

Police Commission

Application Form

Profile

Romik		Hacobian
First Name	Middle Initial	Last Name

Email Address

E Santa Anita Ave Apt A		
Home Address	Suite or Apt	
Burbank	CA	91501
City	State	Postal Code

Primary Phone	Alternate Phone	
Media City Design LLC	CEO	Creative Director of Media City Design LLC
Employer	Job Title	Occupation

Which Boards would you like to apply for?

Police Commission: Submitted

Length of time as a Burbank Resident:

11 Years

Burbank Registered Voter?

☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I currently serve on the Burbank Police Commission and would be honored to continue contributing to the important work we do. As a small business owner, active community leader, and President of the Burbank Armenian Association, I bring a unique perspective that bridges civic engagement, public safety, and cultural representation. During my term, I initiated the Drive Right Save Lives driver safety campaign, which began in Burbank and has since expanded to the cities of Glendale and Arvin in California. I also introduced the idea of official business cards for commissioners to use at conferences and public events, which was successfully implemented. In addition, I helped establish a partnership between Burbank Water and Power and the Police Department to share important information about reckless driving activity, allowing for more informed responses and collaboration. Throughout my service, I have focused on building trust, encouraging transparency, and fostering meaningful relationships between the department and the broader community, including strengthening ties with Burbank's Armenian residents. I remain committed to addressing public concerns, supporting our officers, and helping shape policies that keep Burbank safe, inclusive, and connected.

Education

I have lived in the area since the age of six. I attended: • Mark Keppel Elementary School – Glendale • Wilson Middle School – Glendale • Glendale High School – Glendale • Glendale Community College – Glendale, where I earned an Associate Degree in General Studies

Additional Pertinent Courses or Training

Attended National Association for Civilian Oversight of Law Enforcement (NACOLE) training sessions focused on best practices in civilian oversight, accountability, and public safety reform. Represented the City of Burbank at two national NACOLE conferences out of state, participating in workshops on law enforcement transparency, community engagement, and policy development. I continue to take courses and stay informed on evolving best practices in civilian oversight and public safety.

Other Pertinent Skills, Experience or Interests

• Community organizing and coalition-building • Public speaking and civic engagement • Nonprofit leadership (President, Burbank Armenian Association) • Marketing, branding, and communications strategy • 20 years of graphic design experience • 15 years of experience as a consultant across various industries • Completed Community Emergency Response Team (CERT) training with the Los Angeles Fire Department (March 2019 – 3-month course) • Certified by TPx Communications in networking, IT, and telecommunications • Fluent in PC computing and various software applications • Experience working with diverse communities, especially Armenian-American residents • Strong understanding of local government processes and public safety initiatives • Advocacy for traffic safety and youth education (e.g., "Drive Right, Save Lives" campaign) • Representation of Burbank at national NACOLE conferences on civilian oversight • Bilingual: English and Armenian • Skilled in creative problem-solving and diplomacy • Passionate about equity, transparency, and building public trust

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

Current Commissioner, Burbank Police Commission (2022–Present)

List Community activities in which you are involved:

• Vice Chair, Burbank Police Commission • President, Burbank Armenian Association • Board Member, Burbank YMCA • Member, Los Angeles County Regional Committee – Armenian Assembly of America • CEO, Media City Design and Consulting • CEO, Burbank Merch • Certified member, Community Emergency Response Team (CERT), Battalion 12 • Former Board Member, Burbank Coordinating Council • Former Board Member, Home Again L.A. • Former Board Member and Ambassador, Burbank Chamber of Commerce • Organizer of “Drive Right, Save Lives” public safety campaign • Ongoing partnerships with Boys & Girls Club of Burbank, IKEA Burbank, and MCS Burbank • Advocate for civic engagement, small business development, and youth education initiatives

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

☐ Yes ☒ No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission’s Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

The Board, Commission or Committee (collectively Board) you are seeking appointment to provides City reimbursement for attending trainings or conferences. Therefore, under State Law all members of the Board must receive at least two hours of ethic’s training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

First Choice

FIRST choice for Board/Commission/Committee appointment:

Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I bring over 20 years of experience in strategic communications, community engagement, and public-facing leadership. I currently serve as Vice Chair of the Burbank Police Commission, where I have led and supported initiatives focused on traffic safety, public trust, and interagency collaboration. I founded the Drive Right Save Lives campaign, which has expanded to other cities, and helped establish connections between departments such as Burbank Water and Power and the Police Department to address reckless driving concerns. My background includes completing Community Emergency Response Team (CERT) training with the Los Angeles Fire Department and earning certification from TPx Communications in networking, IT, and telecommunications. I have 20 years of graphic design experience and 15 years as a business consultant across multiple industries, equipping me with skills in problem-solving, systems thinking, and clear communication. I also serve as President of the Burbank Armenian Association and sit on multiple nonprofit boards, giving me firsthand insight into the needs and perspectives of diverse community members. My ability to connect people, build consensus, and advocate effectively aligns directly with the responsibilities of this position.

What are your goals in serving on this Board/Commission/Committee?

My goal is to continue strengthening the relationship between the police department and the community by promoting transparency, accountability, and inclusive engagement. I want to expand public safety education initiatives like the Drive Right Save Lives campaign, support efforts that improve officer wellness and community trust, and ensure that underrepresented voices are included in public safety conversations. I also aim to explore new ways to share data and resources across city departments and help guide thoughtful policy recommendations that make Burbank safer for everyone.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

I do not have a second choice for an appointment at this time.

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Acknowledgment No. 1 - General

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☒ I Agree

Romik Hacobian – Resume

Email: [REDACTED]

Location: Burbank, California

Professional Summary

Creative executive and civic leader with 20+ years of experience spanning business ownership, strategic marketing, community development, and public service. Founder of Media City Design and Burbank Merch. Currently serving as Vice Chair of the Burbank Police Commission and President of the Burbank Armenian Association. Proven track record in leading local initiatives, bridging public-private partnerships, and delivering impactful design and advocacy campaigns.

Professional Experience

Business Owner

Burbank Merch – Burbank, CA (Remote)

Jan 2024 – Present

- Launched a cultural brand celebrating Burbank’s entertainment legacy through merchandise inspired by iconic shows and films. Led all design, marketing, and strategic planning. Built strong community ties through partnerships and storytelling.

President

Burbank Armenian Association – Burbank, CA

Jun 2022 – Present

- Lead community engagement and cultural preservation programs. Organized civic events, represented the Armenian-American community, and advanced local partnerships.

Regional Committee Member

Armenian Assembly of America – Los Angeles, CA

Dec 2021 – Present

- Advocate for Armenian policy and diaspora concerns at local, state, and federal levels. Coordinate legislative visits and community engagement campaigns.

Chief Executive Officer

Media City Design – Burbank, CA

Apr 2021 – Present

- Lead a creative agency offering branding, website development, and digital marketing. Support nonprofits, city projects, and businesses with impactful campaigns. Award-winning local firm.

Police Commissioner (Vice Chair)

City of Burbank – Burbank, CA

Jul 2021 – Present

- Provide civilian oversight of Burbank Police Department. Launched 'Drive Right, Save Lives' campaign and expanded to Glendale and Arvin. Strengthened inter-agency data sharing and department transparency.

Founder

Burbank Young Professionals – Burbank, CA

Aug 2018 – Present

- Established a network to connect and empower emerging professionals through events, mentorship, and city partnerships.

Senior IT Consultant

ATECHSO - Avance Tech Solutions, Inc. – Burbank, CA

Aug 2021 – Oct 2021

- Supported infrastructure, security, and crisis management solutions for business clients.

Senior Business Consultant

TPx Communications – Woodland Hills, CA

Nov 2017 – Dec 2020

- Helped mid-market businesses implement network and IT solutions. Certified in telecommunications, SD-WAN, data centers, and unified communications.

Board Member / Ambassador

Burbank Chamber of Commerce – Burbank, CA

Aug 2016 – Sep 2023

- Served on the board and led public relations efforts. Supported membership growth, outreach, and business development.

Education and Certifications

Community Emergency Response Team (CERT)

Los Angeles Fire Department | Completed March 2019

TPx Communications – Certified in Networking, IT, and Telecommunications

Skills

- Graphic Design (20+ years)
- Business Consulting (15+ years)

- Public Speaking and Community Engagement
- Bilingual: English and Armenian
- Strategic Communications
- Nonprofit and Board Leadership
- Government and Civic Collaboration
- Event Planning and Campaign Execution

Community Involvement

- Vice Chair, Burbank Police Commission
- President, Burbank Armenian Association
- Board Member, Burbank YMCA
- Member, Armenian Assembly of America – Los Angeles County Regional Committee
- Former Board Member, Home Again L.A.
- Former Board Member, Burbank Coordinating Council
- Former Board Member and Ambassador, Burbank Chamber of Commerce

Application Form

Profile

Paul

First Name

W.

Middle Initial

McKenna, Jr.

Last Name

Email Address

N Mariposa St

Home Address

Suite or Apt

BURBANK

City

CA

State

91506

Postal Code

Primary Phone

Alternate Phone

NY Film Academy

Employer

Community Outreach

Job Title

Actor - Retired Military

Occupation

Which Boards would you like to apply for?

Police Commission: Submitted

Length of time as a Burbank Resident:

22

Burbank Registered Voter?

☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

As a commissioner for over 20 years, I want to continue being part of the solution. Having served on the Police Commission, I am familiar with the Police Department, having served 23 years in the military, including two years in a combat environment. I have a unique understanding of their job. Having been the Chairman of the Traffic and the Transportation Commissions, I have experience with the problems associated with traffic safety. Additionally, working in community outreach for the New York Film Academy and as a member of Kiwanis, I can help facilitate a better relationship between our police and our community.

Education

MFA Acting for Film and Screenwriting - New York Film Academy, 2017/2019 Master of Business Administration and Management - Webster University 1985 BA Political Science - Villanova University 1981 AA Military Science - Valley Forge Military College 1979

Additional Pertinent Courses or Training

Burbank Police Community Academy 2022 Leadership Burbank 2008 University of Notre Dame, Executive Certificate - Negotiations and Conflict Management, 2015 Pepperdine University, Executive Certificate -Transportation and Para Transportation Mgmt, 2000

Other Pertinent Skills, Experience or Interests

With over 20 years of experience on city commissions, I have unique insight into our community's needs. As an active member of various community organizations, I understand our citizens' problems and concerns. This provides me with an opportunity to present various points of view. The community needs to have access to its commissioners and Police Officers. Access facilitates better understanding and, in return, more cooperation. This will be my objective.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

Police Commission 2022 - Present Transportation Commission 2003 - 2007, 2019 - 2022
Chairman Traffic Commission 2007 - 2019 Chairman

List Community activities in which you are involved:

City of Burbank Veterans Committee Kiwanis - Past Lt Governor/Past President, Board Member - California, Nevada, Hawaii Children's Fund Scouting America - Former Scoutmaster, Troop 219 - 12 Years, Board Member - Verdugo Hills Council VFW - Life Member/Service Officer Knights of Columbus - Former District Deputy/Past Grand Knight/Trustee American Legion - Life Member

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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☐ Yes ☒ No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

N/A

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

As a police commissioner with 23 years of military service, I have a unique perspective on police work. I have been in armed situations where split-second life-or-death decisions had to be made. I have seen good police officers and those who have disappointed me. Ultimately, I am glad that I live under the umbrella of the Burbank Police Department. Having worked with college-age students at the New York Film Academy, I was greatly concerned when I realized many feared the police. Changing this misperception is my highest priority.

