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Dave Rand 213.557.7224 Dave@rpnllp.com

April 25, 2023

Joseph Onyebuchi, Associate Planner City of Burbank 275 East Olive Ave Burbank, CA 91502

Re: 910 Mariposa Street – SB 35 Application.

Dear Mr. Onyebuchi:

Our firm represents Butterfly Gardens LLC, the applicant of a housing development located at 910 S. Mariposa Street in the City of Burbank (the "City"). The project includes the demolition of all existing structures on the site and the new construction of six three-story residential structures, containing a total of 23 for-sale townhomes ranging from 1,329 to 2,030 square feet in size and a total of 44 enclosed parking spaces and two open parking spaces (the "Project").

On October 27, 2022, Butterfly Gardens LLC submitted a Notice of Intent ("NOI") to Submit an SB 35 Streamlined Ministerial Application which was accepted by the City. At the meeting on December 13, 2022, the City Council considered the site eligibility requirements of Government Code Section 65913.4 subsections (a)(2)(A-C) in accordance with the requirements of Burbank Municipal Code Section 10-1-19302(A)(3). City staff confirmed that the Project satisfies all three criteria.

In November 2022, City staff confirmed that they reached out to the California Native American Tribes that are traditionally and culturally affiliated with the geographic area within which the Project site is located (the "Tribes") to request initiation of the required tribal consultation process. The City entered into an enforceable agreement with two Tribes, the Fernandeño Tataviam Band of Mission Indians on March 29, 2023, and the Gabrieleño Band of Mission Indians - Kitz Nation on April 4, 2023 so the tribal consultation process has been satisfied in accordance with Government Code Section 65913.4(b).

On December 23, 2022, the City issued a letter which provided an SB 35 Eligibility Criteria and Consistency Analysis. In this letter, the City confirmed that the Project meets the SB 35 eligibility criteria per Government Code Section 65913.4, with two exceptions which are addressed below.

**"2. AFFORDABILITY.** If more than 10 residential units are proposed, at least 10 percent of the project's total units must be dedicated as affordable to households making below 80 percent of the area median income. If the project will contain subsidized units, the applicant has recorded or is required by law to record, a land use restriction for the following minimum durations, as applicable:

2. 55 years for rental units.

ii. 45 years for homeownership units.

Analysis: Not Consistent. The Project proposes 10 percent of the units to be affordable to low-income households. Section 402 (a)(3)(A) of the Government Code Section 65913.4 states that "If the locality has adopted a local ordinance that requires greater than 10 percent of the units be dedicated to housing affordable to households making below 80 percent of the AMI, that local affordable housing requirement applies." 80 percent of AMI would qualify as Low-Income Housing. BMC Section 10-1-646 requires a minimum of 15 percent of newly constructed dwelling units in Residential Developments to be developed, offered to and sold or rented to very low, low and moderate-income households at an affordable rent or affordable ownership housing cost.

As part of an NOI resubmittal, the Project shall note how it complies with the City's Inclusionary Housing Ordinance for similar for-sale units or provide the CA government code section that allows an exemption from this requirement."

The Project site is in the M-1 (Limited Industrial) Zone and within the Rancho Commercial General Plan Land Use Designation which permits a base density of 20 dwelling units per acre. The Project site is one acre, which results in a base density of 20 units. The Project includes a request for a 15 percent density bonus, resulting in a total proposed density of 23 units which will be subdivided as for-sale units. To receive the 15 percent density bonus, the Project must set aside 10 percent of the base density, or 2 units, as Low Income. The Project sets aside 2 units as Low Income which satisfies both the density bonus requirements of the State Density Bonus Law (Government Code Section 65915) and BMC 10-1-635.A, as well as the SB 35 requirement to provide 10% of the "total units" for Low Income households, or those households making below 80 percent of the area median income.<sup>1</sup>

The City's Inclusionary Housing Ordinance (BMC Section 10-1-646) requires a minimum of 15 percent of newly constructed dwelling units in Residential Developments to be developed, offered to and sold or rented to very low, low and moderate-income households at an affordable rent or affordable ownership housing cost. The Inclusionary Housing Ordinance states that for-sale projects must include 15 percent of the "total" Residential Development units to be sold to "Low and/or Moderate Income Households." This section also provides an option to use "Inclusionary Credits" for a credit of two (2) Moderate Income owner units for everyone one (1) Low Income owner unit. The Project has a "total" of 20 units, which would require 15 percent or 3 units as Low or Moderate Income. As the Project provides two (2) Low Income Owner units, it receives a credit for up to four (4) Moderate Income units and therefore satisfies the requirements of the City's Inclusionary Housing Ordinance.

