



Weekly Management Report

August 23, 2019

- 1. Notice** Cancellation Notice for Senior Citizen Board for August 28, 2019 meeting
Parks and Recreation Department

- 2. Synopsis** Parks and Recreation Board meeting on August 8, 2019
Parks and Recreation Department

- 3. Synopsis** Art in Public Places meeting on August 5, 2019
Parks and Recreation Department

- 4. Synopsis** Sustainable Burbank Commission meeting on August 19, 2019
Public Works Department

- 5. Agenda** Southern San Fernando Valley Airplane Noise Task Force meeting on August 28, 2019
City Manager's Office

- 6. Agenda** Planning Board meeting on August 26, 2019
Community Development Department

Senior Citizen Board
CANCELLATION NOTICE

The Senior Citizen Board will **NOT** be meeting on:

Wednesday – July 24, 2019
&
Wednesday- August 28, 2019
1:00 p.m. – Joslyn Adult Center
1301 West Olive Avenue, Burbank

The next regular meeting of the Senior Citizen Board will be held on
Wednesday, September 25, 2019
1:00 p.m. – Joslyn Adult Center
1301 West Olive Avenue, Burbank

Copies to:

City Mgr./Asst.City Mgr.
City Clerk
City Attorney

Board Members:

Lynn Shelby
William Smith
Peter McGrath
Marva Murphy
Bruce Oldham
Henry Diel
Perla Obal

City Council:

Emily Gabel-Luddy, Mayor
Sharon Springer, Vice Mayor
Jess Talamantes, Council Member
Bob Frutos, Council Member
Timothy M. Murphy, Council Member

Department Staff:

Marisa Garcia
Kristen Smith
Erin Barrows
Diego Cevallos
Gwen Indermill
Cathryn LaBrado
Del Campo, Michael
Grace Coronado
Kristen Hauptli
Paula Ohan
Meri Young

Other:

Public Info. (c/o City Hall)
Youth Board liaison
Public Information
Press (6)
Building Maintenance

SENIOR CITIZEN BOARD

A. Attaryan

Recording Secretary

CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: Parks and Recreation Board

Date: Thursday, August 8, 2019

Staff Present: Marisa Garcia, Acting Parks and Recreation Director; Mike del Campo, Landscape and Forestry Superintendent; Diego Cevallos, Recreation Manager; Gwen Indermill, Recreation Manager; Kristen Hauptli, Administrative Analyst II; Meri Young, Administrative Analyst II; Jonathan McGinley, Recreation Supervisor; Noah Altman, Recreation Coordinator; Patty Molinar, Recording Secretary.

Board Members Present: Ms. Lowers, Ms. Burghdorf, Mr. Gussow, Mr. DePalo, and Ms. Gamiño.

Item Discussed	Summary	Direction or Action, if any
1	Announcements Kristen Hauptli announced the Department's upcoming events.	
2	Recognitions Chair Lowers, Jonathan McGinley, and Noah Altman presented certificates of recognition to the Hap Minor Baseball League team members of Piper's Pals and the Wolfpack. This outstanding team of players created a world where special kids can play baseball.	
3	Oral Communications None.	
4	Written Communications A letter was received from Dink O'Neal, Vice-Chair of the Arts in Public Places Committee, informing the Board of a vacancy on the Committee.	Noted and Filed.
5	Park Board Comments The Board welcome Board member Gamiño to the Park Board. Ms. Burghdorf attended the Burbank Cultural Arts Commission and praised the Commission's efforts to expose the community to the Arts. Mr. DePalo informed the Board that the Site Specific Selection Committee has selected the artist for the Verdugo Aquatics Facility Project. In addition, Mr. DePalo invited all to the Walk of Fame Inductee Ceremony on Saturday, October 5. Mr. Gussow thanked Council for his re-appointed to the Board.	
6	Election of Officers & Board Liaison Assignment The Board engaged in a discussion resulting in the Election of Officers for the position of Chair, Vice Chair, and Secretary and liaison appointments to the various boards and advisory committees within the Parks and Recreation Department. Liaison representatives and alternate changes include the Arts in Public Places Committee, Ms. Peguero Gamiño; Senior Board, Primary: Ms. Lowers, Alternate: Mr. DePalo; Youth Board, Primary: Mr. De Palo, Alternate: Mr. Gussow. There are no changes to any of the other Committees.	It was moved by Mr. Gussow, seconded by Mr. DePalo and carried 5-0 to elect Ms. Burghdorf as Chair. It was moved by Ms. Lowers, seconded by Mr. DePalo and carried 5-0 to elect Mr. Gussow as Vice Chair. It was moved by Mr. Gussow, seconded by Ms. Lowers and carried 5-0 to elect Mr. DePalo as Secretary.

**CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY**

7	Burbank Little Theater Annual Update (Grove Theater)	In an annual update, Ms. Indermill reported that the Burbank Little Theater has complied with the terms of the FY 18-19 Agreement. During this period, there were two breach of agreement incidents - Business Entity Status and proof of insurance; both matters were resolved. Ms. Indermill introduced Mr. Cochran, Artistic Director, who updated the Board on the Theater's new events and returning productions.	Noted and Filed.
8	Capital Improvement Projects Update	Ms. Hauptli informed the Board of the capital improvement projects completed in FY 18/19 and outlined the projects anticipated for completion in FY 19/20.	Noted and Filed.
9	Consent Calendar	<p><u>Approval of Minutes</u> Minutes of the June 13, 2019 meeting were approved.</p> <p><u>City Council Agenda Items Update</u> The Resolution Approving Design and Installation of New Shade Structures at Johnny Carson Park item has been delayed and will not be going to Council on August 13, 2019.</p> <p><u>Contract Compliance</u> Noted and Filed.</p> <p><u>Park Patrol Reports for June and July 2019</u> Noted and Filed.</p> <p><u>Departmental Operations Update</u> Noted and Filed.</p>	It was moved by Ms. Lowers seconded by Mr. Gussow and carried 5-0 "to approve the Consent Calendar." Ms. Gamiño sustained from approval of the June 13, 2019 Minutes.
10	Tabled Items	None.	
11	Second Period of Oral Communications	None.	
12	Additional Comments from the Board	Mr. Gussow commented on the advertising of the Starlight Bowl's special events.	
13	Introduction of New Agenda Items	None.	
14	Adjournment	The meeting was adjourned at 7:21 p.m.	

CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: *Art in Public Places* **Date:** **8-5-19**

Members Present: Gordon Haines, Dink O’Neal, Kat Olson, Lara Saikali

Members Absent: Teri O’Connor

Staff Present: Paula Ohan - Administrative Analyst, Daniel Amaya – Clerical Worker, Megan Anghel – Management Intern

Item Discussed	Summary	Direction or Action, if any
1 UPCOMING DEVELOPMENT PROJECTS FOR ART IN PUBLIC PLACES	<p>Ms. Ohan updated the Committee on four upcoming development projects which have contacted her interested in doing on-site art:</p> <ul style="list-style-type: none"> - AC Hotel (550 N. Third St.) - Avion Project (3001 N. Hollywood Way) - St. Joseph Hospital extension project (501 S. Buena Vista St.) - Multi Use Apartment/Hotel/Retail Project (777 N. Front St.) 	<p>Chair Haines requested staff to provide the Committee with a list of current deferred projects subject to on-site art.</p>
2 ART IN PUBLIC PLACES ORDINANCE UPDATE	<p>Ms. Ohan discussed with the Committee the proposed changes to the Art in Public Places Ordinance. She advised the Committee that staff is in the process of agendizing this item for a future Planning Board meeting for their review and approval. After approval by the Planning Board, staff will take the draft ordinance to City Council for approval.</p>	<p>None</p>

3	VERDUGO AQUATIC FACILITY PUBLIC ART PROJECT UPDATE	<p>Ms. Ohan informed the Committee of the progress that has been made in selecting an artist for the Verdugo Aquatic Facility Public Art Project. She informed the site specific selection committee interviewed the semi-finalist artist/artist teams for this project on June 24, 2019, met with the selected artist on August 5, 2019 and will be meeting with them in September to finalize the thematic concept and color scheme of the artwork. She advised that after a concept and rendering is finalized, it will be brought to the Art in Public Places Committee for approval.</p>	None
4	PUBLIC ART APPRAISAL – ART IN PUBLIC PLACES COMMITTEE POLICY UPDATE	<p>Ms. Anghel provided the Committee with an update on selecting a public art appraiser. She advised that she had spoken to the City of Beverly Hills and received information on their art appraiser, who was also referenced by the City of West Hollywood. Staff will continue to gather references to select a public art appraiser.</p>	None

SUSTAINABLE BURBANK COMMISSION
August 19, 2019

SYNOPSIS OF ITEMS ARE IN BOXES BELOW

I. GREEN SPOTLIGHT AWARD:

To allow time for the recipient to arrive, this agenda item was moved to later in the meeting.

