

Burbank Cultural Arts Commission

Application Form

Profile

Prefix _____ First Name Rajasri Middle Initial _____ Last Name Mallikarjuna

_____ Email Address

_____ East Orange Grove Ave. Home Address

Apt. _____ Suite or Apt

Burbank City

CA State 91501 Postal Code

Mobile: _____ Primary Phone

Home: _____ Alternate Phone

BuzzFeed Employer

Copy Editor Job Title

Editor, Music Composer Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

4.5 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

Having served on the Burbank Cultural Arts Commission for 2 years and 8 months, I have developed a strong connection to the arts community in Burbank through the projects I've undertaken as part of my service. As an artist (composer and writer) and a Burbank resident, I am proud of these initiatives, which include a pop-up Halloween music event at the Burbank Town Center, an exhibit featuring local artists at the Betsy Lueke Creative Arts Center, and boosted outreach and engagement with artists and art organizations by implementing social media campaigns. I hope to continue contributing similar initiatives to the community of Burbank—our artists as well as the greater community of residents—as I believe that the arts enhance all our lives in so many ways.

Education

Bachelor of Science, Journalism, and Bachelor of Art, Political Science, from Boston University;
Professional Diploma, Film Scoring, from Berklee College of Music

Additional Pertinent Courses or Training

2019 Arts for LA Cultural Policy Fellow

Other Pertinent Skills, Experience or Interests

Three-year service as Board Secretary for Musicians at Play Foundation; composer and board member of Burbank Chamber Music Society; member of the Los Angeles Composer Collective; employee in the music industry for over a decade, with experience working with professional artists; strong editorial, social media, and arts nonprofit administration skills

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I've served on the Burbank Cultural Arts Commission since October 2018. I've been a member of the Commission's Events, Marketing, and Outreach subcommittees during this time.

List Community activities in which you are involved:

Composer and board member for Burbank Chamber Music Society; composer for Los Angeles Composers Collective; advisory board member for Musicians at Play Foundation

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

During my time on the Burbank Cultural Arts Commission, I've helped plan and organize some of our events, developed marketing plans to engage the arts community, and reached out to other local arts organizations in an effort to expand our connections. In addition to my service for the Burbank Cultural Arts Commission, I've learned about arts nonprofit administration as a board member of Musicians at Play Foundation and Burbank Chamber Music Society, the editor of the Society of Composers and Lyricists' quarterly magazine, and a project manager of the Frances Clark Center for Piano Pedagogy. I've also been a part of the music industry in several roles, as an editor for Alfred Music (an educational publisher), a private piano teacher, and a composer. And as a new employee of BuzzFeed, I'm entering the broader scope of the media/entertainment industry.

What are your goals in serving on this Board/Commission/Committee?

I would like to continue expanding the Burbank Cultural Arts Commission's reach within the Burbank community to bring the arts into the daily lives of our residents. I'd like to help foster connections among artists and arts organizations, and through social media, I'd like to provide our arts community with awareness about resources that can boost their small businesses or organizations and make creating their art easier.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

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I Agree

RAJASRI MALLIKARJUNA

██████████ | ██████████ | ██████ East Orange Grove Ave., Apt. ████, Burbank, CA 91501

PROFILE

Arts advocate specializing in editorial and marketing initiatives, with additional success implementing fundraising campaigns and events

EXPERIENCE

BuzzFeed – Los Angeles, CA

Copy Editor (May 2021–present)

Revise language in homepage articles, BuzzFeed’s signature quizzes, and travel and lifestyle posts, and review content for cultural sensitivity

The Frances Clark Center for Keyboard Pedagogy – Princeton, NJ

Project Manager, Publication Projects (Apr. 2021–present)

Support the mission and strategic advancement of the organization through the development and distribution of books, student resources, and support materials

The Society of Composers & Lyricists – Los Angeles, CA

Editor of The Score Magazine (Dec. 2019–present)

Lead the content creation and publishing of quarterly magazine with a readership of 1,900 music industry professionals; conduct interviews of high-profile artists and write feature stories

The City of Burbank – Burbank, CA

Cultural Arts Commissioner (Sept. 2018–present)

Provide support to local artists and arts organizations through marketing initiatives, event planning, and outreach to community organizers

Burbank Chamber Music Society – Burbank, CA

Fundraiser | Event Producer | Composer (Jan. 2019–present)

Fundraised for free-entry, five-concert series using social media campaigns and individual outreach; facilitated event production and marketing for series as well as for a fundraising concert in 2019

Alfred Music – Los Angeles, CA

Production Editor & Marketing Project Manager (July 2013–Nov. 2020)

Led the yearly creation of 80–100 book products with audio or software and 200 performance music titles by delegating tasks to cross-functional teams of 6 employees; copyedited 5 method books per year

Musicians at Play Foundation – Los Angeles, CA

Board Secretary (June 2016–June 2019)

Led record maintenance as part of the executive board; assisted with the production, fundraising, and promotion of the organization’s live events

EDUCATION

Boston University – Boston, MA (2000–2004)

B.S., Journalism | B.A., Political Science
Cum Laude

Berklee College of Music – Boston, MA (2006–2008)

Professional Diploma, Film Scoring
Magna Cum Laude | Scholarship Recipient

Application Form

Profile

Prefix

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Mobile: _____
Primary Phone

Alternate Phone

Employer

Job Title

Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

4 years

Burbank Registered Voter?

 Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I would like to contribute my time and talents for the betterment of my community. I've been grateful to call Burbank my home since my family was warmly welcomed here four years ago. Civic service and engagement is vital and I want to be a positive role model for my daughter and my community.

Education

Masters of Business Administration, College of Business & Economics, University of Kentucky Bachelor of Science, College of Engineering, University of Kentucky John R. and Joan B. Gaines Scholar of the Humanities

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

I have a decade+ of program/project/event management experience, technology stewardship and organizational leadership at companies including The Walt Disney Company and Cypress Semiconductor, as well as arts/entertainment experience through my work with film festivals and creative clients.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

N/A

List Community activities in which you are involved:

My family and I love participating in Disney VoluntEARS community service opportunities across Burbank and Los Angeles. We've done cleanup and beautification projects for the Burbank Parks and the Burbank YMCA and we've hosted reading events and book giveaways for Burbank Unified.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have solid experience in reviewing proposals, programs, practices, and goals in both the corporate world and in the arts and entertainment. I have a proven track record of maximizing and leveraging efficient use of resources.

What are your goals in serving on this Board/Commission/Committee?

In the current pandemic, I believe that the arts are now more important than ever. Today's challenges are great and I believe there are many opportunities to nourish the soul of our community with rich and robust cultural arts programs that are engaging and accessible, that represent and celebrate the diversity of our community and that are uniquely Burbank.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

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I Agree

Tony Smith

Program Manager, Project Leader, Event Producer, Tech Director, BS & MBA

A decade+ of world-class leadership and program/project/event management experience

The Walt Disney Company *Sr Mgr, Program Management* Burbank; 2016-present

Orchestrated and successfully delivered complex consumer data technology programs on schedule and on budget for advertising, sales, marketing, engineering and corporate functions. Helped transition company to a digital-first delivery operating model and helped realize synergies of reorganizations and acquisitions. Managed and mitigated risks, coordinated executive stakeholder updates and delivered program reviews and status reports for critical data technology projects. Led enterprise-wide RFP's for big data technology initiatives in partnership with procurement teams and achieved optimal outcomes from vendor negotiations. Improved forecast accuracy and minimized variances for departmental P&L. Recruited and coached program managers and project leaders. Coordinated departmental all-hands sessions, product demonstrations, team events and special events.

Sole Proprietorship *Creative Director* Los Angeles; 2011-present

Launched creative venture for music production, music publishing/licensing, artist management and event production. Negotiated management agreements, licensing agreements and publishing agreements. Booked venues and artists for showcase events. Composed original music and secured placements for television commercials, short films, modern dance, fashion shows, art shows and digital media. Managed copyrights and digital/physical distribution.

Catalina Film Festival *Technical Director & Programmer* Los Angeles; 2014-2016

Managed and ensured smooth operations for all screening venues, party/lounge venues, summit panels, workshops, red carpets and award shows. Managed tech budget, project schedules, staff, volunteers, vendors, venue staff and sponsors. Initiated and negotiated strategic sponsorship deals with corporate partners. Developed and directed "run of show" for awards shows. Designed and sourced build-out of theatrical systems and developed tech best practices for all screening venues including Avalon City Hall. Provided assistance and guidance for programming, operations and print traffic teams. Screened and judged film festival submissions. Hosted and produced the *Catalina Film Radio* podcast featuring in-depth interviews with independent filmmakers, producers and cast.

Laughlin Film Festival *Technical Director* Los Angeles; 2013-2016

Managed venue tech, live sound, live visuals, logistics and crowd control. Provided technical guidance for print traffic and exhibition best practices. Cultivated relationships with key sponsors, venues, press and filmmakers. Hosted and moderated panels and Q&A sessions with filmmakers, producers, cast and crew. Developed and directed "run of show" for awards shows. Designed and programmed awards show visuals and music. Hosted official after-party events. Curated and performed music for all festival parties and special events.

Downtown Film Festival LA *Board of Directors* Los Angeles; 2013-2014

Helped drive record revenue for fifth annual festival. Initiated and negotiated sponsorship deals and venue deals. Cultivated relationships with sponsors, venues, vendors, press, filmmakers and buyers. Managed digital and physical film print traffic, vendor selection, venue tech, live sound, logistics, crowd control and tech budget. Developed and directed "run of show" for awards show. Developed and moderated film music panel. Curated and thematically programmed short films, moderated Q&A sessions with filmmakers and hosted special events.

Boulevards New Media*Content Manager*

San Jose; 2010-2011

Managed editorial content and social media for SanJose.com. Edited and published articles by a team of writers on local arts, entertainment, music, nightlife, shopping and attractions. Interviewed musicians and choreographers, wrote articles advancing upcoming events and curated calendar of event listings. Produced daily online video content for *Cinequest*, San Jose's international film festival. Quality assured and helped deploy site content management system.

Cypress Semiconductor*Senior Director, IT*

San Jose; 1999-2010

Managed department's annual budget and global staff. Led executive steering committees, quarterly operations reviews, daily / weekly task forces, vendor negotiations, project portfolio reviews, project review boards, cost reduction programs and P&L processes. Defined and maintained policy specifications for project management, change management, service level agreements, software license management, meeting management, operations management, security, compliance, disaster recovery, hiring, onboarding and training. Managed global IT business systems development, business systems integration, network operations, databases, telecom and help desk staff. Led company-wide system migrations and developed / deployed enterprise systems for Sales, Marketing, Legal, Finance, HR, New Product Development and Engineering. Drafted and reviewed business analysis proposals, business requirements, macro / micro project schedules, budgets, technical designs, support documentation and post mortem reviews. Consistently met quarterly and annual targets for critical success factors. Drove reductions in service response times and increased customer satisfaction. Served as trusted advisor and digital forensics expert for corporate counsel and electronic discovery efforts. Developed and implemented templates and standards for internal company presentations. Delivered quarterly / annual staff performance reviews and gained experience in recruiting, mentoring, training, promoting, hiring and firing.

Camp Erin*Volunteer*

Los Angeles; 2015-2016

Served as a "cabin big buddy" volunteer at a summer camp for kids coping with grief, loss and bereavement, sponsored by the Moyers Foundation and Our House Grief Support Center.

Master of Business Administration (MBA), University of Kentucky

Gatton College of Business and Economics, Graduated with Honors, Class of 2003

Bachelor of Science (BS) in Computer Science, University of Kentucky

College of Engineering, Graduated with Honors, Class of 2003

Undergraduate Honors

John R. and Joan B. Gaines Humanities Scholar Fellowship and National Merit Scholar

Application Form

Profile

Prefix

First Name

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Last Name

Email Address

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Suite or Apt

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Postal Code

Mobile: _____
Primary Phone

Alternate Phone

Employer

Job Title

Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

22 months

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I have always held a great appreciation for art, especially in public spaces - the whimsical nature of coming across something creative in a public space, whether it be a sculpture or a painting, truly enlivens my day. As the artist liaison at a midtown gallery, my favorite part was finding new artists and seeing what their unique perspective would bring to the gallery.

Education

Bucknell Univeristy - BA in Art History NYU - MA in Visual Arts Administration

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

I worked in the New York City Art world for 10 years - in various positions for galleries, art advisors and curators. I was also the artist liaison for Wendt Gallery for 1.5 years and my favorite part of the job was looking for new artists to bring to the gallery.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

N/A

List Community activities in which you are involved:

The Burbank No-Buy project

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Art in Public Places Committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Please see above: I received my BA in Art History and MA in Visual Arts Administration as well as worked in the New York City Art world for 10 years.

What are your goals in serving on this Board/Commission/Committee?

I want to bring my knowledge and appreciation of art to the greater Burbank area, especially for amplifying and elevating the artist's voice to the public.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

N/A

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

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I Agree

Piper Overbaugh

█ N Maple Street
Burbank, CA. 91505

M █
█

Experience

Sales Representative, Springboard Wine - 2019 - present

Outside sales in the greater Los Angeles area for wine brokerage company specializing in distribution of fine wine from France, Spain, Italy, Austria, Germany, Greece and the U.S. Most of the producers are small and focus on quality, sustainability and many esoteric varietals. Developed new accounts and business relationships to increase sales 50%.

Sales Representative, David Bowler Wine - 2013 - 2019

Outside sales in the NYC Metro area for fine wine company specializing in importing and distribution from France, Spain, Italy, Austria, Germany, South America and the U.S. Most of the producers are small and focus on quality, sustainability and many esoteric varietals. Mostly developed new accounts and business relationships to gain over \$1,200,000 in sales for the territory.

Sales Representative, Communal Brands – 2010 - 2013

Outside sales in the NYC Metro area for a fine wine company specializing in importing and distribution from New Zealand, Italy, Spain, France and the U.S. Worked closely with the office management team to optimize our sales strategy and outreach. Opened over 65 accounts in one year both on and off-premise.

Director and Sales Advisor, Portico NY – 2009-2012

Mid-Century Modernist art gallery focusing on artists pioneered by Solomon Guggenheim. Organized inventory, exhibitions, art fairs and loans to both galleries and museums. Handled sales inquiries via internet, phone calls and client meetings. Organized installation and framing for sold work. Living artist liaison and exhibition coordinator.

Assistant Director, Joni Moisant Weyl – 2008

Assisted Gallery Director with client presentations, follow ups and visual information. Updated and maintained the gallery website and broadcast email list. Managed marketing and PR outreach, including advertising and gallery guide postings. Assisted in daily gallery operations including supply management, organization, telephones and initial client inquiries.

Education

Advanced Certificate (with Merit) in Wines & Spirits - WSET, NY 2012

New York University, New York NY - M.A. Visual Arts Administration 2006-2008

Bucknell University, Lewisburg, PA – B.A. Art History, Minors in Philosophy & Italian 1999-2003

Syracuse University Study Abroad Program - Florence, Italy 2002

Application Form**Profile**

Mrs. Colleen M Hoepfner
 Prefix First Name Middle Initial Last Name

████████████████████
 Email Address

██████ N Cordova St
 Home Address Suite or Apt

Burbank CA 91505
 City State Postal Code

Home: ██████████
 Primary Phone Alternate Phone

Antioch University LA Writing Tutor Exactly what it sounds like (part time)
 Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted
 Park, Recreation and Community Services Board: Submitted

Length of time as a Burbank Resident:

5 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I have always had an interest in serving the community in a more active role, especially in the arts commission. I feel I would be a good fit as a community member who is passionate about equality, inclusion, progressiveness, and bringing wider art focus to a place where I feel a lot of art comes from the studios. I have a minor in 2D art but my masters in poetry. Burbank lacks in the literature angle of the arts especially, in my opinion! Community service/ parks and rec is my second choice because I remember finding these areas hard to navigate as a new citizen and would like the population to be able to use all our resources to their advantage.

Education

Antioch University Los Angeles, 2013— MFA (Poetry) Salem State University, 2011, BA Methuen High School, 1999

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

Editor in Chief of Drunk Monkeys, a literary journal Former editor on several literary journals Volunteer, NEDA Volunteer, Mass Poetry Festival Volunteer, Friends of Nevins Memorial Library Book Sale

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

None

List Community activities in which you are involved:

Volunteer- Bessin 4 Burbank Volunteer- Save Magnolia Park I have a son at JBHS, so I am involved with being the parent of a high schooler

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

None

Conflict of Interest

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have an MFA in Poetry and a BA in English with a concentration on Writing and a minor in 2D art I have many years of running literary journals in various capacities, the longest and most important being Drunk Monkeys, where I am editor in chief I have many years of volunteering for Mass Poetry Fest, an annual poetry festival in Salem, MA I have a strong passion for social justice, including using my privileges and positions to boost the art and voices of marginalized demographics; this is where allyship is most important to me

What are your goals in serving on this Board/Commission/Committee?

Boost the voices and art of the underrepresented and youth demographics in Burbank Perhaps implement more art/ writing programs and events in the city Promote art in all forms as essential to the town and the larger society

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Parks and Rec/ Community Services

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

See above

What are your goals in serving on this Board/Commission/Committee?

When I moved here I found navigating services and even parks and rec (my son played basketball for a while) to be difficult and overwhelming. I would strive to make this process easier for residents, as well as help promote the activities and services we provide to the community.

Supplemental Questions

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I Agree

Colleen Hoepfner

█ N. Cordova Street

Burbank, CA 91505

E-mail: █

Phone: █

Relevant Work Experience

Antioch University Los Angeles

Writing Tutor (part time)

2017-present

- Assisting current students in learning to master the ability to write academically and professionally
- Assisting current students in understanding copyediting, grammar, syntax, and APA/MLA formatting

Drunk Monkeys

2016- present

Editor in Chief

Social Media Coordinator

- EIC of a literary journal that publishes poetry, fiction, essays, and pop culture content
- Curation of magazine via submissions from contributors
- Organizing of individual issues
- This is an unpaid labor of love

Author

A Live Thing, Clinging with Many Teeth

2019

Spooky Girlfriend Press

Your Hand has Fixed the Firmament 2017
Grey Book Press

Freelance Copy Editor

Notable projects:

Horror Movie a Day: The Book (Brian Collins) 2016

Sunrise in Spain (Theresa Fersch) 2016

NonBinary Review #13: Urban Legends 2017

Freelance Contributor

Birth.Movies.Death 2017- 2019

Zoetic Press 2015- 2019

Social Media Coordinator
Managing Editor

- Compile content for all aspects of the *Zoetic Press* social media presence: Twitter, Facebook, Instagram
- Set up live streaming capabilities for readings and live events
- Promotional posts for contributors of *Zoetic Press*, to ensure strong literary community
- Managing editor for all issues of *NonBinary Review*

Paper Nautilus 2013-2014

Assistant Editor, Poetry

Lunch Ticket 2012-2013

Co-editor, Poetry (2013)

Assistant Editor, Poetry (2012)

Soundings East

2010

Assistant Editor

Education

Antioch University Los Angeles

December 2011- December 2013

Culver City, CA

Masters of Fine Arts- Poetry

Editor of *Lunch Ticket* (2012- 2014)

Salem State University

September 1999 - May 2011

Salem, MA

Bachelor of Arts- English

- Concentration in Creative Writing
 - Minor in 2-D Art
 - Presidential Arts Award Scholar 2000-2002
 - Center for Creative and Performing Arts Grant for Poetry 2010
-

Additional Skills

- Proficient in English with a strong focus on grammar and syntax
- 10 years of experience in proofreading and editing
- Types at 70 wpm
- Able to deconstruct difficult situations in calm and timely fashion
- Able to meet deadlines, multitask, and work a flexible schedule
- Strong organizational skills
- Extremely online, aware of social media trends

Volunteer Work

- **Mass Poetry Festival**
 - 2011-2016

- **Friends of Nevins Memorial Library Book Sale**
 - 2013-2015
- **National Eating Disorder Association**
 - 2008-2011

References Available Upon Request

Extensive CV Available Upon Request

Application Form

Profile

_____ Fule _____ Dogic
Prefix First Name Middle Initial Last Name

_____ [REDACTED] _____
Email Address

_____ N. Florence St. _____
Home Address Suite or Apt

Burbank CA 91505
City State Postal Code

Mobile: _____ Mobile: _____
Primary Phone Alternate Phone

Bureau of Security and Investigative Services Officer/Agent Post Commander
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted
Transportation Commission: Submitted

Length of time as a Burbank Resident:

1 year

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

Board roles provide me with an incredible opportunity to meet influential, intelligent and well-connected people. I may meet an organization's strategic partners, its clients and investors, as well as colleagues and leaders across industries and government.

