



Credit Card Authorization Form

City of Burbank
Building & Safety Division
150 N Third St, Burbank, CA 91502
Building Permits 818-238-5220
Business Licenses 818-238-5280

BUILDING PERMIT Payments, please EMAIL this form to: building@burbankca.gov
BUSINESS TAX or LICENSE Payments - please EMAIL this form to: cdd-license@burbankca.gov

I authorize the City of Burbank to use this credit card for payment of permit or tax fees:

TODAY'S DATE: _____/_____/_____ (Month, Day, Year)

MASTERCARD VISA (NO AMEX)

CREDIT CARD NUMBER: _____

SECURITY CODE: _____

EXPIRATION OF CREDIT CARD: _____/_____ (MM/YYYY)

BILLING ADDRESS OF CREDIT CARD: _____

Street Address

City Zip Code

EMAIL ADDRESS: _____

PRINT NAME OF AUTHORIZED SIGNER: _____

AUTHORIZED SIGNATURE: _____

NAME(S) ON CARD: _____

Effective July 1, 2016, All Credit Card Transactions will be charged a 2% Administrative Charge. There Is No Additional Fee for Check or Cash Transactions. Please add 2% of transaction amount to total due if staff has not already provided a total including the 2%.

TOTAL DOLLAR AMOUNT TO BE CHARGED \$ _____

Office Use Only:

Epals Ref #

Job Address

Revised 03/2020