What are your goals in serving on this Board/Commission/Committee?

In the current climate, we need to work on communicating the community's and police's needs. Nothing is more critical than establishing mutual trust and respect. Above all, as a community, we can only move forward by increasing our citizens' confidence in our officers and our department. Facilitating activities like Free Bike Helmets, presented by the Burbank Police, and participating in community activities promote this effort.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Acknowledgment No. 1 - General

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☒ I Agree

Paul Wm. McKenna, Jr.

Marital status: Married, one son – (Liam, 23)

Home Address: [REDACTED] N. Mariposa Street, Burbank, CA 91506

Email: [REDACTED]

Cell: [REDACTED] [REDACTED]

Professional:

<i>Service-Learning Manager</i> , NY Film Academy, Los Angeles	2016- 2020
<i>Realtor</i> - Keller Williams Realty, Burbank, California 91502	2002 - 2015
<i>Guest Instructor</i> - Colton Unified School District, Fontana, CA	2000 - 2002
<i>Transportation Services</i> - Burbank, California	1996 - 2000
<i>Continental Airlines</i> - Los Angeles International Airport	1989 - 1996

Military: Retired

<i>United States Marine Corps</i>	1977 - 1985
<i>California Army National Guard</i>	2001 – 2015

Commissioned Officer, Meritorious Service Medal, Korea, Bosnia, Iraq,
26 Decorations, Service Medals, and Awards.

Education:

<i>New York Film Academy</i> , Los Angeles, CA	Master of Fine Arts – Acting for Film
	Master of Fine Arts – Screenwriting
<i>University of Notre Dame</i> , South Bend, IN	Mendoza School of Business
	Executive Certificate - Negotiations – Conflict Management
<i>Pepperdine University</i> , Malibu, CA,	The Graziadio School of Business and Management
	Executive Certificate - Transit/Para-transit Management
<i>Webster University</i> , St Louis, MO	Master of Business Administration - Management
<i>Villanova University</i> , Villanova, PA	Bachelor of Arts - Political Science
<i>Valley Forge Military College</i> , Wayne, PA	Associate of Arts - Liberal Arts

Professional Affiliations:

Screen Actors Guild – AFTRA - Since 1985

Academy of Television Arts and Sciences – Member

Community Service:***The City of Burbank, CA.***

Police Commission – 2023 - present

Traffic and Transportation Committee, 2007 - 19, Chairman 11-12

Transportation Commission - 2003 - 2007, 2019-2023 – Chairman 06-07/20-21

20 Years of Service Award

Kiwanis International,

Lieutenant Governor - California, Nevada, and Hawaii, Division 16 2023-24, 2006-07

Tablet of Honor 2007 and 2024

Burbank Noon - Foundation Board 2024- present

Children's Fund Foundation Board - California, Nevada, and Hawaii District, 2007 – 08, 2024 -present

President - Burbank Sunrise Kiwanis Club 2003-04

Legion of Honor, 25-year member

American Legion, Post 43 – Hollywood, CA - Paid Up For Life

Veterans of Foreign Wars, Life Member, Ship 8310 – Burbank, CA, Service Officer

Disabled American Veterans, Life Member

National Sojourners #265, Pasadena, CA, Member in Perpetuity

Knights of Columbus, 4th Degree Cabrini Council, Burbank, CA Past GK, Former DD, Trustee

National Eagle Scout Association Life Member, Outstanding Eagle Scout 2017

Scouting America, Silver Beaver Award, Verdugo Hills Council Board Member

Charter Representative, Founding Scoutmaster -Troop 219- VHC, 55 years,

Order of the Arrow – Vigil Honor

Application Form

Profile

Narbeh		Hartoonian
First Name	Middle Initial	Last Name

Email Address

N. Sparks St.	
Home Address	Suite or Apt

Burbank	CA	91506
City	State	Postal Code

Primary Phone	Alternate Phone

NASA Office of Inspector General	Assistant Special Agent in Charge	Supervisory Criminal Investigator
Employer	Job Title	Occupation

Which Boards would you like to apply for?

Civil Service Board: Submitted
Police Commission: Submitted

Length of time as a Burbank Resident:

3 years, 3 months

Burbank Registered Voter?

☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I have dedicated myself to serving the public through military service and roles in federal law enforcement, national security, risk mitigation, and executive leadership. I am extremely excited about the possibility of contributing my skills and experiences towards enhancing trust, safety, and resilience within my beloved Burbank community with a position on either the Police Commission or the Civil Service Board. My interest in serving on the Burbank Police Commission stems from my belief in the importance of community trust, strong accountability, and thoughtful oversight in policing. As a law enforcement leader, I understand both the operational challenges agencies face and the importance of maintaining public confidence through accountability, engagement, and prioritization of well-being for everyone in our community - officers included. A role on this commission would allow me to give back to Burbank by contributing my knowledge and supporting efforts to maintain effective, community-centered policing. Similarly, I'm interested in serving on the Civil Service Board because I believe deeply in upholding fairness, equality, transparency, and merit in public employment. With my legal education and over 20 years of experience as a public servant, I bring both expertise and a practical understanding of the values and challenges within public institutions. I see this role as an opportunity to help ensure that employment decisions are made with integrity, and to support a system that promotes accountability, trust, and professionalism in local government.

Education

Juris Doctor (Loyola Law School) Bachelor of the Arts - Political Science (UCLA)

Additional Pertinent Courses or Training

- Use of Force De-escalation Instructor - Employee Relations and Misconduct Investigations - Collective Bargaining and Labor Relations - Diversity, Equity, Inclusion, and Accessibility Leadership - Workers Compensation

Other Pertinent Skills, Experience or Interests

- Extensive experience in data analytics, business intelligence, and workforce modeling

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

No current or prior service on a City Board, Commission or Committee.

List Community activities in which you are involved:

I have participated in federal outreach programs aimed at educating youth and community members on public safety and career opportunities. I've also been involved in interagency task forces that collaborate with local communities to address safety concerns. I have also volunteered to serve on numerous employee advocacy boards, such as agency Employee Advisory Committees, and held leadership roles as the Chairperson of the NASA OIG Diversity, Equity, Inclusion, and Accessibility Advisory Committee and foundational Chair of the Culture, Opportunity, and Engagement Committee. While much of my service has been at the federal level, I'm looking to become more directly involved in local civic engagement here in Burbank.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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☐ Yes ☒ No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I hold a Juris Doctor from Loyola Law School and bring over 20 years of public service experience in federal law enforcement, national security, and risk management. Currently, I serve as the Assistant Special Agent in Charge for the NASA Office of Inspector General, where I lead complex criminal investigations involving fraud, misconduct, and threats to public resources. My background includes supervisory roles in internal affairs, infrastructure protection, and personnel security across agencies such as the Department of Homeland Security and the Federal Aviation Administration. I am a Certified Fraud Examiner and a U.S. Army veteran, previously serving as an Explosive Ordnance Disposal Team Leader in combat operations. These qualifications have equipped me with a deep understanding of justice, accountability, and civil rights—core issues relevant to modern policing. I seek to bring an informed, objective, and community-centered perspective to the Burbank Police Commission to help foster trust and transparency between law enforcement and the public.

What are your goals in serving on this Board/Commission/Committee?

My primary goals in serving on the Burbank Police Commission are to help strengthen the relationship between the police department and the community, to contribute to fair and informed oversight of public safety policies, and to support initiatives that improve the effectiveness and integrity of local law enforcement. Drawing from my 20+ years of federal service and leadership experience, I aim to bring a practical, balanced perspective to the Commission's work — one that prioritizes community well-being, officer accountability, and public confidence in policing.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Civil Service Board

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

With over two decades of public service experience and legal training, I bring a strong foundation in personnel management, administrative oversight, and employment law. As the Assistant Special Agent in Charge for the NASA Office of Inspector General, I supervise federal investigators and oversee complex matters involving hiring, discipline, and workplace conduct. I have extensive experience in performing these duties as they relate to a range of employees, and including senior executives and members of collective bargaining units, ensuring all personnel actions align with labor agreements, legal standards, and due process requirements. I've also participated in reviewing employee grievances and facilitating resolution processes aimed at not only ensuring compliance, but also achieving equitable outcomes for all parties involved. I have reviewed and responded to formal complaints, facilitated fact-finding processes, and ensured compliance with agency policy and negotiated procedures. My approach emphasizes fairness, consistency, and accountability. I believe the Civil Service Board plays a vital role in maintaining public trust in the merit system, and I am committed to applying my experience and sound judgment to support that mission.

What are your goals in serving on this Board/Commission/Committee?

My primary goal in serving on the Civil Service Board is to help ensure that policies impacting Burbank's fantastic public sector employees remain fair, transparent, and consistent with merit-based principles. I want to contribute to a system where both employees and the public can have confidence in merit and disciplinary processes. With my legal background and over two decades in public service, I aim to bring a balanced, informed perspective that supports accountability, protects employee rights, and reinforces public trust in our local government institutions.

Supplemental Questions

Acknowledgement

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☒ I Agree

Narbeh Hartoonian

Burbank, CA . [REDACTED] . [REDACTED]

Summary: Career public servant with extensive federal law enforcement, national security, risk management, threat mitigation, and military leadership experience committed to proactively enhancing safety, security, and resilience within my community.

Skills & Abilities:	• Legal training (J.D.)	• Physical/cyber security	• Data analytics
	• Certified Fraud Examiner	• Risk management	• Effective engagement
	• Investigations	• Threat detection/mitigation	• Organizational leadership

Experience:	ASSISTANT SPECIAL AGENT IN CHARGE	<i>Pasadena, CA</i>
	<i>NASA Office of Inspector General</i>	<i>Dec. 2022 to Present</i>

- Serves as the Assistant Special Agent in Charge for the NASA OIG Western Field Office responsible for supervising criminal investigators with jurisdiction in the southwestern U.S.
- Supervises complex investigations of allegations involving crime, cyber-crime, fraud, waste, abuse, and misconduct impacting NASA personnel, programs, operations, and resources.
- Oversees and provides technical and ethical guidance for a full range of law enforcement activities including enforcement operations, interrogations, evidence collection, and records management.
- Leadership resulted in successful criminal convictions and penalties; civil settlements; contractual recoveries; administrative debarments; and dispositive personnel and management actions.
- Conducts proactive business intelligence analytics of proprietary and open-source data to deter, detect, and resolve threats and mitigate damages to NASA operations.
- Performs liaison and manages productive relationships with internal and external stakeholders, including partners in finance, corporate sectors, and global oversight/law enforcement community.

