

# **Landlord-Tenant Commission**

**Application Form**

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**Profile**

Anne \_\_\_\_\_ Nahabedian \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Home Address Suite or Apt

Burbank \_\_\_\_\_ CA \_\_\_\_\_ 91506 \_\_\_\_\_  
City State Postal Code

\_\_\_\_\_  
Primary Phone Alternate Phone

Self-Employed \_\_\_\_\_ Actress \_\_\_\_\_ Actress \_\_\_\_\_  
Employer Job Title Occupation

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**Which Boards would you like to apply for?**

Landlord-Tenant Commission: Submitted

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**Length of time as a Burbank Resident:**

8 years

**Burbank Registered Voter?**

Yes  No

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**Interests & Experiences**

Please tell us about yourself and why you want to serve.

**Why are you interested in serving on a board, commission or committee?**

Serving on the Landlord-Tenant Commission for the City of Burbank over the past four years has given me a much deeper understanding of the issues affecting both tenants and landlords in our community. During my first term, I've gained valuable experience in mediating matters, assisting both parties in navigating their concerns, and contributing to the resolution of disputes in a fair and balanced way. My background in accountancy, administrative work, and legal coordination continues to support my role, particularly when reviewing documentation and understanding the financial and procedural aspects behind the cases we see. Just as importantly, this experience has strengthened my ability to listen carefully and approach each matter with objectivity. I would welcome the opportunity to continue serving in this capacity.

## Education

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I attended Concordia University in Montreal, Canada, majoring in Accountancy and minoring in Languages

## Additional Pertinent Courses or Training

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## Other Pertinent Skills, Experience or Interests

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Served 3 years in the Canadian Navy.

Upload a Resume

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## Community Involvement

**Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:**

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Landlord/Tenant Commission 07/2022 - current

**List Community activities in which you are involved:**

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Volunteer at the Burbank Youth Center. Organizing events such as film screenings, commemoration events as an ANCA-Burbank board member. AYF Youth Director

**If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.**

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N/A

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## Conflict of Interest

**Conflict of Interest:**

**Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?**

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Yes  No

**If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission’s Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)**

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## **AB 1234 Training**

Some Boards, Commissions, and Committees may receive City reimbursement for attending trainings or conferences. Therefore, under State Law, all members of the Board of Library Trustees, Burbank Water and Power Board, Infrastructure Oversight Board, Planning Commission, and Police Commission must receive at least two hours of ethics training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

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## **First Choice**

### **FIRST choice for Board/Commission/Committee appointment:**

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Landlord-Tenant Commission

### **Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.**

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In addition to my prior experience working for a real estate developer and landlord in both administrative and accounting roles—where I handled tenant-related matters involving current, prospective, and former tenants—I now bring nearly four years of direct experience serving on the Landlord-Tenant Commission for the City of Burbank. Through this role, I have worked closely with local residents, landlords, and tenants, assisting in the review and resolution of a wide range of housing-related matters. I have developed a strong working knowledge of key regulations, including AB 1482 and the Brown Act, and have applied this knowledge in evaluating cases, understanding procedural requirements, and ensuring matters are handled appropriately. This combination of industry background and commission experience has strengthened my ability to assess situations objectively, interpret relevant guidelines, and contribute effectively as cases come before the Commission.

### **What are your goals in serving on this Board/Commission/Committee?**

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My goal in serving on the Landlord-Tenant Commission for the City of Burbank is to continue assisting residents in navigating housing-related concerns in a way that is fair, balanced, and solution-oriented. I aim to build on the experience I’ve gained during my first term by contributing to the mediation and resolution of disputes, while ensuring that both tenants and landlords feel heard and understood. I also intend to continue applying my working knowledge of relevant regulations, including AB 1482 and the Brown Act, in a practical and consistent way as cases come before the Commission. At this stage, my focus is on being an effective and reliable contributor, and continuing to serve the community with greater experience and perspective

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## **Second Choice**

**SECOND choice for Board/Commission/Committee appointment:**

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**Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position**

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**What are your goals in serving on this Board/Commission/Committee?**

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**Supplemental Questions (Infrastructure Oversight Board Only)**

