

Applications and Resumes

Application Form

Profile

Mr Jason A Bennett
Prefix First Name Middle Initial Last Name

[REDACTED]
Email Address

[REDACTED] N Myers St
Home Address Suite or Apt

Burbank CA 91506
City State Postal Code

Mobile: [REDACTED]
Primary Phone Alternate Phone

Dr First Software Architect Software Developer
Employer Job Title Occupation

Which Boards would you like to apply for?

Charter Review Committee: Submitted

Length of time as a Burbank Resident:

7 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I think it is important, as an informed and active citizen, to review the charter with a critical eye to ensure that Burbank government runs as smoothly as possible.

Education

Georgia Institute of Technology (Georgia Tech) -- BSCS, Computer Science

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

N/A

List Community activities in which you are involved:

Attendee, Media City Church

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

The Board, Commission or Committee (collectively Board) you are seeking appointment to provides City reimbursement for attending trainings or conferences. Therefore, under State Law all members of the Board must receive at least two hours of ethic's training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

Mr Jason A Bennett

First Choice

FIRST choice for Board/Commission/Committee appointment:

Charter Review Committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Many years of software development have given me a strong attention to detail and an appreciation of exactness.

What are your goals in serving on this Board/Commission/Committee?

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

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I Agree

Resume of Jason A. Bennett

Burbank, CA 91506



Career Highlights

- Highly experienced, fully hands-on software architect
- Comfortable with rapidly gaining domain expertise
- Extensive experience with multiple software lifecycles, including Agile methodologies such as Scrum and Kanban
- Experience with multiple languages across multiple paradigms (Java, Kotlin, Clojure, Python, Go, Nodejs)
- Relational and non-relational database experience, including logical data modeling, SQL, and NoSQL technologies
- Submitted patches for various open-source projects

Employment History

ringDNA - Sherman Oaks, CA (September 2019 -)

- Engineering Manager and Senior Architect, responsible for leadership of backend team, and overall architectural supervision
- Envisioned and executed a plan to use Domain-Driven Design to break up a monolithic system into appropriately-sized bounded contexts
- Developed several microservices using Spring Boot and Java 11/16 as part of the effort to break up the monolith
- Coordinated with multiple recruiting firms to hire several backend positions

Entertainment Partners - Burbank, CA (March 2017 - September 2019)

- Principal developer responsible for architecting and developing core microservices for entertainment payroll company
- Worked closely with stakeholders and architects to re-envision data and domain model
- After project was canceled, moved to IAM team to develop central identity microservice
- Collaborated with other application teams to integrate new authentication platform with existing applications and user bases
- After delivery of IAM system, moved to SmartPO team to develop an online purchase order system integrated with our current accounting offerings, developed in Java 11 and Spring Boot 2
- Experimented with functional programming in Kotlin as an alternative to Java 8

Airmedia - Los Angeles, CA (May 2015 - March 2017)

- Lead developer responsible for leading and managing team of 2 backend and 2 frontend developers
- Refactored monolithic system for syndicating video into microservices based on Python flask and PostgreSQL, all deployed in AWS
- Wrote video player event capture system in Go, running in Google App Engine against BigQuery, and a successor system in asynchronous Python using Sanic server and uvloop
- Investigated various ways to scale video serving system, including Golang refactoring, async Python, and streamlining Redis access

Slipp - Santa Monica, CA (September 2014 - May 2015)

- Software architect in charge of backend Python development for Django system
- Responsible for AWS maintenance and troubleshooting
- Worked closely with front-end engineers to implement new features

Lolay - Moorpark, CA (March 2014 - August 2014)

- Software architect for consulting firm, building server-side APIs for mobile apps in nodejs
- Learned nodejs while writing new REST endpoints for mobile API
- Worked with Android and iOS teams to ensure their needs for server-side data were met

Unfold - Los Angeles, CA (October 2012 -December 2013)

- Lead developer for Koreatown-based startup writing Clojure-based web app for legislative advocates and lobbyists
- Learned Clojure on the job over first few months, gaining proficiency while producing production code
- Used standard Clojure web stack (hiccup, compojure, ring, jetty), with Coffeescript and scss
- Back end was originally built on CouchDB, eventually migrated to hybrid CouchDB/PostgreSQL setup

uSamp (Instantly) - Encino, CA (June 2011 - July 2012)

- Team lead for combined Java and PHP team responsible for supporting and refactoring existing application
- Wrote REST wrapper layer to manage interaction between legacy system and new survey-creation system
- Extensively troubleshooted and debugged legacy Hazelcast-based application, improving it from an average of one outage a day to one every two weeks
- Began creation of new REST-based SOA services to break up monolithic application and database into small, modular pieces

- Experimented extensively with neo4j graph database to replace MySQL infrastructure

TSS Wireless - Glendale, CA (October, 2010 - June 2011)

- Architected a JMS-based event-driven system to monitor and dispatch paratransit vehicles
- Utilized Google Protocol Buffers as the basis for system messages to allow for piecemeal evolution of design and decoupling of system nodes
- Designed and built Spring Integration-based component-oriented system to translate system messages to and from legacy terminals using proprietary text-based format over TCP/IP

Citysearch / CityGrid Media - West Hollywood, CA (June 2008 - August 2010)

- Lead architect for Citysearch during the G3 platform rewrite and beyond
- Worked daily with a wide range of experience and talent levels and attempted to forge a set of coherent teams that produced top-quality software
- System expert in Spring and Hibernate, teaching classes in proper technique and usage and mentoring junior and senior developers in how to maximize library strengths
- Extensive work on transition to web service focus, including research into proper usage of REST, implementation of a reference implementation using JAX-RS, and development of a standard JAX-RS serialization mechanism using Google protocol buffers
- Worked with DBAs on translating object design into database design as well as discussing system performance issues and ways to mitigate those
- Worked with operations team on system scalability issues, including JVM/GC tuning, caching (ehcache), and db connection pool tuning (dbcp, c3p0)
- Worked with project managers and upper management on improving our release schedule, ultimately working closely with new management in transition to Agile, Scrum and Kanban practices

Everbridge - Glendale, CA (June 2007 - June 2008)

- Team and technical lead for high-availability web application responsible for sending mass notifications and alerts on demand to multiple contact paths
- Lead team of 3 developers (senior, junior, myself), 4 contractors and an offshore team to ensure delivery of projects on strict contractual deadlines, plus production support
- Development in Java and PL/SQL on full Oracle stack (DB + Oracle App Server)
- Refactored upload processing system using JDK5, Spring 2.5 and iBatis 2.3, created multi-threaded application to process user management files

