

**Senior Citizen Board
(Full Term)**

Application Form

Profile

SHELBY

First Name

GRIMM

Last Name

Middle Initial

[Redacted]

Email Address

[Redacted]

Home Address

Suite or Apt

Burbank

City

CA

State

91505

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

UCLA

Employer

QUALITY & SAFETY
ASSURANCE MANAGER,
HOUSING & HOSPITALITY

Job Title

QSA MANAGER

Occupation

Which Boards would you like to apply for?

Senior Citizen Board: Submitted

Length of time as a Burbank Resident:

33

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

As a 73-year-old, maybe I can serve with distinction at this time to help other seniors live high-quality lives.

Education

Master of Divinity, San Francisco Theological Seminary

Additional Pertinent Courses or Training

N/A

Other Pertinent Skills, Experience or Interests

Gosh, so many but too few.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:

Sadly, I have done little.

List Community activities in which you are involved:

I have attended several City Council meetings

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Senior Citizens Board

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Please see above document

What are your goals in serving on this Board/Commission/Committee?

To help us seniors live in Burbank with dignity, support, and happiness.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

N/A

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions (Infrastructure Oversight Board Only)

Acknowledgment

Please Read

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I acknowledge that I have read the above, and by selecting 'Agree' I confirm that I have reviewed and understood the information above.

I Agree

Performance Self-Review

Team member Name: Shelby Grimm

Position: Quality Assurance & Safety Manager

Department: Housing & Hospitality (H&H)

Review Period: 4/16/2024-4/16/2025

1. Key Accomplishments

H&H Quality Assurance Observations

- Utilized the QAO Tracker and QAO Excel Sheet for systematic documentation.
- Communicated updates via email to Steve Najera and Anthony Ortega.

H&H Monthly Injury Reports and Recap

- Generated clear and concise monthly summaries to identify safety trends.
- Consistent downward trends in Injury Rates.

SOP Development

- Authored and implemented Standard Operating Procedures (SOP) in Way We Do (WWD).

Workers' Compensation Incident Reports

- Attended Daily Briefing conference calls.
- Managed timely and accurate incident reporting.
- Collaborated with point of contact Ranjeet Sehgal.
- Participated in DB incident debriefs, including the tilting gas kettle case.

“I Caught You Being Safe!” Recognition Program

- Created the program, with low cost, using the recognition as the reward.
- Coordinated nominations, created certificates, Spotlight slides, and distributed pins to recognize team member safety efforts.
- Twenty-five awards to date.

CPR/AED Program Management

- Organized and led CPR/AED certification courses.
- To date, over eighty team members are certified.
- Conducted bilingual training for Spanish-speaking team members,
- Lus was trained to be the trainer.

- Issued and tracked certification cards.
- Performed routine AED inspections.
- Local team members designated to conduct monthly inspections.

Training Facilitator

- Served as point of contact for:
 - Steve Najera (Housing Maintenance)
 - Alex Hoobery (Housekeeping)
 - Constantine Maureas (Dining)
- Delivered department-specific training using EHS slide decks. Trained hundreds of team members.
- HSKP Topics included: PPE, BBP, and Post-Injury Refresher Training.
- Received Superior evaluation ratings.
- Tracked participation and training metrics.

H&H Loading Dock Guardrail Installation

- Led project from bid collection through contract award.
- Secured stakeholder buy-in.
- Hosted a ribbon-cutting ceremony upon first installation.

H&H Wellness Fair

- Coordinated space and display logistics.
- Collaborated to create a tri-fold safety display.
- Organized "Happy Dudes" swag. 300 distributed.
- Featured looping CPR video for promoting awareness.
- April 2024: hosted "Road Rage" for Insurance and Risk Management (IRM).

Influenza Shot Program

- Supported vaccination program logistics and promotion.
- 93 team members were inoculated.

Willow Creek Staffing Project

- Attended weekly Zoom meetings.
- Provided input on safety-related considerations.

Training and Certifications

- Delivered Driver Safety Training, Close Quarters Training.
- Coordinated ASL interpreting support.
- Achieved Lean Six Sigma Yellow Belt Certification (UCSB).
- Completed Supervisory Leadership Principles Certification (11 core + 4 electives).

- Compiled SLPC reference notebook.

