this time period.)

A. Public Communication

Member of the Burbank Electrification Coalition, Kathy Schaeffer, spoke to encourage an ordinance that would require electrification for construction for new buildings in Burbank.

B. Commission Member Communication

Commissioner Victoria Kirschenbaum stated that she attended the Integrated Resource Plan Stakeholder Group (IRP STAG) meeting and provided an update. She informed that a bill banning PFAS in artificial turf is currently being routed through the state legislature. Ms. Kirschenbaum stated that she watched the Planning Commission meeting and provided a brief update on the civic center project. She also asked staff about where items placed in the organic carts are taken after collection.

Commissioner Alissandra Valdez announced a CicLAVia event on May 21, 2023, in Watts, California. She also announced that she graduated from the Sierra Club's environmental activist academy program.

Commissioner Jason Bennett announced that he will begin providing updates on the drought resistance tolerance working group. He also provided an update on the Golden State Specific Plan.

Vice Chair Jean Schanberger attended the SBC Go Green community event and thanked members of the Commission who attended and staff who supported with onsite troubleshooting.

Chair Robin Gemmill reported that the Burbank Community Garden was approached by Library Department staff to request input from the Commission for the community events.

C. Staff Communication

John Molinar suggested the Commission add the organic's management topic as an agenda item for a future meeting. He also informed the Commission that Public Works is looking into purchasing electric landscaping equipment towards the end of the year.

Ken Berkman presented a five-year service award to Commissioner Kevin O'Brien.

IV. APPROVAL OF MINUTES

The April 17, 2023, minutes were approved by Ms. Deahl, Mr. Bennett, Ms. Kirschenbaum, Ms. Gemmill, Ms. Zimskind, Ms. Schanberger, and Ms. Valdez, noting Mr. Weber's absence. Mr. O'Brien abstained.

V. CONSIDERATION OF A NEW MEETING LOCATION – JUNE AND NOVEMBER MEETINGS

The Commission's June and November meetings have been moved to the Community Services Building, Room 104.

VI. COMMISSIONERS TO REQUEST PERMISSION TO ATTEND THE JUNE 10, 2023, COMMUNITY EVENT

The Commission and staff discussed the rules and regulations of the Brown Act regarding commissioners attending public events. Staff reminded the Commission to comply with the Brown Act policies if they choose to attend the June 10th community event.

VII. LETTER OF SUPPORT FOR BURBANK WATER AND POWER GRANT APPLICATION FOR ELECTRIC VEHICLE CHARGING INFRASTRUCTURE PROJECTS

Burbank Water and Power (BWP) staff, Drew Johnstone, provided a presentation on their electric vehicle charging infrastructure project (Attachment 1). He requested a letter of support from the Commission for the grant application. Ms. Schanberger moved, and Ms. Kirschenbaum seconded a motion to prepare and revise the draft letter of support based on the template provided with logistics to be arranged through the Chair. All present approved, noting Mr. Weber's absence.

VIII. DISCUSSION OF COMMISSION ROLE AS ADVISOR TO CITY COUNCIL

Mr. Berkman informed the Commission that it is at their discretion how they would prefer to communicate with the City Council when there is a topic on which the Commission would like to advise Council. The matter would be discussed at a Commission meeting and a motion shall be passed to confirm the message and when and in what manner to deliver it (public comment, email, letter, etc.).

IX. MEMORANDUM TO COUNCIL ON THE BANNING OF GAS LEAF BLOWERS

Ms. Kirschenbaum moved, and Ms. Schanberger seconded a motion to have Chair Gemmill email the memorandum as soon as possible to Council and copying everyone necessary. All present approved, noting Mr. Weber's absence.

X. SUBCOMMITTEE COORDINATION WITH WORKPLAN SUBCOMMITTEE

This item has been moved to the June 26, 2023, meeting.

XI. AD HOC ACTION PLAN SUBCOMMITTEE

Mr. Bennett provided a presentation on the subcommittee's Action Plan assessment (Attachment 2). The Commission asked questions and discussed the subcommittee's assessment. Mr.

Bennett moved, and Ms. Zimskind seconded a motion to have the presentation sent to the Commissioners by City staff, and to add to the June 26, 2023, agenda for the Commission to discuss the subcommittee's action plan assessment. All present approved, noting Mr. Weber's absence.

XII. AD HOC COMMUNITY ENGAGEMENT PHASE 2 SUBCOMMITTEE REPORT

The subcommittee provided an update on the turnout of the SBC Go Green community event. They also provided an update on future events planned by the subcommittee.

XIII. AD HOC SINGLE USE PLASTIC BAN IMPLEMENTATION SUBCOMMITTEE

Ms. Kirschenbaum informed the Commission that Burbank Recycle Center (BRC) staff held a meeting for business outreach. The Commission and staff discussed the implementation process of the single use plastics ban ordinance. Staff summarized outreach efforts to-date and noted that three stakeholder engagement meetings will be held at the Recycle Center in June.

XIV. AD HOC GREENHOUSE GAS REDUCTION PLAN SUBCOMMITTEE

The subcommittee discussed how they can continue supporting the Greenhouse Gas Reduction Plan (GGRP). Ms. Schanberger suggested the subcommittee meet with City staff to participate with observing the reporting of GGRP related activities.