Main Point Systems - Santa Monica, CA (March 2005 - June 2007)

- Technical lead of Java workflow web application for DNA testing laboratory, using Spring, Hibernate and PostgreSQL
- Led object-oriented domain design, including initial analysis of legacy EJB system, and continued modeling of rich domain objects throughout development

- Designed, wrote and maintained core business logic, including critical code to determine presence of target viruses
- Used aspect-oriented programming (AOP) through Spring to refactor event logging into common code
- Served as team ScrumMaster, and helped introduce Agile methodology to team

Education

Georgia Institute of Technology (September 1994 – September 1997)

Bachelor of Science in Computer Science, with concentration in Technical Communication

[Functional Programming Principles in Scala](#), with distinction

Organizations/Other Interests

- LinkedIn: <https://www.linkedin.com/in/jasonbennett/>
- GitHub: <https://github.com/jasonab>

- Member of the Association for Computing Machinery (ACM) since 1999
- Book reviews for news site [Slashdot.org](#), including [The Mythical Man-Month](#), [Peopleware](#), [Practical Software Requirements](#), [The Limits of Software](#), [Java Developers Almanac 1.4](#) and [Outsource](#).
- [Reviewed AES selection process](#) for Slashdot
- Wrote and submitted several accepted patches for PMD, to add new metrics (Cyclomatic Complexity and Npath complexity), new code size measurement (NCSS), and several bug fixes.

Application Form

Profile

Prefix

Christopher
First Name

J.
Middle Initial

Rizzotti
Last Name

Email Address

Home Address

Bob Hope Dr.
Suite or Apt

Burbank
City

CA
State

91505
Postal Code

Mobile: _____
Primary Phone

Alternate Phone

Self
Employer

CEO-Small Business Owner
Job Title

Realtor
Occupation

Which Boards would you like to apply for?

Charter Review Committee: Submitted

Length of time as a Burbank Resident:

Since 1967

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I have served 2 terms on the Planning Board. I love being involved helping shape our community. I have lived in Burbank all my life and its amazing to see where the City of Burbank was, where it is currently and where it will be in the future. I think it is an important responsibility and have not missed a meeting in 8 years. I believe it is important to give back and be engaged with our community.

Education

University of La Verne BS in Business Administration 1987

Additional Pertinent Courses or Training

Real Estate Broker Notary Senior Resident Advisor

Other Pertinent Skills, Experience or Interests

I think my job as a real estate broker and training helps a great deal with items that come before the Planning Board, from residential uses to commercial uses, and land use issues, I have had a lot of experience and training in these areas Also, I feel that being a life long resident and a lot of experience in the community helps with real life applications. Being a small business owner for the past 22 years also provides a great deal of knowledge and training.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I have served 2 terms as a member of the Planning Board. 1 Term on the Disaster Council

List Community activities in which you are involved:

Burbank Police Foundation Providence Saint Joseph Medical Center Board of Governors Foundation, also committee member for new emergency room Providence Saint Joseph Medical Center Covid Relief Recipient of the Cunningham Community Service Award Burbank YMCA Board Burbank Police Foundation Core Team Member Measure S School Board Bond Burbank Association of Realtors Community Service Foundation President Burbank Family Promise

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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AB 1234 Training

The Board, Commission or Committee (collectively Board) you are seeking appointment to provides City reimbursement for attending trainings or conferences. Therefore, under State Law all members of the Board must receive at least two hours of ethic's training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

First Choice

FIRST choice for Board/Commission/Committee appointment:

Planning Board

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have served 2 terms on the Planning Board and have never missed a meeting in 8 years. I think my job as a real estate broker and training helps a great deal with items that come before the Planning Board, from residential uses to commercial uses, and land use issues, I have had a lot of experience and training in these areas Also, I feel that being a life long resident and a lot of experience in the community helps with real life applications and understanding the community make up.

What are your goals in serving on this Board/Commission/Committee?

Represent the community. Work with staff and committee members to provide tangible insight, input and experience for recommendations to council. Problem solve and work through issues to a beneficial end result.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

N/A

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

N/A

What are your goals in serving on this Board/Commission/Committee?

N/A

Supplemental Questions

Acknowledgement

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I Agree

2020- City of Burbank Planning Board

- Providence Saint Joseph Medical Center Board of Governors Foundation
- Providence Saint Joseph Medical Center Burbank Emergency Room Committee
- Titan Award Recipient for Production
- Volunteer Saint Joseph Medical Center Covid Response

2019- City of Burbank Planning Board Chair

- Providence Saint Joseph Medical Center Board of Governors Foundation
- Providence Saint Joseph Medical Center Burbank Emergency Room Committee
- Voted Burbank's Best Real Estate Co.
- Titan Award Recipient for Production

2018- City of Burbank Planning Board Chair

- Providence Saint Joseph Medical Center Burbank Emergency Room Committee
- Voted Burbank's Best Real Estate Co.
- Platinum Award Recipient for Production
- Hall of Fame Award Recipient for Production

2017 – City of Burbank Planning Board Chair

- Recipient of the Cunningham Community Service Award
- Providence Saint Joseph Medical Center Burbank Emergency Room Committee
- Voted Burbank's Best Real Estate Co.
- Platinum Award Recipient for Production

2016 - City of Burbank Planning Board

- Voted Burbank's Best Real Estate Co.

2015 – City of Burbank Planning Board Chair

- Burbank YMCA Operations Committee

2014 - City of Burbank Planning Board Vice Chair

- Burbank YMCA Operations Committee
- Burbank Police Foundation- Hoof & Woof Committee

2013

- Past President, Burbank Association Realtor®
- Burbank Association Realtor® of the Year
- President, Burbank Association of Realtors® Community Service Foundation
- Director, California Association of Realtors®
- Core Team. Measure S Campaign for Burbank Schools,
- City of Burbank Planning Board
- Burbank YMCA Operations Committee

- Burbank Police Foundation- Hoof & Woof Committee

2012

- President, Burbank Association of Realtors®
- Director, California Association of Realtors®
- Standard Forms/Contract Committee, California Association of Realtors®
- Burbank YMCA Operations Committee

2011

- Vice-President, Burbank Association of Realtors®
- Director, California Association of Realtors®
- Standard Forms/Contract Committee, California Association of Realtors®
- Burbank YMCA Operations Committee

2010

- Director, California Association of Realtors®
- Director, Burbank Association of Realtors®