SPECIAL AGENT	<i>Pasadena, CA</i>
<i>NASA Office of Inspector General</i>	<i>Aug. 2020 to Dec. 2022</i>

- Served as the Special Agent responsible for the NASA OIG investigations program at the Jet Propulsion Laboratory and managing the relationship between NASA OIG and the prime contractor.
 - Planned and performed investigations involving violations of U.S. Code, to include personal and property crimes; grant and procurement fraud; public corruption; and financial crimes.
 - Planned and executed multiple interagency search warrants, to include a May 2022 complex execution of three simultaneous search warrants incorporating multiple state and federal agencies which uncovered evidence including illegal firearms, \$1.3m in cash, and solicited confessions.
 - Performs a full range of law enforcement activities, including surveillance, interviewing witnesses, interrogating suspects, making arrests, and preparing detailed reports.
 - Establishes and fosters productive working relationships with personnel internal and external to the organization to ensure timely reporting of violations.
 - Maintains routine liaison with Federal, state and local law enforcement, security and intelligence agencies to share sensitive information and maximize investigative capabilities.
 - Prepared detailed and well-written reports of investigation, presenting dispositive and exculpatory evidence accurately to facilitate appropriate criminal, civil, or administrative actions.
 - Analyzed and evaluated evidentiary weight of a range of technical documents, including accounting and financial records, legal records, personnel records, and correspondence.
 - Coordinated with the U.S. Attorney's Office to develop cases for prosecution and civil action.
-

Narbeh Hartoonian

Burbank, CA • [REDACTED] • [REDACTED]

SPECIAL AGENT

Los Angeles, CA

Department of Homeland Security U.S. Citizenship and Immigration Services Aug. 2018 to Aug. 2020

- Investigated criminal and administrative acts of employee misconduct, including cybercrimes, bribery, fraud, larceny, embezzlement, and other violations of federal law and regulations.
- Conducted complex investigations impacting U.S. immigration and citizenship integrity, as well as sensitive investigations based on internal allegations of harassment and hostile work environment.
- Developed and implemented new investigative strategies, regularly presenting findings to senior agency officials and other key personnel within the organization to aid in management decisions.
- Supervised local Management Inquiry Officials across multiple field offices areas during the investigation of less complex and less serious allegations of workplace misconduct.
- Collected physical and digital evidence from sensitive and open sources; performed surveillance; interrogated subjects of investigation; and interviewed persons of interests, witnesses, and victims.
- Developed cases to support criminal prosecutions, civil action, and administrative actions.

FIELD SECURITY MANAGER

Los Angeles, CA

Department of Homeland Security U.S. Citizenship and Immigration Services Feb. 2017 to Aug. 2018

- Served as the senior official responsible for coordinating Facility Security Committee force protection and risk mitigation at the Los Angeles Federal Building (LAFB) and seven other facilities.
- Managed and implemented facility security programs for the LAFB and 8 satellite facilities incorporating countermeasures such as access control, surveillance, intrusion detection policies, guard deployment, cyber security plans for classified information systems/networks.
- Created and facilitated emergency response plans designed to mitigate threats of workplace violent encounters, crime, and compromise of sensitive logical systems.
- Led the business, funding, and decision-making for a Facility Security Committee comprised of 18 tenant agencies to support responsible allocation of millions in funding towards security upgrades
- Developed a data-driven workforce utilization and staffing model that was deployed nationwide to support retention and hiring of new employees within the Office of Security and Integrity.

Experience

(continued):

SPECIAL AGENT – INFRASTRUCTURE PROTECTION SPECIALIST

Lawndale, CA

Federal Aviation Administration

Jun. 2016 to Feb. 2017

- Coordinated infrastructure and personnel protection strategies at over 25 secure facilities in the Western U.S. to ensure the security, integrity, and functionality of the critical national air space.
- Conducted assessments, inspections, and/or evaluations of programs, facilities, plan and design specifications and contracts to determine compliance with FAA security requirements.
- Implemented security countermeasures to protect personnel, prevent unauthorized access to FAA assets, and safeguard against terrorist attacks, espionage, sabotage, damage, and theft.
- Identified construction and site improvement security needs, coordinating with engineering and facilities personnel to manage buildouts and enhancement projects; during one critical project, instituted over \$1m in cost-savings upon reevaluation of previously approved security design plan.
- Developed and implemented nationwide insider threat policy based on randomized screening schedules for all employees and contractors which was deployed at all FAA facilities.

Narbeh Hartoonian

Burbank, CA • [REDACTED] • [REDACTED]

EXPLOSIVES SPECIALIST

Burbank, CA

Department of Homeland Security Transportation Security Administration

Aug. 2009 to Jun. 2016

- Subject-matter expert for detecting and deterring threats to critical infrastructure by conventional and improvised chemical, biological, radiological, and explosive weapons and improvised devices.
- Performed emergency response and immediate actions to resolve advanced security alarms for possible explosive hazards and other suspicious items posing a threat to transportation.
- Independently performed explosive security assessments to identify vulnerabilities in existing security postures and recommend new tactics and technologies to mitigate such threats.
- Developed and implemented novel risk mitigation and incident response strategies which were adopted nationwide to assess vulnerabilities and prevent attacks utilizing MANPADs and IEDs.
- Performed over 6,000 hours of workforce training in areas of explosives and explosive effects, IED detection, counterterrorism tactics, and transportation security best practices.
- Coordinated with local law enforcement and private industry to facilitate the DHS Office of Bombing Prevention Bombmaking Materials Awareness Program training in the Los Angeles area.
- Effectively liaised with civic organizations and private industry to brief counterterrorism strategies related to mitigating explosive threats and blast effects in accordance with FEMA guidelines.

EXPLOSIVE ORDNANCE DISPOSAL (EOD) TEAM LEADER

Fort Drum, NY

United States Army 725th Ordnance Company

Oct. 2004 to Apr. 2009

- Served as an EOD Team Leader during combat operations; performed over 60 EOD emergency response missions and supported over 350 combat actions during Operation Iraqi Freedom 06-08.
- Identified, rendered-safe and disposed of 137 Improvised Explosive Devices (IEDs) and over 20 tons of unexploded ordnance, preventing injury and death to military personnel and civilians.
- Performed over 60 post-blast investigations of explosive attacks against military and civilian targets; collected evidence for forensic exploitation and tracking of enemy tactical trends.
- Led multiple EOD teams on 16 VIP protection missions to detect, deter, and neutralize explosive threats in coordination with the U.S. Secret Service, State Department, and other Federal agencies.
- Served as a collateral-duty Company Administration Officer, Battalion Information Management Officer, and Battalion Communications Security Officer.

*Work
Experience
(continued):*

Education

JURIS DOCTOR

Los Angeles, CA

Loyola Law School

May 2024

BACHELOR OF THE ARTS - POLITICAL SCIENCE

Los Angeles, CA

University of California Los Angeles (UCLA)

June 2015

Certifications & Awards:

- Certified Fraud Examiner; Association of Certified Fraud Examiners member in good standing.
- Adjudicated TOP SECRET security clearance.
- Awarded Bronze Star Medal, Purple Heart Medal, and Army Commendation Medal with Valor Device for actions in combat.
- Numerous agency awards and commendations for superior performance and achievement.

Application Form

Profile

Jenny

First Name

Lynn

Middle
Initial

Deahl

Last Name

Email Address n Hollywood way

Home Address

Suite or Apt

Burbank

City

CA

State

91505

Postal Code

Primary Phone
Alternate Phone

Castle & Crown

Employer

Team Leader

Job Title

Princess Party Planner

Occupation

Which Boards would you like to apply for?

Park, Recreation and Community Services Board: Submitted
Police Commission: Submitted

Length of time as a Burbank Resident:

35

Burbank Registered Voter?☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in serving on Commissions because I have lived in Burbank most of my life, I want to make an impact in the city I love. I have served on many boards and I am comfortable in this capacity. I also like to work closely with council to make suggestions for the good of our city.

Education

Although I did not graduate college I have been in leadership roles my whole life. I have ran two successful businesses in Burbank.

Jenny Lynn Deahl

Additional Pertinent Courses or Training

I have a finance background and understand how to educate businesses in their finances. I am licensed in Long Term Care and Life and Health insurance in 2 states

Other Pertinent Skills, Experience or Interests

I have sat on many school committees for the Burbank school district . These include Site Council President, Booster vice President. I also started the Valet Program at Roosevelt Elementary. I was also on the Magnolia Park Merchant board for 6 years. I am currently a ambassador for the Martial Arts History Museum in Burbank.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I am currently serving on the Sustainable Burbank Commission,

List Community activities in which you are involved:

I am currently a Brownie leader for the City of Burbank. I try to attend as many events as I can for Parks and Recreation. I want to be heavily involved in my community. I also sit on a drought tolerance task force through the City of Burbank.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

No relation

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

☐ Yes ☒ No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Parks and Recreation Board

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I am very very good at being on committees and I have served on many> I will go the extra mile to make sure that I serve my commission to the best of my ability. I want to have perfect attendance so I can be able to vote on important matters that need attention.

What are your goals in serving on this Board/Commission/Committee?

I want to be a voice for the commission and a advisory capacity to the City Council!

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I currently sit on the Sustainable Burbank Commission and I am the Parks and Recreation liaison for my commission as we work hand in hand on many projects.

What are your goals in serving on this Board/Commission/Committee?

I want to put my leadership skills to work. I am a girl scout leader and would love to see more partnerships with Parks and Recreation to provide quality leadership skills for our youth. . I also would love to instill more events for kids to get involved in nature. I want to also have a voice in this board because they already do so many wonderful programs. I also love working with our city council.

Supplemental Questions

Acknowledgement

Jenny Lynn Deahl

Acknowledgment No. 1 - General

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☒ I Agree

Jenny Deahl

Operations Manager

Burbank, CA 91505

████████████████████

██████████

I have been responsible for company management for the past 30 years and would be an asset to any company looking for an operations manager. I have excellent people skills and am a very fair supervisor to all employees. I am very adept at conflict resolution.

Authorized to work in the US for any employer

Work Experience

Agent

New York Life – Glendale, CA
Nov. 2021 to May 2022

To set appointments with businesses and individuals to discuss their financial planning needs.

Operations Manager

Blue Dog Ranch Burbank, CA
July 2015 to May 2021

Was responsible for but not limited to the following. Managed day to day operations, managed all employees scheduling, managed all human resources and responsibilities, was responsible for employee hiring and firing and disciplinary actions, managed all payroll, payroll reports, and payroll audits, was responsible for all workers compensation including workers compensation audit from State Fund Insurance, was responsible for all client transactions and relations, purchased all office supplies, purchased all retail products

I was solely responsible for tripling the business cash flow in the realm of day care, boarding, training, and grooming.

Was responsible for obtaining two PPP loans and a an EIDL Loan. All with total forgiveness.