XV. DISCUSS UPCOMING SUSTAINABILITY RELATED COUNCIL AGENDA ITEMS

1. Ordinance to Amend the City's Zoning Regulations to Establish Objective Development Standards for Mix-Use and Residential Projects in Non-Residential Zones – Adoption (June 6, 2023)
2. Resolution Approving Increases to City Fees and Charges and Charges for Water, Refuse, and Electric Services – Adoption (June 6, 2023)

XVI. INTRODUCTION OF ADDITIONAL AGENDA ITEMS

Discussion of Compostable Materials – Disposal and Processing
Review of Commissioner's Meeting Attendance
Discussion of Ad Hoc Action Plan Subcommittee's Assessment

FUTURE AGENDA ITEMS

- Zero Emissions Building Code for New Construction Presentation (July 17, 2023)
- Boards & Commissions Team Development Training (July 17, 2023)
- UCR Turf Grass Research & Extension meeting (TBD)

XVII. GREEN SPOTLIGHT AWARD FOR MAY 2023

Commissioner Kirschenbaum nominated Buy Nothing Burbank Media West group for June 2023.

XVIII. ADJOURNMENT

The meeting was adjourned at 6:43 p.m. The next meeting will be held on Monday, June 26, 2023, at 5:00 p.m. at the Community Services Building Room 104.

Respectfully submitted,

John Molinar, Assistant Public Works Director - Street & Sanitation
JM: ad

U.S. DOT Charging and Fueling Infrastructure Discretionary Grant

Sustainable Burbank Commission
May 15, 2023

Drew Johnstone
Acting Assistant General Manager,
Sustainability, Marketing & Strategy



**WATER AND
POWER**



U.S. Department
of Transportation

Federal Highway
Administration

Charging and Fueling Infrastructure Discretionary Grant Opportunity

Funding avail: \$700M

Awards: \$500k - \$15M

Match required: 20%

Deadline: May 30, 2023

Timeline: Funding obligated by Sept. 2025,
expended by Sept. 2030

Proposed Sites

	Site	Description	DAC
1.	George Izay Park	Up to two DCFC, four Level 2 ports with four additional make-readies	Y
2.	McCambridge Park	Up to two DCFC, four Level 2 ports with four additional make-readies	N
3.	BWP Customer Parking	Up to two DCFC	Y
4.	Public Works Yard Public Parking	Up to two DCFC	Y
5.	Orange Grove Parking Structure	Up to twelve DCFC, eight Level 2 ports	Y
6.	Metrolink Parking	Up to twelve DCFC	Y
7.	Courthouse Parking Structure	Up to four DCFC, twenty Level 2 ports	Y