2009

- Director, California Association of Realtors®
- Director, Burbank Association of Realtors®
- City of Burbank Leadership Program Graduate

2008

- Ewing & Associates Estate Agents
- Burbank Association of Realtors® Board of Directors
- Burbank Association of Realtors® Education Committee

2007

- Ewing & Associates Estate Agents
- Burbank Association of Realtors® Board of Directors
-

2006

- Ewing & Associates Estate Agents

- Coldwell Banker International President's Elite
- (representing the top 5% of sales associates internationally)
- NRT Top 1000 sales associates
- (comprised of Coldwell Banker, Century 21 and ERA)
- No.1 in volume and transactions Coldwell Banker Burbank
- Senior Real Estate Specialist (SRES)

2005

- Burbank Association of Realtors® Board of Directors
- Coldwell Banker International President's Elite
- No. 1 in volume and transactions Coldwell Banker Burbank

2004

- Burbank Association of Realtors® Board of Directors
- Coldwell Banker International President's Elite
- No. 1 in volume and transactions Coldwell Banker Burbank

2003

Burbank Association Realtor® of the Year

- Coldwell Banker International President's Elite
- No. 1 in volume and transactions Coldwell Banker Burbank

2002

Coldwell Banker International President's Circle

2001

Coldwell Banker International President's Circle

Application Form**Profile**

_____ **Gavin** _____ **J** _____ **Cho** _____
 Prefix First Name Middle Initial Last Name

 Email Address

_____ **Andover Drive** _____
 Home Address Suite or Apt

_____ **Burbank** _____ **CA** _____ **91504** _____
 City State Postal Code

_____ **Mobile:** _____
 Primary Phone Alternate Phone

_____ **University of California, Riverside** _____ **Peer Academic Advisor** _____ **Student Employee** _____
 Employer Job Title Occupation

Which Boards would you like to apply for?

Charter Review Committee: Submitted

Length of time as a Burbank Resident:

20 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in serving on the Charter Review Committee because I believe institutions (and particularly ones that are designed to serve a community) require firm foundations to best serve those it claims to. The City of Burbank's status as an incorporated city emphasizes the importance of possessing a charter that is designed for the twenty-first century.

Education

I was born and raised in Burbank, attending the city's public schools for elementary, middle, and high school. Presently, I am a third-year student at the University of California, Riverside majoring in Public Policy.

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

N/A

List Community activities in which you are involved:

I try to engage in the city's general meetings as often as possible. The onset of the COVID-19 pandemic has led to fewer in-person city engagements to attend.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Charter Review Committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Through my education, I will bring critical analysis and advocacy skills to this committee. I will also bring my Burbank pride to the forefront to guide my analysis.

What are your goals in serving on this Board/Commission/Committee?

I hope to give back to my community through my service on this committee. I am also seeking to develop my skills and network with city officials.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

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I Agree

Gavin J. Cho

• Burbank, CA •

EXPERIENCE

Peer Academic Advisor

July 2021 - Present

School of Public Policy | University of California - Riverside

- Assists undergraduate students with academic advising, registration, course planning, and navigating advising resources
- Plans and executes student success workshops
- Provides undergraduate students with strong, comprehensive mentorship

Director of Operations

February 2021 - Present

Roosevelt Network | University of California - Riverside

- Supports the development of policy projects and memos
- Organizes and facilitates organization-wide meetings
- Promotes a culture of creativity, inclusion, and critical thinking

Western Region President

December 2019 - December 2020

Boy Scouts of America

- Presided as one of six top-elected youth leaders of the BSA, representing 250 thousand program participants over 15 states including chapters in East Asia
- Co-directed and co-produced BSA's largest-ever broadcast initiative to 5,000 participants
- Conducted on-camera interviews with notable speakers, including former Secretary of State Rex Tillerson, Secretary of Defense Robert Gates, and BSA executives
- Convened listening sessions with historically underrepresented members of the BSA in light of new Diversity, Equity, and Inclusion initiatives
- Oversaw region-level committees responsible for budgeting, professional development, and program design

Campus Coordinator

November 2019 - March 2020

Students for Pete, Pete for America | University of California - Riverside

- Primary PFA spokesperson for campus-oriented campaign strategy
- Developed and implemented a campus action plan to recruit a dynamic team of 215 members
- Designed and executed a social media campaign, amassing over 135 followers across Instagram and Twitter
- Hosted weekly in-person information sessions for students to learn about PFA
- Hosted multiple phone banking sessions in making over 200 calls to prospective voters

Sales Attendant

February 2019 - December 2019

Yogurtland | Burbank, CA

- Managed cash and credit transactions with customers
- Made product referrals and introduced new products
- Ensured positive guest experiences through maintaining a clean workspace
- Resolved customer complaints

EDUCATION

University of California - Riverside | Bachelor of Arts in Public Policy

Expected June 2023

- GPA: 3.64/4.0
- Dean's Honors List (Spring 2020, Fall 2020, Winter 2021)
- Chancellor's Honors List (Spring 2021)

SKILLS

Microsoft Office Suite | Google Suite | Instagram, Twitter, Facebook, Snapchat | Remote Conferencing Administration

AWARDS

Eagle Scout (May 2017) | National Eagle Scout Association Outstanding Eagle Scout (Feb. 2020) | Founder's Award (Dec. 2016)

Application Form**Profile**

_____ Kevin _____ J _____ Muldoon _____
 Prefix First Name Middle Initial Last Name

 Email Address

_____ s Sunset Canyon Drive _____
 Home Address Suite or Apt

_____ Burbank _____ CA _____ 91501 _____
 City State Postal Code

_____ Mobile: _____ Home: _____
 Primary Phone Alternate Phone

_____ Self _____ Owner _____ Television Engineer _____
 Employer Job Title Occupation

Which Boards would you like to apply for?

Charter Review Committee: Submitted

Length of time as a Burbank Resident:

45 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

Having spent almost my entire life as a Burbank resident I'm keenly aware of the challenges the City is facing. As I reach retirement age I have more time to give back to the community. As most of you know I'm strongly opinionated of the state of the City and I'm one who tries to offer solutions to issues not just complaints. I feel I could bring my experiences in life and living in Burbank to help mold the future of the Cities Charter with the next generation of Burbankers in mind. I remember the last Charter Review and how exciting it was to watch fellow neighbors work so hard to craft a Charter that represents the future of the City. I would bring this same enthusiasm to the process and be a new face with new ideas to the process. Please consider not going with the same group of city insiders that populate most of the more important boards and commissions and bring in fresh voices and ideas to this next Review Committee. .