Committee Involvement

- EH&S Safety Committee (Chair: Amanda Cruz)
- Housing Maintenance Committee (Chair: Rich Davis)
- Dining Safety Committee (Chair: Constantine Maureas)
- Occupational Safety Working Group (Lead: Daniel Paek, UCI)
- Injury Prevention Committee – Co-Chair FY25 (Chair: Neil Mansky); elevated to Chair for FY26

Departmental Engagement

- Participated in SMART IRM-EHS monthly meetings.
- Facilitated H&H all-department safety representative quarterly meetings.
- Contributed safety updates at leadership meetings.

Orientation & Onboarding

- Delivered Leadership introductions and Guest Service Essentials at AVC Welcome Orientation.
- Partnered with Tiannuo Yu and Gretchen Gray for New Student Onboarding.

Volunteer Engagement

- Performed at Reading is Fundamental as driver and reader.
- Participating in H&H blood drives as a blood and platelet donor, calendar permitting.

2. Areas for Development

- **Time Management:** Strengthen prioritization and scheduling skills to balance multiple responsibilities effectively.
 - **Power BI:** Build deeper familiarity to develop dashboards and data visualizations for better decision-making.
 - **Excel:** Advance usage of pivot tables, formulas, and conditional formatting.
 - **Canva:** Improve visual communication through enhanced graphic design skills.
 - **Way We Do (WWD):** Increase proficiency in SOP creation and document updates.
 - **Box:** Improve file organization, version control, and collaboration.
 - **H&H File Organization and Tracking:** Implement consistent file naming, standardized folder structures, and clearer documentation workflows.
-

3. Goals for the Next Review Period

- Strengthen time management through tools such as calendar blocking and Teams Task Planner.
- Continue Power BI training and implement a safety/training dashboard.
- Improve Excel reporting accuracy with automated templates and advanced functions.
- Create more professional and engaging visuals using Canva for training newsletters and events.
- Develop or revise at least two SOPs using Way We Do.
- Organize H&H safety files in Box with improved folder structure and access permissions.
- Enhance injury and training tracking systems for increased accuracy.
- Network with other campus Quality Assurance managers to exchange best practices.
- Design and implement a new recognition program for celebrating years of service.

Team member Signature: _____

Date: _____

Application Form

Profile

John _____ Medici _____
First Name Middle Initial Last Name

Email Address

Home Address Suite or Apt

Burbank _____ CA _____ 91505
City State Postal Code

Primary Phone _____
Alternate Phone

Retired. _____ Adjunct Associate Professor _____ Instructor LA City College
Employer Job Title Occupation
... Actor, SAG/AFTRA,
Actors Equity Assoc. a

Which Boards would you like to apply for?

Board of Library Trustees: Submitted

Length of time as a Burbank Resident:

29 + years in June 2026

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

My education and work have involved me intimately with Reading, Expression, Research, and Writing. A library is where people, no matter what age, learn these tools, get a chance to practice them. If I can assist people to better appreciate and/or to better develop skills in these areas, that would be a good fit for me. As a member of the Burbank Senior Citizen Board, the same principle has applied; to use my skills to make life better for Seniors. I've attended monthly Board meetings since January 2023, as well as attended special events at the Tuesday City Council meetings. As a result, I've learned a lot about the needs of many Burbank residents. Serving people directly is definitely a learned skill, which I've experienced.

Education

Fordham University, School of Education: BS Secondary Education. New York University, Master of Arts in Educational Theater. California State University, Northridge. Master of Arts in English.

Additional Pertinent Courses or Training

My familiarity with theater, movies and TV has helped me as a teacher and as a literate person. I have acted and directed, in NYC, Los Angeles, Chicago and in other regions. I have studied acting with Lee Strasberg, in NYC, in Los Angeles with Allan Miller (90 + is still active), I have been an intern at the Actors Studio, NYC.

Other Pertinent Skills, Experience or Interests

I taught English, with an emphasis on writing, in community colleges: Pierce, Santa Monica and LA City. I taught Theater history. Directing and Acting in community colleges. I wrote a memoir of childhood, self published in 2017. "Pleasant Avenue, A place, A boy, A family." It is still selling and available on Amazon. I have directed many theater productions at schools and professionally.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:

I have been serving on the Burbank Senior Board (Commission) since January 2023.

List Community activities in which you are involved:

I have been evaluating written essays for a Scholarship committee at the SAG Foundation. I've done volunteer work with Union committees, especially SAG-AFTRA. I have been a poll worker for elections. I walked the streets and did door to door US Census interviews.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

No relationships with any Burbank city employees.

Conflict of Interest

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Board of Library Trustees.