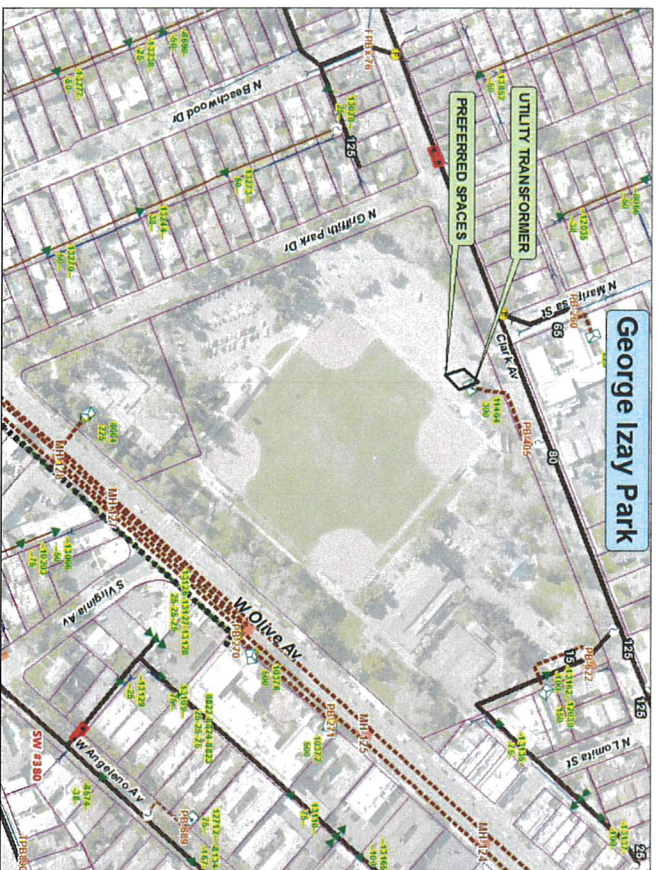


Summary of Costs

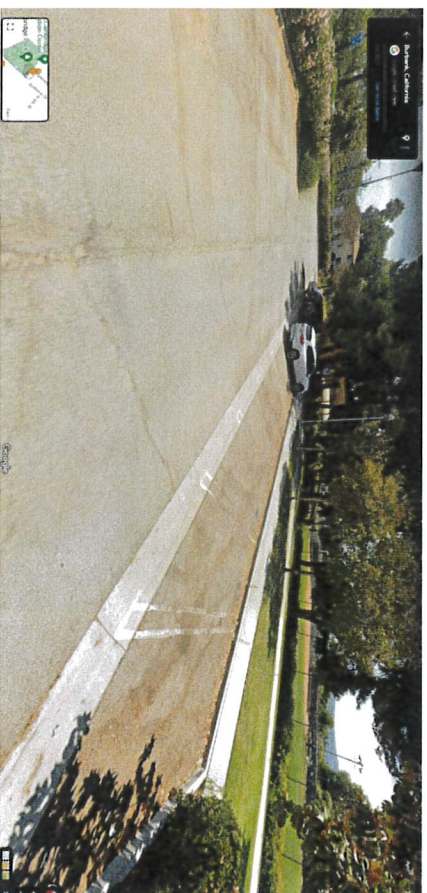
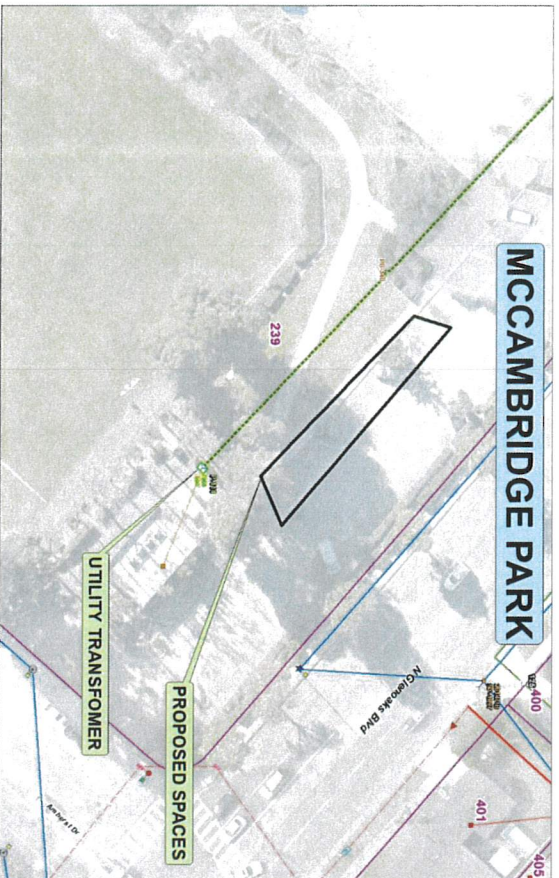
36 DCFC	\$4,000,000
36 Level 2	\$900,000
8 Make-ready	<u>+ \$40,000</u>
Subtotal	\$4,940,000
20% match	\$988,000
Total Grant Request	\$3,952,000



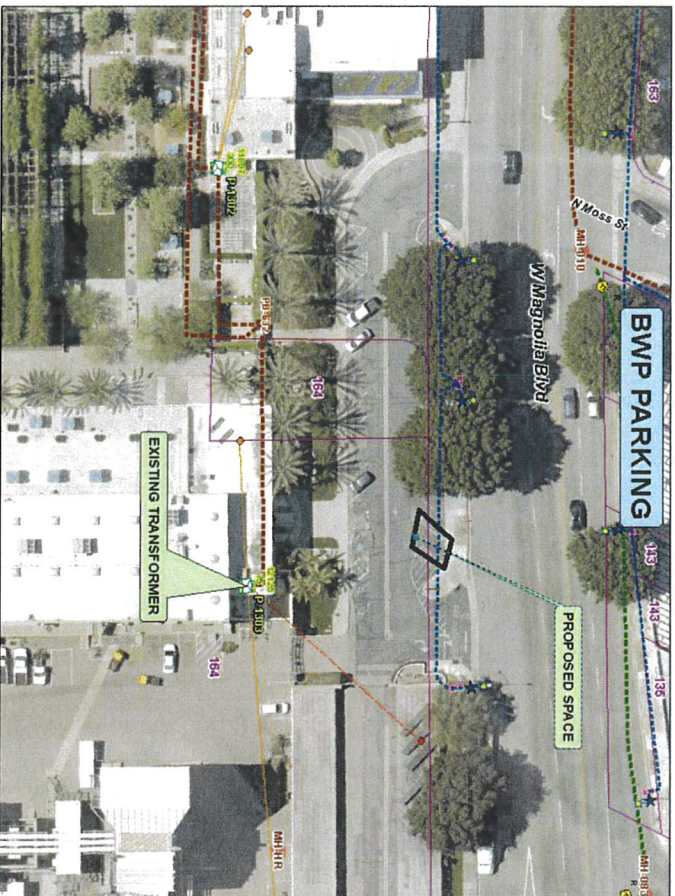
George Izay Park - 10222 Clark Ave



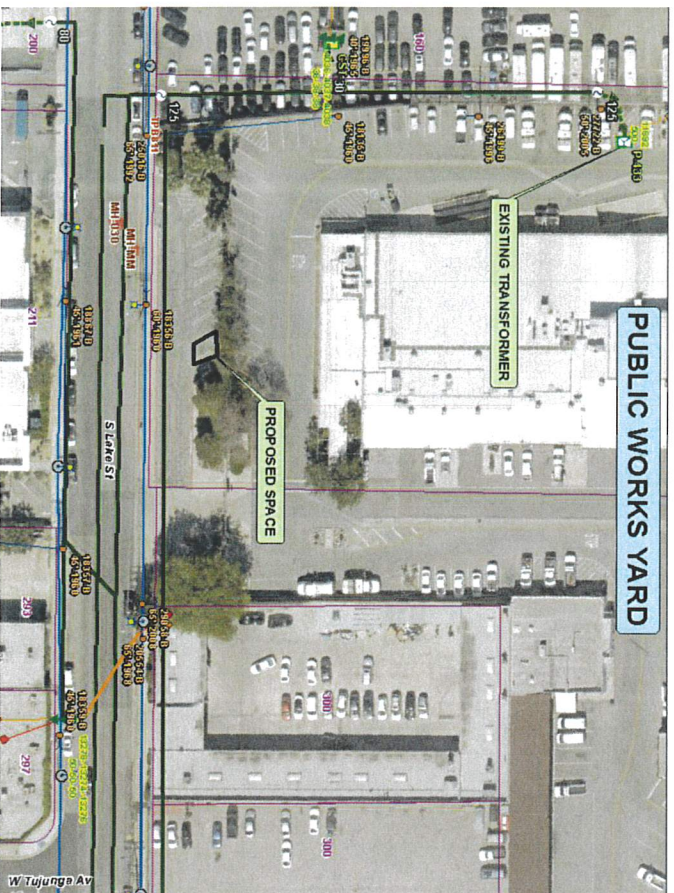
McC Cambridge Park - 1515 N. Glenoaks Blvd