Education

Teaching, Training, Storytelling, Discussion and Directed Research. Economic University College of Engineering in Management American Bar Certified

Additional Pertinent Courses or Training

CPR and First Aid

Other Pertinent Skills, Experience or Interests

Teamwork, Communication, Flexibility, Patience, Time management, Motivation, Problem Solving, Active Listening, Adaptability, Collaboration, Curiosity, Analyzing, Entrepreneurial Spirit.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

Republican Presidential Task Force, Republican National Committee.

List Community activities in which you are involved:

Participate in a charity walk or run, Volunteer at a local nonprofit, Organize a clothing drive, Participate in a national giving or remembrance day, Ask for charitable donations instead of birthday or Christmas gifts, Host a fundraising event and donate the money, Inspector of Elections. Instructor of Aikido, City Community of City of Pasadena, youth students.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission.

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Serve my community through positive leadership and to minimize the benefits of Burbank life for all citizens. Better economy with better living costs, better price of labor and etc. Communications skills, Honesty, Technical Competency, Work Ethic, Flexibility, Determination and Persistence, Ability to Work in Harmony with Co-Workers, Eager and Willing to Add to Their Knowledge Base and Skills.

What are your goals in serving on this Board/Commission/Committee?

1. Decide-Think of something I want to do or work towards. 2. Write it down. Carefully. 3. Tell someone-Telling someone we know about our goals also seems to increase the likelihood that we will stick at them. 4. Break my goal down- This is especially important for big goals. 5. Plan my first step. 6. Keep going. 7. Celebrate.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Transportation Commission/ Position: Commissioner.

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

A graduate degree, especially an BA, is in advantage. Leadership-Set the direction for the entire department, providing guidance and mentorship to employees, and taking responsibility for overall performance. Transportation expertise-Knowledgeable about industry trends, supply chain processes, best practices, and compliance requirements. Organizational-Drive projects from start to finish and assign responsibilities, keeping track of several processes at once and making sure that deadlines are met. Communication- I am excellent, well-rounded communicators adept at making presentations, facilitating meetings, negotiating contracts, and holding one-on-one conversations. I am proactive and agile, taking swift action to effectively execute projects, ensuring that projects are in line with their allotted budgets and establishing rates with carriers and providers.

What are your goals in serving on this Board/Commission/Committee?

To provide advice to the Mayor and City Council regarding intermodal transportation issues as directed with the goal of establishing a system of transportation and circulation within and around the City of Burbank that will make it possible for all people utilizing various modes of transportation to reach their destination safely and easily with minimum disturbance to adjacent uses. To recommend to the Mayor and the Council policies and programs with the objectives of the Burbank Comprehensive Plan. To advise the Mayor and City Council regarding transportation needs of future City development, and to maintain and enhance the quality of life in Burbank by creating transportation systems which move people effectively and safely.

Supplemental Questions

Acknowledgement

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I Agree

FULE DOGIC

[REDACTED] ; [REDACTED] ; Burbank, CA 91505

PROFESSIONAL SUMMARY

Experienced Office Management and Administration Professional with 20 years of experience optimizing productivity, efficiency and service quality across various environments. Highly dependable, ethical and reliable support specialist and leader that blends advanced organizational, technical and business acumen. Works effectively with cross-functional teams in ensuring operational and service excellence. Highly dependable, ethical and reliable support specialist and leader that blends advanced organizational, technical and business acumen. Works effectively with cross-functional teams in ensuring operational and service excellence.

WORK HISTORY

Bureau of Security and Investigative Services, Sacramento, CA

Mulholland Security & Patrol – Brentwood, CA

Post Commander/Supervisor

Established efficient workflow processes, monitored daily productivity and implemented modifications to improve overall effectiveness of personnel and activities. Trained employees in company and regulatory compliance requirements to promote conformance. Oversaw office inventory activities, including ordering and requisitions, stocking and shipment receiving. Communicated corporate objectives across all divisions through regular correspondence and scheduled status updates. Managed Security database, including troubleshooting, maintenance, updates and report generation.

Legal Services Business Attorney – Burbank, CA

Typically include providing management with effective legal advice on business issue and company strategies, selecting and overseeing the work of outside counsel, drafting and editing complex commercial agreements, ensuring the company. Represent clients in criminal and civil litigation and other legal proceedings, draw up legal documents, and manage or advise clients on legal transactions. Specialize in a single area or practice broadly in many areas of law. Advise clients concerning business transactions, claim liability, advisability of prosecuting or defending lawsuits, or legal rights and obligations. Interpret laws, rulings and regulations for individuals and businesses.

Instructor/Teacher in City communities, Universities and School districts, CA and U.S.

SKILLS

Documentation and Control. Team Leadership. Strategic Planning. Teaching Support. Sorting and Labeling. Policy and Procedure Modification. Training and Development. Project Management. Performance Improvement.

EDUCATION

Bachelor of Science: Economic and Finance

College of Engineering Science: Organization Work in Management Corporation

American Bar Certified: Lawyer and Judge

Application Form

Profile

_____ **Chris** _____ **Anderson** _____
 Prefix First Name Middle Initial Last Name

 Email Address

_____ **N. Ontario St** _____
 Home Address Suite or Apt

Burbank _____ **CA** _____ **91505** _____
 City State Postal Code

Mobile: _____
 Primary Phone Alternate Phone

Self _____ **Owner : composer/sound designer** _____ **Composer/ Sound Designer** _____
 Employer Job Title Occupation

Which Boards would you like to apply for?

 Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

 19 years

Burbank Registered Voter?

 Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

 I have a career in the arts, and care deeply about our city of Burbank (where I live). I believe that the community, public spaces, and development throughout the city will benefit from a solid cultural arts commission. I believe my experience leading meetings and in my arts career will make me an asset to the commission.

Education

 Bachelor of Arts,, and graduate school certificate

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

I have a career in the arts, and care deeply about our city of Burbank (where I live). I believe that the community, public spaces, and development throughout the city will benefit from a solid cultural arts commission. I believe my experience leading meetings and in my arts career will make me an asset to the commission.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

Burbank

List Community activities in which you are involved:

none at this moment

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

Burbank

Conflict of Interest

Conflict of Interest:

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Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

Burbank

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have a career in the arts, and care deeply about our city of Burbank (where I live). I believe that the community, public spaces, and development throughout the city will benefit from a solid cultural arts commission. I believe my experience leading meetings and in my arts career will make me an asset to the commission.

What are your goals in serving on this Board/Commission/Committee?

Please see above.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

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I Agree

Application Form

Profile

Mr. Dominick Solley
Prefix First Name Middle Initial Last Name

[REDACTED]
Email Address

[REDACTED] W Wyoming Ave
Home Address Suite or Apt

Burbank CA 91505
City State Postal Code

Mobile [REDACTED]
Primary Phone Alternate Phone

Goldenvoice / AEG Presents Contract Administrator Legal
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted
Park, Recreation and Community Services Board: Submitted

Length of time as a Burbank Resident:

2 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I want to serve on the Parks & Recreation Board because my family and I want to find ways to work alongside other departments within the City and our community to bring sporting and musical events to Burbank. My wife, Aly, and I were both high school and collegiate student-athletes and have coached for years in our community. We'd love to be able to bring a different ideas and perspectives to Burbank's Parks, Recreation and Community Services department. I also work full time as a contract administrator for the second largest concert promoter in the world (AEG/Goldenvoice). We put on large and small scale concerts in and around California and the around the country. I believe that the City could leverage my work experience to from AEG/Goldenvoice to utilize our parks for certain events that the City could profit. In September of 2018 my brother, Jake, took his life when serving in the Marines while deployed in Florida. My wife and I started a nonprofit, Stay Motivated. (staymotivated.us), that raises mental wellness and suicide prevention awareness for active duty Military and First Responders. That being said, we believe we could bring awareness to this growing epidemic throughout our community by utilizing City facilities and bringing together local and national Veteran nonprofits and production companies to give back to those Military and First Responders in need of mental health education.

Education

Bachelors in Communications, Minor in TV/Film Production - California Lutheran University Masters in Sport Management - University of San Francisco

Additional Pertinent Courses or Training

Event Management Management in a Dynamic Environment Business Strategy & HR Economics Sport Marketing Sport Law Critical Thinking and Leadership

Other Pertinent Skills, Experience or Interests

Athletic Management Event Production Founder of a Suicide Prevention Awareness and Mental Wellness Nonprofit (Stay Motivated. "Staymotivated.us")

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

RISE Burbank, NextSCV (Santa Clarita), BAOR Legislative Committee, BAOR Youth Professional Network, Burbank Chamber of Commerce.

List Community activities in which you are involved:

Slow-Pitch Softball (Santa Clarita/Burbank), Indoor Soccer League (Santa Clarita)

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Mr. Dominick Solley

Conflict of Interest:

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Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Park, Recreation and Community Services Board

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

UCLA Athletics (2013-2016): I worked under the Game Management Director to produce and manage staff at athletic events at UCLA and the Rose Bowl. We set-up and strike events while managing expectations from administration and coaches regarding specifications each program needed for practice and game day. AEG/Goldenvoice (2016-Current): I currently work as a contract administrator in AEG/Goldenvoice's legal department. AEG/Goldenvoice is a production company that puts on large scale music events such as Coachella and Stagecoach - I primarily deal with artist, venue and exhibitor agreements for our smaller club and amphitheater shows in LA including some of our larger scale festivals around southern California. I work with most other departments (Production, Talent Buyers, Accounting, etc.) in order to procure talent and bring the festival to fruition.

What are your goals in serving on this Board/Commission/Committee?

A few goals we would like to accomplish: 1) Bring awareness to nonprofits, local companies, and mental health in Burbank utilizing Burbank's Parks and existing production companies that the City has had relationships with. 2) Integrate Youth Sports and the Parks & Recreation Department by creating different youth sports tournaments at Burbank's Parks (McCambridge, Ralph Foy, etc.) 3) Make Burbank a City that has excellent resources for our youth and high school sports to further develop our "home-grown" student athletes.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I work in the legal department for the second largest concert promoter in the world that organizes events such as Coachella Music and Arts Festival and many other smaller music/arts festivals around California. I understand how multiple departments have to coexist to achieve goals and visions set forth by executives. I believe the experiences and knowledge I've accumulated in legal, the music industry as a whole, and successfully managing multiple personalities and vendors can help leverage Burbank's businesses, schools, nonprofits, and city resources to bring projects and events to Burbank to highlight the need for music and arts within our community.

What are your goals in serving on this Board/Commission/Committee?

A few goals we would like to accomplish: 1) Raise awareness about suicide prevention and mental wellness for active duty Military and First Responders within our community through music and events. We believe there is an intersection between community involvement from local businesses, nonprofits, schools and the City of Burbank's resources and various departments. 2) Engage with all departments within the City to bring together local artists, restaurants and businesses to create a Burbank's Music and Arts Festival.

Supplemental Questions

Acknowledgement

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I Agree

Mr. Dominick Solley

DOMINICK SOLLEY



EDUCATION:

University San Francisco - M.A. Sport Management. 2015-2017

California Lutheran University - B.A. Communications: T.V. and Film 2011-2014

EXPERIENCE:

Contract Administrator - AEG Presents, LLC / Goldenvoice, LLC – March 9, 2016-Present

-Create and edit Artist Performance Contracts, Event License Agreements, Service Agreements, and Vendor Agreements.

-Develop relationships and closely work with talent bookers, talent agencies, and venue managers to ensure contracts are consistent with the offer letter and agreement.

-Review and edit artist(s) contracts including issuing, mark-up, receipt and processing. Collect all pertinent information related to the agreement, clarify data points and issue to artist management team and talent buyers associated with deal.

-Review venue, vendor, co-promotion, sponsor and location agreements. Submit edited contract to supervisor, talent buyer, or general manager of venue for approval and issue to vendor, co-promoter, or sponsor.

-Initiate wire requests/deposits for artist and/or venue and submit for approval. Follow up with upper management for confirmation in timely manner to process with accounting department.

-Develop and update contract process, create new ways to disseminate information from field to office. - Ensure that all show files are up to date with new or revised contracts and insurance agreements.

-Responsible for training new employees in contract administration and creating contract templates for training.

Founder – Stay Motivated. - December 2019 - Present

-Stay Motivated. is a nonprofit helping educate active-duty Military and First Responders - along with their family and friends - about suicide prevention awareness and mental wellness.

-We want to end the stigma around talking about personal depression, trauma and anxiety by having meaningful, honest, and challenging conversations around personal struggles.

-We believe that exercise, events, and music will help spread awareness to recognize the signs of suicide and how highlight the importance of mental health to our men and women who serve in the Military and First Responders.

Game Management Director's Assistant, UCLA — June 2014 - March 2017

-Communicate logistics with administration, coaches, and staff on a daily basis to help ensure a safe and functional sporting venue.

-Help plan, organize, and evaluate staff for various sporting events at different venues at UCLA and the Rose Bowl.

-Assist in daily logistics, maintenance, labor, and paperwork required for the job.

-Perform miscellaneous tasks as assigned and improvise when necessary.

-Correct problems as they arise before, during, and after sporting events.

-Develop relationships with house staff, coaches, facilities, and administration.

-Develop well-rounded perspective on what it takes to manage multiple athletic venues and staff from the Game Management Director and Managers to ensure spectator satisfaction and safety.

Venue Manager, World Special Olympics / UCLA — July 21 -August 2, 2015

-Oversaw and worked alongside Special Olympics delegates, staff, and volunteers at Easton Stadium for SO Softball Games.

-Opened, closed, and prepared venue for softball games.

-Helped organize daily activities and logistics with SO delegates for best experience for the international athletes.

-Communicated with SO Event Managers and volunteers to ensure a functional and safe sporting environment.

-Helped with the load-in and load-out process before and after event.

-Troubleshoot and make sure operations around the venue were compliant with SO administrative needs.

Equipment and Operations Manager Intern, UCSD — June 2015 - October 2015

- Assisted the Equipment and Operations Manager with daily activities and equipment issues for all 23 sports teams.
- Helped with the coordination of day-to-day sports activities and sports facilities.
- Submitted purchase orders for a variety of teams and coaches.
- Scheduled and delegated work to student workers who helped my boss and I with daily activities.
- Took inventory for all incoming and outgoing equipment on a daily basis.
- Worked alongside administration and coaches to coordinate gear distribution that had a strict deadline.
- Knowledge of NCAA and Conference equipment and operational policies and procedures for all sports was a must.
- Ensured that all uniforms and related apparel and equipment were maintained in a clean and serviceable condition.

Certificated Substitute Teacher, William S. Hart School District — March 2014 - 2015

- Developed and polished strong speaking and interpersonal skills.
- Taught and executed lesson plans while managing a healthy learning environment for the students.
- Established student decorum while also encouraging students to participate, think critically, and have fun while learning.
- Adapting and improvising was a daily requirement.
- Established relationships with other teachers and administration. Worked the majority of the time at the same school.

Intramural Athletic Coordinator Assistant, California Lutheran University — 2013 – 2014

- Organized, prioritized, and scheduled various intramural sports.
- Trained and evaluated student referees to make certain that games were called correctly and efficiently.
- Contacted team captains to ensure a safe and competitive sports environment.
- Responsible for sporting events and student decorum during competitions.
- Learned to deal with a variety of different personalities and attitudes. Helped referee games and establish rules.

SKILLS:

- Proficient reading skills with the ability to extract critical information.
- Attention to detail, ability to compare and analyze documentation.
- Excellent knowledge of Microsoft Outlook, Word, Excel and Adobe products.
- Strong communication and listening skills including telephone and email etiquette.
- Ability to meet short-term and long-term deadlines on many concurrent assignments while achieving the desired result.
- Ability to develop work product in a consistent manner with attention to changing details and priorities in an environment full of interruptions.
- Extremely motivated to learn and produce outstanding work while displaying a composed and professional demeanor.

Committee / Community Involvement:

Burbank Chamber of Commerce

RISE Burbank

Burbank Association of Realtors (BAOR)

BAOR Legislative Committee

BAOR Youth Professional Network

NextSCV

California Association of Realtors

National Association of Realtors

Additional Pertinent Courses or Training

I have been involved in several Parks and Recreation programs throughout my residency in Burbank, primarily child and teenage recreation, the arts, and self-defense. I have been involved in the Olive Arts and Recreation Center as well since I was a teenager.

Other Pertinent Skills, Experience or Interests

I am certified in Adult and Pediatric CPR, First Aid, and AED. I earned my bartending license during the early stages of the pandemic, and I have over 4 years in the Service and Care industries.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I have not previously served on a City Board, Commission or Committee. When I was in college, I served on my fraternity's executive board as secretary, social media chairman and social outreach co-chairman.

List Community activities in which you are involved:

I am not currently involved in any community activities. I have previously been involved in the Summer Daze program, the After School Daze program, the Watercolors class, the Sculpting Class, the 2015 Youth Arts Festival, the Down Syndrome Association of Los Angeles' Buddy Walks and Acting class. And the Burbank Community YMCA's summer camp Counselor in Training program.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Park, Recreation and Community Services Board

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have years of experience in Burbank Recreational programs.

What are your goals in serving on this Board/Commission/Committee?

Provide fresh new ideas for the City of Burbank.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Burbank Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

Ive been involved in the arts scene since I was a teenager. I've been involved in performing arts, visual arts, sculpting, painting, martial. Ive worked with adults, teenagers, and children.

What are your goals in serving on this Board/Commission/Committee?

Provide fresh new ideas for the City of Burbank

Supplemental Questions

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I Agree

Derek Shea

• www.linkedin.com/in/derek-christian-shea/

EDUCATION

California State University, Long Beach

Teaching Credential: Special Education Mild-Moderate

August 2020-December 2020

Arizona State University

Professional Certificate: Teaching English to Speakers of Other Languages (TESOL)

April 2020-Present

California Polytechnic San Luis Obispo

Post Baccalaureate: Graduate-Level Business Administration Courses

September 2019-December 2019

Bachelor of Arts: History & Minor in Spanish

August 2015-June 2019

CUSTOMER SERVICE & CARE EXPERIENCE

Freelance E-Commerce Entrepreneur, Self-Employed, Burbank, CA

April 2020-Present

- Researching, Documenting, Selling & Shipping various merchandise both domestically & internationally.

Cashier/Staff Member, Jack in the Box, San Luis Obispo, CA

September 2019-March 2020

- Catered exceptional Customer Service, Handling cash, credit cards, vouchers, and EBT.
- Maintained and improved facility operations and appearances by providing custodial and maintenance services.
- Trained and mentored new employees on customer service as well as regular job duties and skills.
- Previously employed in similar positions at other restaurants and retail chains since 2016. Gourmet Crust Pizza '16, Chick-fil-a '16-'17, Wendy's '18, Cost Plus World Market '19, Smart & Final '20.
- Regularly utilized Spanish language skills.

Department Manager/Teacher's Assistant/Counselor, Discovery Onstage Theatre Camp, Burbank, CA June-July 2015

- Contributed an increased 20% efficiency of company stock & inventory by managing entire wardrobe department under new system of organization. Supervisor to three employees and worked overtime whenever appropriate.
- Cared for and supervised for safety & well-being of groups of 15-25 children ages 4-14.
- Similar positions at *YMCA Summer Camp* Summers 2012-2014.

INTERNSHIP EXPERIENCE

Social Media Manager Remote Intern, Dank Meme LLC, Los Angeles, CA

June 2018-September 2018

- Managed company Facebook page, Moderated content on Facebook page, Posted approved material.

Canvassing Intern, Local Congressional Campaign, San Luis Obispo, CA

April 2018-June 2018

- Canvassed every weekend in bilingual communities in Santa Maria and San Luis Obispo via phone and in-person.

LEADERSHIP & INVOLVEMENT

Executive Board Secretary Alpha Gamma Omega, Kappa Chapter, Cal Poly SLO, CA

May 2019-December 2019

- Coordinating agendas for meetings, recording meeting minutes, distributing minutes and reminders of events

Social Media Chairman Alpha Gamma Omega, Kappa Chapter, Cal Poly SLO, CA

January 2019-December 2019

- Administrating Alpha Gamma Omega, Kappa chapter's social media pages, providing latest news and events.

Social Outreach Cochairman Alpha Gamma Omega, Kappa Chapter, Cal Poly SLO, CA

March 2018-December 2019

- Coordinating and Planning philanthropic events and Communicating with other Greek houses and charity foundations.