**"8. SUBDIVISIONS.** The project does not involve an application to create separately transferable parcels under the Subdivision Map Act. However, a subdivision is permitted if either of the following apply:

1. The project is financed with low-income housing tax credits (LIHTC) and satisfies the prevailing wage requirements identified in item 9 below.

<sup>&</sup>lt;sup>1</sup> Government Code Section 65915(o)(8)(a) provides that "Total units" or "total dwelling units" means a calculation of the number of units that:

<sup>(</sup>i) Excludes a unit added by a density bonus awarded pursuant to this section or any local law granting a greater density bonus.

<sup>(</sup>ii) Includes a unit designated to satisfy an inclusionary zoning requirement of a city, county, or city and county.

2. The project satisfies the prevailing wage and skilled and trained workforce requirements identified in items 9 and 10 of this Eligibility Checklist.

Analysis: Not Consistent. The Project site consists of one parcel. The applicant has noted in their NOI submittal that this would be a for-sale housing development but has not provided a proposed subdivision with this application. If the Project site will be subdivided, the applicant must submit a condominium/tentative tract map and would have to notify the city how the Project will comply with the prevailing wage and skilled and trained workforce requirements pursuant to SB 35 and the City's BMC as identified in items 9 and 10 of this Eligibility Checklist."

The Project includes a Tentative Tract Map which is included with the full application submittal. In accordance with SB 35, the Project, will comply with the requirements of Government Code Section 65913.4(a)(8) satisfying the prevailing wage requirements, as the Project is not in its entirety a public work. Enclosed with this transmittal is a notarized letter which certifies that the Butterfly Gardens LLC will comply with the requirements of Government Code Section 65913.4(a)(8) requiring payment of prevailing wages.

The letter issued by the City on December 23, 2022 indicated that the Project was consistent with all other SB 35 criteria and objective standards.

Enclosed with this letter is the full application for a SB 35 Streamlined Ministerial Review to determine the Project's consistency with all applicable objective standards, as required by State law. This package includes the required application forms, plans and subdivision map, and supplemental information for the Project including a Consistency Matrix which provides additional responses to each of the applicable objective standards. These materials demonstrate that the Project, as fully submitted, is again consistent with all objective standards.

The Project will also include a request for one incentive, as permitted for a project which provides at least 10 percent of the total units for Low Income Households. BMC 10-1-640(A)(6) permits applicants to seek "Other regulatory incentives or concessions proposed by the Developer or the City which result in identifiable, financially sufficient, and actual cost reductions." In accordance with the BMC, the applicant will utilize one incentive to request a waiver of the Art in Public Places (BMC 10-1-1114) which would otherwise require the provision of public artwork, or a combination of public artwork and an in-lieu fee equal to the amounts specified below:

- "1. One percent (1%) of the Total Project Cost for the first 15 million dollars;
- 2. Three-quarters of one percent (0.75%) of the Total Project Cost, for that portion between 15 million and 25 million dollars, in addition to (1) above; and
- 3. One-half of one percent (0.50%) of the Total Project Cost for that portion equal to or in excess of 25 million dollars, plus (1) and (2)."

By relieving the Project of the requirement to commission public art or to pay an equivalent fee, an incentive to waive the Art in Public Places requirement would result in identifiable and actual cost reductions for the project. This cost reduction would allow the Project to provide for affordable housing costs for the sale of the two (2) Low Income units.

April 25, 2023 Page 4

With this submittal, we look forward to the City's review of the full SB 35 application and ultimate approval by the City Council.

Sincerely,

Dave Rand

Dave Rand Partner of RAND PASTER & NELSON, LLP

DR

cc: Fred Ramirez, Assistant Community Development Director

Scott Plambaeck, Planning Manager Joseph McDougall, City Attorney



# City of Burbank – Planning Division SB 35 RESIDENTIAL STREAMLINED MINISTERIAL APPROVAL PROCESS APPLICATION

150 North Third Street Burbank, California 91502 www.burbankca.gov T: 818-238-5250 F: 818-238-5150 E: planning@burbankca.gov

