



**BUILDING PERMIT APPLICATION**  
**BUILDING & SAFETY DIVISION/COMMUNITY DEVELOPMENT**

**BS** \_\_\_\_\_  
**DATE:** \_\_\_\_\_

**DEMOLITIONS**

*THIS IS A PERMIT APPLICATION ONLY. WORK IS NOT AUTHORIZED UNTIL FEES HAVE BEEN PAID AND A BUILDING PERMIT HAS BEEN ISSUED.*

<b>ADDRESS:</b>		<b>CONSTRUCTION VALUATION \$:</b>		<b>DATE:</b>	
<b>DESCRIPTION</b>					
<b>NUMBER OF STRUCTURES:</b>		<b>SQUARE FOOTAGE:</b>		<b>NUMBER OF DWELLING UNITS:</b>	
<b>OWNER</b>		<b>APPLICANT</b>		<b>CONTRACTOR</b>	
<b>ADDRESS</b>		<b>ADDRESS</b>		<b>ADDRESS</b>	
<b>CITY/ STATE/ ZIP</b>		<b>CITY/ STATE/ ZIP</b>		<b>CITY/ STATE/ ZIP</b>	
<b>PHONE</b>		<b>PHONE</b>	<b>LICENSE</b>	<b>PHONE</b>	<b>LICENSE</b>
<b>E-MAIL</b>		<b>E-MAIL</b>		<b>E-MAIL</b>	

<b>PRE-SUBMITTAL ZONING REVIEW:</b> <small>PRELIMINARY REVIEW ONLY – NOT AN APPROVAL</small>		<b>ZONE</b>	<b>OK FOR PLAN CHECK:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO		<b>OK OTC</b> <input type="checkbox"/>	<b>BY:</b>	<b>DATE:</b>
			<b>PLANNING ENTITLEMENT:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO				

**COMMENTS**

<input checked="" type="checkbox"/>	STRUCTURE TYPE	<input checked="" type="checkbox"/>	STRUCTURE TYPE	<input checked="" type="checkbox"/>	STRUCTURE TYPE
	SINGLE-FAMILY RESIDENCE		HOTEL/MOTEL		RELIGIOUS INSTITUTION
	GARAGE (SFD, DETACHED)		INDUSTRIAL/MANUFACTURING		RETAIL
	ACCESSORY STRUCTURE		INSTITUTIONAL		RESTAURANT
	APARTMENT		MEDICAL/DENTAL		STUDIO - PRODUCTION
	CONDO		OFFICE		STUDIO - SOUND
	CITY FACILITY		PARKING LOT		THEATER
	EDUCATIONAL		PARKING STRUCTURE		WAREHOUSE

**STAFF USE ONLY – OBTAIN SIGN-OFFS AFTER PLAN CHECK HAS BEEN APPROVED**

FIRE DEPT.	BWP/WATER	BWP/ELECT	PUBLIC WORK DEPT.	
PLAN CHECK: <input type="checkbox"/> YES <input type="checkbox"/> NO	FEE REQ'D: <input type="checkbox"/> YES <input type="checkbox"/> NO	FEE REQ'D: <input type="checkbox"/> YES <input type="checkbox"/> NO	SEWER AVAILABLE: <input type="checkbox"/> YES <input type="checkbox"/> NO	STREET IMPROVEMENT INSPECTION
PLAN CHECK FEE: _____	FEE PAID: _____	FEE PAID: _____	CONNECTION CHARGE: _____	PERMIT NO. _____
DATE: _____	DATE: _____	DATE: _____	DATE PAID: _____ BY: _____	CURB CUT WIDTH _____
BY: _____	BY: _____	BY: _____	ADDRESS APPROVED: _____	RECURB (E) CURB CUT: <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>PARKS/REC.</b>	<b>PW/SEWER</b>		PEDESTRIAN PROTECTION REQUIRED: <input type="checkbox"/> FENCE <input type="checkbox"/> CANOPY <input type="checkbox"/> NONE	SITE PLAN CHECKED FOR EASEMENTS
APPROVED BY: _____	INTERCEPTOR REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO	BACKWATER VALVE REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO	BY: _____	BY: _____
DATE: _____	DATE: _____	DATE: _____	SETBACK FOR STREET WIDENING: BY: _____	PUBLIC WORK S DEPT. REQ'D NOTED: CHECK SHEET: <input type="checkbox"/> YES <input type="checkbox"/> NO
	BY: _____	BY: _____		BY: _____

**PLANNING DIVISION (PLANNING APPROVAL GIVEN ONLY AFTER ALL OF THE ABOVE APPROVALS ARE OBTAINED)**

ZONE	PROJECT NO.	ENTITLEMENT DATE	BY:	COMMENTS
APPROVED BY:		DATE:	FEE:	

I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF:

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND THE INFORMATION STATED HEREON IS TRUE. I AGREE TO COMPLY WITH ALL ORDINANCES AND STATE LAWS REGULATING BUILDING CONSTRUCTION. I UNDERSTAND AND AGREE THAT SHOULD I FAIL TO COMPLY WITH THE ABOVE, ALL PERMITS SHALL BE DEEMED REVOKED.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_