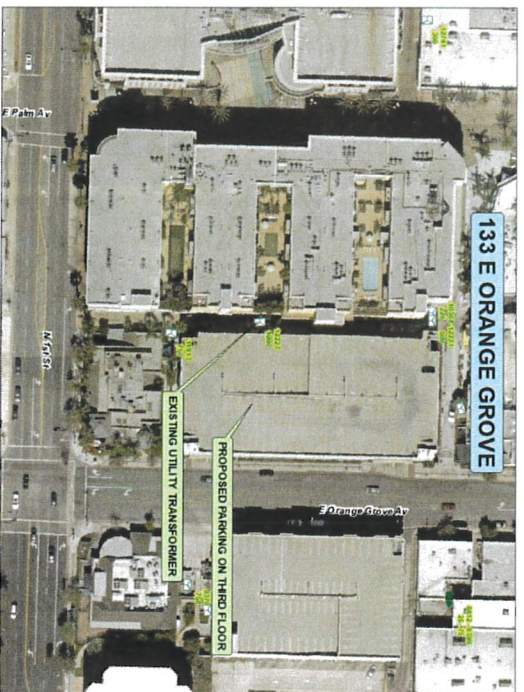
BWP Parking - 164 Magnolia Blvd



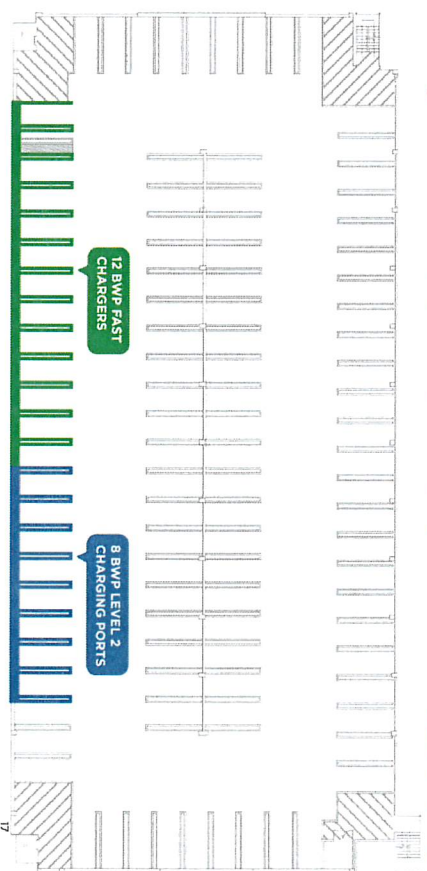
Public Works Yard - 124 Lake St. Public Parking



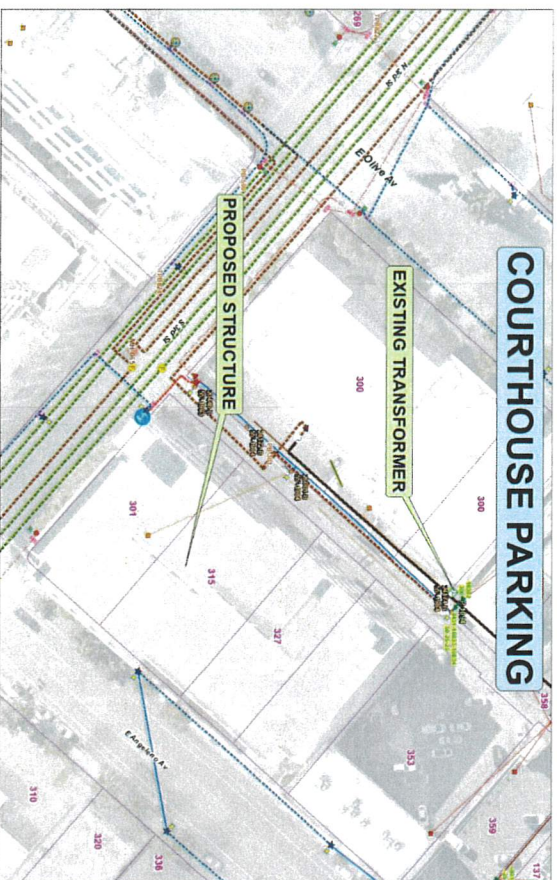
Orange Grove Parking Structure



Project Location - 3rd Level - BWP Stations



Courthouse Parking - 327 E. Angeleno Ave.