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**Acknowledgment**

**Please Read**

1. All information submitted is a public record and will be posted on the City's website.
2. All Board, Commission, and Committee members serve without compensation from the City.
3. No person shall serve at the same time on more than one Board, Commission or Committee.
4. Applicants must be residents of the City of Burbank.
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6. Any person appointed to a Board, Commission, or Committee shall remain in compliance with the City's **Attendance Policy**:
  - In the event a member of a board, commission, or committee is absent for three (3) regularly scheduled meetings of the board, commission, or committee to which they have been appointed during the 12-month period, the attendance record of such member shall be reviewed by the board, commission, or committee to which the member was appointed. Should the Council excuse the member's three absences, and the member misses a fourth meeting, the City Clerk may proceed with the member's automatic removal by City staff. (See BMC Section 2-1-403, 2-1-405, 2-1-406, 2-1-407)

**I acknowledge that I have read the above, and by selecting 'Agree' I confirm that I have reviewed and understood the information above.**

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I Agree

# Anne Bedian

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[REDACTED]  
Burbank CA 91506  
[REDACTED]

## Professional Summary

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With a background in Accounting and Languages from Concordia University in Montreal, Quebec, and 3 years of services in the Canadian Armed Forces, I moved to the US in 2004 to New York. Although my work is mostly in television, I have worked with jewelers and in the jewelry industry from 2012 to 2016 in a strong administrative and organizational capacity.

## Highlights

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- . Weekly Newsletter Editing
- . Magazine Advertising/ Articles
- . Event Coordinator/Promotion& Mrkting
- . Accounts Receivable
- . Database compilation & maintenance
- . Secretary of Local AJA Chapter
- . Social Media (FB, Constant Contact)
- . Official correspondence/Letter drafting

## Experience

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Armenian Jewellers Association International (in coordination with office in Moscow)

AJA Western USA (local Los Angeles Chapter)

AJF – Armenian Jewellers Foundation (in coordination with Chairman in Montreal)

Volunteer at Burbank Youth Center

ANCA-Burbank Board Member (2022)

**Application Form**

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**Profile**

Louise

First Name

M

Middle  
Initial

Gill

Last Name

[REDACTED]  
Email Address[REDACTED]  
Home Address

Suite or Apt

Burbank

City

CA

State

91504

Postal Code

[REDACTED]  
Primary Phone

Alternate Phone

D &amp; T Gill Investments

Employer

CEO

Job Title

Property investment and  
management

Occupation

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**Which Boards would you like to apply for?**

Landlord-Tenant Commission: Submitted

Heritage Commission: Submitted

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**Length of time as a Burbank Resident:**

20 years

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**Burbank Registered Voter?** Yes  No

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**Interests & Experiences**

Please tell us about yourself and why you want to serve.

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**Why are you interested in serving on a board, commission or committee?**

"I'm deeply motivated to serve on the Landlord-Tenant and Heritage Commission because I've lived both sides of the equation—as a tenant early in my life and now as a landlord. Over the years, I've managed properties, ensuring fairness and safety for all. I also bring a bilingual skill set, allowing me to bridge communication gaps and advocate for diverse voices. I'm committed to creating a balanced, respectful environment for both landlords and tenants in Burbank.

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**Education**

Graduated from Providence High School, Glendale Community College University of La Verne AA in Psychology and minor in Business

## Additional Pertinent Courses or Training

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Real Estate DEA Citizens Academy Glendale Police Citizens Academy

## Other Pertinent Skills, Experience or Interests

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Upload a Resume

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## Community Involvement

**Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:**

I serve on the Hollywood Community Police Advisory Board, the DEA Citizens Academy Board, The World Children's Transplant Foundation. I am also on the Hollywood PAL Program. I am the current president of the American Armenian Theatrical and Musical Society, founded in 1963. I also graduated from the LAPD and Hollywood Citizens Academy. I'm dedicated to fostering balance, trust, and representation in these important civic spaces.

**List Community activities in which you are involved:**

As listed above I also have organized many fundraisers for political and non profit organizations. I am on the board on the Armenian Hearing Aid Project

**If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.**

N/A

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## Conflict of Interest

**Conflict of Interest:**

**Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?**

Yes  No

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## **AB 1234 Training**

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### **First Choice**

#### **FIRST choice for Board/Commission/Committee appointment:**

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Landlord-Tenant Commission

#### **Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.**

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I hold a degree in Business, with focused coursework in real estate, giving me a solid foundation in property management and financial operations. As a landlord for many years, I have direct experience in managing properties, addressing conflicts, and ensuring compliance with all local regulations. This combination of education and real-world experience uniquely positions me to serve effectively on the commission.

