CITY OF BURBANK

BANNER APPLICATION AND PERMIT

PLEASE PRINT ALL INFORMATION

In accordance with Title 7-3-602 of the Municipal Code of Burbank, I hereby make application for a permit to erect a cloth or canvas sign or banner across the following streets for the designated time period.

_____ at _____
Street Cross Street

_____ at _____
Start Date Year End Date Year

I certify that the banner to be erected announces or advertises a Public Charity or Benefit, or matters of general concern or welfare. State or depict exact words and symbols to be place on said banner, for both sides if different (see attached policy). Violating the Municipal Code of Burbank is a misdemeanor.

_____

_____

_____

PERMIT# PW_____

Installation fee $125.00 (FY Schedule Art. X, Sec.10, D, 1)
Permit Fee $ 59.57 per week (2 weeks max)

Total $ 184.57

_____
Organization Name

_____
Telephone Date Year

BY: _____
Print Name

APPROVED: Damian Skinner
City of Burbank
Public Works Director

_____
Signature

BY:_____ _____
Permit Desk—Public Works Approval Date

All banners must be fabricated in accordance with specifications on file in the Public Works Department—Engineering Division.

Burbank Water and Power will hang banners and remove them at the conclusion of the approved period.

Banners must be at the Burbank Water and Power yard (320 North Lake Street at Magnolia Boulevard) by 5 p.m. on the Friday preceding the installation date.

NOTE: Burbank Water and Power DOES NOT STORE BANNERS. The Organization is responsible for banner pick-up after removal by the Burbank Water and Power Department. ***Any banners not claimed by 5 p.m. on the Friday following the removal date will be declared unclaimed and will be discarded.*** Banners can be claimed at 320 North Lake Street.

BANNER SCHEDULE Year_____

YEAR _____	BANNER LOCATION: _____																													
MONTH	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
JAN																															
FEB																															
MAR																															
APR																															
MAY																															
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