

BURBANK MUNICIPAL CODE ARTICLE 10. STREET NAME CHANGE PROCEDURES

7-3-1001: STREET NAME CHANGE REQUESTS:

All requests or proposals for the naming or renaming of a City street, shall be filed with the Public Works Director. Requests or proposals relating to the naming or renaming of City streets may be made by the Council or any board, commission, officer, or employee of the City, or by the submission of a petition, signed by at least fifty percent (50%) of the residents and/or businesses with addresses on the street proposed to be renamed. Any person submitting such petition shall pay a fee in the amount established in the Burbank Fee Resolution. The Public Works Director shall review the request or proposal and, within a reasonable time, shall file its report and recommendation with the City Clerk. [Added by Ord. No. 3068, eff. 6/27/87; Amended by Ord. 19-3,915, eff. 5/17/19; 3755.]

7-3-1002: COUNCIL PROCEDURE:

A. **Notice of Hearing:** Upon receipt of the report and recommendation of the Public Works Director, the Clerk shall set the matter for a City Council public hearing. Notice shall be published once in a newspaper of general circulation in the City at least ten (10) days before the hearing. Notice shall also be mailed, postage prepaid, at least ten (10) days before the hearing to owners of property with an address on the street affected by the name change and to each business, according to the City's business tax registration records, with an address on such street.

B. **Council Hearing:** If the Council determines that any street name in the City should be changed or established, the Council shall render its decision by a written resolution. The City Clerk shall mail copies of the resolution to interested and affected persons and public and private agencies. [Added by Ord. No. 3068, eff. 6/27/87; Amended by Ord. No. 19-3,915, eff. 5/17/19.]

7-3-1003: CRITERIA FOR STREET NAMES:

A. **Changes in Street Names:** An existing street shall be renamed upon a finding that a duplication, confusion, uncertainty, or similar problem exists or will occur concerning the name of such street.

B. **Local Significance:** Street names may be established or changed when the proposed street name is for the purpose of honoring or calling attention to persons or places having special prominence and significance to the culture or the history of the City. [Added by Ord. No. 3068, eff. 6/27/87; Amended by Ord. No. 19-3,915, eff. 5/17/19.]