Store Manager

Peggy Wood's Pet Emporium - Burbank,
CA August 1986 to July 2015

Was responsible for but no limited to the following. Managed day to day operations, Employees scheduling, Was responsible for all product purchasing, Responsible for Sales rep communications via in-person, phone, or email., Attended numerous out of state trade shows as a company representative, Travelled to numerous out of state breeders for the purpose of purchasing well-bred dogs, Managed all customers transactions and special orders, was responsible for solving all customer issues, Worked weekly with local veterinarians, and was responsible for maintaining all vaccination records for all animals and administered vaccinations as needed.

Education

Some College in Animal Husbandry

Moorpark College - Moorpark, CA

September 1984 to June 1985

High school diploma

Royal High School - Simi Valley, CA

September 1980 to June 1983

Skills

- Workers' Compensation
- Purchasing
- Human Resources
- Profit & Loss
- Procurement
- Payroll
- Management
- Human Resources Management
- Employee relations
- Employee evaluation
- Employment & labor law
- Customer relationship management
- Customer service
- Customer support
- Customer retention
- Customer acquisition
- Customer segmentation
- Sales Management
- Conflict Management

Application Form

Profile

Yasmin

First Name

Dunn

Last Name

Middle
Initial[REDACTED]
Email Address

[REDACTED] North Buena Vista Street

Home Address

Suite or Apt

Burbank

City

CA

State

91505

Postal Code

[REDACTED]
Primary Phone

Alternate Phone

Paramount Global

Employer

VP, Diversity

Job Title

Vice President

Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted

Police Commission: Submitted

Length of time as a Burbank Resident:

7

Burbank Registered Voter?

☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

Throughout my entire career, I have dedicated myself to serving equity, access, and community. I've thoroughly enjoyed my time in Burbank and have served on the PTA at Thomas Edison Elementary, as well as volunteered with BUSD on the Diversity, Equity, and Inclusion committee. I have also served on the board of the Burbank Arts and Education Foundation. I believe in giving back to my community, as well as taking an active role in it and in my government. I am privileged to live in a small and vibrant community like Burbank, and I want to be a part of shaping our city as we move forward over the next four years.

Education

I have a BA in English with a minor in French from Loyola Marymount University.

Additional Pertinent Courses or Training

Trained as Rape Crisis Counselor/Advocate, Trained as Domestic Violence Counselor Advocate

Other Pertinent Skills, Experience or Interests

Before working in entertainment, I taught public school in Los Angeles. I am familiar with LA County politics and procedures. Through my work with Peace Over Violence, I've worked extensively with state, local, and federal governments. I am particularly interested in bringing trauma-informed policies and procedures to the community.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I have not served on any City Boards or Commissions. I spent one year on the DEI committee for BUSD.

List Community activities in which you are involved:

I sponsor and volunteer with Burbank Arts and Education Foundation.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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☐ Yes ☒ No

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Cultural Arts Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I've worked in entertainment for many years. I owned and operated my VFX company in Burbank for a few years. I'm an avid supporter of the arts and was a member of the Burbank Arts and Education Board. As a community member, I am deeply invested in keeping Burbank's vibrant arts culture alive and thriving. With such a rich history steeped in the arts, Burbank must be intentional about planning for arts education and its commitment to the City's Cultural Arts Plan.

What are your goals in serving on this Board/Commission/Committee?

I want to establish deeper roots in the community and bring a new perspective to the Commission.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I served as a Counselor Advocate with both the LAPD Domestic Violence and Sexual Assault Response Teams for two years. As an advocate, I went out on calls with officers and was available to counsel and provide resources for survivors. I worked in stations across LA, including Central. As such, I am familiar with working with the unhoused population and those with addiction. I am also comfortable working with law enforcement and understand the demands and intricacies of the job.

What are your goals in serving on this Board/Commission/Committee?

I would like to use my skills and experience to fulfill the Police Commission's mission to maintain a culture of respect and professionalism through accountability and transparency in all of its actions. I want to build deeper ties between the public and law enforcement.

Supplemental Questions

Acknowledgement

Acknowledgment No. 1 - General

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☒ I Agree

YASMIN M. DUNN

SKILLS

Organizational Development, Change Management, Strategic Planning, Executive Leadership Coaching, Artist Management, Program Design and Management, Curriculum Design

EXECUTIVE SUMMARY

Experienced executive skilled in managing and developing diverse teams, program management, and long-term strategic planning

EXPERIENCE

Vice President, Diversity | Paramount Global | August 2022-present

Served as liaison between the Office of Global Inclusion and entertainment divisions. Served as Subject Matter Expert for all departments including but not limited to Physical Production, Casting, Animation, and Labor Relations Oversight and revitalized three long running pipeline programs for writers and directors. Worked closely with the Current and Development teams at CBS Studios, CBS Network, Paramount Television Studios, and MTV Entertainment Studios to provide access and opportunity to directors and writers from underrepresented populations. Worked across Paramount Global on issues of diversity, equity, and inclusion in content creation, production, and workplace initiatives. Represented company at industry events, panels, and festivals.

Director, Education and Outreach | Hollywood Commission | August 2019-August 2022

Establish effective working relationships with internal and external partners, including member organization constituents, on behalf of the Hollywood Commission. Design and implement strategies to develop programs and support employer outreach efforts. Set instructional design, development, implementation, and evaluation of anti-bias and harassment curriculum. Lead efforts to create industry-wide anti-bias and harassment education and outreach efforts, with a focus on protecting uncovered workers. Represent company at industry events.



EDUCATION

B.A. English | Loyola Marymount University
Summa cum laude

Producer/Partner | Robot Rumpus VFX | September 2015-2019

Negotiated contracts with production companies, studios, and partner vendors. Trained and managed project producers and coordinators. Project budget, planning and oversight. Purchased software and equipment and oversaw management of VFX pipeline. Managed junior recruits and oversaw training and development. Actively sought to diversify through the recruitment and development of women and minorities. Represented company at leading industry events.

Assistant Principal | St. Bernard High School | June 2014-September 2015

Created and managed the school wide strategic plan, including rubrics and metrics for accountability. Managed all instructional staff. Responsible for hiring, recruitment, and retention of talent. Organized all academic events, including but not limited Open House, Graduation, and admissions events. Managed academic budget. Successfully implemented high profile academic changes.

Professional Development Coach | Catapult Learning | December 2012-July 2013

Delivered high impact training and presentations to large school districts and school communities across the country. Facilitated and developed parent training modules for a variety of parent communities. Analyzed relevant data to identify gaps in curriculum. Coached teachers through modeling best practices and co-teaching.

Credential Instructor | Alliant International University | September 2009-May 2016

Created and delivered graduate level curriculum for teachers working on their California Teaching Credential. Provided training for Alliant University staff.

Director of Curriculum and Instruction, English Language | ICEF Public Schools | July 2005-September 2011

Spearheaded development and implementation of new curriculum and training modules. Conducted observations of over forty teachers in nine schools using effective rubrics and evaluations. Created and managed English Department budget for nine schools based on state and federal guidelines. Lead English teacher at View Park Prep High School, an ICEF school.

Production Manager | @radicalmedia Paris | July 2000-May 2005

Managed production schedules and communication for commercials and music videos. Served as liaison between American and French crews.

VOLUNTEER EXPERIENCE
Burbank Arts and Education Foundation

Board Member

DEI Committee Chair

Peace Over Violence

Advisory Board of Directors

Counselor Advocate Coach

Application Form**Profile**

David

First Name

J

Middle
Initial

Blumberg

Last Name

Email Address

N. Valley Street

Home Address

Suite or Apt

Burbank

City

CA

State

91505

Postal Code

Primary Phone

Alternate Phone

Rosen & Blumberg, APC

Employer

Partner- Attorney

Job Title

Attorney (SBN 157589)

Occupation

Which Boards would you like to apply for?

Police Commission: Submitted

Length of time as a Burbank Resident:

25 years+

Burbank Registered Voter?☒ Yes ☐ No**Interests & Experiences**

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

Keep Burbank one of the best cities in the country. Now, at age 61 years old, I am reducing my practice to allow me the opportunity to serve and help my community.

Education

Juris Doctor Southwestern University B.S. Cal State Northridge Business Administration: Finance.

Additional Pertinent Courses or Training

Pepperdine School of Law, Straus Institute Mediation Training

Other Pertinent Skills, Experience or Interests

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

County of Los Angeles L.A. Superior Court Alternative Dispute Resolution (ADR) Neutral. San Fernando Valley Association of Realtors Dispute Resolution Committee Member

List Community activities in which you are involved:

Judge Downtown Burbank Car Classic Show (2019)

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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☐ Yes ☒ No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

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David J Blumberg

First Choice

FIRST choice for Board/Commission/Committee appointment:

Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

My knowledge of law enforcement practices is limited, as my practice involves civil law. As to social work I previously practiced Family Law which often, unfortunately, too often involved criminal conduct, and violence. I was previously the pro bono attorney of the year for the Buhai Center in Los Angeles. I also previously served on the grievance committee of the San Fernando Valley Board of Realtors, and as a dispute resolution neutral for the County of Los Angeles.

What are your goals in serving on this Board/Commission/Committee?

Keep Burbank one of the best cities in the country. Help the Burbank Police Department maintain the highest levels of integrity, professionalism, and commitment to the community

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Acknowledgment No. 1 - General

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☒ I Agree

Application Form

Profile

James

First Name

M

Middle
Initial

Coomes

Last Name

[REDACTED]

Email Address

[REDACTED] N KENWOOD ST

Home Address

Suite or Apt

Burbank

City

CA

State

91505

Postal Code

[REDACTED]

Primary Phone

[REDACTED]

Alternate Phone

Los Angeles County
Department of Mental Health

Employer

Mental Health Clinical
Program Manager III

Job Title

Social Worker

Occupation

Which Boards would you like to apply for?

Police Commission: Submitted

Length of time as a Burbank Resident:

23 years, 9 months

Burbank Registered Voter?

☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in continuing my involvement with the Burbank Police Commission where I served as vice-chair in my first year, and as chair for the past three years. I would like to continue to contribute as I have done over the past 4 years. I am a nearly 24 year resident of Burbank and live near the airport on Kenwood Street. My spouse of over 25 years, Terri Segura-Coomes, moved with her family to Burbank at the age of 2 in 1972, and her parents still reside in the same house on Harvard just above Kenneth. We bought our home in 2001 just before the birth of our daughter. Terri and I have raised two children now ages 23 and 20 who have grown up in the Park and Recreation's Tiny Tots program at McCambridge Recreation Center, attended Ralph Waldo Emerson Elementary School and Luther Burbank Middle School. Our son graduated from Burroughs High School in 2022. Both of our children grew up in the Burbank sports leagues (where my spouse, her siblings and I have played softball for the last 25 years) and I took my experience as a youth softball and baseball coach to be the head softball coach at St. Genevieve for the past 5 seasons. At one point in time both of my parents and my grandmother lived in Burbank and benefitted from the

James M Coomes

community they found at Tuttle Senior Center. My grandmother celebrated her 100th birthday with this community of friends. Burbank is most definitely our home and I hope to be able to contribute to this community to help others experience the sense of home that I continue to enjoy. I have both professional and personal experience that I believe would continue to directly benefit the Police Commission, the City Council, the Burbank Police Department and our community. I am a social worker by training and have been employed by and served Los Angeles County for the past 29 years. I have held a number of positions, starting in child protective services and then working for the Department of Mental Health for the past 26 years. I spent 15 years as the program manager at the Olive View Community Mental Health Urgent Care Center, where we provide crisis mental health services to the community and to those experiencing homelessness, including members of the Burbank community. I have been a licensed clinical social worker since 2002 and have been involved in direct service delivery, administrative services, program development, management and crisis intervention. Much of my work has involved helping people understand the importance of mental health care and helping people navigate these systems when they need it most. I initially applied for and was appointed to the commission in 2021. At the time, the pandemic and social unrest tied to both political and racial identity issues highlighted tensions, and unfortunately much of those tensions remain today. I have gained experience in my professional life and my church community to talk about these issues directly and to seek solutions while establishing and deepening meaningful relationships with others. Current and prior professional experience has placed me adjacent to law enforcement entities for the purpose of policy development, collaboration and conflict resolution. While I identify as a person of color, it is not enough, and having experience with providing and helping others access mental health care is not the complete solution, but applying these experiences to build trusting relationships based on open communication has led to building healthier communities. I would like to continue to offer my experience to my home community that has already given so much to my own family. Having participated in multiple annual homeless counts in Burbank I am acutely aware of the increase in the number of people experiencing homelessness and have firsthand experience addressing the intersection between mental health needs and homelessness. Personally, I identify as African American and am part of a multiracial family. From my own experience overseas in middle school, in Irvine for high school, and into adulthood, I have experienced both positive and negative interactions with law enforcement that have influenced my educational and professional path. 2020 had been particularly moving for me. After the 1992 civil unrest while I was in college, I had the opportunity to work with the Los Angeles County Bar Association's Dispute Resolution Services, Inc. in the development and implementation of a community mediation process called Neighbor to Neighbor. Mediation, conflict resolution and crisis negotiations have been consistent tools in my professional career as I have worked with community members in crisis and the systems, including law enforcement, with whom they have come in contact. In 2020, former County Supervisor Mark Ridley-Thomas instructed all County Departments to initiate an anti-racism, anti-oppression process to open communication, identify systemic racism and other barriers to equity and inclusion, and propose solutions to ensure equity, diversity and inclusion. I became involved in that process within the Department of Mental Health and continue to serve on the Department's inaugural Anti-Racism, Diversity and Inclusion (ARDI) Staff Advisory Council (Now renamed to the Anti-Racism, Inclusion, Solidarity and Equity Staff Advisory Council, or ARISE). In addition to my conflict resolution and mental health experience, I bring this insight to the table, which is central to many discussions and challenges across the country involving law enforcement systems. I believe that our communities become stronger and more resilient through collaboration and civic involvement. Committee and commission work is central to my spiritual and personal identity. We develop and implement better, more meaningful and lasting solutions when we do this in collaboration with and in relationship with each other.

Education

After earning a bachelor's degree in sociology at UCLA, I stayed and earned a master's degree in social welfare where I specialized in child protective services. Following college, I completed the requirements and examination to become a licensed clinical social worker. I complete 36 hours of continuing education every two years to maintain the clinical license. Those trainings include classes in law and ethics, clinical supervision, and current best practices in mental health treatment.

Additional Pertinent Courses or Training

Through my employer, I have attended the CiMH Mental Health Directors' Leadership Institute in conjunction with the Marshall Business School of the University of Southern California. I have also attended, actively participated in and applied trainings mandated by the City Council in Vision, Mission and Team Building (in 2021), and in Implicit Bias training (offered by the National League of Cities in 2022). Leadership Essentials for County Managers through the Tseng College at California State University Northridge. Crisis Negotiations Training with the Los Angeles Police Department in conjunction with the Los Angeles County Department of Mental Health Violence Threat Risk Assessment (VTRA) Levels 1 and 2 through the North American Center for Threat Assessment and Trauma Response

Other Pertinent Skills, Experience or Interests

I remain actively involved in mental health service delivery and administration, as well as continue to train psychiatry residents in affiliation with the UCLA Semel Institute for Neuroscience and Human Behavior. I have recently completed a 2-year term as president of the Board of Neighborhood Unitarian Universalist Church in Pasadena, have continued providing administrative support to the ChangeWorks! Foundation (a 501(c)3 nonprofit) which was founded and incorporated in Burbank in 2014, and continue to volunteer with the Solid Gold Sound of UCLA Bruin Marching Band where I have served as the announcer for the past 18 years.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

I am nearing completion of a 4-year term on the Burbank Police Commission where I had served as vice-chair in my first year and have served as chair for the past 3 years.

List Community activities in which you are involved:

Within Burbank I am a former youth softball and baseball coach, a former Advisor with Venturing Crew 209 and current Assistant Scoutmaster with Troop 209 based out of the First United Methodist Church, and have regularly participated in the annual Homeless Count organized through the Los Angeles Homeless Services Authority (LAHSA). Beyond Burbank I am a 31-year volunteer with the UCLA Marching Band and am the current band announcer, and I have completed a 4-year term on the board of Neighborhood Unitarian Universalist Church in Pasadena where I served two years as vice president and two years as president. I am also a long-time softball player in Sunday and Monday adult co-ed leagues.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

☐ Yes ☒ No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

I currently complete a Form 700 as part of my employment with Los Angeles County.

AB 1234 Training

The Board, Commission or Committee (collectively Board) you are seeking appointment to provides City reimbursement for attending trainings or conferences. Therefore, under State Law all members of the Board must receive at least two hours of ethic's training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

First Choice

FIRST choice for Board/Commission/Committee appointment:

Burbank Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

My experience, education and training in public mental health services, crisis intervention, homelessness and conflict resolution would directly benefit the Police Commission, and by extension, the Burbank Police Department. My range of professional, committee and Board work is invaluable to working in a Commission structure Specific educational, personal and professional experiences have been described in detail in other sections of this application.

What are your goals in serving on this Board/Commission/Committee?

I remain focused on two goals. The first is to continue to bring transparency, deep conversation and movement towards resolution to difficult or significant topics that the Commission has identified and grappled with over it's history. The second is to continue to bring a level of diversity and experience to the Commission that is reflective of the diversity as well as the needs of the larger Burbank community and our police department.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

No second choice at this time.

James M Coomes

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

Not applicable

What are your goals in serving on this Board/Commission/Committee?

Not applicable

Supplemental Questions

Acknowledgement

Acknowledgment No. 1 - General

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☒ I Agree

Licensure

Licensed Clinical Social Worker, LCS 20701
California Board of Behavioral Sciences
March, 2002

Education

Master of Social Welfare, June 1996
University of California Los Angeles

Bachelor of Arts, Department of Sociology, March 1994
University of California Los Angeles

Employment History

University of California Los Angeles Spotter (Table Operations)

UCLA Athletic Department - Football Operations
October 2024 - Present

- Collaborate with Rose Bowl in-stadium announcer and statistics booth to track football play action, track statistics and report out on scoring drives.

Los Angeles County Department of Mental Health Mental Health Clinical Program Manager III

Service Area 1 – Antelope Valley
September 2022 - Present

- Oversee and provide support to three directly-operated outpatient mental health centers located in the Antelope Valley.
- Oversee and provide support to a multidisciplinary outreach and engagement team and administrative unit focused on promoting access to public mental health services and coordinating those services.
- Conduct ongoing analyses of community needs, access to, and penetration rates for public mental health service delivery in the Antelope Valley.
- Regularly engage community stakeholders through structured partnerships and activities as well as informal participation in community events with the goal of promoting the

public mental health system, assisting community members to access needed services, and promote wellbeing of the community.

- Collaborate with colleagues across the service areas to support and promote the work of the Department Mental Health with both County partners and community stakeholders, with a particular focus on the implementation of anti-racism, diversity and inclusion initiatives.

Los Angeles County Department of Mental Health

Mental Health Clinical Program Head / Mental Health Clinical Program Manager II

Olive View Community Mental Health Urgent Care Center

November 2007 – August 2022

- Facility development
- Medi-Cal program certification
- LPS implementation
- Collaboration with the Department of Health Services
- Mental health urgent care service delivery
- Los Angeles Suicide Prevention Network member
- Pacoima/Arleta Health Neighborhood member
- Clergy Roundtable Member
- Violence and Threat Risk Assessment
- Adjunct faculty, UCLA School of Medicine, Semel Institute for Neuroscience and Human Behavior
- Guest lecturer, Mt. St. Mary's University, Department of Psychology
- Countywide and Statewide consultation with providers pursuing the development of urgent mental health care centers
- DMH liaison to the Los Angeles County Office of Emergency Management
- DMH Anti-Racism, Diversity and Inclusion (ARDI) Staff Advisory Council

Antelope Valley Mental Health Center

February 2006 – November 2007

- Mental Health Program management in an underserved geographic location
- Medi-Cal program certification
- Service Area collaboration with directly operated and contracted mental health providers, associated community-based organizations, consumers and related service providers

**Los Angeles County Department of Mental Health
Supervising Psychiatric Social Worker**

Office of the Administrative Deputy

June 2005 - February 2006

- Social worker recruitment
- Special Projects for the Administrative Deputy

Child, Youth and Family Program Administration (formerly Children's System of Care)

April 2004 – June 2005

- Assist Deputy Director, Geographic Administrations for Service Planning Areas 1 and 3, and Centralized Division Managers to formulate, plan and implement policies, procedures and programs, as well as coordination of fiscal budget and contract activities.
- Bureau liaison to the Contracts Development and Administration Division
- Bureau liaison to the Chief Information Office (CIO)
- Analysis of service delivery and revenue data and make recommendations for all programs under the Deputy Director's area of responsibility
- Utilize Management Information System (MIS) and Geographic Information Service (GIS) data and resources to analyze and make recommendations for EPSDT, Healthy Families and other specialized mental health services Countywide.
- Participant in the development of children's program outcomes in compliance with the Mental Health Services Act (MHSA)
- Collaboration with the Department's legislative analyst to evaluate current and proposed legislation, and provide data for use in legislative advocacy.
- Program Manager for the Family and Child Index
- Coordination of trainer development for the Applied Suicide Intervention Skills Training (ASIST) program.
- Investigation and research for referrals, inquiries and assignments from the Board of Supervisors and other public and private entities.
- University of Southern California/California Institute for Mental Health - Mental Health Director's Leadership Institute participant.