SELECT RESEARCH

Corporate Research Report of Public Bus System Corporate Communication, Cal Poly SLO, CA

April 2018

- Group research report addressing issues with the San Luis Obispo Bus Transit System
- Compiled financial data, survey data, official statistics, and background research to suggest viable solutions to the San Luis Obispo Department of Transportation to problems with their bus system and app software.

Chick-fil-A Marketing Research Project Marketing Management Cal Poly SLO, CA

December 2019

- Marketing Research Paper & Presentation on the marketing assets of Chick-fil-a, its strengths and weaknesses compared to other Quick Service Restaurants, as well as ways it can improve and focus on target audiences.

Radical Circles Organizational Behavior Cal Poly SLO, CA

December 2019

- A Group Research Paper & Presentation on Radical Circles, a psychological term describing circles of works in a work environment that drive the environment to innovate and how other workplaces can adapt in the future.

SKILLS

Computer Technology: Microsoft, Google, Adobe Photoshop, GPS Navigation, Social Media, Educational Software

Languages: Fluent Spanish, Elementary American Sign Language (ASL)

Certifications: CPR/AED/First Aid Certified, CA Food Handlers Card, Certificate of Clearance, Bartending License

Application Form

Profile

Mrs _____ Anet _____ Abnous _____
Prefix First Name Middle Initial Last Name

Email Address

_____ Trudi Lane _____
Home Address Suite or Apt

Burbank _____ CA _____ 91504 _____
City State Postal Code

Mobile: _____ Business: _____
Primary Phone Alternate Phone

Self Employed _____ CEO/Founder of Anet's _____ Designer, Artist, Entrepreneur _____
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

13 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

As a Burbank resident and mom of two who graduated from Burbank High Schools and Fashion/Art Business owner based in Burbank, I believe I will be able to serve my community and share my experience and knowledge of what I have learned, experienced and lived. Through the years I am, and have been involved with many art and women based organizations such as (Pasadena Art Society, She Loves Collective, AIWA....). I would love to bring Burbank female business owners together and create more opportunities for them. I am ready to serve my community and have a great sense of what is needed for our new generation and the community and how can we create more event and public arts to get the community involve and also make exciting for people from other location to want to visit Burbank area and spend money in Burbank Businesses.

Education

I have Bachelor of Fine Arts from Queens College NY City University and Bachelor of Fashion from Overseas. (IRAN)

Additional Pertinent Courses or Training

I have been a fellow for Tory Burch Foundation and received a Grant from the foundation and been certified by Cornell University for Women Entrepreneurship.

Other Pertinent Skills, Experience or Interests

I am Armenian born and raised in Iran. I am fluent in Armenian and Persian. Through the school system and also my business and the community and the St. Leon Church in Burbank, I know the community. I am also part of Burbank Neighborhood watch since we moved to LA back in 2008 from NYC. I have been published and been involved with many Art and Women non-profit organizations and also curated Art exhibition in Manhattan. I am one of the founding members of She Loves Collective which we were recently published at LA times, LA weekly ... and part of Fox LA news for our Instalation and also our performances by LA river. I started my business Anet's Collection almost 6 years ago and have been able to grow and get into many stores and museum gift shops by networking and creating what community needs.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I have not been involved on City Board, Commission or Committe in Burbank or any city.

List Community activities in which you are involved:

Founding board member of She loves Collective Board member of Armenian Relief Society Board member of AIWA (Armenian International women Association) Active LA Member of Museum Store Association

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

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AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Anet Abnous is a Los Angeles-based Armenian American artist whose vision is instituted on feminine beauty and empowerment. She has Bachelor of Fine arts and Fashion Design and many years of experience in art exhibitions and curating. She started her Wearable Art & fashion Business 6 years ago and through bootstrapping has grown the her Business to a level that her products sell in many retail stores as well as Museum Gift shops. She has been Burbank resident for 13 years since she moved from NYC . Anet was a recipient of Tory Burch Foundation education grant and received Women Entrepreneurship certification from Cornell University and also is part of elite network of female owned businesses, The Female Founder Collective by Rebecca Minkoff. She is active member of many Art and Women non- profit Organizations such as AIWA, ARS, She Loves and has grown her Anet's Collection Business by partnering with many women and children based organizations through collaboration to raise funds and give back to communities and bring awareness to different cultures.

What are your goals in serving on this Board/Commission/Committee?

My goal is to bring awareness to different cultures and communities through art projects, create network and support for art and fashion related businesses specially women owned businesses. Get the community more involved in events to be able to attract more visitors to Burbank area to benefit Burbank Businesses and art scene.

Second Choice

Mrs Anet Abnous

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

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I Agree

Anet Abnous

Burbank, CA 91504

Phone: [REDACTED] □ E-Mail: [REDACTED]



Professional Summary

- Strong Entrepreneur with three successful business start-ups
- Enthusiastic self-starter with strong knowledge of Fashion and trends and influencing customer behaviors on social media
- Energetic team leader and exceptional interpersonal communicator in 3 languages with the ability to form highly productive and collaborative relationships with team members, customers and retailers.
- Problem solver, self-motivator and capable of overcoming challenges and delivering results to achieve goals.
- Strong creative mind and out of the box thinker to create networking events and connect with influencers and women.
- Exceptional collaborator

Professional Experience

Anet's Collection LLC- Burbank, CA

08/2015-Present

Founder-CEO-Creative Designer

- Studies marketplace and discovered opportunity in wearable art within culturally diverse Los Angeles market
- Initiated partnership with many organizations resulted in 54% revenue growth
- Managed customers expectations with open consultations and frequent communications
- Strategize and implements B2B and B2C marketing programs
- On location client relations lead for pop-up and Trend Shows
- Created a loyalty program and consumer promotions (email, events, social media, sweep stakes, print) to meet goals.
- Responsible for Creative design, sample, testing and production of products.
- Negotiate with production factories for costs and shipment arrangement and retail stores for product placements and sells
- Increased brand awareness via social media, influencer and networking events and increased follower base by 70%



- Responsible for creating Blog and social media posts for styling tips, product education and fashion trends
- Managed retail operations including strategic decisions, inventory management, creative development, visual displays, photo shoot and content creation
- Presented company product lines to consumers, and vendors to develop leads and negotiate sales.
- Produce and manage online marketing promotions for Facebook and Instagram

AllureSalon De Beaute- Montrose, CA

2010-2020

Avima Salon-La Canada, CA

2008-2010

Business Manager/ Sales

- Initiated successful CRM for client retention, customer buying habits and consultation
- Collaboration with key brands (Aveda, Loreal Professional, Brazillian Blow Out, Schwarzkopf and Alfaparf Milano) on various class organization, sales, order and education
- Key holder and managed and worked with dozens of Independent Cosmetologist to initiate and manage their contracts
- Managed and worked with Salon Professionals and their customers for customer service needs, booking, sales and loyalty program for 30-50 clients daily and increased product sales by 50%

Skills

- Windows OS and Mac OS; MS Office, (Word, Excel, Power Point and Outlook)
- Creating and managing Facebook and Instagram Ads on Facebook business platform
- Proficient and fluent in English, Armenian and Persian languages.
- Point of Sale Systems and Inventory Management; Shopify, PayPal, Square
- Mailchimp & Klaviyo platform for creating Templates, campaign and bulk emails
- SMS Bump for Text Campaigns and advertisement



Education & Awards

- Women's Entrepreneurship Certification 2019
Recipient of Grant from Tory Burch Foundation for Cornell's University Certificate Program & Bank of America Institute
- Bachelor of Fine Arts 2005
Queens College of the City University Of New York-Flushing, NY
- The National Dean's List 2003
- Phi Theta Kappa Society 2002
- Associate Degree, Associate in Science 2001
Queensborough Community College- Oakland Garden, NY
- Associate Degree, Fashion Design 1995
Alzahra University of Tehran-Tehran/Iran

Publications & Media

- Burbank Arts Spotlight artist of the month March 2021
- Los Angeles Times / L.A Armenians Carry Home Dec 2020
in their Arts
- Fox LA news for Art Performance Nov 2020
- Shout Out LA Meet Anet Abnous June 2020
- Fashion Week on Line Magazine-Milan Feb 2019
- Model Citizen Magazine June 2018
- Asbarez Newspaper Feb 2017
- Bari Luys Horizon TB Program/She Loves Collective Jan 2017
- Voyage LA May 2018
- KTLA News Sep 2015
- Putting thrive Arts into it/Burbank Leader Jan 2009
- Color Coordinated / NY Arts Mar 2008



Affiliations

- She Loves Collective (Founding member), 2007- present
- Armenian International Women Association, 2005 - present
- Fabulous Female Corner Interactive Network Group, 2015 – present
- Armenian Relief Society, 2017- present
- Create & Cultivate, 2017- present
- Museum Store Association, 2018- present

Application Form

Profile

Ms. Leah Harrison
Prefix First Name Middle Initial Last Name

[REDACTED]
Email Address

[REDACTED] N. Clybourn Avenue
Home Address Suite or Apt

Burbank CA 91505
City State Postal Code

Home: [REDACTED]
Primary Phone Alternate Phone

Self Senior Art Director Art Director
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

7 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

It has been such a wonderful privilege to serve on the Cultural Arts Commission for the past 4 years; the first three as Vice Chair and this last year as Chair. I am continually inspired by the work that this commission has achieved, especially in the last year. Under the veil of grief, as our community struggled, each member of the commission jumped in and supported their neighbors and city with their efforts. The arts can be a balm that heals and inspires us in difficult times, and this committee has dedicated their time in doing just that. Great things are happening, and it would be an honor to serve alongside these commissioners for another term and help see the work continued.

Education

University of Minnesota, BA

Ms. Leah Harrison

Additional Pertinent Courses or Training

UCLA Extension, writing Santa Monica College, Fine Arts

Other Pertinent Skills, Experience or Interests

My work as an art director for international projects involves various creative genres and cultures. This hands-on training has helped guide me in ways to build consensus and coalitions that leads to stronger communities.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

Currently Chair of Burbank Cultural Arts Commission

List Community activities in which you are involved:

Cultural Arts Commission

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

B.A. in Photojournalism, work with non-profits, producing skills, community outreach and organization,

What are your goals in serving on this Board/Commission/Committee?

It is my hope to contine the work that the Cultural Arts Commission has done advocating for the arts, supporting artists, and bringing the cultural arts to the community at large.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

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I Agree

Leah Harrison

█ N. Clybourn Avenue
Burbank, California 91505

Phone: █

E-mail: █

Profile

Dynamic producer and art director who excels at generating creative content, and has a proven ability at driving projects through all phases of development and production. Extensive experience managing through strategic and tactical planning including budgeting, troubleshooting, conflict resolution, and project timelines, creative integrity, and art direction in international projects. A community organizer with outstanding leadership abilities, motivational team building, and a commitment to client and artistic success. Adept at establishing lasting partnerships with businesses, establishing new and innovative projects and creating successful outcomes in challenging circumstances. A conscientious, devoted and dependable team leader with the ability to assess, prioritize and implement a plan of action under any condition.

Skills

- *Expert interpersonal communication among diverse groups and corporate cultures*
- *Detail-oriented with ability to handle multiple tasks with grace and ability to bring calm to hectic situations*
- *Proven history in cultivating and developing creative projects and content*
- *Analytic thinking and strategic planner: works exceptionally well in high pressure situations*
- *Project management: budgeting, scheduling, tracking execution date, cash flow, travel, payments, vendor, payroll, managing Independent contractor bids and contracts, hiring and training*
- *Creative oversight of production concepts, design, and build processes*
- *Contract negotiations with various unions including, AFTRA-SAG, Equity, LORT, Teamsters, IATSE, vendor, and designer independent contractors*
- *Creative oversight and management of multiple media platforms including film, theater, and themed entertainment*

Experience:

GDE, Producer 2017-2018, Art Director, 2018-2020

Doha Oasis, Mixed Use Development, Art Director for themed entertainment area of mixed-use development. Responsible for oversight and coordination of design intent with other inhouse and contracted designers. Responsible for quality control and creative integrity oversight of assets of factories in Spain, China, Malaysia, and United States, and Qatar. On site art direction and coordination with international vendors to achieve timely and quality results.

Wyatt Design Group, Project Manager, 2013-2017

Multiple International Themed Entertainment Projects: Manage various design disciplines in creation of multi-million-dollar theme park developments. Including, but not limited to, facility and infrastructure coordination, attraction development, media production of IP products, including Warner Bros., Classic Animation and DC Comics.

Film Independent, Event Producer, Season 2017

LA Film Festival: Responsible for overseeing the event operations of opening and closing galas, studio special events and closed screenings, VIP and celebrity talk backs and conversation series.

RHETROACTIVE, Project Director, 2012-2013

Creative Consultant Group to Universal Studios Hollywood, NBC/Universal/FOX: Management of multiple projects with clients including themed entertainment for Universal Studio Hollywood, Plaza retail and dining areas, and Simpson's Springfield. Duties included creative direction in various coordination meetings and on construction site.

Gary Goddard Entertainment, Executive Producer, 2007-2011

Glow In The Park Parade/Warner Brothers' Six Flags Parade: Oversaw all areas of parade creation and operation for five Six Flags parks nationally and internationally.

Responsible for creating staffing, crew, and talent training programs, crisis communications, schedules, vendors and union contracts, and budgets. Oversaw the production and shipment of all parade assets to six various sites, and onsite management of assets.

Leah Harrison

Los Angeles Film Festival, Manager of Theater Operations, Season 2006, Season 2012

Film Independent, Film Festival: Responsible for overseeing the event operations of opening and closing galas, studio special events and closed screenings, VIP and celebrity talk backs and conversation series.

Lost Warrior Left Behind, Production Manager, 2009

Responsible for ordering equipment, location contracts, overseeing SAG contracts, payments, and payroll on \$3 million dollar budget independent film.

Hyenas, Unit Production Manager, 2008

Supervised budget, hired crew, approved purchase orders & time cards, and oversaw all departments to ensure they functioned within respective jobs and parameters of the budget. Responsible for all details including location and crew coordinating for \$1 million budget independent film.

Blizhniy Boy: The Ultimate Fighter, Unit Production Manager, 2007

Responsible for ordering equipment, location contracts, overseeing SAG contracts, payments, and payroll on \$4 million dollar budget independent film.

The Actor's Gang, Production/Assistant Director/Touring Stage Manager, 2001-2006.

The Guys Rotating Celebrity Cast National/International Tour: Artistic Director: Tim Robbins, Director: Bob Egan, Writer: Anne Nelson. Starring: Felicity Huffman, William H. Macy, Tim Robbins, Susan Sarandon, David Hyde Pierce, Glen Hedley, Helen Hunt, Adele Robbins, William Russ. *The Exonerated*, Artistic Director: Tim Robbins, Producer: Bob Balaban, Directors: Jessica Blank, Erik Jensen. Organized and implemented production of touring staged play, including cast, crew, and all technical aspects of staged play.

FOX Broadcasting and Naked Angels Theater Company, Associate Producer, Spring 2004/Spring 2006

Naked TV: Worked with Development Departments of FOX Broadcasting and Naked Angels Theatre Company to create TV pilots from new writers presented on the stage.

Warner Brothers' Television, Dialogue Coach, 2003/2006

What I Like About You: Assisted directors and producers with cast notes and execution for weekly filming in front of a live audience of television show.

Producers: Will Calhoun, Dan Schneider, Joe Davola, Starring: Jennie Garth, Amanda Bynes.

Urban Empire, Co-Director/Executive Producer, 2002-2004

Hollywood Forever Reading Series: Produced scripted reading series at the Hollywood Forever Cemetery with celebrity casts including but not limited to booking all celebrity cast, manage logistics of cast, crew and technical elements, manage audience and location logistics.

Worldly Acts: Collaborated with Scorsese Publishing to produce a staged production of one-act plays at the historic Tiffany Theater in Los Angeles. Managed crew and oversaw all aspects of nightly operations by cast, crew, and technicians.

Shakespeare Festival LA, Stage Manager, Summer Season 2002/2003

Summer Shakespeare Festival: Managed youth employment program, which served diverse communities through summer employment training in theater operations.

Warriorpoet Theater Company and Hubbard House, Executive Producer, Jacksonville Florida, 2000

Extremities: Produced staged play and symposium on violence against women as fundraiser for The Hubbard House Foundation, which is the oldest domestic violence shelter in the country.

VOLUNTEER

Chair, Burbank Cultural Arts Commission, City Council Appointment to the city arts board

Hillary Clinton Campaign, San Fernando Regional Staging Location Director, Nevada Precinct Captain, Los Angeles Team Leader/Burbank Phone Bank Organizer

Planned Parenthood, Feminist Majority, Los Angeles, California

EDUCATION

University of Minnesota, Minneapolis Minnesota, BA, Photojournalism, Dance

Alvin Ailey Dance Company, New York City

Karl Franz University, Graz Austria, Austrian / German Studies Exchange Program

UCLA Extension, Los Angeles, CA, certificate courses in cinematography, writing, and documentary filmmaking.

Santa Monica College, Santa Monica College, career development classes in art history, fine arts, visual arts, editing, and software systems.

Application Form

Profile

Ms Cheri W Alley
 Prefix First Name Middle Initial Last Name

[Redacted]
 Email Address

[Redacted] N. Screenland Dr.
 Home Address Suite or Apt

Burbank CA 91505
 City State Postal Code

Mobile [Redacted]
 Primary Phone Alternate Phone

none none none
 Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

38 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in Cultural Arts. Want to give back to my community. Dale Gorman suggested this would be a good fit for me.

Education

some college

Additional Pertinent Courses or Training

CPR/AED, NASM Certified Personal Trainer

Other Pertinent Skills, Experience or Interests

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

None

List Community activities in which you are involved:

6 years in National Charity League of Burbank.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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Ms Cheri W Alley

First Choice

FIRST choice for Board/Commission/Committee appointment:

Cultural Arts

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Professional Dancer as a teenager performing all across the United States.

What are your goals in serving on this Board/Commission/Committee?

Serve the community.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

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I Agree

Application Form**Profile**

_____ Talin _____ Galoosian _____
 Prefix First Name Middle Initial Last Name

 Email Address

_____ Tulare Avenue _____
 Home Address Suite or Apt

_____ Burbank _____ CA _____ 91504 _____
 City State Postal Code

Mobile: _____
 Primary Phone Alternate Phone

_____ SAG-AFTRA _____ Counsel _____ Attorney _____
 Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

1 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I'm very interested in serving my community, especially since moving to Burbank not too long ago. Specifically, I want to contribute to the Cultural Arts Commission because I believe in the importance of creativity. I've played piano for about two decades and it's established notions of patience, discipline, camaraderie, and community in me. I've been an instrumentalist my whole life and have always looked to creativity and the arts for inspiration. I believe in the feeling of community and togetherness. That's what makes a good place a great place to live and call home. A place where the arts can flourish and we can encourage our neighbors, friends, family, and children to seek inspiration from all over. The idea of having people want to come to Burbank, live in Burbank, and be nurtured by what the City can offer. That is what's community and home, ultimately, is about your community and how your community contributes to your creativity.

Education

Southwestern Law School, Los Angeles, CA. J.D. May 2015 University of California, San Diego, La Jolla, CA. B.A. June 2010 University of Padua, Padua, Italy, Human Rights Institute 2008-2009

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

I'm an adjunct professor and know the importance of establishing and maintaining the arts to a community.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

This would be my first service since I'm a more recent resident, having moved during the early stages of the pandemic.

List Community activities in which you are involved:

This would be my first since I'm a more recent resident, having moved during the early stages of the pandemic. I'd say, however, that my grandparents live in the elderly homes on Verdugo and I like to help and provide service to that community when I can.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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N/A

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Cultural Arts.

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I'm currently an entertainment and labor attorney advocating for artists' rights in the workplace, I've worked on legislation and with the artist community, through my employment, to make the community for artists better. It's such a privilege. That experience, along with my teaching experience and as an instrumentalist, allow me to advocate for the Burbank community and to help address needs that pertain to cultural arts. As a pianist, someone who was in dance, in art school, and as a creative thinker, I strongly believe in the importance of creativity in a community - the importance of providing a space for those to be empowered by the arts.

What are your goals in serving on this Board/Commission/Committee?

Empowering the community through the arts and being an advocate.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

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I Agree

TALIN GALOOSIAN, ESQ.