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

In the earlier part of this application, I expressed how my education, a professional life in teaching English and Writing at an adult level and my personal work in Theater, were situations in which I learned to work with others and to help people to express themselves. My experience in writing a memoir is very pertinent in library work. I have published a memoir available on Amazon, "Pleasant Avenue ...A Place, A Boy, A Family ... An Italian American Story." I have two Master of Arts, 1. New York University, 2. California State University, Northridge May I mention that a teacher is taught by their students; I like to be challenged, and to share whatever experiences I have, back to others.

What are your goals in serving on this Board/Commission/Committee?

Serving on Library Commission/Committee, I would want to expand the library's outreach to communities which are lacking in either knowledge of what a library has to offer, and/or for those who may need encouragement to use the library. In short, I'd like assist library management in whatever its goals are.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

I have already served on The Senior Commission/Committee for the past 4 years ...

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I have a resume of my teaching career. It lists how I started teaching in Community College as far back as 1978, all the places I taught at and the varieties of subjects in English (mostly Writing) and Theater, acting and directing. Thank you very much for your attention to this present application.

What are your goals in serving on this Board/Commission/Committee?

To be of service in any way I can; to use my literary skills in helping others; in short, I enjoy working with other people.

Supplemental Questions (Infrastructure Oversight Board Only)

Acknowledgment

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I acknowledge that I have read the above, and by selecting 'Agree' I confirm that I have reviewed and understood the information above.

I Agree

John Medici

JOHN MEDICI

AFTRA SAG, AEA

Mobile: [REDACTED]

Home: [REDACTED]

E: [REDACTED]

TELEVISION:

<i>Comedy Central: Kroll show</i>	<i>Murphy Brown</i>	<i>Benson</i>
<i>Moonlighting</i>	<i>Who's The Boss</i>	<i>Daddy Dearest</i>
<i>Oh Madeline</i>	<i>General Hospital</i>	<i>Quincy</i>
<i>Soap</i>	<i>Cagney and Lacey</i>	<i>Hill Street Blues</i>
<i>Washington</i>	<i>Mike Hammer</i>	<i>Baby Comes Home</i>
<i>Gangster Chronicles</i>	<i>Jayne Mansfield Story</i>	

FILM: Serpico My Favorite Year The Mask

STAGE: L.A.

Solo Performances, Self – written.

AKA MEDICI PASTA, DREAD & MAZEL @ Back Alley Theater, Theater East, No Ho Renegade

Are You Now or Have You Ever Been The Journalists @ Back Alley Theater.

Dead End at Sunset @ Theater East I Won't Pay You @ Renegade West Theater.

The Lucky O'Learys @ El Portal Theater. Skaters @ L A Actors Theater.

St. Jack @ Matrix Theater. Nevada @ Taper Forum LA.

Director: 40th Anniversary, 2008 Lovers and Other Strangers @ 69 Cent Theater.

BROADWAY: NYC. Lenny Lovers and Other Strangers

A D R: Rapid Fire IKE Rhinestone

REGIONAL & OFF-B'WAY:

<u>Scapin</u>	<u>The Odd Couple</u>	<u>The Apple Tree</u>
<u>The Owl & The Pussycat</u>	<u>Cactus Flower</u>	<u>Torchbearers</u>
<u>Magic of Jolson</u>	<u>The Typists</u>	<u>Star Spangled Girl</u>
<u>The Mandrake</u>	<u>Arms and The Man</u>	<u>The Knack</u>

Application Form

Profile

Jodi _____ Alexander _____
First Name Middle Initial Last Name

Email Address

Home Address Suite or Apt

Burbank _____ CA _____ 91505 _____
City State Postal Code

Primary Phone Alternate Phone

Faith In Angels Hospice _____ Director of Bereavement and Social Services _____ Social Work _____
Employer Job Title Occupation

Which Boards would you like to apply for?

Senior Citizen Board: Submitted

Length of time as a Burbank Resident:

25.5 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in serving because both professionally and personally, I have seen how challenging aging related issues can become for older adults and their families. Through more than 25 years of professional experience working with seniors and families in hospice care, case management, and community based programs, I have seen firsthand how difficult it can be for people to navigate aging, illness, caregiving, and long term care decisions. I have also experienced some of these challenges within my own family. One of the things I have learned over the years is that many seniors and caregivers are trying to navigate a maze of fragmented, confusing, and often inadequate services while also dealing with emotional, financial, and health related stress. Even finding accurate information or understanding what programs exist can be overwhelming for people. I would value the opportunity to contribute in a meaningful way, help bring awareness to some of these issues, and support programs and conversations that benefit older adults in Burbank. I also believe it is important for boards and commissions to include people who have direct experience working with seniors and families on a day to day basis and who understand the practical realities many residents are facing.

