

## **PUBLIC WORKS EXCAVATION/CONSTRUCTION PERMIT GENERAL CONDITIONS**

1. Construction or repair of paved surfaces must meet the following requirements:
  - a. Asphalt pavement construction/restoration requirements for each street shall be conditioned based on its Pavement Condition Index (PCI) rating, accomplished to the satisfaction of the Public Works Director.
  - b. Concrete: Full Portland Cement Concrete (PCC) panel(s) must be replaced to the satisfaction of the Public Works Director. Concrete areas cut and trenches receive 1 sack slurry fill, 8"-10" PCC, dowelling per APWA Standard Plan 134.
  - c. Trench backfill must be compacted per City of Burbank Standard Plan BS-110-1, APWA Standard Plan 133, and the latest Standard Specifications for Public Works Construction (Green Book). The following methods for compaction are accepted by Public Works: one sack slurry fill OR certified compaction test results from a State certified Testing Lab.
  - d. Any cuts to the sidewalk require that the replacement match the finish of existing sidewalk and replacement to the nearest score line, minimum 5 FT x 5 FT sections. The sidewalk shall have no more than a 2% cross fall from the back of the walk to the face of the curb, which may require the replacement of additional sidewalk adjacent to the work site (Per City Standard Plan BS-104-1).
  
2. Timely, advance notification of work must be provided to affected residents and businesses. Driveway and pedestrian access must be maintained at all times unless an alternate plan is approved by the Public Works Director.
  
3. Traffic Control based on the California MUTCD (latest edition) must be followed. One lane in both directions is required at all times. Lane closures are permitted between the hours of 8:30am and 3:30pm.
  
4. Approval of after-hours or weekend work and required inspection must be obtained 48 hours in advance.
  
5. Pedestrian ramps and traffic loops must be protected in place or replaced per City of Burbank standards.
  
5. All traffic striping and pavement markings removed or damaged shall be replaced in kind.
  
6. Pursuant to California Business and Professions Code Section 8771, when monuments exist that may be affected by the work, the monuments shall be located and referenced by or under the direction of a licensed land surveyor or licensed civil engineer legally authorized to practice land surveying, prior to construction, and a corner record or record of survey of the references shall be filed with the county surveyor. A permanent monument shall be reset or a witness monument or monuments set to perpetuate the location if any monument that could be affected, and a corner record or record of survey shall be filed with the county surveyor prior to the recording of a certificate of completion for the project, with a copy provided to the City Engineer.

7. Protect storm drain laterals and local depressions or reconstruct per City of Burbank Standards. If a directional boring method is used to install pipe or conduit, the depth must be below any existing sewer main and/or all laterals. All mains or laterals in the vicinity of the directional boring operation must be videotaped before and after the boring to ensure that none have been damaged.

8. Dig Alert (Underground Service Alert) is to be called for proposed excavation, following the procedures in California Government Code beginning at Section 4216. A USA number must be obtained before the issuance of the City of Burbank Excavation Permit. The work is not to be called in until the Excavation/Construction Permit is ready for issuance. All layout and utility markings are to be removed from concrete and decorative surfaces in order to finalize the Excavation/Construction permit.

9. No fluids or stormwater shall be discharged or deposited to or in any street, storm drain, channel or river without a valid National Pollutant Discharge Elimination System (NPDES) Permit issue by the Regional Water Quality Control Board unless the discharge is specifically listed as conditionally exempt by the Board. The list is available at the PUBLIC WORKS counter. Permittee shall comply with all stormwater and runoff pollution control requirements including Article 10 or Chapter 8-1-104 of the Burbank Municipal Code, the Federal Clean Water Act, Federal regulations, the California Water Code and State Regulations.

**VIOLATORS ARE SUBJECT TO CRIMINAL AND/OR CIVIL PENALTIES**