



City of Burbank - COMMUNITY DEVELOPMENT DEPARTMENT  
**BUILDING & SAFETY DIVISION**  
**PERMIT REINSTATEMENT REQUEST**

ACTIVITY NO.  
BS \_\_\_\_\_

*THIS IS AN APPLICATION TO REQUEST A REINSTATEMENT OF AN EXPIRED BUILDING PERMIT. WORK IS NOT AUTHORIZED UNTIL THE APPLICATION HAS BEEN APPROVED AND ALL FEES HAVE BEEN PAID.*

PROJECT ADDRESS:

PROPERTY OWNER:

PROPERTY OWNER'S ADDRESS (IF DIFFERENT THAN ABOVE):

CITY/STATE/ZIP

PERMIT NUMBER: BS

PERMIT HOLDER:

PERMIT HOLDER'S ADDRESS:

CITY/STATE/ZIP:

TELEPHONE:

EMAIL:

**Under provisions of California Building Code Section 105.5**, every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced.

Requests to reinstate expired building permits shall be submitted to Building & Safety and Planning divisions to verify compliance with state and local codes in effect at the time of reapplication. Permits for single-family additions and new construction for which work has not commenced are subject to current Single Family Development standards. Affected applicants shall submit a complete application, including plans, construction documents and any additional information required by the City. Additional fees may apply.

**STATE THE REASON FOR THE REQUEST:**

**CERTIFICATION REQUIREMENTS**

**I hereby request a reinstatement of the above-listed permit and will provide all plans and documents required by the City to process this request. I understand that this application may be subject to state and local codes in effect at the time of resubmittal and additional fees may apply.**

Date: \_\_\_\_\_ Signature of Permit Holder: \_\_\_\_\_