The Green Spotlight Award was presented to Tansy for their sustainable practices such as reusing packaging and sourcing products from fair trade companies.

II. ORAL COMMUNICATIONS:

A. Public Communication:

Burbank resident, Margo Rowder, urged the Commission to move forward with the City's policy for Greenhouse Gas Reduction.

B. Commission Member Communication:

Mr. Goodman announced that he is moving out of state and therefore resigning from the Commission. He added that today's meeting is his last as a Commissioner. Mr. Goodman thanked staff and the Commissioners for their support throughout his term. He noted that due to his resignation, he will not attend the Metropolitan Water District trip in September.

Ms. Kirschenbaum announced that she attended the July 23, 2019 Council meeting and was happy to hear that Michael Del Campo, Landscape and Forestry Services Superintendent, agrees with the ban on Round UP. She urges the Commission to continue its advocacy to ban Round Up throughout the City.

Ms. Robb stated that the Ad Hoc Community Engagement Phase 2 subcommittee performed outreach at the July 26, 2019 Ladies and Gents Night Out. She stated that the subcommittee was also a part of the Starlight Bowl's zero waste efforts at the final concert of the season.

Ms. Tenenbaum noted that she will forward a link to the Spectrum TV segment featuring Dig Day to staff to distribute to the group.

The two new Commissioners, Ms. Gemmill and Ms. Schanberger, introduced themselves to the group.

Mr. Yegparian asked staff to speak during the Staff Communication agenda item about recycling companies closing/going out of business.

C. Staff Communication:

Kreigh Hampel, Recycling Coordinator, thanked the Commission for its support of a policy to ban Expanded Polystyrene (EPS). He also thanked Council for their unanimous vote in favor of developing a plan to prohibit the use of EPS in the City. Mr. Hampel explained that at Council's direction, staff will develop a plan for all City facilities, including City events, to prohibit the use of EPS by the end of the year. Staff is currently preparing specs for Requests for Proposals (RFP) to hire a consultant to help develop a policy ban for the City.

Mr. Hampel stated that Re-planet is one of the largest redemption centers in California. The State has lost over 900 redemption centers. Burbank had six redemption centers and is now down to one. Because of the closures, the Burbank Recycle Center has seen a substantial influx of customers.

Councilperson Frutos confirmed that the group was aware of the upcoming Hollywood Burbank Airport green initiatives kickoff meeting scheduled for September 9.

John Molinar, Asst. Public Works Director – Street & Sanitation announced that he will present a report to Council on the use of Round Up in the City.

III. APPROVAL OF MINUTES:

Minutes from the July 15, 2019 meeting were approved by Mr. Goodman, Ms. Kirschenbaum, Mr. O'Brien, Ms. Tenenbaum, and Ms. Zimskind. Ms. Gemmill, Ms. Robb, Ms. Schanberger, and Mr. Yegparian abstained.

IV. GREENHOUSE GAS REDUCTION PLAN WITH KATE SPEAR

At its July 15, 2019 meeting, the Commissioners agreed to invite Kate Spear to discuss the City's Greenhouse Gas Reduction Plan.

Kate Spear, of Unite Here Local 11, gave a presentation on the City's Greenhouse Gas Reduction plan. She suggested that the City develop a revised plan in order to meet state requirements. The Commissioners discussed the presentation and next steps.

V. ELECTION OF OFFICERS

Council Ordinance No. 16-3,874, adopted on February 9, 2016, requires the members of each board, commission, and committee to annually elect a chair and vice chair at their first meeting in August following the appointment of successors to fill expired terms of office.

Mr. Goodman moved and Mr. Yegparian seconded a motion to nominate Ms. Zimskind for Chair and Ms. Robb for Vice Chair. The motion was approved unanimously.

VI. DISCUSS DRAFTING A LETTER TO COUNCIL REGARDING INTERMOUNTAIN POWER PLANT

At its July 15, 2019 meeting, the Commissioners agreed to discuss the City's participation in the renewal of the Intermountain Power Plant (IPP) and discuss drafting a letter to Council, on behalf of the Commission, if the Council vote was delayed at their July 23, 2019 meeting.

The Council vote was not delayed and therefore this agenda item was not discussed.