Education

BSW Social Work, MSW Social Work

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:

I have not previously served on a City Board, Commission, or Committee.

List Community activities in which you are involved:

n/a

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

n/a

Conflict of Interest

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Yes No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Senior Citizen Board

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have more than 25 years of professional experience working with seniors and families in hospice care, case management, and community based programs. My background includes helping older adults and caregivers navigate healthcare systems, long term care planning, community resources, and complex care decisions. I currently work in program development and social services within senior focused programs and regularly collaborate with families, care providers, and multidisciplinary teams. This experience has given me firsthand understanding of many of the challenges older adults face, including caregiving stress, social isolation, access to services, housing concerns, and navigating fragmented systems of care. My education includes both a Bachelor's and Master's degree in Social Work. Over the course of my career, I have developed strong communication, problem solving, and resource coordination skills, as well as experience working with diverse populations and balancing practical, emotional, and systems related issues affecting seniors and their families.

What are your goals in serving on this Board/Commission/Committee?

My goal in serving would be to help bring awareness to some of the real challenges older adults and caregivers face and to support programs and conversations that help seniors remain connected, informed, and supported within the community. Through both my professional and personal experiences, I have seen how difficult and confusing it can be for people to navigate healthcare systems, long term care options, and community resources, especially during stressful periods in their lives. I would also hope to serve as someone who can offer practical perspective based on many years of working directly with seniors and families and listening to the concerns and experiences of people in the community. I am also at a point in my life where I have the time and ability to give back to my community in a more meaningful way, and this feels like an opportunity where my experience could be useful.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

n/a

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions (Infrastructure Oversight Board Only)

Acknowledgment

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I acknowledge that I have read the above, and by selecting 'Agree' I confirm that I have reviewed and understood the information above.

I Agree

Jodi Alexander, MSW



Burbank, CA

Professional Summary

Healthcare and program development professional with experience in hospice, senior services, outreach, and community relationship-building. Skilled in care coordination, volunteer support, patient and family support, interdisciplinary collaboration, and navigating complex healthcare systems. Known for strong interpersonal communication, adaptability, and collaborative relationship-building across healthcare and community settings.

Core Skills

- Program Development
- Care Coordination
- Community Outreach
- Relationship Building
- Volunteer Support
- Resource Navigation

Areas of Expertise

- Hospice & Senior Services
- Assisted Living Waiver Program
- Long Term Care Navigation
- Bereavement & Family Support
- Healthcare Systems Navigation
- Senior Care Planning

Professional Experience

Director of Social Services & Program Development

Faith In Angels Hospice | 2017–Present

Built and developed the Assisted Living Waiver program from the ground up, creating workflows, service structure, and operational processes

- Lead social services and bereavement programs, overseeing support services for patients and families across the organization
- Helped develop and oversee the Assisted Living Waiver program, including care coordination, workflow processes, documentation, and regulatory compliance
- Coordinate care across providers, facilities, volunteers, and services to ensure continuity of care and appropriate support
- Recruit, train, coordinate, and support hospice volunteers while providing guidance regarding professionalism, communication, and patient/family boundaries
- Maintain compliance and documentation for both hospice services and the Assisted Living Waiver program within their respective regulatory requirements
- Provide education and guidance to staff, volunteers, and community members regarding care options, resources, and program services
- Plan and execute programs and events, including community education and annual bereavement initiatives

DELTA-T GROUP | Los Angeles, California
Social Worker | 2010 – 2013

- Provided social work services within adult day healthcare settings

PharMerica Pharmacy | Los Angeles, California
Account Executive | 2005–2008

- Managed relationships with healthcare providers and referral sources
- Provided education and support to partners regarding services and care options
- Supported business growth through outreach, communication, and relationship development
- Served as a point of contact for questions, coordination, and issue resolution

Education

Master of Social Work
Texas State University

Bachelor of Social Work
Texas State University

Jodi Alexander, MSW



Burbank, CA

PROVIDENCE HEALTH SYSTEM | Burbank, California Senior Care Program Manager | 2002 – 2004