Grant Application Staged for Success



- Support zero-emission regional and local transit
- Bring electric vehicle charging infrastructure to underserved and emission-impacted communities
- Expand existing city-owned network

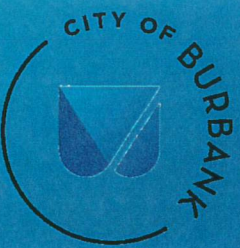
Recommendation

Sign a Letter of Support for Burbank Water and Power's grant application to the U.S. Department of Transportation's Charging and Fueling Infrastructure Discretionary Grant Opportunity for electric vehicle charging infrastructure projects.



QUESTIONS?

Drew Johnstone
Acting Assistant General Manager -
Sustainability, Marketing & Strategy
DJohnstone@BurbankCA.gov
(818) 238-3791 office



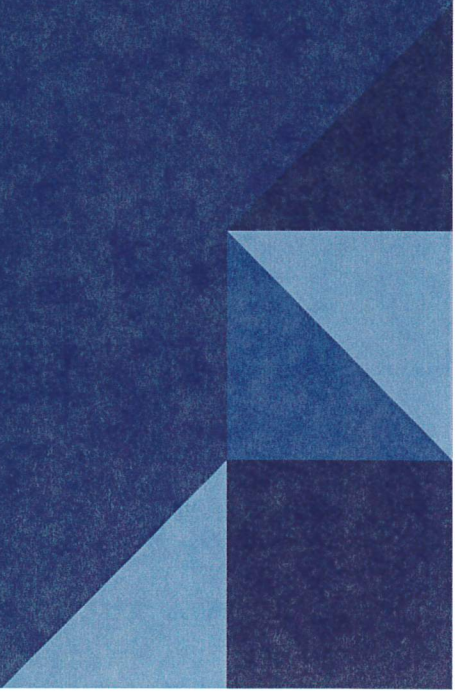
**WATER AND
POWER**

ATTACHMENT 2

Sustainable Burbank Commission Ad Hoc Action Plan Subcommittee

Report to the Commission

What We Did

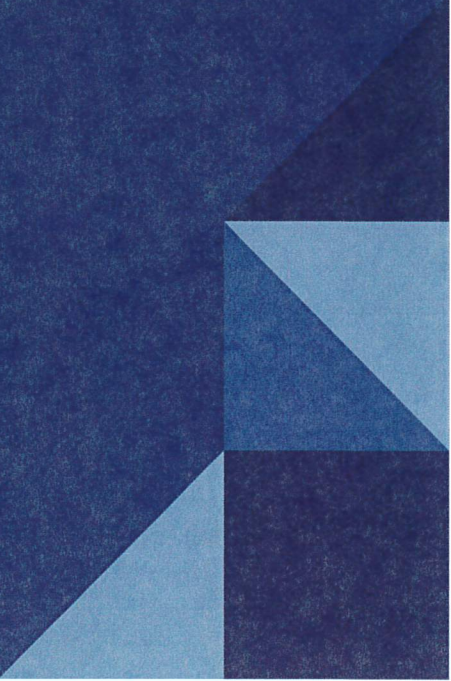


Subcommittee Task

- Review 2008 Sustainability Action Plan
- Assess relevance of each action point
- Recommend which actions SBC should emphasize going forward

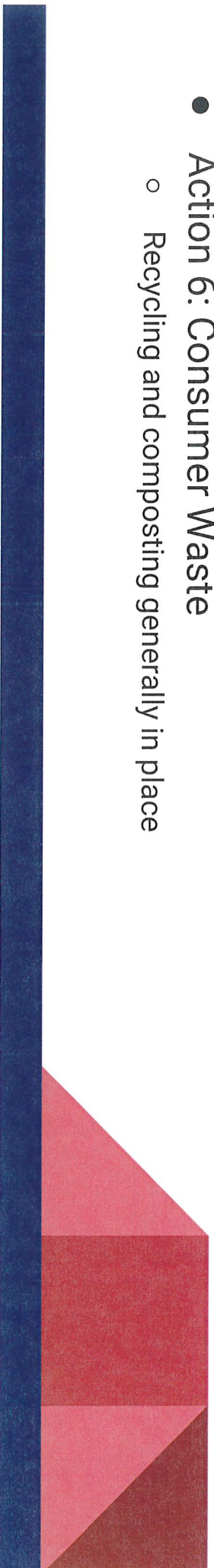


Actions to Deemphasize



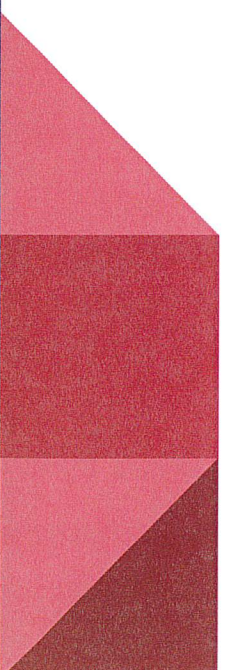
Less-Relevant Actions 1/2

- **Action 1: Renewable Energy**
 - Most points have been superseded by State mandates and market forces
 - Some ongoing questions around solar installation
- **Action 2: Energy Efficiency**
 - Already done, or superseded by GGRP and other State mandates
- **Action 3: Climate Change**
 - GGRP in place
- **Action 5: Product Waste**
 - If this was ever relevant, State mandates have superseded
- **Action 6: Consumer Waste**
 - Recycling and composting generally in place