Juvenile Justice Mental Health Services

April 2003 – April 2004

- Clinical oversight and supervision for minors moving between the three juvenile halls, probation camps and the community.
- Assist the District Chief in planning and implementation of policies, procedures and programs.
- Monitoring and reporting of data in compliance with the Juvenile Justice Crime Prevention Act of 2000.
- Assist the District Chief in the coordination of fiscal management, budget, quality of care and staffing of the mental health programs in the three juvenile halls.
- Provided consultation and technical assistance to the mental health managers of the three juvenile halls as well as 22 contracted juvenile justice mental health providers.
- Consulted with the DMH Chief Information Officer in the development of an electronic juvenile hall case management system.
- Coverage and administrative leadership in the absence of the Mental Health Clinical District Chief.

Los Angeles County Department of Mental Health Psychiatric Social Worker II

Juvenile Justice Mental Health Services

May 2002 – April 2003

- Clinical guidance, technical assistance and support for the directly-operated mental health programs operating at the juvenile halls as well as 22 contracted juvenile justice mental health providers.
- Assist the District Chief in planning and implementation of policies, procedures and programs.
- Monitoring and reporting of data in compliance with the Juvenile Justice Crime Prevention Act of 2000.
- Assist the District Chief in the coordination of fiscal management, budget, quality of care and staffing of the mental health programs in the three juvenile halls.
- Promotion of interagency collaboration for juvenile justice services through various workgroups.
- Management of networked information for the Juvenile Justice Mental Health Services.
- Consulted with the DMH Chief Information Officer in the development of an electronic juvenile hall case management system.
- Facilitation of Applied Suicide Intervention Skills Training (ASIST) 2-day trainings.
- Coverage and administrative leadership in the absence of the Mental Health Clinical District Chief.

**Los Angeles County Department of Mental Health
Psychiatric Social Worker I**

South Bay Geographic Area Administration

December 2000 – April 2002

- Provide technical assistance to two directly-operated mental health centers and over 20 contract mental health providers, with duties including orienting clinical and administrative staff to contractual and clinical mental health requirements.
- Facilitate the establishment and expansion of school-based services in 14 school districts, and coordination of a quarterly school-based mental health services meeting to address systemic issues and barriers to service.
- Assisted the Geographic Manager in the implementation of policies, procedures and programs.
- Coordination of the establishment of the Inglewood/Hawthorne Children's System of Care (SOC) program.
- Assist in the oversight and analysis of work for contract agencies, including the development and review of contract negotiation packages, fiscal contracts, budgets, grants, quality of care and necessary staffing.
- Development of an information database for use by the administrative unit.
- Provision of guidance, technical assistance and support to the area's Quality Improvement Committee (QIC)
- Coordination of services for children in D-Rate foster care placements in Service Planning Area 8.
- Investigation and resolution of consumer and family member complaints.
- Coverage and administrative leadership in the absence of the Mental Health Clinical District Chief.
- Clinical licensure March, 2002

Long Beach Child and Adolescent Program

November 1998 – December 2000

- Coordination and provision of rehabilitative day treatment program to seriously emotionally disturbed (SED) youth ages 6 to 12
- Provision of outpatient mental health services to children, youth and their families ages 3 to 18
- Weekly coverage as the Officer of the Day.
- Participation in the clinic's Utilization Review Committee.

**Los Angeles County Department of Children and Family Services
Children's Social Worker II**

Adoptions Division

June 1996 – November 1998

- Applicant and Children's Social Worker
- Model Approaches to Partnerships in Parenting

Current Volunteer Work

Announcer, UCLA Marching Band

Chief Executive Officer, The ChangeWorks! Foundation, www.changeworksfoundation.org

Chair, Burbank Police Commission

Construction crew member, Burbank Tournament of Roses Association

Application Form

Profile

Mayboll Carrasco
First Name Middle Initial Last Name

[Redacted] [Redacted]
Email Address

[Redacted] N Whitnall Hwy [Redacted]
Home Address Suite or Apt

Burbank CA 91505
City State Postal Code

[Redacted]
Primary Phone Alternate Phone

Natural History Museum of Los Angeles County Director of Major and Planned Giving Fundraising
Employer Job Title Occupation

Which Boards would you like to apply for?

Burbank Cultural Arts Commission: Submitted
Police Commission: Submitted

Length of time as a Burbank Resident:

26 years

Burbank Registered Voter?

☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am eager to contribute my skills and insights to a board, commission, or committee, driven by over 26 years of passionate commitment to the city of Burbank. Having grown up here and attended Burbank High School, alongside my siblings who experienced their education from pre-K through high school in this community, my love for this city runs deep. My professional background as a fundraiser in public health, homelessness, and now arts and culture equips me with a unique perspective on the needs of our community. Furthermore, as a political science instructor at local community colleges, I am acutely aware of the significance of giving back, and I am motivated to make a positive impact.

Education

Bachelor's degree in Political Science and Philosophy and Master's degree in Political Science from Cal State LA

Additional Pertinent Courses or Training

Other Pertinent Skills, Experience or Interests

Fund development and donor relations International development strategy Program and project management Grant writing and acquisition Major gifts cultivation and stewardship Corporate, foundation, and government fundraising Relationship building with major donors and stakeholders Strategic partnership development Fundraising campaign execution (>\$150 million total raised) Advocacy for vulnerable and underserved communities Cross-cultural communication and collaboration Inspirational leadership and team empowerment Commitment to social impact and global change

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

None

List Community activities in which you are involved:

None

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

☐ Yes ☒ No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission’s Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Cultural Arts and Culture

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I have over ten years of experience in nonprofit fundraising and cultural programming. I currently serve as the Director of Major and Planned Giving at the Natural History Museum of Los Angeles County. In this role, I lead strategies that raise millions each year for exhibitions and educational programs that engage diverse audiences. I have partnered with major companies like NBCUniversal, Disney, and Netflix to support community-focused programs. My experience includes managing public events and building collaborations to promote cultural initiatives. I am committed to making the arts accessible and have launched campaigns to increase engagement through digital outreach and storytelling. I also lead teams to focus on equity and meaningful public impact.

What are your goals in serving on this Board/Commission/Committee?

I hope to contribute to Burbank’s vibrant arts and culture scene by bringing my fundraising, community engagement, and cultural programming experience to the commission. My goal is to help shape inclusive, innovative cultural initiatives that reflect the diverse voices of Burbank’s residents, and to strengthen partnerships between artists, institutions, and the broader community. I am particularly passionate about expanding access to the arts for underrepresented communities and supporting public events that bring people together through shared creative experiences. Serving on this commission would be a meaningful way to give back to the city I live in and support the growth of arts and culture in Burbank.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I have a strong background in public service, community engagement, and strategic leadership. I build relationships with government, corporate, and community stakeholders to support programs that help diverse populations and promote equity. Although I do not have experience in law enforcement, my work focuses on transparency, trust-building, and advocating for underserved communities. I am good at reaching agreements, navigating complex organizational structures, and leading meaningful discussions, which are important for the work of the Police Commission. My professional approach is based on accountability, ethical stewardship, and making sure all communities feel seen, heard, and safe.

What are your goals in serving on this Board/Commission/Committee?

My goal in joining the Police Commission is to promote mutual respect, safety, and fairness between law enforcement and the Burbank community. I believe civilian oversight, transparency, and community input are crucial for public safety. I want to help the Commission connect residents with law enforcement, building trust, open communication, and accountability. As a Burbank resident, I care deeply about making our city safe and inclusive for everyone. I am committed to ensuring our public safety policies reflect the values and needs of our community.

Supplemental Questions

Acknowledgement

Acknowledgment No. 1 - General

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☒ I Agree

Professional Summary

Talented and results-driven Fund Development professional with a distinguished track record in major donor relations, international development, program management, corporate and foundation engagement, and grant acquisition. Instrumental in securing over \$100 million in funding for Nicaragua and Central America to combat HIV, TB, and Malaria. Proven expertise in cultivating and managing major donor, corporate, foundation, and government relationships, resulting in an additional \$45 million in funding. Adept at forging enduring connections with major donors and stakeholders. Committed to supporting vulnerable communities, translating hope into action, and transforming kindness into positive change. Deeply passionate about inspiring, empowering, uplifting, and connecting individuals to drive meaningful and lasting positive change worldwide.

Skills

- | | |
|---|--|
| ● Major Donor Strategy | ● Annual Giving and Planned Giving Strategy |
| ● Corporate Strategic Planning and Outreach | ● Leadership and Team-building |
| ● Strategic Fundraising Planning | ● Event Planning and Organization |
| ● International Relationship Building | ● Corporate and Community Volunteer Engagement |
| ● Program and Budget Management | |
| ● CRM Management | |

Professional Experience

Natural History Museum of Los Angeles County, Los Angeles, CA

Director of Major and Planned Giving January 2025-Present

- Strategic fundraising leadership and execution
- Major gifts cultivation and stewardship
- Planned giving program development and management
- Team leadership and staff supervision (managing high-performing teams)
- Donor stewardship and relationship management
- Cross-departmental collaboration with executive leadership
- High-level solicitation of six- and seven-figure gifts
- Fundraising campaign planning and execution
- Communication strategy for donor engagement
- Cultural institution fundraising and mission alignment

Assistance League of Los Angeles, Los Angeles, CA

Senior Director of Development and Corporate Engagement September 2022-January 2025

- Develop, lead, and execute a multi-year comprehensive fundraising strategy to raise \$6 million each fiscal year through major donors, foundation grants, corporate donations, event fundraisers, and planned giving.
- Lead the relaunch of the Heritage Circle, a planned giving campaign that has generated over \$2 million before the official launch.
- Manage fundraising events like galas, luncheons, art auctions, and peer-to-peer fundraising, which have raised over \$1.1 million.
- Design and implement a fresh sponsorship framework for all external facing events.
- Steward and solicit major donors to secure six-figure gifts, including relaunching naming opportunities and capital campaigns.
- Design and implement a corporate outreach strategy that has engaged companies like Amazon, NBCUniversal, Disney, ROC NATION, Netflix, Penguin Random House, and Unilever, yielding more than \$1 million in in-kind donations yearly.
- Develop and execute a comprehensive social media fundraising strategy by leveraging the organization's media partnerships, which have increased engagement by 250% year over year.
- Develop and oversee a new digital and traditional annual giving strategy, including data management and major donor stewardship, which has led to over \$1.5 million in annual giving campaigns.
- Manage, mentor, and support a high-performing team of five professionals, providing leadership and guidance to implement a multi-year strategic plan.
- Collaborate with the executive team and board members to align fundraising efforts with organizational goals.
- Successfully cultivate and secure funding from major institutional funders and corporate partners.
- Oversee special fundraising events, corporate sponsorships, and PR outreach.

Black AIDS Institute (BAI), Los Angeles, CA

Senior Development Manager October 2021-April 2022

- Created, implemented, and coordinated a multi-year development plan and strategy, which included corporate, federal, state, county, city, and major funders.
- Managed the agency's overall development efforts to raise an annual budget of \$5 million by expanding and diversifying BAI's revenue streams.
- Established and secured major donor support for six-figure gifts in unrestricted funds.
- Oversaw, trained, and mentored development staff to meet development goals.
- Planned and executed the annual Heroes in the Struggle fundraising gala to create an impactful experience through mission integration and story-telling, raising over \$200,000 for the only virtual gala at the organization.
- Secured \$20 million in grant funding, including federal, state, county, local, and corporate foundations, such as HRSA, CDC, Gilead, and ViiV, between 2020-2022.
- Assessed existing programs' fundraising potential and collaboratively developed new initiatives with program staff to meet agency strategic objectives and vision.