- Developed and implemented a regional senior care outreach program for Providence Health System – San Fernando Valley service area
- Built and maintained relationships with over 150 senior living communities, including assisted living, skilled nursing, retirement housing, and senior centers
- Served as a liaison between senior living communities, physicians, hospitals, and healthcare providers to support patient care coordination and problem resolution
- Coordinated educational events, CEU presentations, community programs, and healthcare networking initiatives
- Represented Providence at community events, senior expos, and professional organizations to support outreach and relationship development
- Assisted physicians in building relationships within the senior care community and expanding referral networks

PROVIDENCE HEALTH SYSTEM | Burbank, California Per-Diem Social Worker | 2004 – 2005

- Provided hospital-based social work services, including psychosocial assessments, crisis intervention, counseling, and discharge planning
- Collaborated with interdisciplinary teams to coordinate patient care and treatment planning across hospital units

PROVIDENCE HEALTH SYSTEM | Burbank, California Senior Care Coordinator | 2001 – 2002

- Coordinated care management services and community resources for elderly patients transitioning from hospital to home or senior living settings
- Served as a liaison between hospital staff, patients, families, and community agencies to support continuity of care and problem resolution

MOTION PICTURE & TELEVISION FUND | Los Angeles, California Social Worker / Case Manager | 2000 – 2001

- Provided psychosocial assessments, counseling, crisis intervention, and long-term case management services for seniors and individuals with disabilities
- Assisted clients with accessing financial, medical, and community support resources
- Represented the social services department at community forums and professional events

Application Form

Profile

Jason _____ Napolitano _____
 First Name Middle Initial Last Name

 Email Address

 Home Address Suite or Apt

Burbank _____ CA _____ 91505 _____
 City State Postal Code

 Primary Phone Alternate Phone

Self Employed _____ Therapist _____ Clinical Hypnotherapy _____
 Employer Job Title Occupation

Which Boards would you like to apply for?

Senior Citizen Board: Submitted

Length of time as a Burbank Resident:

24 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in serving because I would like to give back to the community and help make a great city even better. I am concerned about our economic, ecological and political future in the U.S. and I believe that positive change starts at home.

Education

BA communications, MA in Comparative Theology From Loyola Marymount. Currently studying for MS in Psychology.

Additional Pertinent Courses or Training

Courses in Human Lifespan, Gerontology and Aging, Midlife Issues, Social Advocacy and Therapy. I am currently studying to be a licensed MFT and plan on working with older folks in my work. I am over 55 myself so I also have lived experience.

Other Pertinent Skills, Experience or Interests

Midlife issues, Aging, Library and Research Skills, Writing, Group Therapy, Advocacy, Public Speaking, Communications.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:

N/A

List Community activities in which you are involved:

Mental Health Volunteer, Recovery Coach (12 Step), Pro Bono Therapeutic Coaching.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

Yes No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

Some Boards, Commissions, and Committees may receive City reimbursement for attending trainings or conferences. Therefore, under State Law, all members of the Board of Library Trustees, Burbank Water and Power Board, Infrastructure Oversight Board, Planning Commission, and Police Commission must receive at least two hours of ethics training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

First Choice

FIRST choice for Board/Commission/Committee appointment:

Senior Citizen

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Psychology classes, Aging and Advocacy classes, volunteer experience at Jewish Family Services Adult Facility, Peer Support training.

What are your goals in serving on this Board/Commission/Committee?

To serve the needs of the board. I would also be very interested in working on providing more outdoor and interactive experiences for Seniors. In addition, I would be interested in working with local farmers to get free or affordable fresh fruit and produce to Seniors.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Library Trustees

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

Leadership and speaking skills, Research and Library skills, Master's degree, experienced with technology and research tools online. Previous experience as a bookseller and book collector.

What are your goals in serving on this Board/Commission/Committee?

I would like to serve on this board an ethical and committed member. I would also like to see more in person events for families and children. I would love to see people reading physical books again and would like to create some sort of program to encourage reading among all ages.

Supplemental Questions (Infrastructure Oversight Board Only)

Acknowledgment

Please Read

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4. Applicants must be residents of the City of Burbank.
5. Any person appointed to fill a vacancy shall hold office for the remainder of the unexpired term and must complete the term before applying to serve on another board, commission, or committee.
6. Any person appointed to a Board, Commission, or Committee shall remain in compliance with the City's **Attendance Policy**:
 - In the event a member of a board, commission, or committee is absent for three (3) regularly scheduled meetings of the board, commission, or committee to which they have been appointed during the 12-month period, the attendance record of such member shall be reviewed by the board, commission, or committee to which the member was appointed. Should the Council excuse the member's three absences, and the member misses a fourth meeting, the City Clerk may proceed with the member's automatic removal by City staff. (See BMC Section 2-1-403, 2-1-405, 2-1-406, 2-1-407)

I acknowledge that I have read the above, and by selecting 'Agree' I confirm that I have reviewed and understood the information above.