0 Montrose Ave, Apt. • Montrose, CA

California Bar No. 309707

LEGAL EXPERIENCE

SAG-AFTRA, Los Angeles, CA

1/17- Present

Counsel. Protect interests of SAG-AFTRA and its members by contract enforcement. Manage caseload of arbitration matters re labor and NLRA-related grievances. Serve as lead counsel on AMPTP-specific matters, such as Disney productions. Actively engage in bargaining opposite labor relations teams. Actively participate in collective bargaining negotiations, including the Theatrical, New Media and TV agreements. Administer meetings on studio-specific matters with SAG-AFTRA employees and advise on labor issues for various departments. Manage departments, executives, employees and outside counsel in contested arbitrations. Keep abreast of sister union contracts, including WGA and DGA. Innovate, create, and implement team-and-region--specific frameworks—resources, strategies, and processes, contributing to greater workflow. Promote collaboration and collegiality by communicating with executives and inter-departmental teams. Maintain excellent interpersonal skills with SAG-AFTRA members, the Industry, and Staff.

Business Representative, Music. Analyzed arbitrability of Music claims. Advised licensing teams regarding Music contacts.

The Mirroknian Law Firm, PC, Sherman Oaks, CA

9/15 – 12/16

Associate. Represented clients in state and federal employment claims (including FEHA, FMLA, and CFRA). Appeared in L.A. County courthouses. Engaged in law & motion matters. Filed and wrote various pleadings in civil litigation.

Kids in Need of Defense (KIND), Los Angeles, CA

1/15 – 5/15

Extern. Drafted briefs, petitions, and an amicus brief about immigrant juvenile status and gang-based asylum.

Office of the Attorney General, State of California, Los Angeles, CA

8/14 - 12/14

Legal Extern, Employment and Administrative Mandate. Argued *Pitchess* and *Brady* motions and defended a California bar license suspension at a state court hearing. Researched employment matters and prepared writs of mandate.

RKO Pictures, LLC, Los Angeles, CA

5/14 - 8/14

Legal Intern, Business & Legal Affairs. Drafted, analyzed, and reviewed contract clauses. Investigated chains of title.

U.S. District Court, Central District of California, Los Angeles, CA

9/13 - 5/14

Legal Extern, Hon. Jay C. Gandhi, U.S. Magistrate Judge. Researched law and drafted memoranda and proposed orders regarding federal habeas corpus petitions, civil rights complaints, and prosecutorial misconduct. Observed trials.

OTHER EXPERIENCE

Office of Eric Garcetti, City Council Member, Los Angeles, CA

9/11 - 8/12

Intern. Drafted briefings, speeches, and motions. Analyzed policy on city planning and local entertainment production.

Center of Human Rights, Padua, Italy

1/09 - 7/09

Intern. Compared international non-governmental organizations' legal stances against U.S. and U.N. human rights reports.

ADDITIONAL INFORMATION

Boards: LACBA, Entertainment Law and I.P. Section; Women Who Lead, Assoc. of Media and Entertainment Counsel.

Public Speaking: *Adjunct Professor*, Entertainment Law (UWLA). *Guest Lecturer*, Music and Labor (Southwestern Law).

Panelist, California Copyright Conference on Labor and Music. *Chief Justice*, 20th Annual National Entertainment Law

Moot Court Competition. *Lecturer*, LACBA's Dialogues on Freedom. *Panelist*, Guild of Music Supervisors Conference.

Publication: Co-Authored United Nations' "U.S. Platforms on International Legal Treaties and Instruments."

Interests: Journaling, creating piano compositions, perfecting coffee through Moka, and relearning Italian by podcasts.

EDUCATION

Southwestern Law School, Los Angeles, CA

J.D., May 2015

Recipient, CALI "Excellence for the Future" Award, Copyright Law; Public Service Program Award

University of California, San Diego, La Jolla, CA

B.A. in Political Science (International Relations focus) and Communications, June 2010

Participant, Education Abroad Program: Human Rights Institute, University of Padua, Italy, 2008-2009

Application Form

Profile

Prefix

Jonas
First Name

D
Middle Initial

Schwartz-Owen
Last Name

Email Address

Home Address

N Rose Street
Suite or Apt

Burbank
City

CA
State

91505
Postal Code

Mobile: _____
Primary Phone

Alternate Phone

TenTek
Employer

Account Director
Job Title

Recruitment and Sales
Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

7 Years

Burbank Registered Voter?

 Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

The Cultural Arts seat excites me because I grew up in the world of the Arts. When I was young, art, music, and theater classes were offered and someone in a shell like myself flourished due to my arts education. I performed in all the school shows and went to the leading performing arts camp, French Woods Festival in New York, where many of my alum have won Tony awards (Jason Robert Brown, Doug Besterman) or are film stars (Zoey Deschanel, Jon Favreau). After receiving my bachelors in Journalism, it was no surprise to my family or friends that I became a film critic (for Comcast Cable), and eventually a theatre critic at TheaterMania and Broadway World, as well as the Vice President of the Los Angeles Drama Critics Circle. I love the adrenaline of live performances, the interactivity and synchronicity that a cast of players feels with a connected audience. I love sharing that joy with readers and awarding excellence in the Los Angeles theatre community through the LADCC Awards. As a Burbank resident, I've always wanted to give back. I have worked with charities in the past for the LGBT+ communities and the Jewish communities, and want to share my passion and understanding of what theatre meant to me as a disenfranchised child unsure how to fit in a heteronormative world.

Education

UNIVERSITY OF SOUTHERN CALIFORNIA BA- Broadcast Journalism - May 1992 Minor- Cinema Television - May 1992

Additional Pertinent Courses or Training

N/A

Other Pertinent Skills, Experience or Interests

As a professional writer and a sales director, documentation is part of my daily life. One of my disciplines is the ability to spell out processes and procedures as well as to rally people towards an important cause. When I write, I try to lend readers my shoes so they can clearly understand my perspective and passion towards events and ideals. As a Sales Director, working with new business as well as current business, I have had to justify my company's attributes, and keep our clients happy. One of the skills I've honed is speaking comfortably with strangers and building rapport with them. I have always had a knack for bringing people of different experiences together for a collective goal. As a former actor, speaking in front of crowds is second nature. I've given presentations to large groups of employees and have spoken to a room of thousands. From my resume, it's clear I am not a career jumper. I invest in a company or organization so that goals can be met and other perspectives can be absorbed and understood. Besides my 7 years as a homeowner in Burbank, I've worked in Burbank for 23 years. I joined Disney in 1998 and worked there for over 10 years. When I joined TenTek to become an Account Manager, I was able to build on my relationships to win the contract as a first tier vendor.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I was a member of the Entertainment Council for the Jewish Federation of Los Angeles during the council's entire four active years. We were responsible for fund raising, running symposiums and lunches with experts in the entertainment community, and running weekend-long conferences. As the Vice President of the Los Angeles Drama Critics Circle, I'm responsible for recognizing talent and contributions to the robust Los Angeles Theatre community. We create a yearly awards ceremony to honor that excellence, which includes writing scripts, presenting awards, dealing with venues/caterers/clean-up staff. As VP, I'm responsible for overseeing the Bi-Laws, and recommending updates or changes to keep up with our ever changing theater community through the quarantine.

List Community activities in which you are involved:

During the 2020 election, I was a member of Field Team 6, a national organization to get the vote out. I volunteered for the communications team, where we would pass along information on voter registration meetings, postcard and tweet pushes, all to make sure that people registered to vote. Post November, the organization focused on the GA runoff race in January. I have been elected the Vice President of Elevate Burbank, a new grass roots organization fostering diversity in the Burbank community. Elevate Burbank, a newly formed non-profit to promote appreciation of diversity in Burbank. Elevate Burbank has a Board of 10 community members and the Board is multi-racial, multi-gender and multi-generational.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

As a long time member of the Los Angeles Theatre Community, I've seen smart, talented small theatre companies rise and fall, mostly due to outside factors, such as the Actors Equity Union battle with 99-seat theatre companies in '17, AB 5, which was crippling to the small theaters, and a ray of hope known as SB 805, that if passed will give financial resources to small theatres barely making a profit to pay for their performers salaries now required with AB 5. There are nuances to these bills/laws that are overwhelming to me, but my years in LA Drama Critics Circle has given me access to several lawyers and advocates I can turn to if Burbank chooses to bring new theatre companies to the city. I have access to many in the theatre community, producers of large venues as well as 99-seaters and less that could act as advisory in any theatrical situation. I don't just bring myself to the position, but access to an entire community whose mission is to keep theatre alive in Los Angeles.

What are your goals in serving on this Board/Commission/Committee?

I'd love to see more theatre companies turn to Burbank. I was a bit fan of the Colony and was sorry when the company discontinued their outstanding seasons (I was a fan of the Colony even before they moved to Burbank, when they were once in Silverlake/Echo Park). I would love to see diversity represented in Burbank theatre. Though I'm only a member of one minority community, I would love to see all diversities and marginalized people recognizing themselves and their stories in some of the plays and characters on stage.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

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I Agree

JONAS SCHWARTZ-OWEN



PROFESSIONAL SUMMARY

Utilizing both left and right brain to weigh my creative side as a professional film/theatre critic and my organizational/technical skills as an Account Director with 10+ years of Sales and Recruiting expertise for Fortune 50 companies.

SUMMARY OF QUALIFICATIONS

LOS ANGELES DRAMA CRITICS CIRCLE – Los Angeles, CA 12/13 To Present

Vice President

- Member of the top-ranking theatre critic organization in Los Angeles.
- As Vice President, responsible for new membership, monthly meetings and other managerial duties.

BROADWAY WORLD – New York, NY 6/19 To Present

Legitimate Theater Columnist

- Review regional theatre for Broadway-based site, including major tours and pre-Broadway productions like **Book Of Mormon**, and Vegas productions such as **RuPaul's Drag Race** and **Cirque Du Soleil**.

THEATERMANIA.COM – New York, NY 1/03 To Present

Legitimate Theater Columnist

- Review regional theatre for Broadway-based site, including major tours and pre-Broadway productions like **Hamilton**, **Harry Potter and the Cursed Child**, and **The Producers**.

TENTEK – Glendale, CA 4/08 to Present

Account Director

- Leverage relationships with powerhouses in the Tech industry to bring new clients into the business, including Walt Disney Company, CBRE, The Grammys, PWGA, and Scopely Games.
- Fostering relationships, ironing out issues, and working directly with the hiring managers to discover the inherent working environments, to establish a perfect balance and best fit for the personalities of consultants submitted.
- Scope through available talent to find most qualified individuals and place them with clients for both short and long-term contracts.
- Work directly with consultants to improve their resumes, guiding them through interview processes and advising them in industry standards and trends.
- Recognize that legacy CRM did not meet needs, asked permission and began a 6-month process to install a new CRM system, one much richer that would cull resumes better, search and spider with more vigor, and make communicating with clients and consultants invariably easier.
- Place candidates in varied positions, having to learn and adapt on the fly the intricacies of such methodologies, applications and tools as ETL, PowerBuilder, SDLC, Hibernate, Spring, BEA Workshop, Essbase, Data Mining, Star Schema and other terms whose functionality were imperative for the high level roles being placed.

THE WALT DISNEY COMPANY - Burbank, CA 12/97 to 4/08

(Member of ACS Outsourced Team from 2005 - 2008)

Remote Resolution Mac Team Lead

LEARNING CURVE – Los Angeles, CA (Concurrent with Disney) 2/00 to 12/00
Teacher and Author of Manuals (Contract weekends)

- Composed comprehensive manuals for six-hour seminars on the Internet, Microsoft Excel and PowerPoint. Taught the seminars twice a month at the Learning Curve for lay-people in the community. About 20 customers were in each class.

DMB&B ADVERTISING - Beverly Hills, CA 4/96 to 11/97

Manager - Information Systems

MERISEL WORLDWIDE, Computing & Communications - El Segundo, CA 5/95 to 3/96
Analyst, Support Services

KRESSER STEIN ROBAIRE INC. ADVERTISING - Santa Monica, CA 8/92 to 5/95
Associate Director, Information Systems

CHARITIES

JEWISH FEDERATION OF LOS ANGELES 12/07 to 3/12
Member of Entertainment Council

EDUCATION

UNIVERSITY OF SOUTHERN CALIFORNIA

BA- Broadcast Journalism - May 1992

Minor- Cinema Television - May 1992

Application Form

Profile

Prefix _____ Jesse _____ Middle Initial _____ Marciniak _____
First Name Last Name

Email Address

Home Address

Suite or Apt

BURBANK _____ CA _____ 91502 _____
City State Postal Code

Home: _____
Primary Phone Alternate Phone

BWC Visual Technology _____ Sales Executive _____ Sales _____
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

3 months

Burbank Registered Voter?

 Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in serving on this commission because it is important to me to get involved with the community I am living and try to make it a better place to live. Volunteering is also a big part of my life, and I have found that serving in this capacity allows me to use my greatest strengths as an artist and administrator.

Education

Towson University - Bachelors of Fine Arts - Acting - 2014

Additional Pertinent Courses or Training

Maryland Open Meetings Act Training.

Other Pertinent Skills, Experience or Interests

Self Starter, Leader, Excellent communication and mediation skills, time management, supportive, Empathetic, Curious and Creative thinker. Community Activism, Diversity and Inclusion, representation for historically unheard or discriminated groups.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

Served on the Cultural Arts Commission in Rockville Maryland. Also was Chair of the Rockville Cultural Arts Organizations Subcommittee which I founded.

List Community activities in which you are involved:

Founded and Created the Rockville Creatives Summit that was canceled due to the Covid-19 pandemic. Also initiated a program to invite all local arts groups and cultural organizations into the commission and give a presentation for the purpose of educating the commission of our community demographics. Helped secure grant funding for local community theatre groups that were going to close due to the pandemic. Made recommendations to the Mayor and Council when appropriate regarding the cultural arts study for Rockville Maryland.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission.

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have served in a similar capacity before moving to Burbank, so I believe this makes me a top candidate for this position. I have experience in talking with members of the local arts community, making recommendations to officials, reviewing and drafting letters and proposals to Mayor and Council. I myself am also a practicing artist. I also can provide references: Rockville City Council Member Mark Pierzchala, and Rockville Cultural Arts Commission Chair Karen Askin.

What are your goals in serving on this Board/Commission/Committee?

My first goal is to listen. After some time I have taken in everything, I would seek the best ways to make sure the needs and wants of the local arts and cultures groups in Burbank are being heard by the Mayor and Council. I would also make sure to find groups that have never had the chance to have their needs heard have an avenue to do so. It is my vision that the role of a Cultural Arts Commission is to be the subject matter experts on the ways art and culture intersect the community, and they must use that knowledge to be a bridge to our elected officials. It is my most important goal to make sure this bridge of communication and empathy is strong and accessible.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

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I Agree

Jesse Marciniak

Cell: [REDACTED]

[REDACTED]

www.jmarzee.com

Work Resume

Summary

Lots of leadership experience. Managing teams and goals of individuals. Being a part of a creative team producing a work for audiences. Helping individuals to grow as artists. Recognizing specific strengths and weaknesses of a group and using them to our advantage. Very independent attitude. Excellent communicator and story teller. Extremely empathetic to other individuals. Great at first impressions. Have lots of client, customer service and high value sales experience. Has been working in the Trade Show Convention industry since 16 years old. Very knowledgeable into client needs surrounding museums, nature centers, science centers, etc. Self starter. Eagle scout.

Qualities

Customer Service background, Extensive leadership training, Creative thinker, Organized, Detail oriented, Very personable, Strong communication skills, and Time management.

Experience

BWC Visual Technology

September 2016 to present

Account Representative - Sales Lead

Upper Marlboro, MD

Creating and maintaining leads for prospective clients. Establishing relationships with other companies and making sure all of a clients wants are met. Marketing and Selling interactive visual exhibits/ displays for a wide range of Science Centers/Museums globally.

DataBank IMX

December 2014 to September 2016

Production Technician (Public Trust Position)

Beltsville, MD

Working in a fast paced environment using high levels of concentration to correctly file a client's sensitive documents. (Government Contractor - Department of Justice: Civil Rights Division)

Woolly Mammoth Theatre Co.

September 2014 to August 2014

Assistant Director

Washington, DC

Attended every rehearsal with the director and actors to attend to their needs. Copious note taking to adhere as a reference for the director. Working in a team and collaboration to create a project and work of art.

Education

Towson University 2014, Bachelor of Fine Arts, Towson, MD, US

Clearances

Public Trust Clearance (CRT)

Qualifications

High Value Product Sales, Daily Usage of CRM Tools, Fast Paced Environment, Shipping and Transportation of large freight, Installation of Exhibits and displays at Museums, Science Centers, etc.

Creative Resume

Theatre

Directing

<i>The Second Shepherds' Play</i>	Director	Frederick Classical Ensemble
<i>She Kills Monsters</i> (Upcoming)	Director	Green Globe Theatre Company
<i>Reasons To Be Pretty</i>	Director	Green Globe Theatre Company
<i>A Christmas Carol, 1933</i>	Director	Parlor Room Theater Company
<i>Armed with Peanut Butter</i>	Director	Studio Theatre Directing Showcase
<i>Pillowman</i>	Asst. Director	Forum Theatre/Dir. Yury Urnov
<i>Family Holiday</i> (Staged Reading)	Director	Maryland Ensemble Theatre
<i>Marie Antoinette</i>	Asst. Director	Woolly Mammoth/Dir. Yury Urnov
<i>Trash, a Folk Tale</i> (Staged Reading)	Director	Show and Tell Collective
<i>Stones in His Pockets</i>	Asst. Director	Center Stage/Dir. Derek Goldman
<i>How I Learned to Drive</i>	Director	Towson University

Acting

<i>I Killed My Mother</i>	<i>Bard</i>	Spooky Action Theatre/ Dir. Natalia Nagy
<i>Booty Candy</i>	Actor Five	Iron Crow Theatre Co./Dir. Brandon Butts
<i>The Wild Party</i>	Eddie	Iron Crow Theatre Co./Dir. Sean Elias
<i>12 Angry Jurors</i>	Juror 10	St. Mark's Players/Dir. Seth Rose
<i>Death and Desire</i>	Casey/Ray	Parlor Plays/Dir. Peter Davis
<i>Fools</i>	Count Gregor	Parlor Room Theater/ Dir. Frank DiSalvo
<i>Twelfth Night</i>	Sebastian/Curio	MET/Dir. Tim Seltzer
<i>If You Can Get to Buffalo</i>	<i>Julian/Dr. Bombay</i>	<i>Acme Theatre/ Eric Nightengale</i>
<i>Machinal</i>	Adding Clerk/Judge	Towson University/Dir. Stephen Nunns
<i>Curse of the Starving Class</i>	Weston	Towson University/Dir. Diane Sadak

Sound Design

<i>I Killed My Mother</i>	Spooky Action Theatre/ Dir. Natalia Nagy
<i>I Killed My Mother</i> (remount)	Baltimore Theatre Project/ Dir. Natalia Nagy
<i>The Second Shepherd's Play</i> Maciniak	Frederick Classical Ensemble/ Dir. Jesse

Training

BFA Acting, 2014, Towson University, Towson, MD

Directing: Naoko Maeshiba
Acting: Peter Wray and Steven J. Satta
Playwrighting: David M. White
Rosaboxes: Dr. Michelle Minnick
Viewpoints: Diane Smith-Sadak

Studio Theatre

Directing: Joy Zinoman

Application Form

Profile

Ms Stefanie Girard
Prefix First Name Middle Initial Last Name

████████████████████
Email Address

██████ N. Fairview St.
Home Address Suite or Apt

Burbank CA 91505
City State Postal Code

Mobile: ██████████
Primary Phone Alternate Phone

Self Artist Artist
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

28 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in serving on the Cultural Arts Commission because I want to be a part of a creative team that puts together innovative opportunities for members of the Burbank community to experience and participate in the arts. I believe that giving my time and creative expertise back to my community is necessary for the well being and growth of an amazing town I have been a part of for over 28 years. My personal mission statement is to inspire, advocate and educate through artistic, creative and eco-conscious community art, activities, opportunities and experiences that can reach everyone.