Education

Pasadena City College telecommunication graduate.

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

Active member of IATSE local 695. Involved with and have been attending Council Meetings for over 40 years.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

Was a previous member of the Civic Pride Committee.

List Community activities in which you are involved:

Participated with the Tournament of Roses float building.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

Andrew Gomez Son in Law BWP.

Conflict of Interest

Conflict of Interest:

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Charter Review Committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Pretty much covered that in the opening "tell us about yourself and why you want to serve". I don't feel "education, as well as any technical or professional background" has any bearing on the ability to serve on this Commission. If this is truly a "residents" perspective and input into the future charter.

What are your goals in serving on this Board/Commission/Committee?

Same answer as above.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

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I Agree

Application Form

Profile

_____ Tamala _____ Takahashi _____
Prefix First Name Middle Initial Last Name

_____ [REDACTED] _____
Email Address

_____ N. Ontario St. _____
Home Address Suite or Apt

Burbank CA 91505
City State Postal Code

Home: _____ [REDACTED] _____
Primary Phone Alternate Phone

Self Consultant Non-profit consultant/small
Employer Job Title business owner
Occupation

Which Boards would you like to apply for?

Charter Review Committee: Submitted

Length of time as a Burbank Resident:

23 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

It is rewarding to serve on city commissions. I have served on three commissions since 2017 and I currently sit on the IOB as the chair. I have enjoyed being a part of improving our community by participating in the oversight of the infrastructure implementation processes in our city.

Education

Masters of Arts - Applied Psychotherapy, Antioch, current MFT/PCC pre-license student • Bachelor of Arts - French, University of California - Riverside, 1995 • Bachelor of Arts - Psychology, University of California - Riverside, 1995

Additional Pertinent Courses or Training

(2013) Distinguished Toastmaster • (2019) John Maxwell Certified Leadership Trainer • (2018) Emerge Leadership Training Alumni •

Other Pertinent Skills, Experience or Interests

See my full experience here: <https://www.linkedin.com/in/tamalatakahashi/> • <http://www.tamalatakahashi.com> • • 10+ years non-profit and leadership consulting, training, and community building • Non-profit management and financial governance experience • Experience with group dynamics and working towards consensus on boards and committees • Experience and knowledge of Burbank as an involved and active resident • Skilled multitasker, patient, and persistent

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

2017-2018 - Civic Pride Committee Vice Chair • 2018-2019 - Library Board of Trustees Secretary • 2019-present - IOB - Chair

List Community activities in which you are involved:

2021-present - Burbank Chamber of Commerce Board member * 2022-present - Newly appointed YMCA board member * 2017-present - BHRC - Social Action Chair/Board member • 2019-present - Magnolia Park Merchant Association Board Member/Vice President • 2016-present - League of Women Voters - Criminal Justice and Homelessness committee member • 2021-present - Burbank Noon Kiwanis member • 2019-present - BUSD DEI committee • 2018-present - Friends of the Library Board Member • 2021-present - Burbank for Armenia Board member • 2018-present - Our Burbank Volunteer Committee Chair • 2017-2020 - Homelessness Steering Committee - Community Representative • 2017-present - General community advocate

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Charter Review Committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have served on the IOB for 2.5 years, and I am currently the chair. I am a non-profit consultant and have served on non-profit boards. In this capacity, I have authored, updated, and reviewed many sets of by-laws. Looking at the city charter, the structure is similar to bylaws, and I believe my background will be beneficial to the process. I also have experience in non-profit budgeting, funding, and oversight. My leadership style is collaborative and working towards win-win as much as is possible. In my work in non profits, strategic thinking requires big picture planning, consistently moving towards the goals and mission of the organization, and managing the many projects and people involved. All of this has to be done while considering the viewpoints, experience, and expertise of the stakeholders, and making sure that the finances and investments are done in the best interest of the organization. My main skill set is to be able to take all of this data and information, organize it, and see a path through it. I help non profits achieve efficient, well run, and focussed missions, as well as help them set their goals and make a plan to achieve them.

What are your goals in serving on this Board/Commission/Committee?

My goals in serving on this committee would be to work with the other committee members and city staff to thoroughly look at the city charter. Is the current charter appropriate for our growing population and economy, does it allow for appropriate representation in our government for our residents, is there any ambiguous or unclear language, and are there any occasions where the charter currently inhibits our city leaders to address future challenges? I understand that this committee is to determine if the charter needs an update. The goal of this first run through is to see if there are places in the charter that would benefit from a concerted study and discussion.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgements

Acknowledgment No. 1 - General

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I Agree

Acknowledgement No. 2 - City of Burbank COVID-19 Vaccination Policy

I have read the City of Burbank Covid-19 Vaccination Policy and hereby agree to provide proof of vaccination or either a medical or religious exemption form. Upon receipt of the application City Clerk's Office staff will contact me with further instruction. Vaccination documentation will not be disclosable to the public.

I Agree

Application Form

Profile

Prefix Andre First Name O Middle Initial Dionysian Last Name

[REDACTED]
Email Address

[REDACTED] E. Harvard Rd.
Home Address Suite or Apt

Burbank CA 91501
City State Postal Code

Mobile: [REDACTED] Home: [REDACTED]
Primary Phone Alternate Phone

Pasadena City College Honors Student Full-Time Student
Employer Job Title Occupation

Which Boards would you like to apply for?

Charter Review Committee: Submitted

Length of time as a Burbank Resident:

Over 16 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I want to bring the perspectives of the newest generation of voters to the table. I feel that Gen-Z is severely underrepresented, especially as we will eventually become the largest age block of voters in the United States. Additionally, I want to see what can be done to simplify, streamline, and make more accessible the workings of the city government, such that every resident can easily understand and participate in the process without being saddled with the undue burdens of self-educating in the minutia of every issue. Government manuals should be more all-encompassing, easier to find, and subsequently comprehend. Such a policy must be at the core of our city's design.