I Agree



MENTAL HEALTH COUNSELOR

JASON NAPOLITANO

Counselor-in-training and researcher pursuing a Master's in Psychology at Western Association of Social Research, WISR, with dual emphasis in Marriage and Family Therapy (MFT) and Licensed Professional Clinical Counseling (LPCC).

CONTACT



[REDACTED]



[REDACTED]



Burbank, CA

ASSOCIATIONS

- California Association of MFTs
- American Hypnosis Association

CERTIFICATIONS

- Meditation Teacher
- Medi-Cal Peer Support Specialist
- Trauma Recovery Hypnosis
- Hypnosis and Pain Mgmt
- Motivational Interviewing for Adolescents.

SKILLS

- 12-Step work
- Comparative Religion & Multicultural Knowledge
- Folk/Traditional Healing
- Drama, Writing, Media

EDUCATION

2025- Present

WESTERN INSTITUTE OF SOCIAL RESEARCH, BERKELEY, CA

Master's in Psychology. MFT / PPC

2018 - 2019

HMI COLLEGE OF HYPNOTHERAPY, TARZANA, CA

Diploma in Clinical Hypnotherapy

2012 - 2016

LOYOLA MARYMOUNT UNIVERSITY, LOS ANGELES, CA

Master's in Comparative Theology

2009 - 2012

THOMAS EDISON UNIVERSITY, TRENTON, NJ

Bachelor's in Communication with a Minor in Religious Studies

VOLUNTEER EXPERIENCE

2025 - 2026

CRISIS TEXT LINE

- Crisis and suicide prevention volunteer

2024 - 2025

7CUPS OF TEA MENTAL HEALTH SUPPORT

- Online mental health peer support

2024 - 2025

PINEAPPLE SUPPORT

- Online mental health support for sex workers

Application Form

Profile

MICHAEL _____ A _____ CAGGIANO _____
 First Name Middle Initial Last Name

 Email Address

 Home Address Suite or Apt

BURBANK _____ CA _____ 91506 _____
 City State Postal Code

 Primary Phone Alternate Phone

retired _____ Forensic architect (most recent professional activity). architect, general contractor, realtor-associate
 Employer Job Title Occupation

Which Boards would you like to apply for?

Senior Citizen Board: Submitted

Length of time as a Burbank Resident:

75 years

Burbank Registered Voter?

Yes No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

Contribute to quality environment for seniors in our community.

Education

See attached resume.

Additional Pertinent Courses or Training

See attached resume, i.e., gerontological architect, forensic architect (20 years).

Other Pertinent Skills, Experience or Interests

Gerontologist.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:

Media District/West Olive Blue Ribbon Committee, Chairman. Design Review Board, Chairman. Transportation Board. Various others listed in attached resume.

List Community activities in which you are involved:

Most recent previous activities: Burbank Sunrise Kiwanis: Mayors Cup Golf Tournament (20 year committee member). Providence Saint Joseph Foundation Board member. Developer: portion of Burbank Hills Estates. Burbank Chamber of Commerce, President, 1987.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Senior Citizen Board

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

See resume attached.

What are your goals in serving on this Board/Commission/Committee?

Contribute to quality environment for seniors in our community.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions (Infrastructure Oversight Board Only)

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I acknowledge that I have read the above, and by selecting 'Agree' I confirm that I have reviewed and understood the information above.

I Agree

MAC Associates CONSTRUCTION CONSULTANTS, Inc

Los Angeles



Portland

January 2017


Closed Corporation 2014]

MICHAEL A. CAGGIANO, AIA
President

PROFESSIONAL LICENSES/REGISTRATION (CURRENT):

Registered Architect -California (1980), Oregon (1981) (Both Licenses Retired/Inactive 2014)
General Contractor - California (1980) Retired License 2014
Real Estate Salesman - California (1975) Retired License 2005
Community College Life Teaching Credential [Architecture] - California (1971)
Governor's Office of Emergency Services (OES) Building Inspector/Structural Engineering Associate - California (1996) License Allowed to Expire/Not Renewed

EDUCATION

Associate of Arts, Glendale City College (1964)
Bachelor of Architecture, University of Southern California (1969)
Master of Architecture, University of Southern California (1971)
Post-graduate: Gerontology, Ethel Percy Andrus Gerontology Center, University of Southern California (1971-73)
AIA Continuing Education: Various resources, annually