Education

Bachelors of Industrial Design, Pratt Institute NY

Additional Pertinent Courses or Training

Graduate of Pratt Institute with a degree in Industrial Design with a career that has spanned over 20 years in the TV and Film industry first as a Set Decorator and then as a Producer of How-to Television specializing in the home arts. Coinciding and then focusing on publishing 5 how-to books and then designing and producing content marketing for the art and craft publishing and manufacturing industry. - Marketing Manager of Art and Craft books, Quarto Publishing-5 years of Art Exhibition installations and shows -Burbank Recycling Center's - Master Recycler Program graduate-Burbank Fire Corps- Training and Community outreach team, Steering Committee

Other Pertinent Skills, Experience or Interests

-Award winning fine artist-Curator of Local Galleries and Exhibitions-Commissions of Public Art -Produced and installed art pieces and shows at Betsy Lueke Creative Arts Center and Marsha Ramos's Geo Gallery -Program creator for Earth Day art activities, experiences and community outreach with The Burbank Recycle Center-Panelist on Virtual Burbank :Alone Together (2)-Programs Chair Burbank Art Association, Glendale Art Association-Bringing top-notch art education and content to my art community -Author of 5 Art and Craft Books -Video producer

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I served on the Steering Committee for the Burbank Fire Corps from 2010-2015 and have been a member since 2008. I am Programs Chair of the Burbank Art Association I have attended and spoke at several Burbank Arts Commission meetings and have worked with the members to participate in 2 of their Arts Panels specializing in eco-art. I did the Master Recycled Program at the Recycled Center and continue to work with them on initiatives of educating and advocating for a greener Burbank.

List Community activities in which you are involved:

2019-Current - Programs Chair -Burbank Art Association, Member 2017 2018-Current - Programs Chair-Glendale Art Association, Member 2017 2015-Current-Master Recyclers Burbank, Member 2008-Current-Burbank Fire Corps Member, Steering Committee-2010-2015

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

N/A

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Having worked closely with Burbank government in my volunteer rolls in the Burbank Fire Corps, Burbank Recycle Center and Burbank Art Association along with my extensive film, publishing and marketing creative career I would bring a high level of professionalism and arts advocacy to my community. I understand how to work within often times limiting circumstances, resources and time to make something happen. I believe in good communication. Both the ability to listen and ask good questions so that the best solutions and opportunities can be created.

What are your goals in serving on this Board/Commission/Committee?

I would like to be part of a team that is synergistic to my personal mission to inspire, advocate and educate through artistic, creative and eco-conscious community art, activities, opportunities and experiences that can reach everyone. I believe being a part of this commission would allowing me to have an even larger opportunity to bring artistic and creative experiences to to our amazing Burbank community.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

N/A

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

N/A

What are your goals in serving on this Board/Commission/Committee?

N/A

Supplemental Questions

Acknowledgement

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I Agree

STEFANIE L. GIRARD
Artist and Curator



Daily Art News on [Instagram](#)
ArtCandyMachine™ - [Call for art and artist's collections](#)
Stefanie L. Girard [Art and Art Installations](#)

Mission Statement:

Inspire, advocate and educate through artistic, creative and eco-conscious community art, activities, opportunities and experiences that can reach everyone.

Selected Exhibitions:

-**Fine Arts Federation, BLCAC Burbank CA 2021** [Online Show](#)

-**Geo Gallery**, Glendale CA

- "Spring Group Show" 2021 (Art featured in the Burbank Leader)
- "Night Gallery" BAA Group Show 2021 -Co-installer
- "Isolation Island" 2020- Co-installer
- "Pop Art" Show
- "Salt and Pepper" BAA Board Member Show - Co-installer
- Spring Group Show 2019
- Steampunk Show 2019

-**bG Gallery** -Bergamot Station Complex, Santa Monica CA -[Stripes 2 -Slivers](#) 2021

- [SCWCA 10x10 Art Show](#), 2020

-"Stand Together Against Hate" Show- Burbank Human Relations Council, 2020

This work was not only featured in Geo gallery but ALSO on [BHRC website](#) and Facebook page and at a Burbank City Council presentation for the MLK proclamation.

"Don't Be Racist" Acrylic and Glitter

-**Betsy Lueke Creative Art Center Gallery:**

-[BAA Fall Show 2020](#)

-BAA Fall Show 2019

-BAA Fall Show 2018 Award - **3rd Place Award Sculpture**

-BAA Fall Show 2017 -"Moving Blocks" 4x9 ft. - 200 embroidered blocks **PRESS in Burbank Leader**

-[National Arts Drive](#) June 20, 2020

-A "Novel" Defense group art show at **The Slow Down Gallery**, Random Framing, Highland Park, CA 2020

-Solo Show at **Karizma Studio**, Thousand Oaks, CA Jan/Feb - 2020

-Solo Recycled Art and Design exhibit at **Glendale Main Library**-A retrospective collection of Eco Art and Design from 2008 to current work. 2020

-**IMX- Burbank Arts For All show -2019**

-**123 Artsakh Gallery**- 8 Monthly exhibitions, April-Dec 2019 -sponsored by The City of Glendale through Glendale Art Association

-**Brewery Art Walk**, Los Angeles 2019

-**Macy's Gallery**, Burbank CA BAA-2019

-**Diggs Gallery**, Montrose, CA - GAA Fall Show 2019 **Best in Show winner**

-**Collage Artists of America** - "Just Your Imagination" show- San Fernando Valley Arts & Cultural Center - Encino, CA 2019

- **Swains HQ**- Glendale, CA- "SoCal Summer" Art Show with GAA 2019, Co-installer
- **40th Anniversary [Glendale Historical Society Restoration Expo](#)**- Glendale Civic Auditorium -2019
- **Soroptimist of Glendale ["Bras for the Cause" 2019](#)**- "We the People/Statue of Liberty" sculpture- **Sold**
- **McGroarty Art Center- Spring Show- GAA- 2019** Co-installer
- **Arts For All Gala 2017**

COMMISSIONS:

- 2020 November- January 2021 - **City of Glendale Public Art Commission - Artsakh Storefront Window Art Painting** -"Mixed-Animal Family Portrait"
- 2016- Painting Commissions- Clearsnap Products
- 2016 -Painting Commissions -Testors Paint
- 2015- Painting Commissions -Plaid Paint, Brand Ambassador

EVENT PRODUCER/Teacher/Facilitator

- 2019 Event Coordinator- Plein Air Painting event at Glendale Cruise Night
- 2009-2015- Maker Faire Bay Area- [Art Activity Producer/Guide for attendees](#)
- 2012 - Glitterfest- [Mixed-media art making producer Craftsides/Quarto Publishing](#)
- 2011- CHA (Craft and Hobby Association Trade Show) and Maker Faire- [Schedules of events](#)
- 2010, 2011 -Unique LA -[Big Craftsides Maker Space- Creative Activity Zone Producer](#)-Great photos (slow loading)
- 2008 Swap-o-Rama- [Eco-art Die cutting table event producer, upcycled fashion](#)
- 2009 Swap-o-Rama Producer Lori Petti – [Eco Die cutting fashion](#)
- 2012-2014- Craftcation- [Author and Publisher Promotion events within event.](#)
- 2008 Felt Club-Eco-art activity producer and Art author activity producer [Craftsides Quarto Publishing](#)
- Press Video by [Threadbanger](#)
- 2008 -Santa Monica Museum of Art- [Creature Comforts Charity Sewing Event](#)- Produced by Jenny Ryan

PRESS-

Burbank Leader- [Local Artists Encourage Recycled Art](#)

MyBurbank- [Virtually Burbank Symposium Talks About Turning Trash Into Treasure](#)

Shoutout LA Feature- [Meet Stefanie Girard: Art Candy Machine Curator and Artist](#)

Art and Cake, Kristine Schomaker, written by Genie Davis – [Stefanie Girard's Art Candy Machine](#)

https://artandcakela.com/2020/12/13/stefanie-girards-art-candy-machine/?fbclid=IwAR1hQ9KJafXS56RO_barYyACE_MalwG03FiapBB-CmhaiCq4VAf2qIBC4Is

Spectrum News 1 TV- [News segment on Art Candy Machine™ and Burbank Neighborhood Gallery](#)

<https://spectrumnews1.com/ca/san-fernando-valley-ventura/arts/2020/09/21/art-candy-machine-dispenses-fun-sized-works-of-original-art?fbclid=IwAR3ItsLtfGVovydJiBR2YlooFBALq2ewgi3ibzNp3SzAJEVx-KSYsfQS280>

Art and Cake- Featured in - "[Textile Artists Today](#)"

Burbank Arts Newsletter [Artist Spotlight](#)

Panelist -[Virtually Burbank](#) "Alone Together" [Celebrating Inspiration,](#)

[Virtually Burbank](#) "Alone Together" [Earth Day-Artists turning Trash Into Treasure](#)

SCWCA e-Newsletter and Artful Amphora by Karen Schifman – ["Women Around Town" Dec 2020](#)

Voyage LA website and Newsletter- [Meet Stefanie Girard feature](#)

Burbank Recycled Newspaper- Master Recycler Artist and Designer- Feature article

Burbank Leader - Moving Blocks art installation- feature

PUBLISHING

2008- Author- ***Sweater Surgery: How to Make New Things With Old Sweaters***, Quarry Books

2007- Author- ***101 Beaded Jewelry Tips and Techniques***- Walter Foster Publishing

2007- Author -**101 Wire Jewelry Tips and Techniques**- Walter Foster Publishing

2006 -Author - **Beading on A Loom**- Walter Foster Publishing

2006- Author -**Painted Beads**- Walter Foster Publishing

WORK

2007- Current - Recycled Editor- CraftGossip.com

2007-2015- Social Media Marketer (Content Creator), Marketing Manager Arts/Crafts, Quarto Publishing

2005-2007 Home Decorative Arts Teacher Burbank Adult School

2001- 2007 - "How-To" TV Show Producer, Home Arts for HGTV and DIY Networks

1991-2016- Art Director, Set Decorator, Prop Master - Entertainment Industry specializing in Kids Sci-Fi TV

ORGANIZATIONS

2020- Current Shoebox PR Peer Mentorship program- member

2020 -Current –Women’s Caucus for Art- Writers Committee

2019- Current -SCWCA member

2019- Current - Programs Chair -Burbank Art Association, Member 2017

2018- Current - Programs Chair- Glendale Art Association, Member 2017

2015-Current- Master Recyclers Burbank, Member

2008-Current - Burbank Fire Corps Member, Steering Committee-2010-2015

Education:

2018-2020- Ceramic Studio, Painting, Watercolor techniques, BLCAC

2017- Painting 102- PCC with Frank Ryan

2016- Painting, BAS with Muralist Randall Williams

1991- Bachelors Industrial Design, Pratt Institute, NY

Following; 3 letters of recommendation:

-Virginia Causton-Keene, Gallery Director-Betsy Lueke Creative Arts Center

-Kreigh Hampel, Recycle Coordinator-City of Burbank Recycle Center

-Marsha Ramos, Former Mayor of Burbank, Owner, Geo Gallery



Betsy Lueke Creative Arts Center
1100 West Clark Ave
Burbank, CA 91506

March 24, 2021

To whom it may concern:

As the Manager of the Betsy Lueke Creative Art Center Gallery in Burbank, I have had the pleasure to work with artist Stefanie Girard and I am pleased to write this letter of support on her behalf. She has participated in multiple exhibitions at the gallery for the past 4 years and she has demonstrated the highest level of professionalism in the installation and presentation of her unique art pieces.

Her first piece, "Moving Blocks" was expertly engineered and safely installed with the help of the gallery staff - a challenge as it included a 4x9 piece of sheet metal secured to the wall. On this magnetic surface was placed 200 embroidered blocks that featured words and quotes. Each week of the exhibit Stefanie would come and rearrange them in interesting configurations forming overall shapes and designs. This piece was so exemplary it was written about in the Burbank Leader newspaper.

Her award-winning second installation, "Alternative Facts" included 50 5x5 inch paintings of all different imagery and the word "fact" incorporated into each small painting. The 50 paintings were arranged in a large collage format which she hung herself.

Her third installation was a single column of 45 real bricks reaching over 9 feet high with found words applied on each brick. The work was titled, "The Writing is on the Wall." She engineered and safely secured this installation to the wall creating a dramatic and poignant statement.

Along with participating in gallery exhibitions, Stefanie works with the Burbank Art Association and Glendale Art Association to coordinate the intake of art for group shows and assists members with their hanging mechanisms. Her assistance makes my job of hanging the show go smoothly, which is greatly appreciated. Along with intake and installation of the shows Stefanie assists in the Opening Night Events, helping out wherever needed. She is the Programs Chair for both groups and thoroughly enjoys inviting guest speakers to share their knowledge, experience and artistic techniques to fellow artists. Bringing artists together in the pursuit of knowledge both artistic and logistical is her passion.

Over the past 5 years Stefanie has continued to take classes including painting, watercolor, and ceramic studio sessions. She actively pursues creative knowledge and testing the boundaries of materials and techniques to see the unexpected ways things can be made.

Her combination of creativity, planning, and organizational skills makes her a pleasure to have in the gallery and part of our art community.


Since the Covid Pandemic shut down she has started several community creative endeavors. She launched the Burbank Neighborhood Gallery- an outdoor gallery wall with works hanging outside on her chainlink fence allowing people to participate and view art from ages and all levels of experience. She then launched the Art Candy Machine giving artists a safe way to sell mini pieces of original art to collectors both avid and new. The Art Candy Machine is an actual vending machine set up in her driveway in her diverse media-district neighborhood.

The range of visitors to these outside galleries includes locals walking by from the very young to the very old and everybody in between, as well as professional artists and collectors that have found out about it online through social media, numerous articles, and on tv news. It has truly become a destination and it is growing every day for both participants and supporters of the arts.

Along with her own eco-activism and community-based socially conscious art galleries, she has spent the past year creating many new works of her own, including "Pocket Monolith." And she has been a panelist in several Zoom panels for Burbank Arts. Burbank Arts has produced educational panel discussions titled "Virtual Burbank / Alone Together" to help inspire and educate creative people in the community. She has participated in Burbank Arts Council meetings and is always open to contributing both ideas and hands-on volunteering in community events.

I look forward to working with Stefanie on future art shows, events, and community art events. As these times evolve so will our collaborations. Your essential financial support of her creative projects will allow her to sustain and grow them so that both emerging and established artists from all walks of life will benefit. It is Stefanie's dream to deepen her commitment to her local community even as her work can inspire and expand into even more communities in Los Angeles County and California.

Sincerely,


Virginia Causton-Keene

Gallery Director
Betsy Lueke Creative Arts Center



Burbank Recycle Center
500 S. Flower Street
Burbank, CA 91502-2106

(818) 238-3900
FAX (818) 238-3908

March 2021

It is my great pleasure to write this letter of recommendation for Stefanie Girard.

Stefanie and I met in 2015 through the City of Burbank's Master Recycler Program. She immediately became a creative favorite in the class. She listened deeply, responded joyously, and rallied people around sparkling and inclusive initiatives. Art is the truly the way she sees, hears, and interacts with the world.

It was easy to feature Stefanie in our newsletter, highlighting just a small snapshot of her work that she has reimaged, repurposed, re-stitched, and recycled. Her art germinates from exuberance and metamorphosis. Her leadership and energetic support of our Fixit Clinics and Earth Day Events were a big reason for their success. In fact, Stefanie has energized nearly every one of the Recycle Center's public events over the past five years.

I also know Stefanie as a neighbor and as a generous incubator of community art. I have had the pleasure of seeing her Little Library grow from a few pieces of discarded wood to a popular destination. She has attracted international art lovers and media to her open air Art Candy Machine and her Burbank Neighborhood Gallery - all free and accessible to anyone walking by or flying in: kids, seniors or pets. Anyone and everyone can view art, buy art, make art, display art and enjoy art.

Along with her socially conscious community art galleries, Stefanie is also an eco-activist, writer and teacher. She has inspired other creative community members through several Burbank Arts Zoom Panels. She has participated in Burbank Arts Council events, contributing colorful concepts, talents and engaging others with hands-on activities.

I always look forward to working with Stefanie and supporting her in any way I can through the Burbank Recycle Center. Her inclusive visions enrich the community in so many ways.

I hope you will consider Stefanie for any art initiative intended to heighten community cooperation and bring opportunities to artists of all ages and skill levels. She has my full support and highest recommendation.

Sincerely,



Kreigh Hampel
Recycling Coordinator



March 2021

To whom it may concern:

It is my pleasure to write this letter in support of the application of Stefanie Girard. I have worked with Stefanie in both her personal art career and her community based eco-art projects.

As the owner of The Geo Gallery in Glendale I have had the pleasure of hosting numerous art shows that have featured Stefanie's artwork for over 4 years. Her works are both poignant and unconventional in their materials. Her pieces touch on social issues in subtle or straightforward ways by using surprising and humorous/ironic elements.

Recently she has started to produce and hang Geo Gallery exhibitions. She works together with her team to highlight a wide variety of styles and mediums. Using her excellent eye for color and composition, she creates vibrant shows that enliven the viewer's experience. In addition to participating in and hanging the shows, Stefanie has excellent gifts in marketing and promotion. She creates advertising and does the show promotion online. This includes shooting a virtual walkthrough video of the exhibition and posting the video across social media and building a Youtube channel to document shows. She uses skills gathered from her many years of experience as a Social Media Marketer to share photos and videos through email, websites and social media platforms. Her goal is to advocate for maximum exposure for each artwork.

In addition to participating in, producing and promoting shows at The Geo Gallery she has launched several community-based projects of her own in the last year that have opened up exciting new ways to break through entrenched barriers between makers, collectors and appreciators.

First she started The Burbank Neighborhood Gallery that inspired artists of all ages and skill levels to create and share their work on the fence that surrounds her home and sits on a lively walking-street. The neighborhood was so thrilled to have this addition to the public experience that they decided to copy the concept and the technical logistics for a similar street exhibition a local school. Passersby so loved it, they would make it a destination to see new additions. I too made it a regular part of my exercise routine through our shared neighborhood.

With the success of the Burbank Neighborhood Gallery she next invented, built and launched an Art Candy Machine™. Using an actual vending machine placed safely outside in her driveway, the Art Candy Machine™ sells mini pieces of art for \$5 each with 100% of the proceeds going to the artists. In the midst of the COVID-19 social restrictions, this outdoor experience both gives artists a live "mini-gallery" to safely feature their work. Stefanie also promotes



their work online (self-promotion being one of the hardest thing for an artist to do.) As of today, sales have reached over 600 pieces by 32 artists of different genders, races, ages, and skill levels in a wide range of materials.

Stefanie is not only the Curator of the Art Candy Machine™, she also creates art for the machine. Her first collection was eco-friendly paintings on recycled floppy disks that quickly sold out. Then, inspired by the large monolith that recently appeared mysteriously amongst rock formations in Utah, she created the Pocket Monolith™. Using her background in industrial design she found a way to create a small manufactured metal monolith. You can enjoy Pocket Monolith™ inside its packaging with a recycled photo of a landscape painting or take it out and photograph it in fun and interesting locations. Some examples include Pocket Monolith™ placements with cats, food or out in nature. The goal in creating the Pocket Monolith™ is not only to create a fun little piece of art collage. It is meant to inspire the owner to be creative themselves, using commonly available means - a camera and a post to social media. It is just another way that Stefanie is working to inspire her community to discover and express their own creativity, and to bring formal and informal art makers together using a common element. I visit the Art Candy Machine™ often and my own collection is growing into an eclectic mix.

As a former Mayor of Burbank and a community activist, I have used Stefanie's art in my public presentations. She participates in Burbank Arts panels to inspire and advocate for creativity through education and activities. She has given back to her community by producing eco-art activities on Earth Day and teaching at the Fix-It Clinics along with graduating from the Master Recycler Program at the Burbank Recycle Center. She is truly adept at combining her passions of reducing her carbon footprint by re-purposing all she can by making art and teaching others the joy in it.

I am so pleased to have Stefanie as my neighbor and fellow eco-creative activist. I look forward to many years of working with her on shared green-goals.

Sincerely,



Marsha Ramos
Former Mayor of Burbank
Owner, Geo Gallery
Vice President, Geosystems, Inc.

Application Form**Profile**

_____ **Ann** _____ **E** _____ **Mitchell** _____
 Prefix First Name Middle Initial Last Name

 Email Address

_____ **N. Avon Street** _____
 Home Address Suite or Apt

Burbank _____ **CA** _____ **91505** _____
 City State Postal Code

Mobile: _____
 Primary Phone Alternate Phone

Self Employed _____ **Artist** _____ **artist** _____
 Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

32years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I really love living in Burbank, in some ways it's a "stealth" town in that it seems like just an ordinary suburb, but then you start to realize all of the quirky and thoughtful aspects to the town. There have been so many improvements to the quality of life during the time I've lived here: the Chandler Bikeway, Buena Vista Library and the Childcare center, opening up San Fernando Road downtown, the Magnolia Blvd improvements to name just a few. I'd like to participate and give back to this great community. I'm interested in the Arts Commission because that's what where my focus, experience and interests are.

