

SPRING DAZE DAY CAMP 2023 NEWSLETTER



CITY OF
BURBANK



PARKS AND
RECREATION

MARCH 20 - 24

CAMP IS LOCATED AT:
McCambridge Recreation Center
1515 N. Glenoaks Boulevard
818-238-5378

CAMP HOURS: Monday - Friday, 7:30am - 6:00pm (main camp activities 9:00am - 4:00pm)

WELCOME!

Thank you for enrolling in Spring Daze Day Camp. Please take a moment to read through the important camp information contained in this newsletter. If you have any questions or concerns, please do not hesitate to call McCambridge Recreation Center or talk with our camp staff.

CAMP ACTIVITIES

Camp activities include arts & crafts, sports, games, science, nature, cooking, music, drama, and more! Camp is an active environment. Please dress accordingly and wear closed-toe shoes.



WEDNESDAY, MARCH 22

Walking Field Trip to Chuck E. Cheese's

CHUCK E. CHEESE'S Includes: 2 slices of pizza, unlimited drinks, and a 90-minute all you can play card.

Departure: 11:30am Estimated Return: 3:15pm

No money is needed for this trip

DROPPING OFF AND PICKING UP

Location: McCambridge Recreation Center lobby.

A parent or responsible adult must sign-in your child and be present during a health/temperature screening.

Only adults who are authorized by the parent, either through the registration process or in writing, are allowed to sign-out your child. **All adults picking up campers are required to identify themselves with a photo I.D.**

LATE PICK UP FEES

Late pick up fees are applied beginning at 6:01pm. A flat fee of \$5 is charged for the first 15 minutes or portion thereof. An additional \$1 per minute will be charged thereafter.

WHAT TO BRING TO CAMP

LUNCHES AND SNACKS - Campers should eat a nutritious breakfast before being dropped off at camp and bring a healthy, non-perishable lunch each day. A pre-packaged snack will be provided each day, however, campers may bring their own snacks.

REUSABLE WATER BOTTLE - Stay hydrated. We help refill water bottles throughout the day.

Belongings are the responsibility of the camper. Please clearly mark your camper's name on all belongings, especially jackets/sweaters.

WHAT NOT TO BRING TO CAMP

The following are not allowed at camp:

- Personal toys
- Electronic and *cellular devices
- Trading cards
- Stuffed animals
- If you need to contact your camper, please call McCambridge Recreation Center at 818.238.5378.

CAMP STORAGE / CUBBIES

Campers will be assigned an individual cubby in which to store their belongings during the camp day. Campers will utilize the same cubby throughout the week. All belongings must be taken home each day as cubby spaces are cleaned and sanitized daily.



MEDICATION

Should your camper need to take medication during the program, we will administer it as directed. The following items are essential for us to dispense any medication:

- The medication will need to be checked in with a day camp staff person. Please do not leave the medication with your camper, including over the counter medication, epi-pens, inhalers, creams, eye drops, etc.
- Medication must be in its original container with labeled prescription instructions.
- A completed Medication Release form must be signed and submitted.

HEALTH & SAFETY

Parent is responsible for screening themselves and their child at home for symptoms of illness. Please do not come to camp if experiencing any symptoms of illness (COVID-19, Flu, common cold).

- Additional health screening will take place upon arrival at camp, including temperature reading. Those displaying fever and/or symptoms of infection will not be permitted to stay.
- **MASKS** - *Masks are not required at camp at this time. If your child will be wearing a mask at camp please be sure to pack a spare in their backpack. Reusable cloth facemasks should be washed at home prior to wearing it at camp again.*

Applicable safety guidelines and protocols from the Los Angeles County Department of Health and the State of California will be adhered to and can change at any time.

CAMPER BEHAVIOR EXPECTATIONS

We want every camper to have the best camp experience possible. To ensure we maintain a safe environment and each camper is free to experience camp life to its fullest, we will not tolerate any behavior that takes that opportunity away from other campers.

If there is a need for discipline, appropriate action will be taken. The procedures used by staff are designed to be fair, consistent, and effective. The staff and child will discuss the inappropriate behavior and expectations of campers. Parents will also be informed of the situation. If a child's actions are unsafe or continuously disruptive to the camp's operations, disciplinary action will be taken. Depending on the misbehavior, the child could receive a warning, a time-out, participation privileges taken away, and/or suspension or expulsion of the program.

Examples of misbehavior that could result in discipline:

1. Causing or attempting to cause physical injury to a fellow camper, staff, or member of the public
2. Causing damage to City property or private property
3. Committing an obscene act
4. Engaging in habitual profanity, inappropriate words, teasing or vulgarity
5. Willfully defying and/or disrespecting the Parks and Recreation staff
6. Engaging in bullying through verbal, physical interaction and/or electronic device
7. Running away from staff
8. Breaking the day camp rules
9. Additional behavior that may be disruptive, unsafe, and/or inappropriate
10. Not following day camp policies and procedures related to social distancing, face covering, frequent hand washing and/or other safety protocols

If a child's behavior is unsafe or harmful to themselves or others, or is disruptive to the program, parents will be called to pick up their child from camp immediately. The program supervisor reserves the right to determine which consequence is appropriate for the child's actions. Please note that there is zero tolerance for physical violence and unsafe behavior, such as running away and/or hiding from staff.

We look forward to seeing you at camp!

Spring Daze Day Camp Team

