

Rancho Review Board (RRB) Application Form

Personal Details

First Name	Middle Name/Initial	Last Name
Email Address		
Home Address	Suite or Apt	
City	State	Postal Code
Primary Phone	Alternate Phone	
Employer	Job Title	Occupation

Eligibility

Eligible members must be at least 21 years of age and live, work, or own property within the boundaries of the Rancho Master Plan Area:

Are you a resident or own property within the Rancho District?

☐Yes ☐No

If yes, please provide a utility bill or other document showing your name and address for verification.

Do you work or own a business in the Rancho District?

☐Yes ☐No

If yes, please provide a relevant document to demonstrate the above statement.

Are you at least 21 years of age?

☐Yes ☐No

Conflict of Interest

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

☐Yes ☐No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). If you have any questions about this matter or need further information as it relates to your situation, please contact the City Clerk's Office at (818) 238-5851 prior to submitting your application.

Your Interest in Serving

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

What are your goals in serving on this Board?

Acknowledgment

Please read and acknowledge:

- 1. All information submitted is a public record and will be posted on the City’s website.
- 2. All Rancho Review Board (RRB) members serve without compensation from the City.
- 3. No person shall serve at the same time on more than one City Board or Commission.
- 4. Applicants must be residents of the City of Burbank and must live, own a business, or work within the boundaries of the Rancho Master Plan Area.
- 5. Any reserve RRB member appointed to fill a vacancy shall hold office for the remainder of the unexpired term and must complete the term before applying to serve on another BCC.
- 6. Members shall remain in compliance with the Rancho Review Board Attendance Policy:
 - The absence of a member of the RRB from a scheduled meeting shall constitute the resignation of such member and the position shall automatically become vacant.
- 7. Member dismissal:
 - The Director may remove a member of the RRB for good cause, including, but not limited to, failure to fulfill the responsibilities of membership, conduct that compromises or reasonably appears to compromise the fairness or integrity of the review process, failure to comply with applicable City requirements or procedures, disruptive or inappropriate conduct, or other circumstances that the Director determines materially impair the effective functioning of the RRB or are contrary to the interests of the City.

I acknowledge that I have read the above and, by selecting “ I Agree,” I confirm that I have reviewed and understood the information above.

☐ I Agree

Name

Signature

Date