VII. HOLLYWOOD BURBANK AIRPORT REDEVELOPMENT SUBCOMMITTEE

At its July 15, 2019 meeting, the Commissioners agreed to form the ad hoc Airport Redevelopment Subcommittee. Volunteers will be assigned and goals of the Subcommittee will be determined during this meeting. The ad hoc subcommittee will provide the Commission with an update on the group's progress and proposed future direction for discussion and Commission direction. The Commission may ask questions, engage in discussion, and provide feedback.

Ms. Robb, Mr. O'Brien, Ms. Schanberger, and Ms. Zimskind volunteered for the subcommittee. Ms. Robb announced that there will be a charrette on September 4 and an airport green initiatives kickoff on September 9, 2019.

VIII. AD HOC ENERGY AND WATER RESOURCES SUBCOMMITTEE REPORT

At its February 4, 2019 meeting, the Commissioners agreed to form the ad hoc Energy Resources Subcommittee to focus on energy resources. The ad hoc subcommittee will provide the Commission with an update on the group's progress and proposed future direction for discussion and Commission direction. The Commission may ask questions, engage in discussion, and provide feedback.

On behalf of the subcommittee, Ms. Kirschenbaum noted that there was no update. She noted that the subcommittee will continue to perform advocacy supporting renewable energy.

Mr. Goodman stated that his resignation from the Commission leaves a vacancy on the Metropolitan Water trip. Ms. Gemmill mentioned that she is interested in the trip.

IX. AD HOC PROJECT DEVELOPMENT CHECKLIST SUBCOMMITTEE REPORT

At its September 18, 2017, meeting, the Commissioners agreed to form the ad hoc Project Development Checklist Subcommittee to craft a sustainability checklist for project development packets. The ad hoc subcommittee will provide the Commission with an update on the group's progress and proposed future direction for discussion and Commission direction. The Commission may ask questions, engage in discussion, and provide feedback.

Mr. Goodman stated that he is the last remaining member of the Subcommittee, and as announced earlier, he is resigning from the Commission. He explained that a draft checklist was sent to Fred Ramirez, Asst. CD Director – Transportation & Planning. Mr. Goodman will forward the status of the checklist to the Commission Chair.

X. AD HOC COMMUNITY ENGAGEMENT PHASE 2 SUBCOMMITTEE REPORT

At its June 18, 2018, meeting, the Commissioners agreed to form the ad hoc Community Engagement Phase 1 & Phase 2 Subcommittee. Phase 1 will determine goals for community engagement and Phase 2 will enact goals approved by the Commission. The ad hoc subcommittee will provide the Commission with an update on the group's progress and proposed future direction for discussion and Commission direction. The Commission may ask questions, engage in discussion, and provide feedback.

On behalf of the ad hoc Community Engagement Phase 2 Subcommittee, Ms. Robb stated they performed outreach to students to inspire interest in the Sustainable Burbank Commission.

XI. AD HOC POLYSTYRENE BAN SUBCOMMITTEE REPORT

At its November 20, 2017 meeting, the Commissioners agreed to form the ad hoc Polystyrene Ban Subcommittee to investigate and develop a plan to recommend a citywide ban on polystyrene products. The ad hoc subcommittee will provide the Commission with an update on the group's progress and proposed future direction for discussion and Commission direction. The Commission may ask questions, engage in discussion, and provide feedback

On behalf of the ad hoc Polystyrene Ban Subcommittee, Ms. Kirschenbaum announced that because the City is moving forward with a plan to ban plastics, there is no longer a need for this subcommittee.

XII. DISCUSS UPCOMING SUSTAINABILITY RELATED COUNCIL AGENDA ITEMS

The Commission may review and discuss upcoming Council agenda items that are related to sustainability matters. The Commission may ask questions of staff, engage in discussion, and provide feedback.

Ms. Robb stated that she will attend the next City Council meeting and speak about sustainable-related issues during the Public Comments agenda item.

XIII. INTRODUCTION OF ADDITIONAL AGENDA ITEMS:

At the May 14, 2009, Sustainable Burbank Task Force (now the Sustainable Burbank Commission) meeting, those present voted unanimously that members can suggest agenda items and obtain consensus from the group to have the items added to a future agenda.

The Commission agreed to the following future agenda items:

- Review ad hoc subcommittees and set goals for the Commission.
- Discuss and entertain a motion regarding further action regarding the City's Green House Gas Reduction Plan, including the hiring of a Sustainability Coordinator.