Education

BFA in Photography from Art Center College of Design MFA in Art from Claremont Graduate University

Additional Pertinent Courses or Training

Working in education for the past two decades I've taken numerous training courses in hiring and diversity. As a faculty union member and organizer I've attended many organizing conferences and workshops. As an artist, I routinely take workshops on new and old technology, two of my favorites being platinum printing (19th Century) and digital compositing. Just this past summer I've taken several workshops on working with encaustic wax.

Other Pertinent Skills, Experience or Interests

I've worked in the arts for over three decades, my experiences have taught me: how to work well with others, stay professional, have respect for a divergent range of opinions, how to stay focused on the task at hand and how to express my opinions in a clear and concise manner. For thirteen years I ran my own business as a freelance editorial and advertising studio photographer here in Burbank. In addition to my photographic skills the administrative side of the business included: development and implementation of business and marketing plans, hiring, scheduling, production management. For the past twenty-two years I worked full-time as a Professor of Art at Long Beach City College teaching art, photography and computer graphics. My college service included: Art Department Chair managing and overseeing four staff members and between thirty to fifty part-time faculty members, budgets, grant writing and administration, hiring committees, Faculty Senator, Digital Media Coordinator, curriculum review, writing new courses and creating new digital media programs.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I do not have prior service on a City Board, Commission or Committee. I retired in July 2020 and now have the time and energy to serve locally.

List Community activities in which you are involved:

I am currently a member of the Residents Inspiring Service and Empowerment (RISE) program here in Burbank. Due to the pandemic, we have been meeting online once a month and it's been fascinating to learn more about the city. We will meet in person starting in September. Recently I was a guest lecturer at the Burbank Art Association and really enjoyed meeting local artists...although it was a zoom meeting. I love our local libraries and I participate in the Burbank Book Club, which also meets through zoom, and will be taking a ceramics class through Parks and Rec this summer.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

The Board, Commission or Committee (collectively Board) you are seeking appointment to provides City reimbursement for attending trainings or conferences. Therefore, under State Law all members of the Board must receive at least two hours of ethic's training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Committee

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Both my degrees are in the Arts, my BFA was commercially oriented while my MFA was fine art oriented. As an educator for the past two decades, I've learned the importance the arts can make to an individual - especially when they learn to integrate their own stories into their artwork. In addition to the experience I mentioned previously (commercial free-lance business and educator experience), I've been very active as an organizer of media related events. For five years I produced an annual Photography Festival at LBCC, free and open to students and community at large. Each year this festival featured a wide range of free workshops, speakers and seminars. After that, I organized a Digital Media festival for three years which incorporated filmmaking, animation, computer graphics, photography and gaming. I found the Otis Report on the Creative Economy to be a very useful resource in deciding what types of programming to offer. I've taken several graduate level courses and a certificate in online teaching and taught online for the first four months of the pandemic. Since then, I've also taught several webinars and have tutored students individually online.

What are your goals in serving on this Board/Commission/Committee?

My goals would be to promote a wide range of the arts in Burbank. Support: This past year has been economically devastating to many creatives and I'd like to see what we, as a city, can do to support our local creative businesses. I live down the block from a shuttered performance space and have wondered how they've managed over this past year. Support could include: arts grants, arts education and community engagement, partnering with local/county agencies to promote arts opportunities in Burbank. Expand: I'd love to see more art around town, the utility box project has been a nice example of bringing art to the public. I'd like to see a local art walk, open studios, poetry/theater/music offerings and even mural projects.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

ALL INFORMATION SUBMITTED IS A PUBLIC RECORD AND WILL BE POSTED ON THE CITY'S WEBSITE. All City Board, Commission, and Committee members serve without compensation from the City. No person shall serve at the same time on more than one Board, Commission or Committee. All applicants must be electors of, and actually reside in the City of Burbank, with the exception of the Burbank Cultural Arts Commission and the Sustainable Burbank Commission. (Per BMC Section 2-1-405, 2-1-406, 2-1-407)

I Agree

Ann Mitchell



EDUCATION:

1997 Claremont Graduate University, Claremont, CA. M.F.A.

1984 Art Center College of Design, Pasadena, CA. B.F.A.

SOLO EXHIBITIONS:

2020 *The Chance Chronicles*, Viewpoint Photographic Art Center, Sacramento, CA
Novellas, (with Siobhan McClure), Roswell Space, Eagle Rock, CA

2019 *The Chance Chronicles*, (with Rhonda Lashley Lopez), Emerald Art Center,
Springfield, OR

2016 *The Chance Chronicles*, Groundspace Project, Los Angeles, CA

2015 *The Razor's Edge*, Viewpoint Photographic Art Center, Sacramento, CA

2014 *The Razor's Edge*, Stone Rose Gallery, Long Beach, CA

2013 *The Razor's Edge*, Chez Shaw Gallery, Long Beach, CA

2012 *Unmade & Winter's Light*, LA Harbor College, Los Angeles, CA

Resonance, Kamikaze 2012, POST, Los Angeles, CA

2011 *Ordinary Beauty*, Cypress College Photography Gallery, Cypress, CA

2010 *Family Stories*, Phantom Galleries, Long Beach, CA

American Triptych, Cypress College Photography Gallery, Cypress, CA

2009 *American Triptych*, Gallery 478, San Pedro, CA

Ann Mitchell, Val Verde, LBPG, Long Beach, CA

2008 *Val Verde* (with Beth Dow, *In the Garden*) Photographic Center NW, Seattle WA

2007 *A Sense of Place*, Metro Gallery, Los Angeles, CA

2006 *Ann Mitchell, Val Verde*, Fine Art Gallery, Golden West College, CA

2004 *Gardens & Graffiti*, Avenue 9 Gallery, Chico, CA

2002 *Spartus: Not Technicolor*, J. O. Gallery, San Pedro, CA

1999 *Ann Mitchell, recent work*, Photography Gallery, Santa Monica College, CA

1997 *Through a Glass*, Peggy Phelps Gallery, Claremont Grad School, Claremont, CA

1997 *Landscape Photography*, Vromans Gallery, Pasadena, CA

1994 *Ann Mitchell, A & I* Gallery, Los Angeles, CA

SELECTED GROUP EXHIBITIONS:

2021 *Members Juried Exhibition*, Awarded 3rd Place, Juror: Susan Burnstine, Center
for Photographic Art, Carmel, CA

Dusk to Dawn, Don't Take Pictures

2020 *domicile*, Jurors: Amanda Smith & Kevin Tully, A Smith Gallery, Johnson City, TX

Reimagined Landscapes, Juror: Ann Jastrab, Center for Photographic Art, Carmel, CA

Project 2020, Honorable Mention, Juror: Douglas Marshall, Los Angeles Center of Photography, Los Angeles, CA
Photomontage: Constructed Realities, Juror: Tom Chambers, PhotoPlace Gallery, Middlebury, VT
2019 International Juried Exhibition, Juror: Paula Tognarelli, Center for Photographic Art, Carmel, CA
Portal, Juror's Award, Juror: Ann Jastrab, A Smith Gallery, Johnson City, TX
Chasing the Ephemeral, Roswell Space, Eagle Rock, CA
4th Annual Alternative Process Exhibition, Jurors: Ann Jastrab, Christina Z. Anderson, Unai San Martin, The Image Flow, Mill Valley, CA
The Handmade Photograph, El Museo Cultural, Santa Fe, NM
The Curious Compendium, Bite Art Collective, Shoebox Projects, Los Angeles, CA
2018 Foresome, 515 Bendix, Los Angeles, CA
Practice and Pedagogy, Long Beach Museum of Art Xchange, Long Beach, CA
2017 Secret Garden, Seoul Museum of Art, Seoul, South Korea
It's a Wonderful World, Juror: Betty Ann Brown, Groundspace Projects, Los Angeles
2016 Imagined Realities, Director's Award, Juror: Tom Chambers, Photo Place Gallery, Middlebury, VT
Los Angeles: Detailed, Annenberg Beach House, Los Angeles, CA
POST Invitational Auction, , POST Gallery, Los Angeles, CA
2015 Spring/Idiom, Coastline Community College Art Gallery, Newport Beach, CA
Sarah Lee Projects, Photo LA, Los Angeles, CA
The Mandala Project, SCA Project Gallery, Pomona, CA
2014 Photography 2015, CSULong Beach Art Gallery, Long Beach, Ca
2013 Family, The Center for Fine Art Photography, Fort Collins, CO
Photography 2013, Another Year in LA, Los Angeles, CA
Dream a Dream, PYO Gallery LA, Los Angeles, CA
Stories, Memories and Histories, Center for Fine Art Photography, Fort Collins, CO
Mysterious Visions: Dreams, Fantasies, Mirages, PhotoPlace Gallery, Middlebury, VT
Group 4.5, Groundspace Projects, Los Angeles, CA
2011 I Love LA, Duncan Miller Gallery, Los Angeles, CA
The Los Angeles Collection, International Pink Art Fair, Seoul, Korea
Summertime, Duncan Miller Projects, Los Angeles, CA
Pro'Jekt LA Part Two - Pacific Resonance, MOPLA, Los Angeles, CA
2010 Summer Mix, Creative Photography Gallery, Los Angeles, CA
Family Stories, SlideLuck PotShow, Center for Photography, Woodstock, NY
2009 Divas: A Group, Robert V. Fullerton Art Museum, CSUSan Bernardino
Santa Monica Pier Project, Santa Monica, CA,
2008 Photographer's Eye Friends of Photography Series, LA Public Library, Los Angeles, CA

L.A. River Project, Bridge Gallery Los Angeles City Hall, Los Angeles, CA
Urban Landscapes, Topanga Art Gallery, Topanga, Ca
Amateur, BC Space Gallery, Laguna Beach
2007 *Urban: Public + Personal*, 3P Gallery, Long Beach, CA
American Triptych, Guest Artist, www.Filmwasters.com
2006 *Everyday LA*, Metro Gallery, Los Angeles, CA
2005 Gala Awards, Center for Photographic Arts, Carmel, CA
2004 *National 2004 Photography Now*, Juror: Marita Holdaway, Larson Gallery, YVCC, WA
Through a Lens: Urban Landscapes, Juror: Richard Newman, CAL Museum, Half Moon Bay, CA
In the Garden, Avenue Nine Gallery, Chico, CA
1999-12 *Group Views*, Long Beach City College, Long Beach , CA
1999-01 *Next Wave I & II*, Andrew Shire Gallery, Los Angeles, CA
1998 Faculty Exhibition, Santa Monica College, Santa Monica, CA
1997 *3 Weeks in L.A.*, Bergamot Station, Santa Monica, CA
1996 *The Scene*, West Gallery, Claremont Graduate School, Claremont, CA
New Photography, L. A. County, Pomona, CA
The House of Art, Claremont Graduate School, Claremont, CA
Dillingham/Caples Gallery, Claremont Graduate School, Claremont, CA
1995 West Gallery, Claremont Graduate School, Claremont, CA
Faculty Exhibition, Santa Monica College, Santa Monica, CA
1989 Women's Advertising Council, Los Angeles, CA
1988 *The Belding Exhibit* , Pacific Design Center, Los Angeles, CA
1987 *Best of the West*, Art Directors Club of Los Angeles
1984 Main Gallery, Art Center College of Design, Pasadena, CA
1983 Main Gallery, Art Center College of Design, Pasadena, CA
1982 *Western Artists and Their Work*, California State University, Chico, CA

BIBLIOGRAPHY:

2020 *Reimagined Landscapes*, Lenscratch.com
Project 2020 at LACP, Lenscratch.com
2019 *Muse, Ann Mitchell*, AnotherYearInLA.com, January/February
Ann Mitchell: Chance Chronicles, FloatMagazine.com
Ann Mitchell: Invisible Body of Reality, [Don't Take Pictures.com](http://Don'tTakePictures.com)
2016 *The Razor's Edge, Ann Mitchell*, *WomenArts Quarterly Journal*, V6, Issues #2, #4
2014 *The Razor's Edge, Ann Mitchell*, Lensculture.com
2013 *Jill Enfield's Guide To Photographic Alternative Processes*, Focal Press
The Razor's Edge, Ann Mitchell, Lenscratch.com
2012 *The Revisiting Project, Ann Mitchell*, [The Times Quotidian.com](http://TheTimesQuotidian.com)

2011 *Ordinary Beauty*, Ann Mitchell, New Landscape Photography.com
The Medium is the Message, Lenscratch.com
2010 *Still Life Photography*, Lenscratch.com
2009 *Impermanence Blog*, LensWork Newsletter, LensWork Publications
West Coast Photographers, Lenscratch.com
Austin Val Verde, The Photo Book, thephotobook.wordpress.com
2008 *Austin Val Verde, Impressions of a Montecito Masterpiece*, Hardcover Monograph, Balcony Press
American Triptychs, January/February, LensWork Extended Portfolios & Audio Interviews
Val Verde, January/February LensWork Magazine
Polaroid: Last, Best, Issue 11, Light Leaks Magazine
2007 *American Triptychs*, View Camera Magazine
2005 *Documentation & Interpretation: Ann Mitchell*, View Camera Magazine
2004 *Boundaries and Interpretation*, News & Review, Chico, CA
2004 *Pick of the Week*, Buzz, Enterprise Record, Chico, CA
2001 *Photography Salon*, EyeCarumba.com
Ann Mitchell, Canadian Photo Guide, Canada
1999 *Art Pick*, Fine Arts Calendar, News and Review Weekly, CA
1996 *Pair of Aging Houses now Modern Art*, Inland Valley Daily Bulletin, Ontario, CA
1996 *House of Art*, Orange County Weekly, CA
1996 *A Picture Perfect House*, Claremont Courier, CA
1988 *Design: Los Angeles*, Julie Prendiville.
1987 *Best of the West*. Art Directors Club of Los Angeles, CA

PROFESSIONAL ACTIVITIES:

2021 Lecturer, *Composite Imaging* webinar, Los Angeles Center for Photography, CA
Staged Photography, Curator, ThinkingAboutPhotography.com
Photography as Object, Curator, ThinkingAboutPhotography.com
2020 Lecturer, *Composite Imaging*, Los Angeles Center for Photography, CA
Guest Lecturer, *Visual Style as Narrative in Film*, OLLI at CSUChico, CA
2017 Presenter, *Chance Chronicles*, Open Show Pasadena East LA, Pasadena, CA
2015-17 Organizer & Lecturer, *Intersect Project*, Long Beach City College, CA
2008-12 Organizer & Lecturer, *PhotoFest @ LBCC*, Long Beach City College, CA
2010 Reviewer, *SPE Western Conference*, San Diego, CA
2007 Contributor, *PhotoVision Award* Exhibition, The Photographic Center Northwest, Seattle, WA
Contributor, *Cultural Landscape Foundation*, San Francisco, CA
2004 Instructor, *Polaroid Workshop*, Avenue 9 Gallery, Chico, CA
2002, 2003, Organizer, *Spring Arts Exhibit*, Hellada Gallery, Long Beach, CA

1999 Curator, *A Mixed View*, Hellada Gallery, Long Beach, CA
1998 Curator, *Element Silver*, Gallery 1078, Chico, CA
1997 Contributor, *The Show*, Robert Miller Gallery, Los Angeles, CA
1996 Curator, *Search for Aesthetics*, Humanities Center, Claremont CA
Curator, *House of Art*, Claremont Graduate School, Claremont, CA
Curator, *Work of Body*, Claremont Graduate School, Claremont, CA

TEACHING & ADVISORY EXPERIENCE:

1998 - 2020

Professor of Art, Photography and Digital Media Coordinator, Visual and Media Arts Department, Long Beach City College, CA

2004-2005, 2010-2012

Chair, Art & Photography Department, Long Beach City College, CA

2008 - Current

Advisory Board Member: Freestyle Photographic Supplies, Los Angeles, CA,

1989 - 1998

Adjunct Faculty & Lecturer: Art Center College of Design, Woodbury University, CSU Northridge, Claremont Graduate School, Santa Monica, Citrus, Santa Ana, Coastline and Antelope Valley Colleges.

COMMERCIAL EXPERIENCE:

1983 - 1995 *Ann Mitchell Photography*, Editorial and Advertising

Partial client list includes: Paramount and Universal Studios, Teleflora, Knudsen, Contadina, Xerox, Apple Computers, Random House and Better Homes & Gardens Magazine.

Application Form**Profile**

_____ **Jacqueline** _____ **Brenneman** _____
 Prefix First Name Middle Initial Last Name

 Email Address

_____ **N Niagara St** _____
 Home Address Suite or Apt

Burbank _____ **CA** _____ **91505** _____
 City State Postal Code

Mobile: _____
 Primary Phone Alternate Phone

National Association of Theatre Owners _____ **General Counsel & Director of Industry Relations** _____ **Law and Arts Policy** _____
 Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

3 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

The arts and leadership have been cornerstones of my personal and professional life. During this past year, it has become abundantly clear how critical local governance is to community prosperity, as I worked to lobby federal and local governments for aid for struggling arts businesses. I am proud to be raising my children in Burbank and firmly believe that the arts are central to development, expression and building community. The Burbank Cultural Arts Commission offers the perfect opportunity for me to use my background and skills to help benefit our community with a group of other passionate and talented professionals.

Education

BA (dual majors), New York University: Anthropology; Dramatic Literature, Theatre History and the Cinema JD, University of California, Irvine School of Law (inaugural class)

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

I have experience with arts management (I have board/leadership experience with two Burbank-based theater groups), advocacy, coalition-building, arts education, music, nonprofit law and leadership, small business law and leadership, deep relationships and knowledge on cinema/movie theaters, relationships with high-level leadership in local studios (WB, Disney, STX and more), and a general desire to bring accessible arts to the community. For example, Conundrum Theatre Company (a company I co-founded) has partnered with local comedy clubs, restaurants, breweries, and the YMCA to (1) bring affordable events to Burbank, (2) cast local talent, and (3) highlight local small businesses. These are all key components to a holistic community arts program and I would be thrilled to be able to help bring more projects like these to Burbank along with the rest of the powerhouse Commission.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I have not been on a City Board, Commission or Committee but have deep arts volunteer, professional and leadership experience.

List Community activities in which you are involved:

I am an active member of a number of arts organizations including: Women in Exhibition (current and founding board member); Inter-Society for the Enhancement of Cinema Presentation (current member; former volunteer Executive Director); Film Row (current and founding "ambassador"); and Conundrum Theatre Company (co-founder; current board member).

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

The Board, Commission or Committee (collectively Board) you are seeking appointment to provides City reimbursement for attending trainings or conferences. Therefore, under State Law all members of the Board must receive at least two hours of ethic's training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

As described above, my background, education and experience has always centered on the importance of arts in our communities. From a childhood in the theater to my current role as an advocate for movie theaters, the central role of arts in a thriving community has been at the core of my pursuits. I have a legal background as well that has allowed me to be an effective advocate for many small businesses and non-profit arts organizations from movie theaters to live theaters. As part of my current role at the National Association of Theatre Owners, I am particularly proud of the role I played in helping to get \$16 billion dollars in aid to small and mid-sized live venues, museums and movie theaters through the Shattered Venue Operators Grant program. I have helped to found a number of non-profit organizations and helped leaders to grow their organizations. The arts are what I do and who I am and I believe I would provide a practical and passionate perspective to the Commission.

What are your goals in serving on this Board/Commission/Committee?

To use my skills and interests to help my community and to have the opportunity to collaborate with a group of incredible community arts leaders.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

N/A

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

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I Agree

JACKIE BRENNEMAN

EXECUTIVE LEADER, GENERAL COUNSEL,
INDUSTRY RELATIONS

CONTACT

Mobile: [REDACTED]
Email: [REDACTED]
For Expanded Resume:
[linkedin.com/in/jackiebrenneman/](https://www.linkedin.com/in/jackiebrenneman/)
Burbank, CA

ACADEMIC BACKGROUND

UC IRVINE SCHOOL OF LAW

Juris Doctorate

NEW YORK UNIVERSITY

BA Anthropology, Dramatic Literature

Founder's Day Award (for GPA over 3.8 every semester), Dean's List, Presidential Honor's Scholar, Highest Honors in Anthropology

VOLUNTEER/BOARD EXPERIENCE

Board Member: Conundrum Theatre Company (Co-Founder); Inter-Society (Former Executive Director); Women in Exhibition; Film Row; Burbank Community Theater (Former Board Member)

ACHIEVEMENTS AND HONORS

- Drafted and successfully lobbied for legislation that provides much-needed aid for movie theaters during the COVID-19 pandemic
- Successfully lobbied the DOJ to protect movie theater music licensing exemption
- Top 50 Women in Global Exhibition (2018-2020; number 8 in 2020)
- Founding Board Member: Women In Exhibition, Film Row
- Founding General Counsel, Global Cinema Federation
- Top Women In Exhibition, *BoxOffice Magazine*

PROFESSIONAL BIO

Results-driven entertainment industry General Counsel and Industry Relations executive with 10+ years of experience advising company leaders and decision-makers on important legal, business, government and industry matters. Proven negotiator, strategist and manager with strong industry ties. Accomplished in project management, leadership and team collaboration. Innovative in creatively solving problems while adhering to company values, policies and procedures. Member of the California Bar in good standing. Adept at developing lasting professional relationships.

