



CITY OF BURBANK

Parks & Recreation Department's (P&R)

COMMEMORATIVE TREE & BENCH PROGRAM

The Commemorative Tree & Bench Program provides an opportunity for individuals to honor the memory of a loved one. Your tax-deductible donation will underwrite the cost of the bench or tree and its installation. A recognition plaque will be installed on each donated bench. Plaques are not installed for trees, instead, a keepsake certificate for the planting of the commemorative tree will be provided to the donor.

Please return the completed form to the Parks & Recreation Department, 150 N. Third St., 3rd Floor, Burbank, CA 91502 or fill out and submit online [here](#). For any questions, please contact 818.238.5300.

CONTACT INFORMATION

Name		Email Address	
Address		City, State, ZIP	
Home Phone		Alternate Phone	

P&R has predetermined locations, quantities, tree species, and a specific bench that will be available for placement as part of the program. Upon request, P&R staff will meet with the requestor to identify park, specific location in the park, and the plaque wording for the bench.

DONATION LEVEL

- DEBELL GOLF COURSE BENCH | \$2,000**
- TREE (15 g) | \$250 (planted between October-June)**
- PARK BENCH | \$3,500**



Debell Golf Course Bench

(Plaque Included)

*or similar bench



Park Bench

(Plaque Included)

*or similar bench



Park Tree

(Certificate Included)

*or similar tree

Prices subject to change based on materials and labor cost. The cost of the bench includes plaque, installation, and maintenance for 10 years. Plaques are only guaranteed for the life of the existing bench. ****Full payment must be received before you can reserve a bench or tree. Payment can be made by check or money order. Please make checks payable to the "City of Burbank."**