#### **What are your goals in serving on this Board/Commission/Committee?**

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My goal, once elected to the Landlord-Tenant Commission, is to foster a community where both tenants and landlords feel heard, respected, and empowered. I aim to create more transparent communication channels, ensuring that disputes are addressed fairly and promptly. I also want to implement educational programs for both parties, so everyone understands their legal rights and responsibilities. By doing so, I hope to build a foundation of trust, fairness, and long-term stability in our city.

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### **Second Choice**

#### **SECOND choice for Board/Commission/Committee appointment:**

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Heritage Commission

#### **Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position**

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I am honored to apply for the Heritage Commission, bringing with me a lifelong dedication to preserving culture and tradition. As the current president of the American Armenian Theatrical and Musical Society, founded in 1963, I have been at the forefront of showcasing talent from across the globe, recognizing the beauty and significance of art, and ensuring these artistic traditions thrive. I have also been involved in numerous organizations dedicated to preserving ancestral customs, and I believe my passion and experience will help keep Burbank's rich heritage alive for generations to come.

## What are your goals in serving on this Board/Commission/Committee?

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My goal on the Heritage Commission, if elected, is to ensure that Burbank's diverse cultural heritage is not only preserved but actively celebrated. I plan to create initiatives that spotlight our community's history, bring forward untold stories, and connect residents of all backgrounds to their roots. I hope to foster educational programs, public art installations, and community events that bring our past into the present, enriching Burbank for all future generations.

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## Supplemental Questions (Infrastructure Oversight Board Only)

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### Acknowledgment

#### Please Read

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**I acknowledge that I have read the above, and by selecting 'Agree' I confirm that I have reviewed and understood the information above.**

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I Agree

# LOUISE M. GILL

## Experience and Dedication

📞 [REDACTED] @ [REDACTED] 📍 [REDACTED] Burbank, CA 91504



## MY PASSION IS HELPING PEOPLE

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Dear Hiring Manager,

I am writing to express my interest in working in your organization. With a longstanding dedication to public safety and a profound ability to foster community relations, I am eager to bring my expertise to your team. My initiatives with Lights On LA have afforded me the opportunity to produce content that resonates in depth with community ethos, aligning seamlessly with your organizational values.

In leading Lights On LA, I have actively engaged in dialogues that bridge the gap between law enforcement and the community. One of my key accomplishments has been scripting and hosting over 200 episodes of our program, each designed to elevate civic engagement and public awareness. This has involved intricate coordination, from pre-production meetings with diverse community leaders to on-air interviews with influential public figures. These tasks have honed my skills in managing communications at multiple levels, ensuring that each message is tailored effectively to evoke viewer engagement and initiate meaningful discussions.

Moreover, my fundraising acumen, having raised over \$1.5 million across various campaigns, demonstrates my strategic prowess and commitment to making impactful contributions. My work extends beyond media and into the realm of direct community impact, evidenced by my history of successful collaboration with local government and nonprofit organizations. This dual focus on communication and actionable outcomes is the cornerstone of my professional ethos, ensuring that the message not only reaches but also makes a tangible difference.

I welcome the opportunity to further discuss how my unique background in public relations and community engagement can significantly benefit your organization. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you soon.

Sincerely,

Louise M. Gill

# LOUISE M. GILL

Communications Specialist & Public Safety Advocate

📍 [Redacted] Burbank, CA 91504

@ [Redacted]



## EXPERIENCE

### Founder & TV Host

#### Lights On LA

📅 03/2012 - Present 📍 Burbank, CA

- Established and currently host Lights On LA, producing and presenting content centered on public safety, law enforcement, and community issues
- Conducts interviews with law enforcement leaders, public officials, and community figures to foster awareness and dialogue around safety and civic responsibility

### Fundraising Organizer & Volunteer

#### Various Campaigns (1991-Present Day)

📅 1991 - Present 📍 Glendale

- Spearheaded fundraising efforts for high-profile public servants, including Xavier Becerra, Eric Garcetti, Los Angeles Sheriffs Lee Baca and Jim McDonnell, Judge Carol Rose, and numerous local school board and city council candidates in Glendale and Burbank
- Initiated community outreach and public safety initiatives in collaboration with local government and nonprofit stakeholders
- Responsible for raising over \$1.5 million dollars for various charities and individuals.