PROFESSIONAL EXPERIENCE

MAC Associates (1998 -2014) - Forensic Architect/Contractor/Realtor
formerly VP of CCL Construction Consultants, Inc. (1991 - 1998) - Forensic Architect/Contractor/Realtor

Trial experience: California & Oregon courts qualified. Construction defects and claims analysis. California Civil Code §2079 transfer disclosure & Realtor[®] standard of care. Evaluate designers', contractors' and Realtors[®] respective performance to determine responsibilities for

design and construction defects; evaluate planned v. as-built conditions with cost accounting and scope analysis; determine compliance and non-compliance with applicable building codes and ASTM & industry standards; evaluate foundation-to-rooftop building problems; and prepare remedial recommendations with repair cost estimates. Specialties: meteorological analysis, soil/grading, concrete, framing, stucco/drywall, siding, roofing, and water intrusion.

Review of design for quality control and constructability; monitor construction project compliance with plans and specifications and construction loan disbursements; preparation of management schedules and construction repair cost estimates. Owner's representative/construction management services.

Forensic investigation, testing and inspection of residential, commercial, industrial and institutional buildings to collect and analyze documentary evidence for construction litigation, real estate matters, and construction-related climatology matters, personal injury cases & safety issues; engage in arbitration, mediation, depositions, trial testimony; and negotiate claims involving ADR mediation and arbitration. Court- & AAA/JAMS-qualified. Testified more than 400 occasions (trials, mediations and depositions).

Evaluate documentation for delay analysis; analyze construction scheduling using Critical Path Method Scheduling to prove and refute delay.

SC Construction & Architecture - President (1983 - 1991) - Architect/Contractor

Responsible for ***Pre-development Services***: site search/selection, feasibility analysis, subdivision, coordination of consultants, discretionary approval application and presentations; ***Development Services***: planning, programming, design and estimating, bid processing, general contracting & construction management; construction administration; ***Post-development Services***: model design, sales and leasing.

Project types include:

RESIDENTIAL:	Single-family tracts, single-family custom, apartments, condominiums, PUDs.
COMMERCIAL:	Retail buildings, office buildings, tenant improvements.

INDUSTRIAL: Manufacturing, warehouse.
INSTITUTIONAL: Hospitals, churches, medical office buildings.

Total budget for projects approximately \$50 million.

DMT International USA - Vice President (1980 - 1983) - Developer/Architect/Contractor

Responsible as owner-developer for ***Pre-development Services***: site search/selection, feasibility analysis, subdivision, coordination of consultants, discretionary approval application and presentations; ***Development Services***: planning, programming, design and estimating, bid processing, general contracting & construction management, construction administration; ***Post-development Services***: model design, sales and leasing.

Project types include:

RESIDENTIAL: Single-family tracts, single-family custom, apartments, condominiums, planned unit developments.
COMMERCIAL: Retail buildings, office buildings, tenant improvements
INDUSTRIAL: Manufacturing, warehouse.
INSTITUTIONAL: Hospitals, churches, medical office buildings.

Total budget for projects approximately \$80 million.

Sterpa Development - Vice President (1975 - 1980) - Developer/Architect/Contractor

Responsible as owner-developer for ***Pre-development Services***: site search/selection, feasibility analysis, subdivision, coordination of consultants, discretionary approval application and presentations; ***Development Services***: planning, programming, design and estimating, bid processing, general contracting & construction management, construction administration; ***Post-development Services***: model design, sales and leasing.

Project types include:

RESIDENTIAL: Single-family tracts, single-family custom, apartments, condominiums, planned unit developments.

COMMERCIAL: Retail buildings, shopping centers, office buildings,
tenant improvements.
INDUSTRIAL: Manufacturing.

Total budget for projects approximately \$25 million.

Medical Planning Associates - Planner (1972 - 1975) - **Hospital Planning Consultant**

Responsible for planning and design of hospitals, health care centers, medical office buildings and related facilities; coordination of construction documents.

Project types include:

INSTITUTIONAL: Hospitals, medical centers, medical office buildings,
intermediate- and long-term-care facilities, retirement
villages, and residential care facilities.

Total budget for projects approximately \$100 million.

University of Southern California - Teaching Assistant (1971 - 1972) - **Architecture TA**

Assist architecture professors in administration of curriculum in design course; associate researcher in gerontological architecture, including retirement residences and health care facilities. US Administration on Aging Fellowship 1969-71; AMA/AIA research grant for effects of climate bearing on buildings used by ambulatory seniors and non-ambulatory long-term care patients.