- Identified, recruited, cultivated, and nurtured major donors, individual and corporate sponsors, foundations, and private funding to increase sponsorship growth by 25% yearly.
- Planned and executed special funding opportunities (end-of-year appeal, annual report, etc.)

Black AIDS Institute, Los Angeles, CA

Development Manager - January 2020-October 2021

- Developed a strategic plan to identify and engage new donors, including research and tracking targeted philanthropists and potential donors.
- Implemented and managed DonorPerfect.
- Ensured timely submission of grants and contracts to government agencies, corporate partners, and foundations.
- Managed all administrative and reporting requirements for all federal, state, county, and local grants, including monthly billing submissions.

Nicaraguan Health Ministry, Managua, Nicaragua

Senior Director of Development - January 2015 - August 2019

- Secured \$55 million in grant money for Tuberculosis (TB), Malaria, and HIV (Human Immunodeficiency Virus) projects in Nicaragua, El Salvador, and Guatemala in collaboration with senior key stakeholders.
- Collaborated with international partners to secure funding and implement programs, ensuring alignment with global health initiatives.
- Led a team of eight to research, steward, and secure funding from various sources.
- Leveraged senior leadership to secure funding from the Global Fund, UN AIDS, USAID, and the World Health Organization.
- Managed, trained, and guided development and public health staff.
- Drafted final report on the measurement and statistics of HIV, TB, and Malaria expenditure.
- Organized strategic discussions that guided the creation of the national response to HIV, TB, and Malaria.
- Researched HIV, TB, and Malaria education programs and housing issues for policy briefs.
- Oversaw the major donor communication strategy for the national response to HIV, TB, and Malaria.

Nicaraguan Health Ministry, Managua, Nicaragua

Associate Development Director - December 2013 - December 2014

- Managed the Global Fund concept note, which secured \$25 million for the regional response to HIV, TB, and Malaria in Central America.
- Directed program to increase awareness of HIV, TB, and Malaria among the rural population and sex workers.
- Managed and trained four support administrative and research staff.
- Evaluated new access to health care programs that better served indigenous communities.
- Monitored and evaluated education programs to prevent and treat HIV, TB, and malaria.

Nicaraguan Health Ministry, Managua, Nicaragua

Senior Development Manager - January 2013 - November 2013

- Secured \$20 million in national funding for the National Response to HIV, TB, and Malaria
- Created, updated, and maintained program databases, spreadsheets, and public records; developed and streamlined office and meeting procedures; coordinated and participated in all conference calls and meetings—prepared meeting summaries for the public record.
- Developed an action plan with a clear and realistic timeline to guide writing the grant applications in collaboration with the writing committee.
- Facilitated discussions between public health professionals and critically affected populations/vulnerable groups on developing the grant application.

Teaching experience:

Pierce Community College, Woodland Hills, California

Political Science Instructor- February 2024-Present

East Los Angeles College, Monterey Park, California

Political Science Instructor- February 2023-Present

Glendale Community College, Glendale, California

Political Science Instructor- January 2020 - Present

Keiser University Latin American Campus, San Marcos, Nicaragua

Professor of Political Science - January 2016 - August 2019

Universidad Americana, UAM College, Managua, Nicaragua

Assistant Professor - August 2015 - June 2018

Keiser University Language Institute, Managua, Nicaragua

English Instructor May 2013 - October 2014

Education

California State University of Los Angeles - Los Angeles, CA

Master of Arts: Political Science

California State University of Los Angeles - Los Angeles, CA

Bachelor of Arts: Political Science

California State University - Los Angeles - Los Angeles, CA
Bachelor of Arts: Philosophy

Accomplishments

- Black AIDS Institute Employee of the Year 2021
- The Most Valuable Service 2017 Keiser University Latin American Campus
- Teacher of the Year Award 2016 Keiser University Latin American Campus
- Political Science Honors Society

Application Form

Profile

Andre Krikorian
First Name Middle Initial Last Name

[Redacted] Email Address

[Redacted] S. Sparks St Suite or Apt
Home Address

Burbank CA 91506
City State Postal Code

[Redacted] Primary Phone
Self employed (Small business owner) Employer
Alternate Phone Owner two 7-Eleven Franchises (Burbank and Glendale) Job Title
Self Employed - Retired AT&T. Occupation

Which Boards would you like to apply for?

Police Commission: Submitted
Planning Commission: Submitted

Length of time as a Burbank Resident:

24 years

Burbank Registered Voter?

☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

As a longtime Burbank resident and a retired Engineering and Technology Planner from AT&T, I am deeply committed to the well-being and future of our city. I am interested in serving on the Police Commission and/or the Planning Commission because I believe in the importance of community-driven solutions, strategic planning, and responsible oversight in shaping a safer, more equitable, and economically vibrant Burbank.

Education

2018: Agile Project and Program Management AT&T Certification 2018: IP Networking AT&T Certification 2011: Six Sigma Green Belt Certification 2011: Six Sigma Yellow Belt Certification 2011: Six Sigma White Belt Certification 2000: Cisco Certified Network Associate (CCNA) 2000: Microsoft Certified Systems Engineer + Internet (MCSC+I) 2000: Microsoft Certified Systems Engineer (MCSC) 2000: Microsoft Certified Professional (MCP) 2000: Certified Novell Administrator (CNA) 1989: Baccalaureate in Mathematics, Armenian Evangelical School, Beirut, Lebanon

Additional Pertinent Courses or Training

Burbank Neighborhood Leadership Program 2015 Handgun safety Concealed carry permit approved by Burbank Police Department Extensive knowledge in long term Technology Planning, Project and Program Management.

Other Pertinent Skills, Experience or Interests

In addition to my professional background, I successfully operated two 7-Eleven franchises, which provided me with a firsthand perspective on the challenges surrounding community safety and crime. Running these businesses allowed me to observe police responses to various incidents, from theft and vandalism to more serious concerns. I regularly interacted with local police departments, coordinating on strategies to improve safety, reduce crime, and create a better environment for both businesses and residents. This experience has deepened my understanding of community crime issues and strengthened my commitment to working with law enforcement and local agencies to enhance public safety and overall quality of life.

[Upload a Resume](#)

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

Previous member of the City of Burbank Traffic Commission.

List Community activities in which you are involved:

Mentorship programs: Support youth or adults seeking career guidance. Food banks: Help organize, package, or distribute food.

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

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☐ Yes ☒ No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

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First Choice

FIRST choice for Board/Commission/Committee appointment:

Police Commission (My main interest is to service on this commission)

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

Leadership Experience: Demonstrated leadership in both small business and national telecommunication industry. This could include managing teams, overseeing initiatives, or directing public services. Experience in Public Safety through direct interaction with local law enforcement related to issues running 2 local convenient stores. Budgeting and Financial Oversight: Strong experience with budgeting and business case development. Understanding of resource allocation and financial management effectively and efficiently.

What are your goals in serving on this Board/Commission/Committee?

My primary goal is to ensure that the police department operates transparently and is held accountable to the community it serves. I want to ensure that law enforcement actions are fully aligned with community expectations, legal standards, and ethical practices. Help promote continuous education and training for police officers, particularly in areas such as conflict resolution, mental health crisis intervention, and community policing strategies.

Second Choice

SECOND choice for Board/Commission/Committee appointment:

Planning Commission.

Andre Krikorian

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

With over 20 years of experience as a technology planner, I have worked across multiple major telecommunication industries, helping organizations design and implement strategic, forward-thinking technology plans. My work has always been focused on delivering scalable and innovative solutions that meet the ever-evolving needs of the industry. AT&T Uverse Program: One of my most significant contributions was to the AT&T Uverse Program, where I helped establish and manage the full technology plan for the rollout across 61 major cities in the United States. This involved coordinating with various internal teams and external partners, integrating complex systems, and ensuring that the program met its timeline, budget, and quality standards.

What are your goals in serving on this Board/Commission/Committee?

Align with the mission of the commission to guide the growth and development of the city in a sustainable, equitable, and well-organized manner. One of my key objectives is to ensure that the planning process is transparent, inclusive, and reflective of the diverse needs of all community members. This means actively involving residents in decision-making through town halls, surveys, and outreach programs. I plan to advocate for investment in modernizing the city's public infrastructure, including roads, utilities, and transportation networks. This will improve connectivity, reduce congestion, and make the city more accessible for everyone.

Supplemental Questions

Acknowledgement

Acknowledgment No. 1 - General

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☒ I Agree

Andre Krikorian

South Sparks Street, Burbank, CA 91506 | [REDACTED] | [REDACTED]

Summary

Over 18 years of successful AT&T management experience in Technology Planning, Engineering, Implementation and Technical Program & Project Management. High impact, high energy, top performer and result-oriented Area Manager with a track record of consistently meeting and exceeding management expectations.

Skills

- Leadership and Management
- Project and Program Management
- Agile Development and Implementation
- Network Planning and Engineering
- Network Architecture and Strategy
- Cloud Computing (AWS, AZURE, AIC)
- Adaptability and Flexibility
- Collaboration and Teamwork

Experience

ASSOCIATE DIRECTOR NETWORK PLANNING / PROGRAM MGMT | 01/2018 to 11/2018

AT&T Entertainment and Mobility - El Segundo, CA (Retired)

- Provide Network Planning & Engineering, Detailed Engineering, Technical Program and Project management for various AT&T Engineering, Architecture and Operations projects and initiatives at the multiple Broadcast and Data Centers.
- Support cDVR DIRECTV NOW deployment implementation, podification, growth and virtualization at Super Hub Office Broadcast Centers.
- Capacity manage the entire AT&T Entertainment Group footprint space, power and technical space infrastructure insuring on-time growth and expansion.
- Develop AVP level departmental re-organizational plans insuring creating and capturing all work processes and cross team SLAs.
- Business Continuity SME responder to the Global Emergency Management team supporting business continuity.
- Provide implementation professional services including detailed engineering and complete Integration packages for Broadcast Projects such as, FirstNet deployment, Aspera and Splunk server updates, Mission Video Acquisition L-Band updates, provider and modulation changes, Commvault deployment, RF Monitor and Control changes upgrades, Core router migrations and Connexus network deployment.
- Partner with Architecture and Engineering on Agile project deployments allowing for in-field project development supporting allowing for an aggressive deployment.
- Conduct space, power and infrastructure assessments related to blocks computing cloud migrations.
- Manage a team of 9 employees.