## EDUCATION

### Bachelor of Arts in Psychology

#### University of La Verne

📅 1997 - 2001 📍 La Verne, California

- completed B.A. while working and volunteering full-time

## VOLUNTEERING

### Volunteer Coordinator and Fundraiser

#### Armenian American Theatrical & Musical Society

📅 04/2006

Worked with various agencies and immigration professionals to assist international artists visiting the United States for performances and cultural exchanges

### Citizens Academy Participant

#### Los Angeles, Glendale and Burbank Police Departments, US Drug Enforcement Agency

📅 04/2018

Completed program for citizens academy for local law enforcement agencies.

## SUMMARY

Dedicated public safety advocate and media professional with over 30 years of experience in law enforcement volunteerism, community outreach, political fundraising, and public relations. Founder and host of Lights On LA, a long-running TV program focused on public safety and civic engagement. Skilled in leadership, crisis management, strategic planning, and program delivery.

## KEY ACHIEVEMENTS

### 💎 Interview Host Success

Featured over 100 interviews with key law enforcement figures.

### 💎 Fundraising Achievements

Raised over \$1,500,000 for political campaigns and community initiatives.

### 💎 Viewer Engagement Boost

Increased viewer engagement by 25% through interactive community segments.

### 💎 TV Program Production

Produced 200 episodes of Lights On LA focused on safety and civic duties.

## LANGUAGES

English  
Native



Armenian  
Native



## SKILLS

Microsoft Office

Gmail and Google Applications

**Application Form**

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**Profile**

Cameron

First Name

Rodriguez

Last Name

Middle  
Initial[REDACTED]  
Email Address[REDACTED]  
Home Address

Suite or Apt

Burbank

City

CA

State

91505

Postal Code

[REDACTED]  
Primary Phone

Alternate Phone

T&amp;T Property Management

Employer

Property Manager

Job Title

Property Management/Real  
Estate

Occupation

---

**Which Boards would you like to apply for?**

Landlord-Tenant Commission: Submitted

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**Length of time as a Burbank Resident:**

20+ years

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**Burbank Registered Voter?** Yes  No

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**Interests & Experiences**

Please tell us about yourself and why you want to serve.

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**Why are you interested in serving on a board, commission or committee?**

Burbank is in a pivotal time in its history with regards to housing and specifically rental properties and Real Estate. I grew up in a rental housing situation and currently live in this paradigm. I also understand the perspective of homeowners, as my job and family business of over 25 years represents homeowners across Burbank. Both sides have goals, constraints, and opportunities. Being that my perspective of this city is grounded in the landlord (rental property owner)/ tenant relationship, I feel it natural that I serve on this board.

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**Education**

Bret Harte Elementary Delores Humphrey Middle School (David Starr Jordan Middle School when I attended) Notre Dame High School 9-10 John Burroughs High School 11-12 San Diego State University - Bachelor of Science in Business Marketing, emphasis in Professional Selling and Sales Management

Cameron Rodriguez

## Additional Pertinent Courses or Training

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Organizational Behavior - SDSU School of Continuing Education Introduction to Psychology - Grossmont Community College Licensed REALTOR

## Other Pertinent Skills, Experience or Interests

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I have skills in data analysis and general computer skills and public speaking experience. I am a member of Delta Sigma Pi, a Professional Business Fraternity organized to foster the study of business in universities. I've managed technology products in a past career, garnering stakeholder buy-in, executive support, product development, deployment, and ongoing management.

[Upload a Resume](#)

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## Community Involvement

**Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:**

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N/A

**List Community activities in which you are involved:**

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My family regularly attends various child story time activities at the Buena vista Branch Library

**If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.**

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N/A

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## Conflict of Interest

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Yes  No

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My occupation is directly related to the remit of this board. However, I also believe this is why I ought to serve on this board. I am embedded in the landlord/tenant relationship and want to make it one more beneficial for all. I am happy to discuss this in more detail.