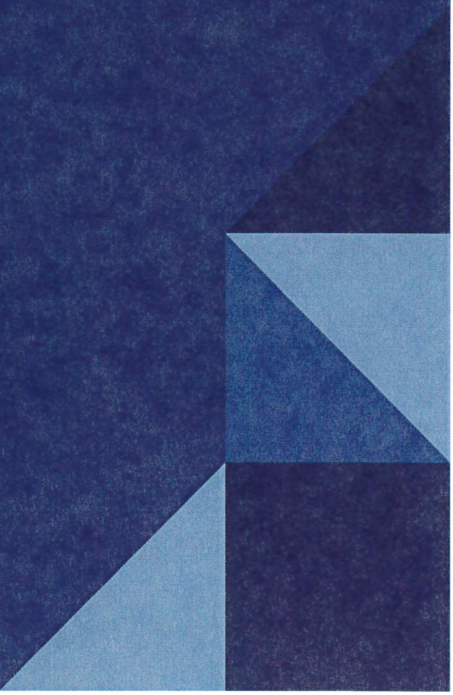


Less-Relevant Actions 2/2

- **Action 7: Green Building**
 - Various standards in place (including GGRP)
- **Action 9: Green Jobs**
 - Various policies ensure a stream of work
- **Action 10: Parks**
 - Park abundance rules set
- **Action 14: Clean Vehicles**
 - State mandates for electric vehicles have superseded
- **Action 18: Air Quality**
 - State/Federal mandates control



Actions with Sustainable Commission Oversight



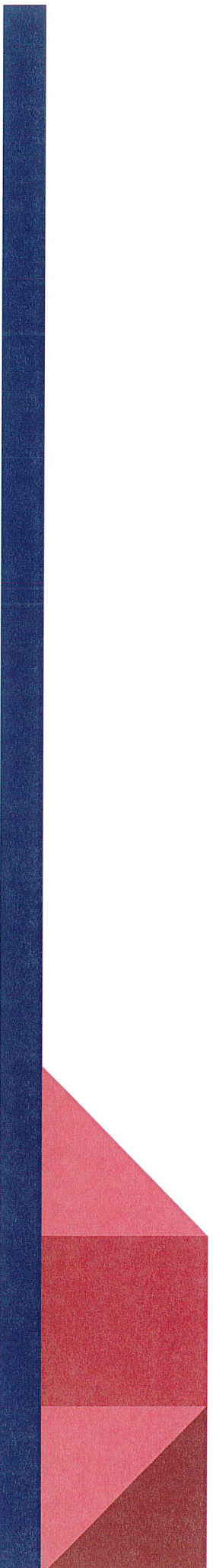
Actions with Oversight 1/2

- **Action 12: Habitat Corridors**
 - Action seems hazy, but has potential (especially in/around Verdugos)
- **Action 13: Public Transportation**
 - While we care about this issue deeply, it is a primary concern of the Transportation Commission, and is greatly hobbled by monetary concerns. SBC should endeavour to express its opinion where relevant (e.g. Metro rapid bus lane, Burbank Bus issues)
- **Action 16: Toxics Reduction**
 - While there does not seem much for SBC to do on this point, it certainly remains within our purview if and when it becomes relevant
- **Action 17: Organic Foods**
 - 17.2 is the community garden, which the SBC participates in

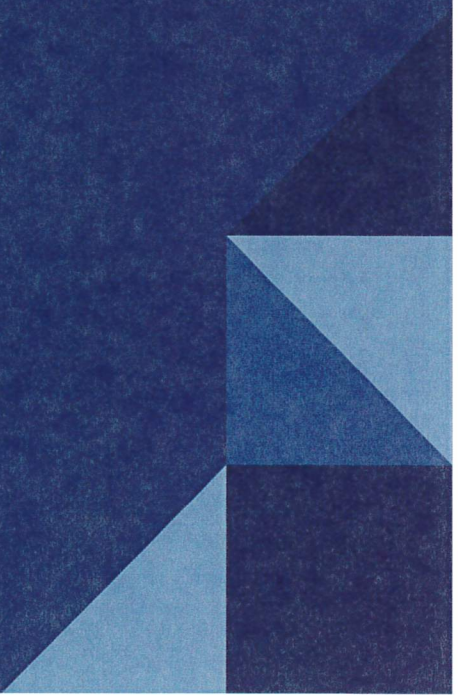


Actions with Oversight 2/2

- Action 19: Water Efficiency
- Action 20: Drinking Water Protection
- Action 21: Wastewater
 - Many State and Federal mandates here, and a primary concern of BWP, but again SBC should make its voice heard where relevant

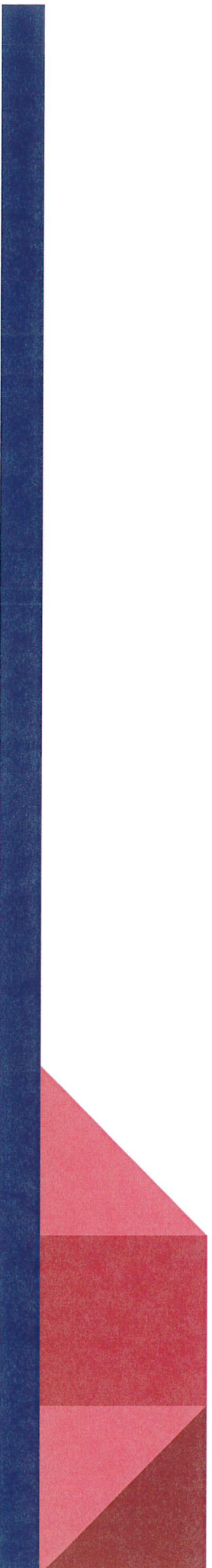


Actions to Emphasize



Priority Actions 1/2

- Action 4: Zero Waste
 - Arguably the only area of this plan where SBC has recognized primary oversight
- Action 8: Urban Planning
 - A particular favorite of the subcommittee for several reasons:
 - No real work has been done in this area in over the last 15 years
 - No other committee has primary oversight of driving this activity
 - Overlaps with many other SBC priorities, including GGRP
- Action 11: Tree Canopy
 - SAP doesn't say much here, but this seems to be an important ongoing concern of SBC



