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VIA E-MAIL & HAND DELIVERY

October 27, 2021

Griselda Sandoval, Principal Clerk
 Burbank City Clerk's Office
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 275 E. Olive Avenue, 1st Floor,
 Burbank, CA 91502
 Em: gsandoval@burbankca.gov
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Sandra George, Executive Assistant
 Burbank City Council
 Burbank City Hall
 275 E. Olive Avenue
 Burbank, CA 91502
 Em: citycouncil@burbankca.gov

Maciel Medina, Associate Planner
 City of Burbank Planning Department
 150 N. Third Street
 Burbank, CA 91502
 Em: mmedina@burbankca.gov

RE: Withdrawal of Appeal of Planning Board Decision on SCEA for 2311 N. Hollywood Way Project (Project No. 20-0003289)

Dear Ms. Sandoval, Ms. George, Mr. Medina, and Honorable Councilmembers,
 On behalf of the Southwest Regional Council of Carpenters (“**Commenters**” or “**Carpenters**”), my Office is withdrawing the Carpenters’ appeal of the Planning Board’s decision to approve the Sustainable Communities Environmental Assessment (“**SCEA**”) (SCH No. 2021070154) for the proposed 2311 N. Hollywood Way Project (Project No. 20-0003289), also known as the Burbank Aero Crossings Project (“**Project**”). The hearing for the appeal is currently scheduled before the City Council at the November 16, 2021 Regular Meeting session, tentative agenda item number 12.

Please contact my Office if you have any questions or concerns.

Sincerely,

Mitchell M. Tsai
 Attorneys for Southwest Regional Council of Carpenters

PLANNING DIVISION
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