SKILLS

- Operating with sense of urgency
- Ability to develop and maintain strong relationships with internal and external stakeholder
- Ability to build consensus and bring matters to resolution
- Ability to manage multiple, concurrent projects
- Excellent verbal and written communication skills
- Communications, with ability to engage with decision-makers at all levels of an organization.
- Confident public speaker.
- Team builder and loyal advocate for skilled team members.
- Proven expertise in corporate law (including labor, tax, intellectual property and contracts) legal writing, federal/state regulations, compliance, competition, and ADA.

CAREER SUMMARY

General Counsel & Director of Industry Relations

National Association of Theatre Owners | 2014 to present

INDUSTRY RELATIONS:

- Liaise with key industry influencers to stay abreast of industry developments and lobby for interests of exhibition in high-stakes policy, security and distribution strategy meetings with senior distribution executives, Directors Guild leads, technology leaders and more.
- Represent NATO in industry related lobbying efforts
- Act as primary contact, in conjunction with the NATO President with entertainment industry unions and guilds, talent agencies, associations, and other stakeholder groups.
- Communicate with diverse group of stakeholders in exhibition industry on topics including technology, windows, movie theft, ratings and education.
- Serve on the film Ratings Appeals board.
Serve as the SME for industry legal and regulatory matters via direct
- contact with executive and regional stakeholders, webinar development and presentation, and frequent memos to membership

JACKIE BRENNEMAN

CAREER SUMMARY, CONTINUED

General Counsel & Director of Industry Relations, Continued

National Association of Theatre Owners | 2018 to present

General Counsel:

- Serve as primary legal advisor to global trade body representing exhibitors in all 50 states and 103 countries worldwide.
- In consultation with the President/CEO and the Director of Government Relations, oversee the company's regulatory compliance efforts in tracking, analyzing and coordinating implementation efforts related to legal and regulatory changes affecting NATO and the exhibition industry.
- Effectively manage new legal risks and embed compliance in the company's internal controls including through creation of comprehensive contract tracking system.
- Coordinate and partner with other departments in communicating legal and regulatory developments and assisting in development and implementation of appropriate responses including:
 - Successfully drafting and passing the Save Our Stages Act (now Shuttered Venues and Operators Grants), providing a necessary lifeline to small and midsize movie theaters across the country;
 - Filing comments on significant consent decree reviews with DOJ and lobbying directly with the DOJ on behalf of the industry, a process that required collaborating with multiple teams to obtain a consensus position from differently-situated members;
 - Negotiating seven figure settlement with insurance provider following COVID-19 pandemic; and
 - Leading litigation challenging unconstitutional pandemic orders.
- Conduct training programs to educate various groups (internal and external) regarding key industry and compliance issues. Lead weekly member updates during the pandemic on myriad legal issues including:
 - **Labor issues** (including vaccines, sick leave, PPE and more);
 - **Employer relief** (including tax/NOLs, Paycheck Protection Program, Shuttered Venue Grants, Economic Injury Disaster Loans and more); and
 - **Regulatory changes** (including significant consent decrees).
- Intake, assess, and monitor new legal obligations relevant to NATO's business operations, member business concerns and services arising from contracts, settlements, laws, regulations, ADA and more.

COMPANY LEADERSHIP:

- Act as an "ambassador" in driving a culture of compliance within the company
- Founded NATO's Diversity and Inclusion initiative and led trainings, meetings and strategy to improve diversity and inclusion within NATO, the industry and the content on member screens.
- Asked to speak on behalf of industry to DOJ and at many global exhibition and technology gatherings.
- Demonstrated ability with program and project management in varied, high-volume and constantly-evolving compliance issues efficiently and smoothly.
- Collaborated with team members and vendors to create data-driven strategies that align with NATO's strategic plan
- Able to think strategically even in high-pressure or ambiguous situations.
- Completed projects with high level of accuracy by working independently and with diverse business partners.
- NATO lead founding Global Cinema Federation, including creating operating guide, facilitating meetings, drafting position papers and leading meetings across the globe.

Associate, Trademark, Copyright & Advertising Group

Foley & Lardner, LLC | 2011-2014

- Represented clients in a variety of foreign and domestic actions, with particular focus on trademark, copyright and advertising matters.
- Advised clients on wide range of intellectual property rights issues, including rights acquisition, infringement actions, collaborative agreements and licensing, DMCA safe harbors, social network sites and cybersquatting.

Application Form

Profile

_____ Edgar _____ Abnoosian _____
Prefix First Name Middle Initial Last Name

_____ _____
Email Address

_____ E Harvard Rd _____
Home Address Suite or Apt

Burbank _____ CA _____ 91501
City State Postal Code

Home: _____ _____
Primary Phone Alternate Phone

Comprehensive Financial Services _____ File Clerk _____ File Clerk
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted
Park, Recreation and Community Services Board: Submitted

Length of time as a Burbank Resident:

20 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested on serving on a committee because I want to give back to my community.

Education

I graduated from Burbank High School in 2019 and I am currently a student at California State Polytechnic University, Pomona hoping to graduate in 2023 with a degree in biochemistry.

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

I enjoy camping and hiking and have been in scouts since 2011.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I have not served on a City Board, Commission or Committee.

List Community activities in which you are involved:

Homenetmen Burbank Sipan Chapter Scout Master

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Parks, Recreation and Community Service board.

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Throughout high school I have served on many service clubs such as Key Club, National Honor Society, and I served on Key Club's executive board. I have also been a den chief and a current scout master.

What are your goals in serving on this Board/Commission/Committee?

My goal is to improve parks and recreational facilities in the city of Burbank.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I am an Armenian-American.

What are your goals in serving on this Board/Commission/Committee?

My goal would be to educate and engage the community about different cultures and show the diversity of our community.

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

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I Agree

Edgar Abnoosian

█ E Harvard Rd. Burbank, CA 91501

Cell: █ Email: █

Objective:

To enhance my skills by applying them to practical work

Early Education:

- Burbank High School

Activities and interests:

- Boy Scout 2011- present
- Cub Scout Leader 2016-2018
- Burbank H.S. Instrumental Music Association 2015- 2019
- Key Club 2015-2019
- Key Club Executive Board 2017-2019
- California Scholarship Federation 2016-2019
- President of the Burbank High School Orchestra
- Medical Association member 2015-2016
- Medical Association Activity Coordinator 2016-2017
- Vice President of Medical Association 2017-2018
- President of Medical Association 2018-2019
- National Honor Society 2017-2019
- President of the Burbank HS Orchestra 2017-2019
- Burbank HS Orchestra Concert Master 2018-2019
- Old Navy Sales Associate October 2018- May 2019
- File Clerk Financial Services June 2019-Present

Volunteer Work:

- Burbank Scales N Tails summer of 2018

Skills and languages:

- Proficient in Microsoft Word, PowerPoint, and Excel

- Fluent in reading writing and speaking in Armenian
- Excellent communication skills
- Eagle Scout

Reference:

Will be submitted upon request

Application Form

Profile

Prefix _____ Patricia _____ S. _____ Nacion Becker _____
First Name Middle Initial Last Name

██████████
Email Address

██████ Rogers Place _____ Unit ██████ _____
Home Address Suite or Apt

Burbank _____ CA _____ 91504 _____
City State Postal Code

Mobile: ██████████ _____ Home: ██████████ _____
Primary Phone Alternate Phone

N/A _____ Self-Employed _____ Stay-At-Home Mom _____
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

22+ years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I truly want to be MORE involved in our community/city. When I was reading through my notifications for my Twitter account, I was MORE THAN pleasantly surprised to learn about this commission's vacancy. I was -- and am -- ecstatic for even applying! I know that my "qualifications" are quite banal, but I can honestly tell you that I will make EVERY effort to be involved in this commission. I truly hope that I would be seriously considered for this position. I would put every effort to beautify our wonderful city.

Education

B.A. Communication Arts (minor in Business) from Marymount Manhattan College, New York, N.Y.
Completed some graduate courses in Education, Mount St. Mary's University, Los Angeles, Calif.

Additional Pertinent Courses or Training

I have taken adult education art courses while in college, after college (i.e. adult education courses) in NYU and YWCA, and other sporadic group art classes in the Los Angeles area. I mostly deal in watercolors. I do like to sculpt as well, but it's been many years since I've done that.

Other Pertinent Skills, Experience or Interests

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

None.

List Community activities in which you are involved:

I'm a parishioner at St. Robert Bellarmine Church for over 15+ years. I was a classroom mom for my son's fifth grade class at St. Robert Bellarmine Elementary School in Burbank, CA. I was also a member of the Junior League in Pasadena, CA, years ago.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have a LOVE for art -- whether it be large-scale sculptures or paintings made by famous or amateur artists, or local students or residents. I really enjoy observing artists at work and seeing his/her thought processes of WHY s/he is creating an art piece.

What are your goals in serving on this Board/Commission/Committee?

I would really like to beautify Burbank. I have lived in Burbank for many years, and I always loved the small-town, family-friendly, vibrant feeling that it evokes. I have always had an appreciation for art. I believe it is EXTREMELY important for people to express themselves in art, because not everyone can be rocket scientists or pro sports players.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

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I Agree

PATRICIA S. NACION

1 ■■■ Rogers Place, ■■■
Burbank, CA 91504

Home: ■■■■■■■■■■ / Mobile: ■■■■■■■■■■
E-mail: ■■■■■■■■■■

WORK EXPERIENCE

Office Team, Pasadena, CA

Jan 2007 – present

Executive Assistant, freelance

Clients: Wells Fargo Bank; Accelerated Funding Group; and Trucking Management Company

Compiled data for market research purposes. Distributed promotional materials. Monitored budget expenses, prepared monthly reports, and worked on various special projects. Demonstrated discretion in handling confidential matters.

Temple City Unified School District, Temple City, CA

Nov 1999 – 2007

Substitute Teacher (K-12)

Taught in the local elementary, intermediate, and high schools for various subjects, ranging from English to mathematics and from biology to home economics.

Russ Reid Company, Pasadena, CA

Feb 2001 – Jul 2002

Print Traffic Manager

Created, maintained, and updated production schedules from creative input to print production/client release. Troubleshot scheduling problems. Managed creative copy, layout, final art and studio requests between creative staff and client services. Prepared jobs/projects and estimates. Generated status reports and provided data for forecasting.

Los Angeles Times, Valley & Ventura Editions, Chatsworth, CA

Apr 2000 – Nov 2000

Educational Programs Representative

Organized, planned, and coordinated teachers' workshops and school presentations within assigned territory's boundaries. Represented Times In Education in various bookseller events and Times festivities. Enrolled area teachers for TIE programs using the network online system. Administrative tasks were performed as needed.

Irwin Naturals, Inc., Culver City, CA

Apr 1998 – Aug 1998

Assistant Sales & Marketing Manager

Tracked market research analysis of industry competition. Analyzed all chain store, special, and discounted price lists. Created and updated daily forecasted reports: MTD, averages, pace, targets, including projections for next fiscal year. Proofread and updated promotional materials (i.e. sell sheets, special flyers, brochures, etc.). Monitored budget expenses, prepared monthly reports, and worked on various special projects.

Headway Corp., New York, NY

Feb 1996 – Nov 1997

Human Resources Coordinator / Sales & Marketing Assistant

Clients: Swiss Re America; Rheem Manufacturing Company; and Broadcort Capital Corp. (subsidiary of Merrill Lynch).

Collected and compiled data for market research purposes. Created, updated and distributed promotional materials. Monitored budget expenses, prepared monthly reports, and worked on various special projects. Researched wage and salary information. Initiated and coordinated Executive Periodic Physical Program, Company Blood Drive, Flu Vaccine Program, and other company-sponsored health seminars. Administered employee benefit programs. Processed disability forms, medical records/files for new hires and terminations. Maintained logs and statistics regarding rendered clinic services. Planned corporate relocations/transfers and interview schedules. Demonstrated discretion in handling confidential matters.

Times Mirror Magazines, Inc., New York, NY

Dec 1992 – Oct 1995

Retail & Agency Sales Assistant – Consumer Marketing Group

Advertising Assistant – Popular Science

Analyzed competing magazines, comparing respective sales rates and editorial content. Responsible for sending proposals to potential clients, following up with phone calls, and networking to increase client base. Wrote and coordinated press releases for Popular Science Magazine's "Best of What's New." Implemented various forms of media coverage including print, television and radio spots. Designed and arranged media kits for regional distribution.

EDUCATION

B.A. Communication Arts, Marymount Manhattan College, New York, NY. Some graduate education courses completed at Mount St. Mary's University, Los Angeles, CA.

SKILLS & LANGUAGES

MS Office (Word, Excel, PowerPoint, Outlook, Access), basic conversational Spanish.

References are available upon request.

Application Form**Profile**

_____ **Rita** _____ **Sarafian** _____
 Prefix First Name Middle Initial Last Name

 Email Address

_____ **N Buena Vista St** _____
 Home Address Suite or Apt

Burbank _____ **CA** _____ **91504** _____
 City State Postal Code

Mobile _____
 Primary Phone Alternate Phone

Self Employed _____ **Business Partner** _____ **Self Employed** _____
 Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted
 Sustainable Burbank Commission: Submitted

Length of time as a Burbank Resident:

Since April 2020

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I have always been involved in Charity projects and initiated many similar projects in approaching the public and providing them with the needed support through foundations. It would be an honor and a privilege to serve my community and to bring an added value to the team that I will be accepted in. I look forward to using my knowledge and experience and energy to serve the board, commission and the committee.

Education

Bachelor of Arts in Management Information System

Additional Pertinent Courses or Training

As a Human Resources Professional, I have had numerous trainings in Leadership, Customer Service, Managing Stress, Body Language and many others. Also perusing a certificate for PHR

Other Pertinent Skills, Experience or Interests

I am friendly, multi-tasked and detail oriented. Work with passion and always manage to deliver things in time and even prior to the deadlines. I am an outgoing person, with strong motivation and empathy skills to understand and help others achieve their dreams and goals.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

N/A as I have recently relocated to US due to being married and already have my Green Card and ready to serve my community that I belong to. Please read below. Thank you

List Community activities in which you are involved:

I had initiated and lead a charity group where I collected a group of volunteers to visit houses that we got reported about and understand their needs to provide them with all the necessity items that would be enough to maintain at least a normal healthy household. Provided them items such as Food, shelter renovation, new clothing and in some cases medicines. Ever since then, I am always drawn to such activities as it bring the best sense of accomplishment when I see those happy faces. Have cried with some by listening to their tragic stories and laughed with some who taught us how to appreciate life to the fullest. Such missions give us all the sense of modesty and change the perception to our lives whereby we learn to appreciate everything that we have that others don't. Therefore, having said this, this is why I am strongly passionate in applying to serve my community and the public.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

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AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Sustainable Burbank Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I am a trained and experienced HR Professional

What are your goals in serving on this Board/Commission/Committee?

Since my domain is all about serving the people, finding and maintaining talents and resources, I would use my skills in this commission to come up with suggestions and recommendations that would serve our community, neighborhood and the people (neighbors, families, kids) to have well organized programs that would enrich our neighborhood.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I am a trained and experienced HR Professional having dealt with multi cultural backgrounds and a travel enthusiast explored different countries and cultures

What are your goals in serving on this Board/Commission/Committee?

Since I have worked with so many cultural background people and also traveled to many locations and passionate about understanding different cultures, I believe being part of this commission would be a great place to start where we can all input our recommendations and serve our commission in a positive way.

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

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I Agree

HUMAN RESOURCE (HR) – TALENT MANAGEMENT

PERFORMANCE MANAGEMENT | TALENT ACQUISITION | TRAINING & DEVELOPMENT

Committed HR professional with 10+ years of dedication, initiative, and innovation in influencing a diverse and inclusive work environment that propels organizational development and growth. Drive cross-departmental collaboration and knowledge sharing to align talent management with company objectives and market insights. Leverage technology toward continuous process improvement. Design HR programs and tools, create and implement training solutions, conduct entry level and executive talent searches, update policies, compensation, and benefits structure. Lead technical training, learning programs, new hire orientations.

EXECUTIVE SKILLS

**Talent Management • Project Management • Team Building • Needs Assessments • Candidate Sourcing
Recruiting, Hiring, Training • Interpersonal Skills • Qualitative & Quantitative Data Analysis • ATS
Labor & Employment Law • Problem-solving • Employee Relations • Diversity • Confidentiality • Technology
Conflict Management • Change Management • Written & Verbal Communication • Presentations**

PROFESSIONAL EXPERIENCE

Arabia Insurance Company (AIC) – Beirut, Lebanon

2009 – 2019

Leading insurance firm headquartered in Lebanon with branches in UAE, Kuwait, Qatar, and Bahrain.

Arabia Insurance Company (AIC)

TALENT DEVELOPMENT MANAGER (2019)

Researched and determined, defined, and delivered HR operational improvements. Spearheaded and led training and peer mentoring programs for 400 employees across ten international branches. Coached management on employee policies, development, and performance. Developed recruiting strategies, managed job postings, and guided end-to-end candidate vetting, recruitment, and onboarding.

- Increased productivity and employee retention by 30% with the introduction of a Talent Review and Succession Planning Program.
- Ensured uninterrupted customer service delivery after a major company restructuring by pivoting quickly to reassign staff and fill personnel gaps from entry to executive to level.
- Revised and improved Company orientation procedures, reducing new-hire onboarding time by 50%.
- Continually received “extraordinary” evaluation ratings on performance management reviews.

Arabia Insurance Company (AIC)

TALENT MANAGEMENT SENIOR LEAD (2017 - 2019)

Collaborated with the Human Resources Director on the Company’s change management structure launch. Teamed with hiring managers to identify business requirements and define technical job duties, responsibilities, and staffing needs. Outlined the Company strategy and oversaw all communications. Conducted candidate sourcing, recruitment, interviews, and salary negotiations. Developed tools and skillsets necessary for successful and seamless transition. Led individual and company-wide training presentations.

- Liaised with the Human Resources Director to transform the HR Department into a strategic business partner through the restructuring of internal policies, processes, and practices.
- Created the company’s core values, mapped the organizational structure, outlined workflows; introduced and outlined a performance management system.
- Proven ability to lead projects and deliver results under minimal supervision led to promotion to Talent Development Manager.

Arabia Insurance Company (AIC)

TALENT MANAGEMENT LEAD (2016 - 2017)

Extremely organized in prioritizing and completing multiple concurrent HR strategic initiatives. Conducted weekly onsite and virtual training programs locally and abroad. Onboarded new hires. Initiated employee relations and communications programs to enhance an employee-centric company focus. Recommended updates and changes to employee handbook, policies and procedures, forms, job descriptions.

- Led the migration to a paperless HR system after fully integrating attendance and performance management with the internal Oracle-based HRIS platform, immediately improving reporting and planning capabilities by 70%.
- Boosted employee promotions by 30% after analyzing and improving training procedures.
- Determined training structure and developed achievement focused instructional materials for external trainers.

Arabia Insurance Company (AIC)

TRAINING & DEVELOPMENT SUPERVISOR (2015 - 2016)

Oversaw design, development, execution, and maintenance of training plans and tools for team members across all business segments. Conducted surveys and focus group interviews and engaged with managers, associates, and client representatives to assess and improve employee training and development. Forged and maintained a network of contacts to source qualified candidates. Carried out interviews, recruitment, and background checks for incoming staff.

- Recognized by the General Manager for “strength of achievement” with a “creativity and initiative” award. Role was expanded under a new “Talent Management Lead” title.
- Fostered internal collaboration by leading Corporate Social Responsibility (CSR) events and initiating Social Committee teams.

