Weekly Management Report
September 4, 2020

1. Synopsis
   Art in Public Places Meeting on August 11, 2020
   Parks and Recreation Department

2. Synopsis
   Infrastructure Oversight Board Meeting on August 27, 2020
   Public Works Department
CITY OF BURBANK
PARKS AND RECREATION
ANNOTATED AGENDA/MEETING SUMMARY

Meeting: Art in Public Places  Date: 8-11-2020

Members Present: Dink O’Neal, Matt Gamboa, Patti Hollis, Lara Saikali, Kat Olson, Heather Owens

Members Absent: Myeisha Peguero Gamino

Staff Present: Marisa Garcia – Parks and Recreation Director, Paula Ohan - Administrative Analyst, Daniel Amaya – Recording Secretary, Megan Anghel – Senior Recreation Leader

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<tr>
<th>Item Discussed</th>
<th>Summary</th>
<th>Direction or Action, if any</th>
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<td>1</td>
<td>ELECTION OF OFFICERS</td>
<td>The Committee elected the following officers by roll call vote:</td>
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<td>The Committee held an election of new officers.</td>
<td>Dink O’Neal – Chair (6-0)</td>
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<td>Kat Olson – Vice Chair (6-0)</td>
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<td>Lara Saikali – Secretary (6-0)</td>
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<td>2</td>
<td>3001 N. Hollywood Way – AVION</td>
<td>Motion made by Ms. Olson, seconded by Ms. Hollis and carried (6-0) to approve the 3001 N. Hollywood Way – AVION project as proposed.</td>
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<td>Ms. Ohan provided the Committee with information regarding the upcoming Avion Burbank development for 3001 N. Hollywood Way. The development has a $683,378 art obligation. Project manager Timothy Nelson, Overton Moore Properties CEO Timur Tecimur, Public Art Advisor Beatrix Barker and artist Richard Deutsch presented Avion’s two proposed public art pieces. The first project, “Shooting Star” will be a sculpture composed of seven sets of airplane-like wings inspired by the historical aircraft once developed on the site. The second project will consist of glass panels integrated into seven meeting structures illustrating iconic airplanes and containing information regarding the depicted airplanes. Committee raised questions and seeked clarification.</td>
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Infrastructure Oversight Board  
August 27, 2020 SYNOPSIS

Members Present: Armen Avazian; Walter Brennan Jr.; Greg Jackson; Vanessa Rachal

Members Absent: Maria Coronado; Tamala Takahashi; Jef Vander Borch

ANNOUNCEMENTS
Hannah Woo of the Community Development Department – Transportation Division provided status on the Caltrans Grant for a Citywide Motorist Safety Plan.

Board member Greg Jackson inquired on an LA Times Public Announcement regarding notice of inviting bids for Street Improvement Project X. He is requesting an update on the bid opening at our next meeting.

Recording Secretary, Julie Carreon, announced the postponement of Item 3, Election of Chair and Vice-Chair, due to the absence of three board members.

PUBLIC COMMENT
None.

BOARD MEMBER RESPONSE TO PUBLIC COMMENTS
None.

CONSENT CALENDAR
It was moved and carried 4-0, with three board members absent from this item, to approve the June 25, 2020 meeting minutes.

REPORTS TO BOARD
G-2. UPDATE ON CITYWIDE AUTOMATIC WALK SIGNALS
Mr. Ken Berkman, Public Works Director provided an update on the use and impact of automatic walk signals during the COVID-19 pandemic.

After discussion, the board noted and filed.

G-3. ELECTION OF CHAIR AND VICE-CHAIR
Due to the absence of three board members, this item has been postponed to the September meeting.

INTRODUCTION OF ADDITIONAL AGENDA ITEMS
Mr. Greg Jackson inquired on the status of updates for Measure P funds and the Project Prioritization Policy.

Staff stated that the Financial Services Department is expected to provide a budget update to the City Council in October, and staff will invite Finance staff to present an update to the Board thereafter. Staff will provide a draft Prioritization Policy at the September meeting.

Mr. Armen Avazian requests updates on projects funded by Measure P.

Staff noted the Board is supposed to receive quarterly updates on projects, and will
provide the update at the October meeting, which will cover July, August and September.

Ms. Vanessa Rachal inquired on the impacts of COVID-19 on Public Works’ staffing.

Staff advised the board that COVID-19 has increased services that Public Works provides internally as well as for the public. Staff also advised the Board that there is a temporary citywide hiring freeze.

FUTURE AGENDA ITEMS
A. ProjectPrioritization Policy
B. Update on the Library Project
C. Public Private Partnership (P3)
D. Update on sales tax income

ADJOURNMENT
The meeting adjourned at 6:36pm.

Respectfully submitted,

Julie Carron
Infrastructure Oversight Board - Recording Secretary
Public Works - Executive Assistant