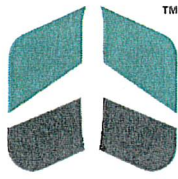
XIV. BURBANK GREEN SPOTLIGHT AWARD FOR SEPTEMBER 2019:

The Commission will review applications, if any, and select one if its members to identify a Burbank Green Spotlight Award winner for September 2019.

The proposed September 2019 Green Spotlight Award recipient is Warner Brothers.

XV. ADJOURNMENT:

The meeting adjourned at 6:25 p.m.



**Hollywood
Burbank**
Airport



Los Angeles World Airports

SOUTHERN SAN FERNANDO VALLEY AIRPLANE NOISE TASK FORCE

MEETING AGENDA

AUGUST 28, 2019

The public comment period is the opportunity for members to address the Task Force on non-agenda matters that are within the Task Force's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members of the public are requested to observe the following decorum when attending or participating in meetings of the Task Force.

- Turn off cellular phones.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Task Force during the public comment period, fill out a speaker request card and present it at the check-in table.
- Confine remarks to agenda items or to Task Force-related non-agenda matters that are within the Task Force's subject matter jurisdiction.
- Limit comments to three minutes or to such other period of time as may be specified by the chair. Allocation of speaker time to another person is prohibited.



The following activities are prohibited:

- Allocation of speaker time to another person.
- Video presentation requiring use of Task Force equipment.



In accordance with the American with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call Hollywood Burbank Airport at 818.840.8840 at least 48 hours prior to the meeting.

AGENDA

INTRODUCTION OF SOUTHERN SAN FERNANDO VALLEY AIRPLANE NOISE TASK FORCE MEMBERS

PURPOSE OF THE SOUTHERN SAN FERNANDO VALLEY AIRPLANE NOISE TASK FORCE

INTRODUCTION TO AIRCRAFT NOISE AND NEXTGEN/METROPLEX

ELECTION OF TASK FORCE OFFICERS

1. CALL TO ORDER – CHAIR
2. MEETING GROUND RULES
3. RATIFICATION OF THE TASK FORCE BY-LAWS
4. MEETING CALENDAR
 - a. How Often
 - b. Day of the Week
 - c. Time of Day
5. MEETING FORMAT
 - a. Overall Agenda Outline
6. NEXT MEETING
 - a. Content
 - b. Date, Time and Location
7. NEW BUSINESS
8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
9. ADJOURNMENT

Planning Board Agenda

Monday, August 26, 2019

City Council Chambers

6:00 p.m.

This agenda contains a summary of each item of business that the Planning Board may discuss or act on at this meeting. The staff report and all other documentation relating to each agenda item are on file and available for public inspection in the office of the Community Development Department. Staff reports are also available on the internet at www.burbankca.gov/planning. If you have any questions or comments about any agenda item, please call the Planning Division at (818) 238-5250.

This facility is disabled accessible. In compliance with the Americans with Disabilities Act, if any special assistance is needed to participate in this meeting, please contact the ADA Coordinator at (818) 238-5424 voice or (818) 238-5035 TDD. Notification 48 hours in advance of this meeting will enable the City to make reasonable arrangements for special assistance.

Agenda items that are not in process by 10:45 p.m. may be carried over to the next regular meeting of the Planning Board.

CALL TO ORDER

INVOCATION

The Courts have concluded that sectarian prayer as part of City meetings is not permitted under the Constitution.

FLAG SALUTE

ROLL CALL

ANNOUNCEMENTS

Introduction of New Planning Board Member

HEARINGS

1. Project No. 16-0007126 | Variance | 242 North Niagara Street

PROJECT DESCRIPTION: The Applicant is requesting approval of a Variance to allow for a deviation from the requirements of the Burbank Municipal Code (BMC). The project requests approval of a reduction to the size of an existing garage – the garage would be reduced from 17' 9" in width to 11' 4" in width – and the allowance to provide one covered parking space in lieu of the required two covered parking spaces. This reduction in the

size of the garage would allow the Applicant the opportunity of legalizing unpermitted improvements that converted a portion of the garage into living space.

ENVIRONMENTAL REVIEW: The Project has been determined to be exempt from the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15301 (Existing Facilities) for additions to an existing residential structure.

RECOMMENDATION: City staff's assessment that the required findings cannot be made to support approval of the Variance, and that the granting of the Variance would result in a special privilege that is inconsistent with the development standards applicable to similarly zoned single family properties. Therefore, staff recommends that the Planning Board adopt the attached Resolution denying the Variance request and the Project.