Priority Actions 2/2

- **Action 15: Traffic**
 - Directly ties in to action 8 and action 13, as well as GGRP
 - Bike plan and Vision Zero are also ongoing relevant matters
- **Action 22: Social Justice**
 - City-wide fitness plan is maybe not so relevant, but 22.1 mentions “affordable housing” and several sections reference community outreach in general



Next Steps

1. Discuss
2. Set Commission Goals
3. Derive workplan

CITY OF BURBANK
Infrastructure Oversight Board
Regular Meeting Minutes
May 25, 2023

A regular meeting of the Infrastructure Oversight Board was held in Room 104 of the Community Services Building, 150 North Third Street, on the above date. Greg Jackson, Chair, called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Greg Jackson; Vanessa Rachal; Shaunt Kodaverdian; Armen Avazian

Absent: Walter Brennan Jr.; Maria Coronado

Also Present: Ken Berkman, Public Works Director
Kane Thuyen, Senior Assistant City Attorney
Artin Megerdichian, Senior Civil Engineer
Martha Ruiz, Recording Secretary

ANNOUNCEMENTS

Chair Greg Jackson announced Board Member Walter Brennan Jr. has resigned from the Board. Mr. Berkman presented Chair Greg Jackson with a 15-year of service award.

PUBLIC COMMENT

None.

BOARD MEMBER RESPONSE TO PUBLIC COMMENTS

None.

CONSENT CALENDAR

1. Approval of Minutes of IOB Meetings held April 27, 2023

It was moved by Board Member Avazian, seconded by Board Member Jackson, and carried 4-0 to approve the April 2023 meeting minutes.

REPORTS TO BOARD

1. Brown Act and Roles and Responsibilities Training

City Attorney's Office staff presented the Brown Act training to the Board.

Board members discussed and asked questions pertaining to the Brown Act.

INTRODUCTION OF ADDITIONAL AGENDA ITEMS

None.

PENDING AGENDA ITEMS

1. June

- a. Metro North Hollywood to Pasadena Bus Rapid Transit (BRT) Project Update
- b. 5-year Infrastructure Fund Budget Forecast

ADJOURNMENT

The meeting adjourned at 6:47 p.m. The next meeting will be held on Thursday, June 22, 2023, at 6:00 p.m., in Room 104 of the Community Services Building.

Respectfully submitted,

Martha Ruiz
Infrastructure Oversight Board – Recording Secretary
Public Works – Senior Clerk

DRAFT



June 22, 2023

CALL AND NOTICE OF A SPECIAL MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a special meeting of the Burbank-Glendale-Pasadena Airport Authority will be held on Monday, June 26, 2023, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

Dial in: (818) 862-3332

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Special Meeting of June 26, 2023

9.00 A.M.

The public comment period is the opportunity for members of the public to address the Commission on agenda items and on airport-related non-agenda matters that are within the Commission's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members in-person attendance or participation at meeting of the Commission is allowed, members of the public are requested to observe the following rules of decorum:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Commission's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Monday, June 26, 2023

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT (Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Authority President may limit this time if reasonable under the circumstances.)
5. CONSENT CALENDAR (Includes Minutes. Items on the Consent Calendar are generally routine in nature and may be acted upon by one motion unless removed for separate consideration.)
 - a. Committee Minutes
(For Note and File)
 - 1) Executive Committee
 - (i) March 29, 2023 ***[See page 1]***
 - 2) Operations and Development Committee
 - (i) May 15, 2023 ***[See page 3]***
 - b. Commission Minutes
(For Approval)
 - 1) June 5, 2023 ***[See page 5]***
 - c. Award of Construction Contract for Landside Rehabilitation Project and Approval of Associated Work and CEQA Exemption Determination - Project Number (E-23-01) ***[See page 11]***
 - d. Award of Professional Services Agreement for Transportation Coordinator Support Services ***[See page 15]***
 - e. Airport Rules and Regulations Update ***[See page 19]***
 - f. Award of Contract – Vehicle Barricade Equipment and Training Services ***[See page 21]***
 - g. Approval of Aid-In-Construction Deposit for Temporary Construction Power – Replacement Passenger Terminal Project ***[See page 27]***

h. Legal, Government and Environmental Affairs Committee
Regular Meeting Starting Time Change –
Proposed Resolution No. 505

[See page 32]

6. ITEMS FOR COMMISSION APPROVAL

a. Award of Professional Services Agreement
RS&H California, Inc.

[See page 39]

7. ITEMS FOR COMMISSION DISCUSSION

a. Replacement Passenger Terminal Project
Art in Public Places Program Update

b. Replacement Passenger Terminal Project
Introduction of Sustainability Options

8. ITEMS PULLED FROM CONSENT CALENDAR

9. EXECUTIVE DIRECTOR COMMENTS

10. COMMISSIONER COMMENTS

(Commissioners may make a brief announcement, make a brief report on their activities, and request an agenda item for future meeting.)