Arabia Insurance Company (AIC)

TRAINING & DEVELOPMENT COORDINATOR (2013 - 2015)

Assisted the Human Capital Manager with employee recruitment, training, and performance evaluations. Managed internal and external HR requests. Owned and maintained all HR files in the company's electronic record-keeping system. Scheduled meetings, interviews, HR events. Led employee orientation sessions. Coordinated training, seminars, printed materials, and technology initiatives.

- Advocated open feedback and boosted morale as an active member of the Social Committee.
- Promoted to Supervisor level after exceeding the Human Capital Manager’s expectations on project and task quality with early delivery.

*Prior role at Arabia Insurance Company as **Senior Administrative Assistant** (2009 – 2013).*

EDUCATION & TRAINING

Bachelor of Arts (BA) in Management Information Systems – Haigazian University, Lebanon.

Fluent English, Armenian, Arabic; beginning Spanish, French.

TECHNICAL SKILLS

Oracle; Microsoft Office Suite (MS) Outlook, Word, Excel, PowerPoint, Visio; HRIS; ATS; MIS, Computer Programming, Databases; Social Media Platforms.

CERTIFICATION

Professional in Human Resources® (PHR®) – expected completion Summer 2021.

Application Form

Profile

Prefix

Christie
First Name

Middle Initial

Lesinski
Last Name

Email Address

Home Address

N Avon St.
Suite or Apt

Burbank
City

CA
State

91505
Postal Code

Home: _____
Primary Phone

Alternate Phone

self-employed
Employer

Consultant
Job Title

Development
Consultant/Grantwriter
Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Length of time as a Burbank Resident:

4 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in serving on the Burbank Cultural Arts Commission to help build a stronger community for all through the arts. My husband and I bought our first home in Magnolia Park in the Fall of 2017, putting down roots here after living in the Los Angeles region for more than two decades. As an avid cultural consumer and someone who has worked in the art field for more than 20+ years, I am passionate about the arts as an essential part of healthy communities. I am confident my skills and talents would help further enhance the important work of the Commission.

Education

BA in English from the University of Michigan

Additional Pertinent Courses or Training

I have more than 20 years of experience working with arts non-profits and deep knowledge of the civic, business, and philanthropic landscape in Southern California. My work has also entailed participating in and supporting Boards and Committees.

Other Pertinent Skills, Experience or Interests

I have some knowledge and interest in most art disciplines including film, TV, theatre, performing arts, architecture, and visual arts. Through my work and personal interests, I am also well-informed about arts philanthropy and the regional arts scene.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

This would be my first service on a City Board, Commission, or Committee in Burbank. I have served as a grants panelist for the Los Angeles County Arts Commission.

List Community activities in which you are involved:

In Burbank, I am an active volunteer with the Burbank Animal Shelter. In January 2020 I participated in the 2020 Burbank Homeless Count. I have also volunteered with other organizations like Food Forward and the California State Parks.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I bring to the Burbank Cultural Arts Commission a lifetime of love for the arts and relevant work experience. My love for the arts started when I was a child taking piano and dance lessons in suburban Detroit. In high school, I sang in the choir and participated in musical theatre. At the University of Michigan, I studied art history and spent a semester in Florence studying the classics. After college, I began my non-profit career working in visual art galleries in Detroit and immersing myself in the music scene. Moving to Los Angeles in 1998, I learned about my new city through my work at the Da Camera Society of Mount St. Mary's College supporting their Chamber Music in Historic Sites program. My work at UCLA helped me understand how to navigate the complexities of a public university. I am most proud of my work supporting Grand Performances' free performing arts programs in Downtown Los Angeles as Director of Development. I am currently self-employed working with a variety of clients including the Music Forward Foundation whose creative youth development programs work to transform young lives and champion a more inclusive music industry. In my grant work, I have created project budgets and distilled complex information into successful funding applications. I have also created annual development plans, diversity and inclusion statements, and other forms of communications. I would be honored to use my skills and talents to serve the Burbank community.

What are your goals in serving on this Board/Commission/Committee?

The arts can transcend real or perceived differences and disparities, uniting us all in powerful ways. My goals in serving on the Burbank Cultural Arts Commission are to 1) support the Burbank Cultural Arts Plan; 2) ensure the activities of the Burbank Arts Commission reflect the unique character and diversity of the Burbank community; 3) support working artists living in our community; 4) bring new ideas for creative projects and arts policies in our city, and 5) better publicize and build resources for the work of the Commission.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

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I Agree

CHRISTIE LESINSKI

SUMMARY

An experienced non-profit fundraiser who excels in matching funding opportunities with organizational needs, and building strategic partnerships with individuals, business, government, and community organizations. Specialties include fundraising program assessment and planning, sponsorship, annual campaigns, major gifts, grant writing and reports, development operations and infrastructure, donor communications, prospect research and cultivation, program evaluation, and personal solicitations in coordination with volunteers.

EXPERIENCE

Development Consultant, Greater Los Angeles, CA

Fundraising/Grant writing: August 2019 - present

- Organizational fundraising assessment and development planning.
- Foundation, corporate and government research and grant writing.
- Clients include House of Blues Music Forward Foundation (national), Globalquerque! (New Mexico), and The Alice G. Harrison Trust (Los Angeles).

Grand Performances, Los Angeles, CA

Director of Development: May 2010 – October 2018

- Developed and executed annual fund development plan which annually raised \$750,000+ for a mid-sized arts non-profit (\$1.8M budget) with a mix of annual gifts, major gifts, corporate sponsorships, foundation and government grants, and special fundraising events
- Collaborated with the Executive Director, board members and committees on all fundraising activities and inspired a culture of philanthropy in the organization
- Developed and advanced strategic partnerships with community groups, educators, and social service agencies as part of senior management team
- Built and managed relationships with all major funders including government agencies, foundations, businesses and individuals
- Designed and implemented overall objective, impact, communications, engagement and revenue opportunities for annual fundraising event - including 30th anniversary gala (2016) and honoring Founding Executive Director (2017)
- Designed and launched The Director's Council, a major giving program to engage high-level donors and establish multi-year funding commitments
- Led major organizational database conversion to Patron Manager based on the cloud-based CRM Salesforce Platform

CONTACT INFO

Los Angeles/Burbank

P: [REDACTED]

E: [REDACTED]

LinkedIn:

<https://www.linkedin.com/in/christie-lesinski-705a942/>

EDUCATION

U. of Michigan Ann Arbor, MI
Bachelor of Arts in English

SKILLS

- Broad knowledge of giving practices, reporting and evaluation
- Commitment to research and continued education
- Experience developing and managing departmental, project and event budgets
- Success working in high-paced, creative environment
- Excellent analytical, writing, and communication skills
- Ability to translate strategic thinking into action plans and measureable outputs

CHRISTIE LESINSKI

EXPERIENCE

Grand Performances, Los Angeles, CA (continued)

Director of Development: May 2010 – October 2018

- Provided statistical analysis of donor information and funding trends to board and senior staff
- Effectively represented Grand Performances in the community, at all public performance events, and at private donor functions
- Positioned Grand Performances as a leader in its field using non-profit best practices and participation in learning communities

UCLA Live (now CAP-UCLA) at the University of California, Los Angeles, CA

Grants & Corporate Partnerships Manager: Mar 2008 – May 2010

Interim Development Manager: Sept 2005 - Feb 2007

Development Associate, Corporate & Foundation Partnerships: Aug 2001 - Aug 2005 and Mar 2007 – Feb 2008

- Identified, cultivated and solicited corporate and foundation support for major university performing arts presenter; assisted in developing and managing annual development goals/strategies
- Produced all written materials directed to corporate, foundation and government agencies including grant requests, funding proposals, reports and acknowledgements
- Planned and coordinated site visits with corporate and foundation prospects
- Assisted in planning strategies for major 5-year endowment challenge campaign supported by the Doris Duke Charitable Foundation which raised \$3 million; responsible for campaign donor correspondence and annual Foundation reports
- Maintained productive working relationships with UCLA Live's education, marketing, and finance staff as well as development colleagues from the School of Arts & Architecture and UCLA External Affairs

ADDITIONAL SKILLS/INTERESTS

- Excellent computer skills: fundraising and wealth screening software, Microsoft Office Suite, Salesforce, Google docs, Dropbox and social media platforms.
- Volunteer experience with local non-profits: California State Parks, Burbank Animal Shelter, Food Forward, Los Angeles Homeless Services Authority (LA Homeless Count 2020).

Application Form

Profile

Prefix _____ Joshua _____ Amato _____
First Name Middle Initial Last Name

██████████
Email Address

██████ N. Lamer St. _____
Home Address Suite or Apt

Burbank _____ CA _____ 91506 _____
City State Postal Code

Mobile: ██████████ _____
Primary Phone Alternate Phone

Freelance _____ Producer _____ Filmmaker _____
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted
Police Commission: Submitted

Length of time as a Burbank Resident:

7 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

Over the past year and a half, I have been reevaluating my participation in my community and decided I would like to be more involved.

Education

New York Film Academy, Filmmaking, 3.75 GPA Pasadena City College, Business Administration, 4.0 GPA San Diego State University, Fowler College of Business, currently attending

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

Since 2009, I have helped train National Guard units in the nationwide XCTC program (eXportable Combat Training Capability).

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

N/A

List Community activities in which you are involved:

None at the moment but I am currently looking to expand my involvement within the community.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I was raised in a law enforcement family in the Metro Detroit area with my father being a police officer and my mother being a police dispatch and communications supervisor. As well as being a film producer, I am also a Program Manager for a company that helps train National Guard soldiers throughout the country. In that position, I have spent years coordinating with both local law enforcement and military personnel around the country in order to help execute training scenarios. I believe this has been an invaluable experience and has taught me the value of clearly and respectfully communicating with different parties in order for all sides to express their concerns and find common ground.

What are your goals in serving on this Board/Commission/Committee?

My main goal would be to promote transparency and be a successful liaison between the Burbank Police Department and the community it serves.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I have been a freelance filmmaker since graduating from film school in 2008. Since then, I have coordinated and produced several independent productions ranging from fiction feature films to documentaries and remain active in the entertainment community.

What are your goals in serving on this Board/Commission/Committee?

I believe art is a connective tissue within a community and can bring people together. My main goal would be to help raise awareness of what the city and its residents have to offer in order for Burbank to maintain its position as a hotspot for media and the arts.

Supplemental Questions

Acknowledgement

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I Agree

Josh Amato

N. Lamer St., Burbank, CA 91506
Phone: [REDACTED] E-Mail: [REDACTED]

Employing Department of Defense and Department of the Interior military training program coordination experience to more efficiently and more effectively produce and coordinate documentary and narrative media.

Selected Media Credits

Associate Producer/Production Coordinator, "Downeast" 2021 APS Films, fiction feature
Associate Producer, "Little Town" 2021 Hey Jude Productions, fiction feature
Producer, "Invisible Witness" 2021 documentary feature
Producer, "Found You Righteous" 2020 TwentyFiveEight Studios, fiction feature
Producer, "Hunting Lands" 2017 APS Films, fiction feature
Associate Producer/Clearance Coord., "21 Miles" 2020 4:08 Productions/Shane Gang, documentary feature
Swing, "Kwikset Premis and Kevo Convert" 2016 Nurture Digital, commercial
Grip, "Untitled Original Productions Project" 2016 Original Productions, pilot/sizzle
Swing, "Follow Me" 2016 Convoy Entertainment, pilot/sizzle
Key Grip, "I See Wolf" 2016 Dawn Sign Press, internet/education video
Special Effects Technician, "Drum & Fife" 2015 Smashing Pumpkins, music video
Swing, "A Very Satan Christmas with Gene Simmons" 2014 Funny or Die, short
Production Assistant, "Tarantino Classics" 2013 YouTube, short
APOC, "My Suicide" 2013 Jeschell Magbitang, music video
APOC, "Untitled Floyd Mayweather Jr. Pilot" 2010 Davis Promotions, reality series

Experience

Freelance Filmmaker (TV/Film/Internet)	August 2008 – Present
Program Manager – West Efx Inc., XCTC	April 2013 – Present
Program management for live immersive pre-deployment combat training of National Guard and First Army soldiers.	
Battlefield Effects Technician – West Efx Inc., XCTC	February 2011 – April 2013
Project Support and Transportation – ACS, XCTC	July 2009 – February 2011
Assistant Manager/Lead Projectionist, Farmington Civic Theatre	September 2002 – July 2007

Education

San Diego State University - San Diego, CA (BSBA)	Currently attending
Pasadena City College - Pasadena, CA (Associate's Degree, Business)	2018 – 2021
The New York Film Academy - Los Angeles, CA (Filmmaking)	2007 – 2008

Skills

- SAG/Union Contracting
- Accounting/Budgeting
- MS Office/Apple Work
- Payroll Management
- Production Scheduling
- Movie Magic Software
- Production Logistics
- Contract Negotiation and Writing
- Final Draft

Application Form

Profile

Prefix _____ Jean _____ Flores _____
First Name Middle Initial Last Name

Email Address

Home Address

Suite or Apt

Burbank _____ CA _____ 91505 _____
City State Postal Code

Mobile: _____ Business: _____
Primary Phone Alternate Phone

REI Co-op _____ LA Market Coordinator _____ SoCal Regional Experiences _____
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted
Park, Recreation and Community Services Board: Submitted

Length of time as a Burbank Resident:

9 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

Early on in the beginning of the pandemic, I was faced with a longtime landlord that was overstepping boundaries during COVID. My neighbors were also experiencing this and found themselves leaning on the Burbank Landlord-Tenant Commission for support. They insisted on connecting us as well. The commission ended up helping our family tremendously and alleviating those erroneous acts. As I was grateful to the City of Burbank, City Council and the Burbank Landlord-Tenant commission for being a resource to us during an extremely challenging time, I also wanted give back in whatever way that I could to this community that I've been a part of for almost a decade off and on. I inquired about commission openings initially through Tonya Stump (from the Landlord/Tenant Commission) as she helped navigate me to the City Clerk office of Zizette and Mayor Frutos. I have been waiting all this time to submit for these upcoming July vacancies. My job of almost 2 decades with REI is directly in community engagement/stewardship in SoCal and this experience has made me (as a resident of Burbank) and I have served on panels and committees pertaining to our outdoors places for many years. I believe that I have many valuable assets and experiences that I can bring to the City of Burbank.

Education

University of Washington, Bachelor's Degree in Mass Communications and Media Studies: 1992-1996

Additional Pertinent Courses or Training

Wilderness First Aid Certified through NOLS (National Outdoor Leadership School)

Other Pertinent Skills, Experience or Interests

Local Social Media Engagement Management, Media Producer, Editor, Writer/Contributor, Event Producer, Outdoor Advocate

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I currently serve on the San Gabriel Mountains Community Collaborative as the representative for REI on the Volunteer Committee.

List Community activities in which you are involved:

Transit to Trails with Nature for All, Rim of the Valley Corridor Preservation Advocate with National Parks Conservation Association and Congressman Schiff's office, Friends of the Los Angeles River, CicLAvia, Los Angeles County Bicycle Coalition and more.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Park, Recreation and Community Services Board

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Through my almost 20 year tenure with REI (and still going) - I have worked extensively from Seattle to Los Angeles (for the majority of those years) with City, State and Federal Agencies, Parks and Recreation, Angeles National Forest and beyond. I am deeply involved at a grass roots and grass tops level in policy and advocacy work while also serving on the San Gabriel Mountains National Monument Community Collaborative in Volunteer Engagement.

What are your goals in serving on this Board/Commission/Committee?

My goals are to help connect ALL people to our outdoor spaces - helping guide communities towards recreating responsibly, volunteering and giving back while also looking at policies that will help drive a bigger narrative for Burbank and beyond. For instance, working on transit to trails efforts and the Rim of the Valley Corridor Act have been at the forefront of the work I do with REI. Also, as a longtime person of color in the outdoor recreation space, I aim to fill the void in DEI that I have seen lacking throughout my career.

Second Choice

Jean Flores

SECOND choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I've worked in various areas of Media and Arts over the past decade. I helped start a Media Non-profit organization from the ground up and served as Producer, Director, Editor, Writer, Host, Marketing, Public Affairs and Fund Raising. Through REI, I also have worked closely with SoCal PBS and KCET.

What are your goals in serving on this Board/Commission/Committee?

My goal would be to connect families and the communities of Burbank towards a greater appreciation for media and the arts. Especially in the vein of introducing different cultures to the table.

Supplemental Questions

Acknowledgement

Please Agree with the Following Statement

ALL INFORMATION SUBMITTED IS A PUBLIC RECORD AND WILL BE POSTED ON THE CITY'S WEBSITE. All City Board, Commission, and Committee members serve without compensation from the City. No person shall serve at the same time on more than one Board, Commission or Committee. All applicants must be electors of, and actually reside in the City of Burbank, with the exception of the Burbank Cultural Arts Commission and the Sustainable Burbank Commission. (Per BMC Section 2-1-405, 2-1-406, 2-1-407)

I Agree

Jean Lim Flores
[REDACTED] N. Hollywood Ave. [REDACTED]
Burbank, CA 91505
Cell: [REDACTED]
[REDACTED]

Objective: Serve on City of Burbank Boards, Commissions and Committees

Strengths

- +Adapt easily to extremely diverse working environments
- +Ability to accomplish work efficiently and effectively
- +Motivated self-starter and leader who takes initiative
- +Proven administrative, organizational and project management skills

Education

University of Washington, Seattle, WA
Bachelor of Arts – Communications, August 1996

Experience

Recreational Equipment, Inc., Tukwila, WA and Manhattan Beach, CA
October 2002 - Present

Market Outreach Coordinator

- +Negotiate sponsorships, budgets and oversee community gear donation program
- +Produce and lead on, stewardship projects, community engagement, local advocacy work, strategic partnerships, programming and sponsored events
- +Identify and work closely with partners for local grant program and ongoing partnerships
- +Develop current and new relationships with vendors, outdoor clubs and non-profit partners in the surrounding communities
- +Manage LA Market social media calendar and create original content for local storytelling
- +Help maintain online event registration system
- +Represent REI as a member of the San Gabriel Mountains Community Collaborative

Metanoia Productions, Hollywood, CA

December 2007 – May 2008

Marketing

- +Promote the DVD release of the Toronto award winning film, Bella
- +Market the theatrical release of Bella in International markets
- +Coordinate Bella campaign event in Vancouver, British Columbia
- +Perform various administrative duties in relation to staff and talent

KAC Media, Los Angeles, CA

May 2008 – May 2011

Producer and Marketing

- + Founding member of KAC Media start up broadcast organization
- +Develop original programming through pre and post-production
- +Coordinate interns and daily production scheduling

- +On camera host, director, writer, producer
- +Initiate sponsorships and partnerships with businesses, non-profit organizations, filmmakers, producers, musicians, and churches
- +Oversee, write/develop scripts, video packages and curate articles for the website

Bank of America Corporation, Seattle, WA

September 1994 - May 2001

Mortgage Banking-Loan Administrator Officer

- +Maintained customer portfolios & managed multiple accounts for the Real Estate Department
- +Primary contact for customer service inquiries and problem solution
- +Ensured that adequate collateral and repayments were supported and returned to clients in a timely manner
- +Helped implement Y2K updates to the Advanced Commercial Banking System
- +Provided high quality, multi-lingual customer service while maintaining existing relationships and engaging new clients
- +Strong knowledge of all bank products and services
- +Cross-trained in multiple roles of branch banking

KOMO 4 TV, Northwest Afternoon Daily Talk Show, Seattle, WA -

January 1996 - May 1996

Audience Coordinator/Production Asst. Intern

- +Worked with schools, special interest groups, and non-profit organizations to book live audience, coordinate, and produce chyron graphics for PSA's with NW Afternoon
- +Produced live, on-air phone calls for every live show
- +Arranged follow-up on recruits for upcoming show topics
- +Effectively performed all duties essential to the successful operation of every live show

Skills

- +Proficient in Final Cut Pro, Final Draft, iMovie, Microsoft Office: Word, Excel, PowerPoint, Google Docs
- +Conversational Korean as a second language, reading and writing

Awards

Bank of America:

- +Top sales referrer
- +Perfect Balancer
- +Super Star in prevention of bank losses

REI:

- +2004 Anderson Award Recipient
- +Top membership sales for 2002-2003

KAC MEDIA:

- +1st Place PSA with FACE (formerly KCCD)

Activities and Hobbies:

- +Hiking, Camping, Trail Running, Softball, Rock climbing, Mountaineering, Cycling, Triathlons, Snowboarding/Skiing, Adventure Racing, Netflix Binger, Music, Fashion/Art Musings, and Obsessed Foodie