Project Planner:

Daniel Villa, Senior Planner

818-238-5250

DVilla@burbankca.gov

2. Project No. 18-0006088 | Conditional Use Permit (CUP) (Including Administrative Use Permit) | 224 East Olive Avenue

PROJECT DESCRIPTION: A request for a Conditional Use Permit (CUP) (Including Administrative Use Permit) to allow for the operation of a new restaurant/drinking establishment within an existing 4,107 square foot area located on the basement level of an existing commercial building at 224 E. Olive Avenue located within Downtown Burbank. The proposed establishment includes a full-service sit-down restaurant with a Type 47 alcohol license that would allow for the on-site sale and consumption of beer, wine, and distilled spirits.

ENVIRONMENTAL REVIEW: The project is categorically exempt under California Environmental Quality Act (CEQA) Guidelines Section 15301(a) of the State CEQA Guidelines pertaining to minor interior and exterior alterations to existing facilities. The request is for interior and exterior improvements to an existing building, and a change in use, which does not expand the existing building. There is no evidence that the proposed project will have a potentially significant effect on the environment, and the project qualifies for this exemption.

RECOMMENDATION: Staff is recommending Planning Board approve the CUP (Including the Administrative Use Permit) application based on the determination that all required Findings for approval can be made and are subject to the restaurants compliance with the Project's Conditions of Approval included in the attached Planning Board Resolution.

Project Planner:

Shipra Rajesh, Associate Planner

818-238-5250

SRajesh@burbankca.gov

3. Project No. 18-0001356 | Conditional Use Permit (CUP) | 1419 West Olive Avenue

PROJECT DESCRIPTION: A request for a Conditional Use Permit (CUP) to allow for the incidental sale of beer for on-site sale and consumption in conjunction with the operation of a bona fide public eating place for Philly's Best, which is an existing restaurant located at 1419 W. Olive Avenue. Planning Board approval of the CUP would require the Applicant to obtain a Type 40 License from the California Department of Alcoholic Beverage and Control.

ENVIRONMENTAL REVIEW: The Project qualifies for an exemption from the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3) of the State CEQA Guidelines. The nature of the current restaurant operations will remain the same even after the granting of the CUP and ABC issuance of a Type 40 alcohol license, and there are no proposed alterations to the building. Therefore, the Project activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

RECOMMENDATION: Staff is recommending Planning Board approval of the CUP application based on the determination that all required Findings for approval of the requested CUP can be made and subject to the restaurants ongoing compliance with the Project's Conditions of Approval as included in the attached Resolution.

Project Planner:

Maciel Medina, Assistant Planner

818-238-5250

MMedina@burbankca.gov

4. Project No. 18-0007025 | Conditional Use Permit (CUP) | 3083 North Lima Street

PROJECT DESCRIPTION: The Applicant, Lincoln Beer Company, has requested to amend conditions of approval of a previously approved CUP, which permitted them to operate as a brewery with a tasting room requiring a Type 23 Alcohol License. Conditions were set in place for the original CUP that effected the daily operations of the brewery.

ENVIRONMENTAL REVIEW: The Project qualifies for an exemption from the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3) of the State CEQA Guidelines. The nature of the current brewery with incidental tasting room will remain the same even after the granting of the CUP and there are no proposed alterations to the building. Therefore, the Project activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

RECOMMENDATION: Staff is recommending Planning Board approval of the CUP application based on the determination that all required Findings for approval of the requested CUP can be made and subject to the brewery's ongoing compliance with the Project's Conditions of Approval as included in the attached Resolution.

Planning Board Agenda
August 26, 2019
Project Planner:
Maciel Medina, Assistant Planner
818-238-5250
MMedina@burbankca.gov

ELECTION OF CHAIR AND VICE-CHAIR

The Planning Board will vote to select one member to serve as Chair and one member to serve as Vice-Chair for a one-year term.

ORAL COMMUNICATIONS

Oral communications are limited to three (3) minutes.

REPORTS

APPROVAL OF MINUTES

JULY 22, 2019.

ITEMS FROM THE PLANNING BOARD

Planning Board Members may introduce new items for discussion, but no action may take place except to place the item on a future agenda.

CITY PLANNER COMMENTS

1. Availability of Board Members for Upcoming Meetings
2. Selection of Liaison for Arts in Public Places Committee

ADJOURNMENT TO THE PLANNING BOARD MEETING OF SEPTEMBER 9, 2019