### **AB 1234 Training**

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### **First Choice**

**FIRST choice for Board/Commission/Committee appointment:**

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Landlord-Tenant Commission

**Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.**

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This section is discussed above.

**What are your goals in serving on this Board/Commission/Committee?**

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My primary goal is to foster a mutually beneficial relationship between rental property owners and tenants. I'd also like to expand my perspective of this relationship, learning from both the community and other board members. I want to support the city that raised me.

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### **Second Choice**

**SECOND choice for Board/Commission/Committee appointment:**

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**Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position**

---

**What are your goals in serving on this Board/Commission/Committee?**

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## Supplemental Questions (Infrastructure Oversight Board Only)

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**I acknowledge that I have read the above, and by selecting 'Agree' I confirm that I have reviewed and understood the information above.**

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I Agree

# Cameron Rodriguez

Burbank, California | [REDACTED]

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## Professional Summary

Versatile professional with a unique blend of experience in **Property Management, Product Management, and Professional Sales**. Proven track record of bridging "old-school" institutional knowledge with 21st-century digital innovation. Skilled in streamlining workflows, leading digital transformations, and driving customer success through data-driven insights. Certified Scrum Product Owner (CSPO) with a passion for leveraging technology to enhance the human experience.

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## Professional Experience

**T&T Property Management** | Burbank, CA (Hybrid)

*Property Manager* | March 2026 – Present

- Leading the digital transformation of a three-generation family business established in 1999.
- Implementing modern property management software to streamline residential and HOA workflows.
- Honoring deep local roots while modernizing service delivery for increased efficiency and high-touch client service.

**TSIA (Technology & Services Industry Association)** | San Diego, CA

*Associate Product Manager* | August 2024 – September 2025

- Spearheaded 10+ feature launches focused on site usability and iterative refinement.
- Revamped the internal QA program, doubling employee participation to over 30%.
- Acted as a cross-functional catalyst, aligning strategic objectives across design, engineering, and research teams.

*Senior Member Success Coordinator* | August 2023 – September 2024

- Drove an 80% YoY increase in survey participation and led the team in conference attendance.
- Chaired the Member Success Communications Advisory Committee, overseeing member-facing email copy.
- Templated consumption slideware for the Customer Success team to standardize value delivery.

*Member Success Coordinator* | May 2022 – August 2023

- Facilitated onboarding for technology companies ranging from startups to Fortune 100 firms.
- Managed email campaigns via Salesforce and Gainsight to maximize member engagement.

**Mendocino Farms Sandwich Market** | San Diego, CA

*Restaurant Manager* | October 2021 – May 2022

- Led a team training program that increased competency by 45% over 16 weeks.
- Reduced weekly hospitality labor costs by 2% through optimized scheduling and staffing.

**Hilti North America** | Los Angeles, CA

*Account Manager I* | January 2019 – June 2020

- Achieved 130% of profit forecast in Q3 2019 through strong relationship management.
  - Managed the pilot of the "Hilti OnTrak" program, a pioneer "Screws-as-a-Service" initiative.
- 

## Education

**San Diego State University**

*Bachelor of Science in Business Marketing, Professional Selling and Sales Management* | 2014 – 2018

- **Activities:** Delta Sigma Pi Professional Business Fraternity (Vice President of Professional Activities)
- 

## Certifications & Skills

- **Certifications:** Certified Scrum Product Owner (CSPO) – Scrum Alliance; ClickUp Novice Certificate.
  - **Product:** Agile/Scrum Methodology, QA Testing, Product Roadmap, Feature Launch, UX Research.
  - **Property Management:** HOA Workflows, Residential Leasing, Digital Transformation.
  - **Sales & Success:** Salesforce, Gainsight, Account Management, Direct Sales, Project Management.
  - **Soft Skills:** Collaborative Leadership, Stakeholder Alignment, Professional Communication.
- 

## Volunteering

- **Tutor** | Access Youth Academy (2016) - Provided academic support to youth.
  - **TSIA 1&1 Committee Chair** | Led community service and sustainability initiatives.
- 

## Interests

- Amateur technologist and naturalist. Enthusiastic about the long-term impacts of AI on the human experience and psychographical shifts in the digital age.

How does this look as a starting point? Would you like me to expand on any specific achievements from your TSIA or Hilti roles?