Education

NAF Engineering Academy at Burbank High School 2017-2021 Currently, I'm a Political Science Major at Pasadena City College

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

I have a mild degree of experience with things political in nature. I designed and ran the local high schools' biannual debates for two years. Additionally, I organized and led Burbank's first Student Union in my senior year of high school, which still exists and continues to advocate on behalf of hundreds of voting members. I also worked for the BHS school newspaper for two years, serving as the Editor-in-Chief in my final year.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

None

List Community activities in which you are involved:

I currently run an unincorporated non-profit working to engage young people in government and politics. We're based in Burbank and the majority of our work revolves around educating and encouraging young voting-age people in Burbank and the LA area.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Member of the Charter Review Committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

As I mentioned above: I have a mild degree of experience with things political in nature. I designed and ran the local high schools' biannual debates for two years. Additionally, I organized and led Burbank's first Student Union in my senior year of high school, which still exists and continues to advocate on behalf of hundreds of voting members. I also worked for the BHS school newspaper for two years, serving as the Editor-in-Chief in my final year. I currently run an unincorporated non-profit working to engage young people in government and politics. We're based in Burbank and the majority of our work revolves around educating and encouraging young voting-age people in Burbank and the LA area. Education-wise, I am currently a Political Science student at Pasadena City College

What are your goals in serving on this Board/Commission/Committee?

I want to bring the perspectives of the newest generation of voters to the table. I feel that Gen-Z is severely underrepresented, especially as we will eventually become the largest age block of voters in the United States. Additionally, I want to see what can be done to simplify, streamline, and make more accessible the workings of the city government, such that every resident can easily understand and participate in the process without being saddled with the undue burdens of self-educating in the minutia of every issue. Government manuals should be more all-encompassing, easier to find, and subsequently comprehend. Such a policy must be at the core of our city's design.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Member of the Charter Review Committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

As I mentioned above: I have a mild degree of experience with things political in nature. I designed and ran the local high schools' biannual debates for two years. Additionally, I organized and led Burbank's first Student Union in my senior year of high school, which still exists and continues to advocate on behalf of hundreds of voting members. I also worked for the BHS school newspaper for two years, serving as the Editor-in-Chief in my final year. I currently run an unincorporated non-profit working to engage young people in government and politics. We're based in Burbank and the majority of our work revolves around educating and encouraging young voting-age people in Burbank and the LA area. Education-wise, I am currently a Political Science student at Pasadena City College

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Supplemental Questions

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I Agree

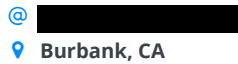
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I Agree

ANDRE DIONYSIAN

PCC Political Science Student



EXPERIENCE

President & Co-Founder

Civic Duty Media

08/2021 - Ongoing Los Angeles, CA

Unincorporated Non-Profit Association working to engage young people in government and the political process

- Coordinating a team spread across 3 states
- Evaluating new advertising and marketing approaches with short-form media through social media platforms such as Instagram Reels, TikTok, and YouTube Shorts to reach younger audiences

Event Director & Executive Producer

WTP Team - Burbank Biannual Debates

02/2019 - 03/2021 Burbank, CA

High school student-run production team focusing on politically engaging productions promoting civic engagement

- Led largest student-led event in Burbank
- Coordinated multiple organizations to win local corporate sponsorship, fundraising for our partners at the Burbank Unified Chapter of the National Academy Foundation
- Developed and deployed multiple iterations of groundbreaking short-form advertising through free media
- Increased year-over-year turnout by 67% by implementing a student incentive program and working with educators to adapt our debates structure and content to align with existing curriculum.

Editor-In-Chief

The Burbank Bulldog

08/2020 - 05/2021 Burbank, CA

Burbank High School Newspaper - run independently by the students

- Led a 30-student team with vastly diverse perspectives and fostered a collaborative yet competitive environment
- Took a fledgling monthly newsletter and built it out into a hard-hitting news outlet
- Established a polling and data analysis program
- Implemented a more efficient approach to marketing and content distribution, relying on our in-house data analysis

Communications Intern

Rebecca Parson for Congress, WA-06

06/2020 - 08/2020 Kitsap County, WA

Congressional Primary Election for Washington's 6th District

- Kept senior staff up to date with on the ground developments on a number of issues
- Spent 8 hours a week phone banking, speaking with voters, addressing their concerns, and helping them find their nearest polling place/ballot drop-box

EDUCATION

Political Science

Pasadena City College

08/2021 - Ongoing Pasadena, CA

- Studying Political Science
- Aiming to Transfer in 2023

High School Diploma

Burbank High School - NAF Engineering Academy

08/2017 - 05/2021 Burbank, CA

FIND ME ONLINE



Instagram

www.instagram.com/andre.dionysian



LinkedIn

www.linkedin.com/in/andredionysian



Facebook

www.facebook.com/andre.dionysian

AWARDS



Faculty Excellence Award for Journalism

Burbank High School Journalism Dept.



2nd Place Congress Debate

Tri-County Forensic League Novice Congress



Certificate of Superiority

Tri-County Forensic League for Spontaneous Argumentation

TRAINING / COURSES

The Arduino Platform and C Programming - Coursera (UCI)

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

I am an experienced soccer coach, training players from age 2 to 21. I currently am the JBHS Freshman Boys soccer head coach. I am also an experienced Dungeon Master for several Dungeons and Dragons campaigns. I know that sounds silly, but the amount of organization, preparation, and attentiveness mirrors real world skills required in every work place.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

No prior service on a city board, commission, or committee.

List Community activities in which you are involved:

I am the JBHS Freshman Boys Soccer Head Coach

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Charter Review Committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

As a project manager for several engineering projects at the Inland Empire Utility Agency, I am constantly in talks with different parties, from consultants, contractors, stakeholders, and fellow engineers. It is my job to manage all of their wishes, so that the project can continue without any problem. It is important that I am a keen listener, and thoughtful in my responses and actions. I believe these experiences and skills would translate to aiding me as a committee member.

What are your goals in serving on this Board/Commission/Committee?

My goals are to do whatever is in my power to help my community. As an engineer, we must be dedicated to the protection of the public health, safety and wellness. I would continue to strive for the same as a committee member.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgements

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I Agree

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I Agree

Summary

Years of Experience

7 (2 with Wood)

Office of Employment

Los Angeles, CA

Areas of Expertise

- Environmental Scientist
- Storm Water Project Management

Professional Summary

Mr. Escobar is an aspiring engineer with experience in many facets of the engineering and stormwater industry. He assists on consulting services over the entire lifecycle of port infrastructure projects to a variety of public and private clients.

Alejandro's engineering experience includes program management for design and construction, providing support for On-Call engineering projects and CIP projects, PS&E development, risk management, budget management, and the review and preparation of technical documents. He is also well versed in stormwater permits and regulations with experience evaluating pollutant sources at industrial facilities and construction sites, SWPPP preparation, site inspections, evaluation and recommendation of Best Management Practices (BMPs), MS4 site inspections, Operation and Maintenance (O&M) structural treatment control inspections under the MS4 permits, and as needed compliance assistance.