PROFESSIONAL AFFILIATIONS (past & present*)

American Institute of Architects Corporate Member (Emeritus)*
AIA Code & Legislative Liaison Committee Member, Health Facilities Committee Member

Architectural Guild of University of Southern California
Building Industry Association
Burbank Chamber of Commerce - Board Chairman; Transportation Committee;
Development Committee
California Chapter AIA*
City of Burbank Commercial & Industrial Standards Advisory Committee; Transportation
Board; Multi-Family Housing Task Force; Media District Blue Ribbon Committee
Construction Specifications Institute
Gerontological Society
International Conference of Building Officials (ICBO)
National Council of Architectural Review Boards (NCARB)
National Fire Protection Association (NFPA)
National Frame Builders Association (NFBA)
National Roofing Contractors' Association (NRCA)
San Fernando Valley Chapter AIA*
Western Gerontological Society

SELECT PROFESSIONAL PRESENTATIONS & PUBLICATIONS

MACA Contractor & HOA Series of maintenance & repair protocol with *Master Manuals*.

MACA Seminar Series (Lawyer, Contractor, Architect, Realtor in-house presentations): *How to Read Building Plans; Avoiding Defects in Design/Build Work; Construction Delay Claims; Disclosure Without Exposure & Due Diligence Inspections for Realtors.*

Understanding Construction Defects for Architects & Builders; CompuServe Architecture & Building Forum INTERNET ON-LINE SEMINAR, April, 1997.

Recognizing Construction Defects and Elements of Construction; Condo Management Magazine; September, 1996.

Construction Defect Claims and Litigation; Connell, Lee R Jr, and Callahan, Michael T; John Wiley & Sons, 1995, contributor.

Preliminary Review of Construction Defects from Foundations to Rooftops; A periodically-scheduled program of in-house seminars for insurance carriers, attorneys and property managers.

Contributing editor: *HOA & Homeowner Maintenance Manuals* (Pacific Northwest component) for Master Manuals, Inc, 2005-2007.

Apportioning Liability in Construction Defects Litigation for Attorneys, Property Managers,

Contractors & Developers; April, 1996.

Insurance Knowledge Can Take the Horror Out of Construction Defects; Condo Management Magazine; January, 1996.

Construction Defects for Attorneys and Property Managers; April 1995, October 1995.

Management Topics for General Contractors; April 1995.

Lecture Series: *Quality Assurance/Quality Control (QA/QC) in the Construction Industry; Climatic Effects on Buildings in the Persian Gulf; Total Quality Management (TQM) in the Construction Industry; Construction Defects*; Dubai, UAE; January 1995.

Nursing and the Aged; Burnside, Irene M., ed.; *Environment and the Aged Person (Chapter 33)*, with R. Newcomer; McGraw-Hill; 1981, 1976.

Presentation and Professional Paper at the 25th Anniversary Gerontological Society Convention: *Bioclimate and Recreation Facilities for the Elderly; Health Care Facilities for the Elderly; Landscaping in Health Care Facilities*; San Juan, Puerto Rico; December 1972.

Delegate: White House Conference on Aging; 1971-72

Presentation Abstract at Gerontological Society Convention: *Effects of Climate on Buildings used by Seniors: Meteorological Effects on Balconies, Terraces & Decks*; Kiev, USSR; 1971.

Guest Lecturer at University of Southern California Gerontology Center: *Biology & The Elderly* [R. Weg, PhD]; *Physiology of Aging* [D. Woodruff, PhD]; *City Planning for the Elderly* [R. Newcomer PhD]; *Architecture Environment for Seniors* [E. Pawley, PhD]; *Meteorological Effects on Buildings Used By Seniors* [L Gelwicks, AIA]; et al, 1969-72.

Unpublished Master of Architecture thesis retained at Mudd Hall Library, USC (Los Angeles): *Meteorology and Bioclimate on Balconies, Terraces & Decks in Buildings for Seniors*; 1971. Masters Thesis Committee Chairman: James G Edinger, PhD, Chairman of UCLA Meteorological Department (Los Angeles).

Unpublished Design Project Report: *Wind, Rain and Sun and Their Effects on Buildings* (USC School of Architecture, Third-year Design Studio with Ralph Knowles, PhD, Pierre Koenig, FAIA); One-year project analysis of wind effects on and by topography and buildings, including comprehensive wind-tunnel testing; 1967-68.