Project Address and APN(s):	
Application Type (check all that apply):	Items to be Submitted:
SB 35 Subdivision SEE ATTACHED Other Permits	Notice of Intent - Completeness Letter from the City with all Attachments Project Plans - 1 Electronic Set (see Standard Plan Details & General Requirements) Table Showing Compliance with City of Burbank Objective Standard Requirements Application fee – Payment is required at the time of submittal by credit card or check. Please make all checks payable to "City of Burbank." The initial submittal fee for the application is \$6595.60 plus time and material.
Property Owner Name	Applicant Name (if different from owner)
The Richard E Lucas Family Trust - Jason Lucas, Trustee	Butterfly Gardens LLC
Mailing Address	Mailing Address
1107 HUNTINGTON DR. S. PASADENA, CA	
Telephone 626 590-1887 91030	818 - 416 - 8064
Email	Email
JASONLUCASØ4@GMAIL.COM	info @ butterfly gardens burbank. com
I hereby certify that I am the legally authorized owner of the property involved in this application or have been empowered to sign as the owner on behalf of a corporation, partnership, or business as evidenced by the documents attached hereto. I hereby grant to the applicant of this form full power to sign all documents related to this application, including any conditions or mitigation measures as may be deemed necessary. I declare under penalty of perjury that the foregoing is true and correct.	I hereby certify that the information furnished in this application and the attached materials are true and correct to the best of my knowledge and belief. Further, should the stated information be found false or insufficient, I agree to revise the information as appropriate. I understand that the City of Burbank cannot process this application until all required information is provided. I understand there is no guarantee, expressed or implied, that any permit or application will be granted. I understand that each matter must be carefully investigated and the resulting recommendation or decision may be contrary to a position taken or implied in any preliminary discussions. I understand
The Planning Division cannot accept an application	that I have the burden of proof in the matter arising under this application made by the I declare under penalty of
without property owner signature.	this application made by the I declare under penalty of perjury that the foregoing struct and correct.
Property Owner Signature (must be original wet signature)	Date 4/25/23
For Planning Division Use: PL #:	SB 35 Application Date Submitted:
Enforceable Agreement # Dated:	
Notes:	



# City of Burbank Planning and Transportation Division Bu GENERAL COMMERCIAL AND INDUSTRIAL DEVELOPMENT PERMIT Application

150 North Third Street Burbank, California 91502 Www.burbankusa.com T: 818-238-5250

F: 818-238-5250

A General Commercial and Industrial development permit application form, along with all applicable specific application forms and other required materials must be completed and submitted to the Planning and Transportation Division for all projects that are subject to review and/or approval by the City of Burbank. Please complete each section. If certain items do not apply to this project, please indicate with a "N/A." Incomplete application forms may result in processing delays.

**NOTE:** Unless exempt, all project applications are subject to the requirements and guidelines of the California Environmental Quality Act (CEQA). Should you have any questions please call the Planning Division at 818-238-5250.

Advision to Densit		Application			Circu Variance
Administrative Use Permit		General Plan A			Sign Variance
Conditional Use Permit		Lot Line Adjustr			Variance
Covenant Agreement	X	Map (Tentative Map)	Tract Map, Parcel		Zone Map Amendment
☐ Development Agreement		Planned Develo	pment		Zone Text Amendment
☐ Development Review		Parking Agreem	nent		Other
		Project In	formation		
Project Address: 910 S Mariposa St. Burbank CA		Zoning: Burban			
Current use of site: Commercial Horse Boarding		Existing Covenants:			
Lot Area: 43,690 sq ft, per surve	y		Year(s) structure(s)		1970 (per assessor's records)
APN: 2443-004-017			Legal Description:		ee Survey on file
Number of existing on-site parking space	s:	0	Existing square foots	age:	240 sq ft (per assessor's records)
Current Site Description: Describe the project site as it currently exists, including information about topography, soil stability, plants (including mature trees) and animals, and any cultural historical or scenic attributes. Describe any existing structure(s) on the site and the use of the structure(s). Attach photographs of the site. (Prepare/attach separate exhibit(s) as necessary)					
The project site is a flat lot within ar	urb	an infill area. Th	e lot is currently being	g used	I for a commercial horse boarding
operation. The horses are kept in modular pipe corrals, which are the property of the operator and are not affixed to the					
land. The only structure on the property is a 240 sq ft shack at the front of the property which is used for office/admin					
purposes. Refer to the Tree Inventory Report for a list and description of current trees and landscaping on site. Refer to					
the soils analysis report for soil condition	ns.	There are no cul	tural, historical, or sce	enic a	ttributes pertaining to the site.
<ol> <li>Project Description/Applicant Request: (You may need to prepare and attach separate exhibits)</li> <li>If the project involves demolition and new construction, describe total project. e.g. demolition, age of building to be demolished, grading, excavation, construction, etc.</li> <li>If commercial, indicate the type, whether neighborhood, city, or regionally oriented, square footage of sales area, square footage of office area, loading facilities, and number of employees.</li> <li>If industrial, indicate type, estimated employment per shift, number of shifts and loading facilities.</li> <li>If institutional, indicate the major function, estimated employment per shift, number of shifts, estimated occupancy, loading facilities, and community benefits to be derived from the project.</li> <li>Will project be owner-occupied or will it be leased to tenants not currently identified? If tenants are known, please list them.</li> </ol>					
The project will entail the demolition of a 240 sq ft structure and the new construction of 23 three-story townhomes ranging					
rom 1,329 - 2,030 sq ft (gross) in size. Each home will have a garage with direct, private access into the home. There are					
are a total of 46 parking spaces provided throughout the project. The townhomes will have private open space in the form of					
patios and/or upper level decks. Commo	on op	en space is also	provided on the site	for red	creation and passive outdoor space
Project No.		Address:		D	ate:

App	plicant
Name/Firm: Butterfly Gardens LLC	
Address: 1812 W. Burbank Blvd. \$	+7350, Burbank 91506
Primary phone number 818 - 416 - 806 4	Alternate phone number 747 - 271 - 3545
E-mail address: info @ butterfly Qay	dens burbank.com
Primary contact for this application:	□ No
Thinary contact for time application.	
Property Ov	vner of Record
Name/Firm: The Richard E Lucas Family Trust - Jason L	ucas, Trustee
Address: 1107 HUNTINGTON DRIVE	5. 2. PASADENA, CA 91030
Primary phone number 626-590-1887	Alternate phone number
E-mail address: JASONLUCAS Ø4 @ GM	
Primary contact for this application:  Yes	₽No
Contact Barcon /If	different from above
	different from above)
Name/Firm:	
Address:	All
Primary phone number	Alternate phone number
E-mail address:  Primary contact for this application:  Yes	□No
Primary contact for this application:	∐ No
Property Owner's Affidavit	Applicant's Affidavit
I hereby certify that I am the legally authorized owner of the property involved in this application or have been empowered to	I hereby certify that the information furnished in this application and the attached materials are true and correct to the best of my
sign as the owner on behalf of a corporation, partnership, or	knowledge and belief. Further, should the stated information be
business as evidenced by the documents attached hereto. I hereby grant to the applicant of this form permission to submit this	found false or insufficient, I agree to revise the information as appropriate. I understand that the City of Burbank cannot process
application. I declare under penalty of perjury that the foregoing is	this application until all required information is provided.
true and correct.	understand there is no guarantee, expressed or implied, that any permit or application will be granted. I understand that each matter
	must be carefully investigated and the resulting recommendation or
<b>A</b>	decision may be contrary to a position taken or implied in any preliminary discussions. I understand that I have the burden of proof
Marie Took 554	in the matter arising under this application. I declare under penalty
fun prim Trastee	of perjury that the foregoing is true and correct
Property owner's signature.	Applicant signature:
mon my trevsixe	J. T. W.
Just Thems Trestee	Mugu
Date: 2/3/2023	Date:
	4/25/23
Staff Comments	(For City Use Only)
Filing fee:	Date received:
Project No.:	Received by:
☐ Plans ☐ Labels	Radius Map
Notes:	
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	. ×
Droject No.	Data
Project No Address:	Date:

1.			
	List and describe all other related permits and other public approvals required for the required by City, Regional, State and Federal agencies.	project, in	cluding those
tentative departme	ect will utilize SB 35 for the streamlined ministerial review of a density bonus request with o tract map. The project will apply for the associated building, grading, and utility permits fro ents of City of Burbank and Burbank Water and Power. As an SB 35 project, the project do blic approvals and it is not subject to review under the California Environmental Quality Act	m the releves	/ant
	following items applicable to the project or its effects? Discuss below all items checked all sheets as necessary.)	d yes. (Att	ach
	Are Federal, State and/or County funds involved in this project? If yes, please specify:	Yes	X No
3.	Will paints, solvents, asbestos, pressurized gas, cleaning fluids, acids or other chemicals be used in the business? If yes, please specify:	☐ Yes	⊠ No
4.	Do you have a hazardous materials list on file with the Burbank Fire Department?	☐ Yes	X No
5.	Change in existing features of any hills or substantial alteration of topography	Yes	⊠ No
6.	Change in scenic views or vistas from existing residential areas, public lands or roads	Yes	X No
7.	Change in pattern, scale or character of general area of project	☐ Yes	ĭ No
8.	Significant amounts of solid waste or litter	☐ Yes	X No
9.	Change in dust, ash, smoke, fumes or odors in vicinity	☐ Yes	X No
10.	Change in ground water quality or quantity, or alteration of existing drainage patterns	☐ Yes	X No
11.	Substantial change in existing noise or vibration levels in the vicinity	☐ Yes	☑ No
12.	Site on filled land or on slope of 10% or more	Yes	X No
	Use or disposal of potentially hazardous materials, such as toxic substances, flammable or explosives	☐ Yes	⊠ No
	Substantial change in demand for municipal services (police, fire, water, electricity, sewage, etc.)	Yes	⊠ No
	Substantial increase in fossil fuel consumption (electricity, oil, natural gas, etc.)	☐ Yes	No.
	Is there a relationship to a larger project or series of projects? If new construction or expansion of present facilities will take place after demolition, the action is part of a larger project.	☐ Yes	⊠No
	Describe the surrounding properties, including information on plants (including mature tree cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc). Photographs may accommercial, industrial, etc).	etc.), intens	ity of land use
	(Prepare/attach separate exhibit(s) as necessary.)		
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Project No. \_\_\_\_\_\_Address:\_\_\_\_\_

