

Public Notice

Proposed second story addition at 3141 Jolley Drive

What is this?

This notice is to let you know the City of Burbank Community Development Director will be making a decision to approve or deny an application for a Single Family Special Development Permit (SFSDP) and Hillside Development Permit (HDP). The project is a request for construction of a 915 square foot second story addition to an existing 1,418 square foot single family dwelling with an attached two-car garage. The proposed addition is designed to be consistent with the look of the existing house. The property is located in the R-1, Single Family Residential, zoning district, within the City of Burbank Hillside Area. This project has been determined to be exempt from the California Environmental Quality Act (CEQA) per Section 15301(e) (Existing Facilities) for minor additions to existing structures.



Why am I getting this?

You are getting this notice because the proposed project is located near where you live or own property. This notice was mailed to all residents and property owners within 300 feet of the project to solicit input prior to the final decision. Because you have the right to appeal the decision of the Director to the Planning Board, whether the project is approved or denied, we wanted you to know about both options for participating: call or write to tell us what you think about the project, and/or appeal the Director's decision if you disagree. The Community Development Director will make a decision to approve or deny this project by or after May 11, 2022. You may provide input prior to this decision. You also have a right to appeal the decision within 15 days of the date that the decision is made (any appeal must be filed with the appeal fee *no later than 5:00 p.m. on May 26, 2022*). *Please Note: Please e-mail the Project Planner listed below to file an appeal.*

How do I find out more or participate?

- 📞 Call the Project Planner, Krystal Sanchez, Consulting Planner at 714-568-1010
- ✉ E-mail the project planner at: krystals@csgengr.com
- 📖 View documents related to this project on the City webpage at www.burbankca.gov/pendingprojects

Date: April 29, 2022
Project: Planning Permit No. 19-0004860
Burbank Planning Division



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