



Weekly Management Report

May 15, 2020

1. Agenda

Burbank-Glendale-Pasadena Airport Authority
Meeting via Zoom on May 18, 2020

Burbank-Glendale-Pasadena Airport Authority



MAY 14, 2020

**CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held on Monday, May 18, 2020, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Commission or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public may observe and participate in the meeting telephonically through the following number:

Dial In: (669) 900-6833

Webinar ID: 837 9668 0065 Password: 764720

You may also participate in the Zoom webinar. To register in advance, please use this link:

https://us02web.zoom.us/webinar/register/WN_W6K_VVyCSRgKxbG0RwC8mg

After registering, you will receive a confirmation email containing information about joining the webinar. If you wish to speak during the Public Comments session of the webinar, kindly select Raise Hand within the Zoom application, prior to the Public Comments session. The moderator will then announce you and enable your microphone for the allotted time.

Members of the public also may observe the meeting online at the following address by clicking on Watch Live Stream:

<https://hollywoodburbankairport.com/airport-authority/commission-meeting-videos/>

**Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority**

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of Monday, May 18, 2020

9:00 A.M.

The public comment period is the opportunity for members of the public to address the Commission on agenda items and on airport-related non-agenda matters that are within the Commission's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Commission's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Monday, May 18, 2020

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Minutes
(For Note and File)
 - 1) Finance and Administration Committee
 - (i) April 20, 2020 **[See page 1]**
 - (ii) May 4, 2020 **[See page 3]**
 - b. Commission Minutes
(For Approval)
 - 1) May 4, 2020 **[See page 5]**
 - c. Treasurer's Report
 - 1) February 2020 **[See page 10]**
 - d. Proposed Resolution No. 486 Authorizing
Acceptance of FEMA and CAL OES Grant Funding **[See page 33]**
 6. ITEM FOR COMMISSION APPROVAL
 - a. Appointment of Committees **[No staff report]**
 7. ITEM FOR COMMISSION DISCUSSION
 - a. Update: COVID-19 Impact Report **[No staff report]**
 8. ITEM FOR COMMISSION INFORMATION
 - a. Hollywood Burbank Airport Student Art "Tower Banner"
Contest – Presentation of Winning Entries **[No staff report]**
 - b. March 2020 Parking Revenue Statistics **[No staff report]**
 - c. March 2020 Transportation Network Companies **[No staff report]**

d. March 2020 Passenger and Cargo Ground Statistics

[See page 36]

e. Community Noise Concerns

[See page 39]

9. COMMISSIONER COMMENTS
(Other updates and information items, if any)

10. ADJOURNMENT