Qualifications

Education

BS, Environmental Engineering, University of California San Diego, San Diego, CA USA, 2015

Registrations / Certifications / Licenses

Engineer-in-Training (EIT) #174620

Certified Professional in Storm Water Quality (CPSWQ), #1116

Qualified SWPPP Developer (QSD), #26362

Languages

English, Spanish

Experience

Inland Empire Utility Agency (IEUA) On Call Engineering Augmented Staff Services (Wood May 2021 – Current)

Alejandro assists the Project Manager for the IEUA team providing support services including construction management, RFIs/RFBs, plan check, peer review, field investigations, condition assessment, engineering advice, PS&E development, scheduling, and other miscellaneous engineering work. He is responsible for tasks including project setup, invoice preparation/review, project budget, schedule, and 3rd party coordination. He has set up and initiated emergency projects, such groundwater recharge basin repairs in Ontario, CA and underground vault repairs at Carbon Canyon Wastewater Recycling Facility (CCWRF). He created the Project Charter and Business Case Evaluation for the upcoming RP-1 Administration Building Rehabilitation project. He assists the principal engineer in managing the construction of a stormwater diversion structure at RP-3 in Fontana. He reviews all submittals for each project, oversees the schedule, and coordinates with the contractor to ensure the project remains on schedule. Alejandro has drafted Project

Alejandro Escobar, EIT

Environmental Engineer



Expectation Memorandum's for upcoming projects, and has assisted on the cost estimates for them. He has prepared detailed powerpoints used in presentations to IEUA's internal staff and stakeholders.

Pier B Rail Yard Sanitary Sewer and Lift Station Design, Port of Long Beach (Wood March 2020 – February 2021)

Alejandro assisted the supervising engineers on the design for sanitary sewer pipelines and a sewer lift station to support the expansion of the Pier B Railyard at the Port of Long Beach. He was responsible for assisting the program manager with tasks including project setup, invoice preparation/review, project budget, schedule, and 3rd party coordination. He assisted with the development of the projects QAQC Plan, assisted the lead engineer with the lift station design, and drafted several exhibits for the proposed pump. Alejandro has assisted the development of the new proposed sewer alignments by reviewing the many technical documents and as-builts provided by the client. Through this project, Alejandro developed technical proficiency with Bentley's ProjectWise where he drafted the 30% design plans, specifications, and estimates.

On-Call Engineering Services for the Port of Los Angeles, San Pedro, CA (Wood May 2019 – Current)

Alejandro assists the Project Manager for the Wood team delivering on-call consulting support services to the Port including planning, feasibility studies, permitting, plan check, peer review, field investigations, condition assessment, engineering advice, PS&E development, scheduling, and other miscellaneous engineering work. He is responsible for tasks including project setup, invoice preparation/review, project budget, schedule, and 3rd party coordination. He assisted in the preparation of technical reports and exhibits for several projects, such as the basis of design, hydrology exhibits, the 30% Plans and corresponding standards and specifications for Berth 44 Remediation Design, cost estimates and Vicinity Site Maps for Harbor Cut Repair Design, and the preliminary methane mitigation drawings corresponding standards and specifications for Wilmington Youth Sailing and Aquatic Center Inspection and Design. Alejandro is proficient with AutoCAD's Civil 3D, which he used to create all exhibits and design plans for the projects.

On-Call Engineering Services for the Port of Long Beach, Long Beach, CA (Wood May 2019 – Current)

Alejandro assists the Project Manager for the Wood team delivering on-call support services to the Port including planning, feasibility studies, permitting, plan check, peer review, field investigations, condition assessment, engineering advice, PS&E development, scheduling and other miscellaneous engineering work under this new on-call contract, which is intended to provide comprehensive support to POLB's entire set of engineering needs. He is responsible for tasks including project setup, invoice preparation/review, project budget, schedule, and 3rd party coordination. He assisted in the preparation of technical reports and exhibits for several projects, such as a HASP and a Site Vicinity Map for Fireboat Station 20 Trailer Potholing and several pothole and borehole exhibits for Berth D53-54 Sinkhole Investigation.

On-Call Risk – Quality Management for the Port of Long Beach, Long Beach, CA (Wood May 2019 – Current)

This project was implemented to improve the quality and effectiveness of the Port's project delivery process by means of providing risk-adjusted budget forecasting, risk-based proactive issue resolution, design quality improvement and active risk management throughout project deliver. Alejandro is responsible with assisting the Project Manager with tasks including project setup, invoice preparation/review, project budget, schedule, and 3rd party coordination. Alejandro provided supportive services for development and monitoring of a project-specific advanced register with risk consequences (in terms of cost and schedule impacts), likelihoods and treatment options, and a Monte Carlo simulation of risks to generate probabilistic distribution of outcomes for preparation of contingency budget estimates and risk ranking based on risk portfolio variability. Through this project, Alejandro has developed technical proficiency with Palisade's @Risk software.

Alma School Road Widening Phase 2 Drainage Analysis, City of Chandler, AZ

Alejandro analyzed the hydrologic and hydraulic conditions and assisted on the report needed to proceed with Phase 2 of a road widening project. The project included reviewing past development projects adjacent to the

Alejandro Escobar, EIT

Environmental Engineer



roadway, reviewing more recent DTM data, analyzing the hydrology using local standards, and evaluating the hydraulic performance of hydraulic structures and gutter sections. Through this project, Alejandro has developed technical proficiency with Bentley's FlowMaster software.

CIP Engineering Support for the San Juan Creek Stream Bank Restoration Project at Rancho Mission Viejo Riding Park, San Juan Capistrano, CA (September 2018 – July 2019)

Alejandro assisted the supervising engineers on the proposed designs to remediate the impacts of a previous creek-bank repair project in San Juan Creek adjacent to the Rancho Mission Viejo Riding Park. He drafted the project's Gantt chart and oversaw that the project remained on schedule. He assisted in the preparation of the project's Scope of Work and cost estimate, No-Rise Certification Report, CEQA Report, and other wetland permitting reports. Alejandro provided supportive services to the project's supervising engineer, permitting specialist, supervising biologist, as well as assisted with 3rd party correspondence. He performed earthwork calculations using AutoCAD Civil 3D and assisted with the development of the project's 60% plans and its corresponding standards and specifications.