# Application Form

## Profile

Christopher \_\_\_\_\_ Castro \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ \_\_\_\_\_  
 Email Address

\_\_\_\_\_ \_\_\_\_\_  
 Home Address Suite or Apt

Burbank \_\_\_\_\_ CA \_\_\_\_\_ 91502 \_\_\_\_\_  
 City State Postal Code

\_\_\_\_\_ \_\_\_\_\_  
 Primary Phone Alternate Phone

Self Employed \_\_\_\_\_ Surety Agent \_\_\_\_\_ Insurance \_\_\_\_\_  
 Employer Job Title Occupation

## Which Boards would you like to apply for?

Board of Building and Fire Code Appeals: Submitted  
 Landlord-Tenant Commission: Submitted

## Length of time as a Burbank Resident:

53

## Burbank Registered Voter?

Yes  No

## Interests & Experiences

Please tell us about yourself and why you want to serve.

### Why are you interested in serving on a board, commission or committee?

As a lifelong resident I want to use my professional experience to serve the City wherever needed

## Education

Notre Dame HS LA Valley College CSUN

## Additional Pertinent Courses or Training

I hold many certifications in construction, insurance and legal education.

## Other Pertinent Skills, Experience or Interests

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I am a construction, insurance and Property Management expert with over 25 years experience.

[Upload a Resume](#)

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## Community Involvement

**Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:**

---

Former Building and Fire Code Appeals Board

**List Community activities in which you are involved:**

---

I am involved in many charity opportunities and active in my church

**If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.**

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No

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## Conflict of Interest

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**Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?**

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Yes  No

**If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)**

---

## **AB 1234 Training**

Some Boards, Commissions, and Committees may receive City reimbursement for attending trainings or conferences. Therefore, under State Law, all members of the Board of Library Trustees, Burbank Water and Power Board, Infrastructure Oversight Board, Planning Commission, and Police Commission must receive at least two hours of ethics training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

---

### **First Choice**

#### **FIRST choice for Board/Commission/Committee appointment:**

---

Landlord Tenant

**Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.**

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I have 25 years property management experience.

#### **What are your goals in serving on this Board/Commission/Committee?**

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To serve at the pleasure of the City Council and the resident of Burbank however my experience is needed

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### **Second Choice**

#### **SECOND choice for Board/Commission/Committee appointment:**

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**Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position**

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#### **What are your goals in serving on this Board/Commission/Committee?**

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### **Supplemental Questions (Infrastructure Oversight Board Only)**

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### **Acknowledgment**

**Please Read**

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2. All Board, Commission, and Committee members serve without compensation from the City.
3. No person shall serve at the same time on more than one Board, Commission or Committee.
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6. Any person appointed to a Board, Commission, or Committee shall remain in compliance with the City's **Attendance Policy**:
  - o In the event a member of a board, commission, or committee is absent for three (3) regularly scheduled meetings of the board, commission, or committee to which they have been appointed during the 12-month period, the attendance record of such member shall be reviewed by the board, commission, or committee to which the member was appointed. Should the Council excuse the member's three absences, and the member misses a fourth meeting, the City Clerk may proceed with the member's automatic removal by City staff. (See BMC Section 2-1-403, 2-1-405, 2-1-406, 2-1-407)

**I acknowledge that I have read the above, and by selecting 'Agree' I confirm that I have reviewed and understood the information above.**

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I Agree

**Application Form**

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**Profile**

Michelle

First Name

L

Middle  
Initial

Murphy

Last Name

[REDACTED]  
Email Address[REDACTED]  
Home Address

Suite or Apt

Burbank

City

CA

State

91506

Postal Code

[REDACTED]  
Primary Phone[REDACTED]  
Alternate Phone

Bloomingdales

Employer

Sales Associate

Job Title

Retail Sales

Occupation

---

**Which Boards would you like to apply for?**

Community Development Block Grant Committee: Submitted

Landlord-Tenant Commission: Submitted

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**Length of time as a Burbank Resident:**

29 years

**Burbank Registered Voter?** Yes  No

---

**Interests & Experiences**

Please tell us about yourself and why you want to serve.

