



**BUILDING PERMIT APPLICATION**  
**BUILDING & SAFETY DIVISION/COMMUNITY DEVELOPMENT**

BS \_\_\_\_\_  
 DATE: \_\_\_\_\_

**POOL/SPA/HOT TUB**

THIS IS A PERMIT APPLICATION ONLY. WORK IS NOT AUTHORIZED UNTIL FEES HAVE BEEN PAID AND A BUILDING PERMIT HAS BEEN ISSUED.

ADDRESS				CONSTRUCTION VALUATION \$	
DESCRIPTION					
SIZE OF POOL IN SF:					
OWNER		APPLICANT		CONTRACTOR	
ADDRESS		ADDRESS		ADDRESS	
CITY/ STATE/ ZIP		CITY/ STATE/ ZIP		CITY/ STATE/ ZIP	
PHONE	CELL PHONE	PHONE	CELL PHONE	PHONE	CELL PHONE
E-MAIL		E-MAIL	LICENSE	E-MAIL	LICENSE
PRE-SUBMITTAL ZONING REVIEW: PRELIMINARY REVIEW ONLY – NOT AN APPROVAL		ZONE	OK FOR PLAN CHECK: <input type="checkbox"/> YES <input type="checkbox"/> NO PLANNING ENTITLEMENT: <input type="checkbox"/> YES <input type="checkbox"/> NO	OK OTC <input type="checkbox"/>	BY: _____ DATE: _____
COMMENTS					

✓	STRUCTURE TYPE	✓	PROJECT TYPE	#	SIZE OF POOL
	SINGLE-FAMILY RESIDENCE (PRIVATE)		POOL		LESS THAN OR EQUAL TO 800 SF
	SINGLE-FAMILY HILLSIDE (PRIVATE)		SAUNA		OVER 800 SF
	MULTI-FAMILY RESIDENCE (PUBLIC)		REPLASTER/NEW DECK		GALLONS:
	HOTEL/MOTEL (PUBLIC)		ABOVE GROUND SPA OR HOT TUB		
	RECREATION CENTER (PUBLIC)		IN-GROUND SPA OR TUB		
	HEALTH CLUB (PUBLIC)		(SEPARATE PERMITS REQUIRED FOR MECHANICAL, ELECTRIC, PLUMBING)		

**STAFF USE ONLY – OBTAIN SIGN-OFFS AFTER PLAN CHECK HAS BEEN APPROVED**

BWP/ ELECT	BWP/ WATER	PW/ SEWER	PUBLIC WORKS DEPT.	
FEE REQ'D : <input type="checkbox"/> YES <input type="checkbox"/> NO FEE PAID: _____ DATE: _____ APPROVE BY: _____	FEE REQ'D: <input type="checkbox"/> YES <input type="checkbox"/> NO FEE PAID: _____ DATE: _____ APPROVED BY: _____	INTERCEPTOR REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO DATE: _____ BY: _____	SEWER AVAILABLE: <input type="checkbox"/> YES <input type="checkbox"/> NO CONNECTION CHARGE: _____ DATE PAID: _____ APPROVED BY: _____ ADDRESS APPROVED: _____	STREET IMPROVEMENT INSPECTION: PERMIT NO. _____  CURB CUT WIDTH _____ RECURB (E) CURB CUT: <input type="checkbox"/> YES <input type="checkbox"/> NO BY: _____
<b>FIRE DEPT.</b>		BACKWATER VALVE REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO DATE: _____ BY: _____	PEDESTRIAN PROTECTION REQUIRED: <input type="checkbox"/> FENCE <input type="checkbox"/> CANOPY <input type="checkbox"/> NONE BY: _____  SETBACK FOR STREET WIDENING: BY: _____	SITE PLAN CHECKED FOR EASEMENTS BY: _____  PUBLIC WORKS DEPT. REQ'D NOTED: CHECK SHEET: <input type="checkbox"/> YES <input type="checkbox"/> NO BY: _____

**PLANNING DIVISION (PLANNING APPROVAL GIVEN ONLY AFTER ALL OF THE ABOVE APPROVALS ARE OBTAINED)**

ZONE	PROJECT NO.	ENTITLEMENT DATE	BY:	COMMENTS
APPROVED BY:		DATE:	FEE:	

I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF:

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND THE INFORMATION STATED HEREON IS TRUE. I AGREE TO COMPLY WITH ALL ORDINANCES AND STATE LAWS REGULATING BUILDING CONSTRUCTION. I UNDERSTAND AND AGREE THAT SHOULD I FAIL TO COMPLY WITH THE ABOVE, ALL PERMITS SHALL BE DEEMED REVOKED.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_