City of Salinas Post Construction Operation and Maintenance Manual (O&M), Salinas, CA

Alejandro revised the City of Salinas' Post Construction O&M Plan and created a Post Construction Inspection Sheet for projects to comply with the City's NPDES permit. The O&M plan was revised to include in depth maintenance information for structural BMPs that could be selected to comply with the City's NPDES permit and its Low Impact Development (LID) requirements. The Post Construction Inspection Sheet was created so that projects can document the correct construction/installation of the structural BMPs. The inspection sheets provide written documentation that the BMPs are installed correctly per plans and confirm proper protection throughout the duration of construction.

Annual Reporting Services for Upper Los Angeles River and Dominguez Channel Watershed, Los Angeles, CA
Alejandro supported the Upper Los Angeles River Watershed Management Group (ULAR WMG) with development of the group's Annual Report to illustrate the group's progress on achieving goals and implementation of strategies required by the NPDES permit.

Municipal NPDES Storm Water Compliance for the Cities of Irwindale, Pico Rivera, Pomona, Redondo Beach and Long Beach (Charles Abbott Associates 2017-2018 and Wood 2019)

Alejandro efficiently completed over 400 site inspections for commercial and industrial facilities located in the cities of Irwindale, Pico Rivera, Pomona, Redondo Beach and Long Beach to evaluate compliance with the MS4 Permit. Initial and follow-up inspections included evaluating the potential for unauthorized discharges, determining if business practices contributed to storm water pollution, and recommending BMPs. In-field observations were used to generate deliverables for each facility including inspection forms and courtesy notices documenting site conditions during the site visit and recommended BMPs.

City of Pomona NPDES Standard Urban Stormwater Mitigation Plan (SUSMP) Program Support and Annual Program Effectiveness Assessment (PEA) Support, Pomona, CA (Charles Abbott Associates 2017-2018)

Alejandro performed SUSMP plan reviews for the City of Pomona. He worked closely with the design engineers to finalize a SUSMP that was compliant with the NPDES Permit. Alejandro performed verification inspections and post construction operation and maintenance inspections to evaluate the condition of structural treatment controls for the City of Pomona's private and public constructed projects. Alejandro has experience evaluating structural treatment controls such as Filterras, FloGard filter inserts, modular wetlands, infiltration galleries, bio-filtration basins, drywells, and vegetated swales to determine if the structural treatment controls were installed and maintained in accordance with the sites' grading plans and Operation and Maintenance Manuals. Alejandro has experience with the City of Pomona's record keeping practices and researching SUSMP project details and maintained the City's databases. Alejandro has also assisted the City with their Program Effectiveness Assessment (PEA or Annual Report).

Alejandro Escobar, EIT

Environmental Engineer



Town of Apple Valley NPDES Program Management, Water Quality Management Plan (WQMP) Program Support and Annual Program Effectiveness Assessment (PEA) Support, Apple Valley, CA (Charles Abbott Associates 2017-2018)

Alejandro assisted in the overall management of the Town's NPDES MS4 Compliance Program. He maintained the NPDES databases and oversaw annual compliance with MS4 General Permit. Alejandro conducted several Stormwater Pollution Prevention trainings for the Town's Engineering, Public Works, and Water Resources staff. He performed several WQMP plan reviews for the Town of Apple Valley and performed the verification inspections and post construction operation and maintenance inspections to evaluate the condition of structural treatment controls for the Town of Apple Valley's private and public constructed projects. Alejandro also oversaw the Town's Program Effectiveness Assessment (PEA or Annual Report).

Caltrans Region 7 LID Pilot Study and Water Quality Monitoring Support, Los Angeles, CA (CASC Engineering and Consulting (2015-2017))

Alejandro assisted in the construction and operation of 5 monitoring sites for a Low Impact Development (LID) Pilot Study. He also performed wet weathering monitoring efforts including grab sample collection, time-weighted composites, calibration of field equipment, and operation of water quality instrumentation to measure pH, conductivity, and dissolved oxygen, and documentation of field activities. After storm wet weather monitoring events, he prepared multiple technical reports Caltrans.

Professional History

- Wood (2018 – Present)
- Charles Abbott Associates (2017 – 2018)
- CASC Engineering and Consulting (2015 – 2017)

Personal History

- Show Choir - JBHS Power House (2006 – 2009)
- Soccer – JBHS (2005 – 2009), UCSD Club Soccer (2009 – 2014)
- Dungeon Master for multiple table top role playing games, e.g. *Dungeons and Dragons*

Application Form

Profile

Prefix Alice _____
First Name Middle Initial Last Name

Email Address

Home Address Suite or Apt

Burbank CA 91505
City State Postal Code

Mobile: _____
Primary Phone Alternate Phone

Self Chiropractor Chiropractor
Employer Job Title Occupation

Which Boards would you like to apply for?

Charter Review Committee: Submitted

Length of time as a Burbank Resident:

63 yrs

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

Lifelong Burbank resident very active in the betterment of our community. Would like to relay the concerns of our residents and keep Burbank thriving. In order to modify the city charter I welcome the chance to work on this document.

Education

BS in biology Doctorate in Chiropractic

Additional Pertinent Courses or Training

Business owner Lifelong study of human nature

Alice Howell

Other Pertinent Skills, Experience or Interests

Organized my neighborhood, collected survey's several times from at least 800 neighbors to further the action of four cul de sac's on Alameda. We were successful in the closure of Lima, Avon, California and Cordova streets in order to provide neighborhood protection from high volume of speeding traffic. Regular CC attendance for more than 20 years, before the pandemic. Active in city business. Including meetings with city manager and department heads as needed.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

No prior city board or committee.

List Community activities in which you are involved:

Media district specific plan meetings. More than 100 in-person community meetings from various departments.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

The Board, Commission or Committee (collectively Board) you are seeking appointment to provides City reimbursement for attending trainings or conferences. Therefore, under State Law all members of the Board must receive at least two hours of ethic's training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

First Choice

FIRST choice for Board/Commission/Committee appointment:

Charter review committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Active participation in Burbank city business for over 20 years. I held many leadership positions in my Chiropractic national organization. Started out as Elected student national vice-chairman of all Chiropractor schools in USA as a student. Regular lobbying trips to Washington DC and Sacramento meeting with representatives.

What are your goals in serving on this Board/Commission/Committee?