**Why are you interested in serving on a board, commission or committee?**

I'm interested in serving on the Community Development Block Grant Committee because I care deeply about housing stability, community growth, and strengthening access to city resources in practical, effective ways. I'm especially interested in exploring new ideas collaboratively, including how technology and community engagement can work together to improve awareness, access, and impact. I also value learning from what has not worked in the past so that future efforts can be more effective and responsive to real community needs. I bring a unique perspective shaped by lived experience with housing instability, which allows me to understand these challenges in a grounded and practical way. It would be an honor to serve in the city I care about deeply and raised my son in, and to contribute while also learning how community funding decisions and local development projects are made.

## Education

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GED Santa Monica Community College 1994

## Additional Pertinent Courses or Training

---

RISE graduate 2026

## Other Pertinent Skills, Experience or Interests

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I have strong listening skills, enjoy working collaboratively, and passionate in learning how public funding and community programs operate so I can be more prepared for my plans on developing a resource to help adults in need of basic housing and food and career training, that can help make our community and all that live here thrive. I want to be a part of the solutions to help each other, from all backgrounds.

[Upload a Resume](#)

---

## Community Involvement

**Specify current or prior service on a City Board, Commission or Committee, listing specific the specific Board, Commission, or Committee and dates of prior service.:**

N/A

**List Community activities in which you are involved:**

RISE PROGRAM GRADUATE 2026

**If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.**

N/A

---

## Conflict of Interest

**Conflict of Interest:**

**Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?**

Yes  No

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---

## **First Choice**

### **FIRST choice for Board/Commission/Committee appointment:**

---

Community Development Block Grant Committee

### **Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.**

---

I have strong listening and communication skills. I am interested in housing, community development, and learning how public programs and funding decisions impact local residents. I am thoughtful, collaborative, and motivated to contribute to solutions that support real community needs.

### **What are your goals in serving on this Board/Commission/Committee?**

---

My goal in serving on the Burbank Community Development Block Grant Committee is to learn how the process works and be familiar with all the details that it entails. Plus i really enjoy connecting with my community. I also have a long-term dream of staying a non profit that would provide an opportunity to rebuild one's life during a time of transition. It would provide more options and especially in the most over looked members of our community.

---

## **Second Choice**

### **SECOND choice for Board/Commission/Committee appointment:**

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Burbank Tenants and Landlords Committee would be second choice. I have always been able to understand both perspectives and how decisions are made that affect housing stability and are beneficial for the owner as well. I care about fair, balanced solutions and I want to contribute in a way that supports respectful communication and practical outcomes for both tenants and landlords in the community.

### **Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position**

---

## What are your goals in serving on this Board/Commission/Committee?

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Although I've been a renter my entire life, I see myself as owning property some day. Therefore, I can see both sides fairly and would like to be a part of learning and discussing concerns and share ideas that we can perhaps get implemented to help both Tenant and Landlord (or owners) by using new technology that might be a helpful more practical solution. There's always a fair solution but coming together, respectfully to hear both sides, is essential to community growth.

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## Supplemental Questions (Infrastructure Oversight Board Only)

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I Agree

# MICHELLE MURPHY

FRONT DESK PROFESSIONAL

Burbank, CA

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## CAREER OBJECTIVE

Seeking a receptionist or hostess role where I can apply my customer service and communication skills to ensure an outstanding guest experience and uphold the values of your establishment. Friendly and service-minded individual with a talent for creating genuine connections and positive first impressions.

---

## EXPERIENCE

### Receptionist/Sales Associate

2023 - Present

Managed DVD and merchandise sales while coordinating promotions and marketing efforts for **Red Match Productions**.

### Background Actor/Stand-In

2014 - 2023

Background actor for film and television productions through **Central Casting**; took on-set direction from directors and crew.

### Hostess

2011 - 2014

Handled reservations, guest seating, concert ticket will-call, and special event bookings at the **House of Blues** in West Hollywood.

### Receptionist

2007 - 2011

Greeted high-profile clients, managed confidential information, maintained supply inventory, booked conferences, scheduled maintenance, and conducted building tours at **Kenquest Executive Suites** in Beverly Hills.

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## SKILLS & CERTIFICATIONS

- **CPR and First Aid** - Hands to Heart Assoc.
- **Community Engagement & Outreach Training** - HUGS
- **Certificate of Completion** - Nevada Real Estate Prelicensing Course (Century 21 Americana)
- **Customer Service Excellence Certificate** - Target