11. PUBLIC COMMENT

12. ADJOURNMENT

COMMISSION NEWSLETTER

Monday, June 26, 2023

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE MINUTES. Approved minutes of the Executive Committee meeting of March 29, 2023; and approved minutes of the Operations and Development Committee meeting of May 15, 2023, are included in the agenda packet for information purposes.
- b. COMMISSION MINUTES. A draft copy of the June 5, 2023, Commission meeting minutes is attached for the Commission's review and approval.
- c. AWARD OF CONSTRUCTION CONTRACT FOR LANDSIDE REHABILITATION PROJECT AND APPROVAL OF ASSOCIATED WORK AND CEQA EXEMPTION DETERMINATION - PROJECT NUMBER (E-23-01). A staff report is included in the agenda packet. At its meeting held on June 5, 2023, the Operations and Development Committee voted unanimously (3-0) to recommend that the Commission: (i) approve a CEQA exemption determination; (ii) award a construction contract in the amount of \$289,288 to All American Asphalt; (iii) authorize a project budget for Construction Management, Field Oversight, Quality Assurance Testing, and Contract Administration for a not-to-exceed amount of \$42,000, and (iv) authorize a project contingency of \$58,000.
- d. AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR TRANSPORTATION COORDINATOR SUPPORT SERVICES. A staff report is included in the agenda packet. At its meeting held on June 5, 2023, the Legal, Government and Environmental Affairs Committee voted (2-0, 1 absent) to recommend that the Commission approve to award a Professional Services Agreement to Steer, Davies & Gleave, Inc., for employee transportation coordinator support services for a two-year period. The services and fees covered in the proposed agreement will be for the development of an existing conditions report, development of annual average vehicle ridership surveys, and development and implementation of a rideshare program. The agreement will have a not to exceed amount of \$35,315 for the first year and \$30,815 for the second year.
- e. AIRPORT RULES AND REGULATIONS UPDATE. A staff report is included in the agenda packet. At its meeting held on June 5, 2023, the Legal, Government and Environmental Affairs Committee voted (2-0, 1 absent) to recommend that the Commission approve updated Airport Rules & Regulations. The Airport Rules & Regulations are required by the Federal Aviation Administration and promote safe operations for all airside, terminal, and landside airport facilities. The Airport Rules & Regulations initially were approved in 1978 and have gone through numerous revisions, with the most recent version approved in 2020. Future revisions will be completed and submitted at least once every four years.

- f. AWARD OF CONTRACT – VEHICLE BARRICADE EQUIPMENT AND TRAINING SERVICES. A staff report is included in the agenda packet. Subject to the recommendation of the Operations and Development Committee at its meeting immediately preceding the Commission meeting, Staff seeks approval to award an Equipment and Training Services Agreement to MERIDIAN Rapid Defense Group Rentals LLC (“Meridian”) for equipment and training services related to emergency response conditions and vehicle barricade deployment. The proposed contract is for a three-year base term from July 1, 2023, through June 30, 2026, with two one-year extension options available to the Commission at its discretion. The total contract price for the base term will be \$180,000 plus a fee for actual deployments. The deployment fee is scaled based on the amount of notice provided to Meridian.
- g. APPROVAL OF AID-IN-CONSTRUCTION DEPOSIT FOR TEMPORARY CONSTRUCTION POWER – REPLACEMENT PASSENGER TERMINAL PROJECT. A staff report is included in the agenda packet. Subject to the recommendation of the Operations and Development Committee at its meeting immediately preceding the Commission meeting, Staff seeks approval for payment of an aid-in-construction deposit with the City of Burbank in the amount of \$494,000 for Burbank Water and Power (“BWP”) to purchase long-lead electrical items required to bring temporary power for construction of the Replacement Passenger Terminal Project, anticipated to begin in Spring 2024. This deposit will ultimately be reconciled with BWP’s actual purchase costs.
- h. LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE REGULAR MEETING STARTING TIME CHANGE – PROPOSED RESOLUTION NO. 505. A staff report is included in the agenda packet. Staff seeks Commission adoption of Resolution No. 505 to change the starting time of the Legal, Government and Environmental Affairs Committee regular meetings to 8:30 a.m.

6. ITEMS FOR COMMISSION APPROVAL

- a. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – RS&H CALIFORNIA, INC. A staff report is included in the agenda packet. Subject to the recommendation of the Operations and Development Committee at its meeting immediately preceding the Commission meeting, Staff seeks Commission approval of a Professional Services Agreement with RS&H California, Inc., for supplemental environmental impact statement analysis for the Replacement Passenger Terminal Project in the amount of \$394,000.

7. ITEMS FOR COMMISSION DISCUSSION

- a. REPLACEMENT PASSENGER TERMINAL PROJECT – ART IN PUBLIC PLACES PROGRAM UPDATE. No staff report attached. Susan Gray, a subconsultant to Jacobs Project Management Company, will provide an update on the implementation of the Art in Public Places component of the Replacement Passenger Terminal program.
- b. REPLACEMENT PASSENGER TERMINAL PROJECT – INTRODUCTION OF SUSTAINABILITY OPTIONS. No staff report attached. Trifiletti Consulting will provide an informational overview of certifications and accreditations available in the building industry that may be pursued as part of the Replacement Passenger Terminal program.