APPLICATION:
FORM DS 11 - Application for U.S. Passport, unsigned, and completed in BLACK INK.

PROOF OF U.S. CITIZENSHIP:
(one of the following - must be the ORIGINAL)
• U.S. Birth Certificate
• Fully-valid undamaged U.S. Passport Book (may be expired)
• Consular Report of Birth Abroad or Certificate of Birth
• Certificate of Naturalization
• Certificate of Citizenship

PRIMARY IDENTIFICATION:
(one of the following)
• Valid/expired, undamaged U.S. Passport Book or Card
• In State, fully valid Driver’s License
• Certificate of Naturalization or Citizenship
• Government Employee ID (city, county, state, federal)
• U.S. Military ID or Military Dependent ID
• Valid Foreign Passport
• Matricula Consular (Mexican Consular ID)
• U.S. Permanent Resident Card
• Trusted Traveler ID’s (Global Entry, FAST, SENTRI, NEXUS)
• Enhanced Tribal Cards & Native American tribal photo IDs

NOTE: If you present an out-of-state ID, you must present Additional ID.
You may be asked for additional ID with the following:
In-state, fully valid Learner’s Permit with photo, fully valid non-driver ID with photo, Temporary Driver’s license with photo.

ADULT RENEWALS

APPLICATION:
FORM DS 11 - Application for U.S. Passport, unsigned, and completed in BLACK INK.

PROOF OF U.S. CITIZENSHIP:
(one of the following - must be the ORIGINAL)
• U.S. Birth Certificate
• Fully-valid (or expired) undamaged U.S. Passport Book (and a photocopy of the minors Birth Certificate is also required)
• Certificate of Citizenship
• Consular Report of Birth Abroad or Certificate of Birth

SHOW PARENTAL RELATIONSHIP:
(one or more of the following - must be ORIGINAL)
• Applicants U.S. Birth Certificate or Foreign Birth Certificate
• Adoption Decree
• Divorce/Custody Decree showing full custody of applicant
• Consular Report of Birth Abroad or Certificate of Birth

PRIMARY IDENTIFICATION FOR PARENTS/GUARDIANS:
(SEE PRIMARY IDENTIFICATION FOR ADULTS)

SHOW PARENTAL CONSENT:
• Applicants under 16 must apply in person with both parents/guardians present. If only one parent/guardian is legally responsible, an original Court Order must be submitted.
• If one parent cannot be present, a notarized Consent Form, DS-3053) must be submitted along with a copy of the front and back of the valid ID the parent presented to the Notary.
• If one parent cannot be located for consent; or, if neither parent is able to appear, please see Special Circumstance.

Other Parental Consent Circumstances
16-17 Year Old Applicants
Adoptees - Call the Office for documentation needed

PASSPORT FEES (Two forms of Payment Required per Applicant)

FEE #1

Payable to U.S. DEPARTMENT OF STATE
Personal/Cashier’s Check OR Money Order ONLY

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Passport Book</th>
<th>Passport Card</th>
<th>Expedite Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adults (16+)</td>
<td>$130</td>
<td>$30</td>
<td>$60</td>
</tr>
<tr>
<td>Minors</td>
<td>$100</td>
<td>$15</td>
<td>$60</td>
</tr>
</tbody>
</table>

1-2 Day Overnight Mailing Fee from the U.S. Department of State to Applicant $18.32 (Optional)

FEE #2

CITY OF BURBANK — CASH ONLY
• Execution Fee $35
• Photo Fee $15
• Renewal Mailing Fee $8.70
• 1-2 Day Overnight Mailing Fee from City of Burbank to the U.S. Department of State $26.95 (Optional)