Date:\_\_\_\_\_



# CLIY OF BUKBANK COMMUNITY DEVELOPMENT DEPARTMENT Planning Division (818) 238-5250 275 E. Olive Avenue, Burbank, CA 91502

## NEW CONSTRUCTION AND CONVERSION CONDOMINIUM SUBDIVISION APPLICATION

Pursuant to Chapter 27 of the Burbank Municipal Code

Tentative Tract Map No.: \_\_\_\_\_

1. Site Address:	2. Zip Code		
2. Total Area:		square feet	acres
3. Number of Lots:	4. Number of Buildings Proposed:		
5.		Ela an Amas	Dalagray/Datia Amaa
Proposed Unit Type	No. of Units	Floor Area Per Unit in Sq. Ft.	Balcony/Patio Area Per Unit in Sq. Ft.
Efficiency			
One-Bedroom			
Two-Bedroom			
Three-Bedroom			
> Three-Bedroom			
Total number of units:			
6. Parking Provided: o	compact	_standard guest	Total
7. Number of existing	buildings to be re	moved:	
8. Type of existing buil	dings to be remov	ved (single family, duplex, etc.	):
		fect that regulate the number of es", attach copy of said restric	

### PLEASE PROVIDE THE FOLLOWING:

- 1. A General application, environmental information form, radius map and labels (in accordance with City of Burbank requirements) must be completed and submitted with this and all other land use/development applications.
- 2. Thirteen (13) copies of tentative tract map, subject to requirements noted on page 2.

# Staff Comments:

### TENTATIVE TRACT MAP REQUIREMENTS

- 1. Each tentative map shall have a minimum dimension of not less than 18 inches by 26 inches. The scale of the map shall be large enough to show clearly all details thereof, but in no case is to be smaller than 1" = 100'.
- 2. The tentative map shall show the following:
  - A. The tract number as secured from the county engineer displayed in numerals being a minimum height of <sup>3</sup>/<sub>4</sub> inch.

**NOTE:** If this application is for a vesting tentative map then this map must be titled "VESTING TENTATIVE MAP" in **BOLD LETTERS** being a minimum height of <sup>3</sup>/<sub>4</sub> inch located directly above the tentative tract number

- B. The dimensions of the boundaries of the property to be subdivided and the relation of said boundaries to other recorded subdivisions or recognized property lines.
- C. Name and address of the subdivider.
- D. Name, address, registration number, certificate, or other acceptable evidence of professional certification of the tract engineer or surveyor.
- E. Location, size and character of all existing public utility facilities (water, power, gas, phone, sewage) within or adjacent to the proposed subdivision.
- F. The locations, existing names, right-of-way widths, roadway widths, grades, and curve radii of all existing streets and freeways and all proposed streets in or adjacent to the subdivision.
- G. The width and location of all existing and proposed easements, whether public or private, for streets, drainage, sewerage and public utilities, private purposes, etc.
- H. Lot layout, lot numbering, dimensions of each lot and area of each lot in the subdivision.
- I. Statement of present use zone and proposed use or uses of property.
- J. Proposed public areas to be dedicated.
- K. Location, size and species of all trees or stands of trees over six (6) inches in diameter in or adjacent to the area proposed for subdivision, including all trees in the parkway.
- L. Reserve strips, wall or other devices for controlling access to adjacent property.
- M. A vicinity map showing all adjacent and abutting property and streets together with the zoning symbol thereon at a scale no smaller than 1'' = 1000'.
- N. Date, north arrow, and scale.
- O. Where the subdivision covers an area having local relief greater than 20 feet, the tentative tract map shall show contours of the entire area (before project implementation and after project development) at an interval of five (5) feet.

www/condo.pdf Revised 12/04