

CITY OF BURBANK  
PUBLIC WORKS DEPARTMENT

APPLICATION/PERMIT

**TEMPORARY RESIDENTIAL REAL ESTATE OPEN HOUSE SIGNS**

Permit No \_\_\_\_\_  
Decal Nos. \_\_\_\_\_  
Permit Expires \_\_\_\_\_  
Cost/Fee (\$13.00 per sign) \_\_\_\_\_  
Insurance Expires \_\_\_\_\_  
Number of signs permitted \_\_\_\_\_

**Signs must be placed in  
Right-of-Way pursuant to  
Burbank Municipal Code  
Section 5-3-207**

The undersigned Permittee (the "Permittee") understands and agrees that, as the responsible person/entity of certain signs, it desires to obtain a permit to place Temporary Residential Real Estate Open House Sign(s) on public right-of-way in accordance with Section 5-3-207 of the Burbank Municipal Code. Permittee agrees to comply with all requirements of Section 5-3-207; including but not limited to displaying the issued decals on each sign at all times pursuant to rules adopted by the Public Works Director; and displaying Permittees' name, address, and telephone number on each sign in an area not to exceed 2" X 3" (business card size).

PERMITTEE'S NAME \_\_\_\_\_ (AGENT)

Is the Permit for use by: (circle one) OWNER/ AGENT/ BROKER/OTHER

Is Permittee acting on behalf of a company or business entity? \_\_\_\_\_

If yes, specify COMPANY/ BUSINESS ENTITY NAME and ADDRESS below:

Insurance must be in the name of the entity, and proof that Permittee can bind entity by signing the indemnity must be provided.

CO. NAME \_\_\_\_\_ (BROKER)

CO. ADDRESS \_\_\_\_\_

PHONE NO. \_\_\_\_\_

NUMBER OF SIGNS \_\_\_\_\_

This permit can authorize multiple signs; however, should the permit ever be revoked, **all signs authorized hereunder may become illegal and/or subject to confiscation** pursuant to Section 5-3-207.5 of the Burbank Municipal Code.

The Permittee hereby indemnifies and holds the City, its officers, employees, and representatives, harmless from all liability for damage or claims for damage for personal injury, including death, and claims for property damage, which may arise from the direct or indirect operations of the Permittee(s), agent(s), employee(s), or other persons acting on the Permittees' behalf, for all damages and claims for damages suffered or alleged to have been suffered by reason of the obligations referred to in the Permit, regardless of whether or not the City approved plans or specifications or inspected any of the signs erected pursuant to this Permit.

Permittee agrees to abide by Section 5-3-207.2 and all the rules and regulations adopted by the Public Works Director. Permittee has the right to provide decals to individual real estate agents/employees /others acting on Permittee's behalf; however, the Permittee remains the responsible person/entity to assure compliance with this Permit.

The undersigned understands and agrees that any permit issued hereon shall be issued pursuant to the provisions of Section 5-3-207 of the Burbank Municipal Code, and that any or all signs authorized herein may be summarily removed by the City in accordance with Section 5-3-207.5 in the event of any violation of this section.

I certify or declare under penalty of perjury that the foregoing statement is true and correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Permittee (**AGENT**)

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Title or Agency

The Indemnification Form must be signed by the authorized person is other than Permittee.

\_\_\_\_\_  
Signature of Authorized Person (**BROKER**)

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Title or Agency

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(FOR OFFICE USE ONLY)

PUBLIC WORKS DIRECTOR

\_\_\_\_\_  
Date

By: \_\_\_\_\_

\_\_\_\_\_  
Name and Title

HOLD HARMLESS SIGNED BY \_\_\_\_\_  
Proof that Permittee can bind business entity \_\_\_\_\_

GENERAL LIABILITY \$1,000,000 and ADDITIONAL INSURED naming the  
City of Burbank (Must be attached) INSURANCE DATES \_\_\_\_\_ TO \_\_\_\_\_  
(If business entity—insurance must be in that entity's name)