To maintain the values and consideration of all in making new city decisions. I'm very aware of the significance of this committee and feel I finally have the time to contribute.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgements

Acknowledgment No. 1 - General

ALL INFORMATION SUBMITTED IS A PUBLIC RECORD AND WILL BE POSTED ON THE CITY'S WEBSITE. All City Board, Commission, and Committee members serve without compensation from the City. No person shall serve at the same time on more than one Board, Commission or Committee. All applicants must be electors of, and actually reside in the City of Burbank, with the exception of the Burbank Cultural Arts Commission and the Sustainable Burbank Commission. (Per BMC Section 2-1-405, 2-1-406, 2-1-407)

I Agree

Acknowledgement No. 2 - City of Burbank COVID-19 Vaccination Policy

I have read the City of Burbank Covid-19 Vaccination Policy and hereby agree to provide proof of vaccination or either a medical or religious exemption form. Upon receipt of the application City Clerk's Office staff will contact me with further instruction. Vaccination documentation will not be disclosable to the public.

I Agree

Application Form

Profile

Prefix

Gloria
First Name

Middle Initial

Salas
Last Name

Email Address

Home Address

S. Orchard Drive
Suite or Apt

Burbank
City

CA
State

91506
Postal Code

Mobile: _____
Primary Phone

Alternate Phone

Oakmont Corporation
Employer

Executive Assistant
Job Title

Legal
Occupation

Which Boards would you like to apply for?

Charter Review Committee: Submitted

Length of time as a Burbank Resident:

25 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am a community service minded person who wants to participate in my local government and wants to make a personal contribution to the improvement of my city and, hopefully, results in a more responsive and effective local government.

Education

Bachelor of Arts - Legal Studies

Additional Pertinent Courses or Training

Corporate/General paralegal courses

Gloria Salas

Other Pertinent Skills, Experience or Interests

Involved in various anti-human trafficking and domestic violence education projects through nonprofits, such as National Council of Jewish Women and Journey Out. Volunteer in the "anti-human trafficking poster compliance" projects through the City of Los Angeles. Involved in social Justice issues through my faith community.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

2016-2017 - Municipal Charter Review Commission

List Community activities in which you are involved:

Zonta Club of Burbank - 16 Days of Activism in which the City of Burbank lights up City Hall and BWP to bring attention to gender violence. Host Human Trafficking presentations for the benefit of the community; anti-gender violence march in cooperation with BPD; Farmer's Market presence displaying domestic violence resources. Burbank for Armenia - community collection of winter clothing for widows and orphans of the war in Artsakh. Burbank Human Relations Council - which supports and facilitate community dialogue and forums; presence at National Night Out; participant at Race Relay community dialogue on race.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Municipal Charter Review

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Previously appointed to the Municipal Charter Review Commission by Mayor Will Rogers.

What are your goals in serving on this Board/Commission/Committee?

Review, assess and, if necessary, call for a full comprehensive review of the Municipal Charter.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

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I Agree

SUMMARY OF EXPERTISE

Dedicated and consummate professional with over 15 years administrative and managerial skills, including extensive calendaring aptitude, excellent written and verbal communication skills and a “roll up the sleeves and get to work” attitude.

- **Document Management System (DMS)**
- **Excellent relationship building skills**
- **Ability to work under pressure**
- **Excellent email etiquette**
- **Proofreading**
- **Bilingual - Spanish**
- **Handle confidential and sensitive information**
- **Adaptability**
- **Organizational skills**
- **Event coordination**

PROFESSIONAL EXPERIENCE

Oakmont Corporation 2015 – present

Executive Assistant to Managing Director/General Counsel and Paralegal

- Responsible for managing the schedule and arranging meetings and calls for the Managing Director/General Counsel
- Preparing and/or drafting documents for meetings
- Preparing documents and agenda for annual Board meetings
- Responsible for renewing documents with CA Secretary of State for over 100+ entities, and
- Miscellaneous assignments as directed by General Counsel

Polsinelli LLP, Century City 2011 – Dec 2014

(Merged with Quateman LLP July 1, 2011)

Office Administrator and Executive Administrative Assistant

- Overall responsibility for the day-to-day operation of the office (36 attorneys/27 staff) and supervision of administrative staff
- Interview, hire and train clerical staff
- Attend meetings, draft agendas, transcribe and distribute minutes
- Draft correspondence and/or documents to clients and vendors
- Research conference topics and create related PowerPoint presentations
- Implement administrative policies
- Foster positive attorney and staff relationships
- Meet and correspond with landlord staff and building representatives
- Plan, coordinate and attend marketing and social events

Quateman LLP, Century City 2007 – 2011

Executive Legal Assistant to Managing Partner/Founder of Quateman LLP

- Assist busy Managing Partner in her simultaneous roles as owner of the firm, member of several non-profit boards and major rainmaker
- Draft, revise, redline, proofread and finalize correspondence, speeches and documents
- Arrange business development meetings and prepare agendas
- Assist in the planning of and attendance at political fundraising events
- Prepare marketing brochures
- Create PowerPoint presentations for business conferences
- Read, analyze, compile and submit required information for SBE and Women-owned Business Enterprise certifications – deadline sensitive

Further information upon request

Skills:

MS Word, Excel, Outlook, PowerPoint; Adobe PDF

EDUCATION:

Pepperdine University – Bachelor of Arts – Legal Studies

EXTRACURRICULAR ACTIVITIES:

Zonta Club of Burbank & Burbank Business & Professional Women: My passions lie in advocacy and in campaigning for gender equity, human rights and women’s rights and the fight against gender violence and human trafficking. Through my membership in the *Zonta Club of Burbank Area*, as its Past President, current Area Director and Lt. Governor-elect and membership in *Burbank Business & Professional Women* I have coordinated various anti-human trafficking presentations for the local community. Pre-pandemic, I was actively involved in the Human Trafficking “Poster Compliance” project through the auspices of the Los Angeles City Attorney’s Office.

Peace & Justice (St. Francis Xavier) I am a moderator of the *Peace & Justice* group where we try to follow the Gospel teachings to feed the hungry and clothe the naked in our community and in communities beyond Burbank; we collect hygiene items for domestic violence victims and collaborate with Family Promise of the Verdugos in offering temporary quarters for its clients.

Burbank Human Relations Council: As a Board member I work with other members of the Board to create platforms where issues of relevance to the community are discussed, to create spaces for dialogue about racial equality.

Burbank for Armenia: A group of dedicated community members who strive to inspire deeper involvement of the Armenian residents in the Burbank community and to educate the community about its diverse and cultural richness.

Burbank Domestic Violence Taskforce: as a representative of Zonta Club of Burbank Area.

AWARDS:

Resume – M. Gloria Salas

Page 3

Business Life: Women of Achievement, 2018; YWCA Heart & Excellence Award, 2021; Burbank Business & Professional Women, Woman of Achievement, 2022