AREA MANAGER NETWORK PLANNING | 10/2015 to 01/2018

AT&T Entertainment Group - El Segundo, CA

- Implement the integration of legacy DTV projects and fold them into new departmental plans.
- Provide, short-term and long-term planning for the entire LightSpeed project's Mediaroom U-Verse IPTV Server and Storage platforms nationwide, encompassing all 61 VHOs (Video Hub Office), multiple remote VHOs, 2 SHOs (Super Hub Offices) and numerous additional Data Centers.

- Spearhead audit reconciliation effort for the entire EG Ops Organization CTO level effort for compliance.
- Manage a team of 12 employees.

AREA MANAGER NETWORK PLANNING AND ENGINEERING | 06/2008 to 10/2015

Network Planning, NP&E, AT&T Services, Inc - Pasadena, CA

- Provide current, short-term and long-term planning for the entire U-Verse IPTV Server, Storage and Video Acquisition equipment across the 22 state footprint; 61 VHOs, 2 SHOs and multiple remote VHOs and Data Center.
- Capacity manage IPTV server channel to server stream resources, U-Verse Ericsson Set Top Box Licenses, Video On Demand utilization, Server replication and IPTV Service Group P*Q growth capacity, triggering capacity growth based on quarterly marketing forecasts.
- Provide solution recommendations related to National and Local Ad Insertion, Internet Application and Data Centers.
- Manage a team of 12 employees.

Previous AT&T titles and roles:

Team Lead - Senior Network Planning Engineer - 11/2006 to 06/2008

Senior Network Planning Engineer - 03/2006 to 11/2006

Corporate Manager - 11/2003 to 03/2006

Integrated Planner - 05/2001 to 11/2003

Senior Communications Specialist - 01/2001 to 05/2001

Manager Network Technical Support - 01/2000 to 01/2001

GENERAL MANAGER - CONSUMER ELECTRONICS OUTLET | 01/1990 to 01/1999

CBT Trading Company (BERJOS International) - Los Angeles, CA

Manage day to day operations

Assist in sales and marketing plans

Set and plan weekly, quarterly and seasonal promotions

manage quarterly sales target

Influence revenue growth

Education and Training

2018: Agile Project and Program Management AT&T Certification

2018: IP Networking AT&T Certification

2011: Six Sigma Green Belt Certification

2011: Six Sigma Yellow Belt Certification

2011: Six Sigma White Belt Certification

2000: Cisco Certified Network Associate (CCNA)

2000: Microsoft Certified Systems Engineer + Internet (MCSC+I)

2000: Microsoft Certified Systems Engineer (MCSC)

2000: Microsoft Certified Professional (MCP)

2000: Certified Novell Administrator (CNA)

1989: Baccalaureate in Mathematics, Armenian Evangelical School, Beirut, Lebanon

Honors and Accomplishments

- Traffic Commissioner for the City of Burbank, California.
- Placed on AT&T Fast Trak advanced management development program.
- Voted MVP of AT&T Corporate Management Camp.
- Recurring special guest on SVP townhall webcasts.
- Former member of the Board of Directors of the AT&T Prefer-To-Refer initiative.
- Recipient of Network Planning & Engineering VP achievement award.

Application Form

Profile

Nikki

First Name

Parker Morgan

Last Name

Middle
Initial

Email Address

N. Pass Avenue

Home Address

Suite or Apt

Burbank

City

CA

State

91505

Postal Code

Primary Phone

Alternate Phone

United Democratic
Headquarters

Employer

Deputy Campaign Manager

Job Title

former Community
Outreach Director for the
Schiff for Senate campaign
Occupation

Which Boards would you like to apply for?

Police Commission: Submitted

Sustainable Burbank Commission: Submitted

Length of time as a Burbank Resident:

23 years

Burbank Registered Voter?

☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I am interested in serving on the Police Commission and the Sustainable Burbank Commission because I am deeply committed to enhancing our community's safety and environmental sustainability. My experience as a Director of Community Outreach has equipped me with valuable skills in engaging diverse stakeholders and advocating for policies that benefit the public. Additionally, my role in campaign management has taught me how to navigate complex issues and build consensus. I'm eager to bring this expertise to the commissions to ensure that we make informed, balanced decisions that reflect the needs and values of our community.

Education

I have completed two years of college, which provides a strong academic the past 18 years, I have gained extensive and diverse experience in community engagement and campaign management. My roles have included serving as a Community Outreach Director for the Adam Schiff Campaign for Senate and as a Deputy Campaign Manager. Campaign Manager for U.S. congressional, state senate, and local office campaigns. Additionally, I have served as a campaign community organizer and Co-Chair of The Buckley School's community service committee. These roles have equipped me with strong leadership, communication, and problem-solving skills. I am confident that my background has prepared me to effectively contribute to the Police Commission and the Sustainable Burbank Commission.

Additional Pertinent Courses or Training

N/A

Other Pertinent Skills, Experience or Interests

In addition to my professional experience, I have a deep passion for community service and sustainability. I have had the unique experience of walking the Camino de Santiago in Spain, which greatly enhanced my understanding of perseverance and the importance of community. I am also an active member of Altadena Green, a club dedicated to saving trees in Altadena after the fires. These experiences have shaped my values and commitment to both environmental and community-focused work.

Upload a Resume

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

N/A

List Community activities in which you are involved:

N/A

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

N/A

Conflict of Interest

Conflict of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Commission or Committee to which you seek appointment?

☐ Yes ☒ No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

AB 1234 Training

The Board, Commission or Committee (collectively Board) you are seeking appointment to provides City reimbursement for attending trainings or conferences. Therefore, under State Law all members of the Board must receive at least two hours of ethic's training, as prescribed by the Fair Political Practices Commission, within one year of appointment and once every two years thereafter.

First Choice

FIRST choice for Board/Commission/Committee appointment:

Sustainable Burbank Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I bring a strong background in community outreach with over 17 years of leadership roles, including as a Campaign Manager for a U.S. Senate campaign. Throughout my career, I have worked to engage diverse stakeholders, advocate for meaningful change, and promote community-driven solutions. In addition to my professional experience, I am an active member of Altadena Green, a community organization focused on preserving and restoring trees in the burn areas of Altadena. Through this role, I've gained firsthand experience in environmental sustainability. My involvement with Altadena Green, combined with my skills in community organizing and outreach, makes me well-prepared to contribute meaningfully to the goals of the Sustainable Burbank Commission.

What are your goals in serving on this Board/Commission/Committee?

My goals in serving on the Sustainable Burbank Commission are to help advance environmental sustainability, engage the community in sustainable practices, and collaborate with local organizations to tackle climate challenges. I aim to support Burbank's efforts in resource conservation, resilience, and creating a greener future for all residents.

Second Choice

Nikki Parker Morgan

SECOND choice for Board/Commission/Committee appointment:

Police Commission

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

I bring over 17 years of experience in community outreach, leadership, and policy advocacy. As Director of Community Outreach for a U.S. Senate campaign and a Deputy Campaign Manager for various local, state, and congressional campaigns, I've developed strong skills in building relationships, navigating complex issues, and engaging diverse community stakeholders. My background in grassroots organizing, as well as my work in campaign management, has given me a deep understanding of public safety concerns and the importance of transparent, accountable government. I am committed to using these skills to contribute meaningfully to the work of the Police Commission and to fostering positive community-police relationships.

What are your goals in serving on this Board/Commission/Committee?

My goals in serving on the Police Commission are to help build and strengthen trust between law enforcement and the community. With my experience as Director of Community Outreach and a Campaign Manager, I have worked closely with diverse groups to engage in meaningful dialogue and address their concerns. I aim to use these skills to ensure the commission's decisions reflect the needs of all residents, promote transparency, and support public safety policies that are fair, effective, and community-driven. I also seek to contribute to fostering a safer, more connected Burbank by encouraging collaboration between the police, community organizations, and residents.

Supplemental Questions

Acknowledgement**Acknowledgment No. 1 - General**

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☒ I Agree

Nikki Parker Morgan

Professional Synopsis

In 2023 and 2024, I was the Director of Community Outreach for Congressman Adam Schiff's Senate campaign. I cultivated and maintained broad-based relationships across various community sectors, including non-profit organizations, educational institutions, faith-based groups, and influential local leaders. These relationships were instrumental in strengthening the campaign's connections to the diverse constituencies we aimed to serve. My expertise in building and nurturing relationships has been recognized across the political and social spectrum, allowing me to facilitate successful outreach efforts and political events that resonate with diverse communities.

I recently served as the Deputy Campaign Manager at the United Democratic Headquarters. I played a key role in successful campaigns for seats in the U.S. Senate, California State Senate, and various Congressional and State Assembly races.

Work Experience

United Democratic Headquarters, Pasadena, California

2024

Deputy Campaign Manager

- Supervised up to 60 or more campaign staff members, volunteers, and interns, providing logistics and planning for staff with clear communication, overseeing logistics and scheduling oversight for staff while fostering a positive environment;
- Collaborated with the Campaign Manager to devise, implement, and monitor the campaign's strategic plans, providing insights and recommendations for enhancements. Oversaw daily campaign operations and campaign event planning and logistics;
- Organized and executed many large and small-scale fundraiser events for local candidates running for Congress, State Senate, and State Assembly. Supervised volunteer participation opportunities for the public; and
- Developed and maintained effective and trusting relationships with candidates, community leaders, and volunteers.

Adam Schiff for Senate, Burbank, California

2023 - 2024

Director of Community Outreach

- Developed and maintained numerous effective relationships with Community/Constituency Leaders, community groups, and elected officials at national, state, and local levels;
- Built coalitions with countless statewide organizations to facilitate voter outreach and community engagement. Collaborated with numerous statewide community leaders and elected officials to expand campaign endorsement lists;
- Compiled and presented a weekly briefing for the Senior Campaign Advisor and the Congressman on all initiatives and recent developments;
- Coordinated scores of meetings and public events for the Congressman with community leaders and elected officials. Accompanied and represented the Congressman at events in the state of California;
- Coordinated public messaging with the communications team to ensure alignment and consistency in messaging across all campaign channels;
- Organized and directed a great many fundraiser events. Exercised insightful discretion and independent judgment. Remained composed while working under pressure and met tight deadlines;

Director of Community Outreach, Adam Schiff for Senate (continued)

- Demonstrated an unwavering work ethic working long and irregular hours, including evenings and weekends, as needed. Fostered team synergy with open communication and shared goals.

***Adam Schiff for Congress, Burbank, California
Campaign Organizer***

2017 - 2022

- Supported Congressman Schiff's Congressional district campaign's political outreach initiatives;
- Promoted, organized, and attended countless voter registration initiatives, fundraising, and all community events. Mobilized a formidable frontline volunteer base for target areas for Get Out The Vote (GOTV);
- Accompanied the Congressman to fundraisers, conventions, community events, parades, etc.;
- Developed a strong base of hundreds of volunteers, planned weekly volunteer events; and
- Cultivated and maintained strong relationships with elected officials and community leaders.

***The Buckley School, Sherman Oaks, California
Community Service Committee Co-Chair***

2002 - 2018

- Planned and coordinated all aspects of philanthropic and community service events for numerous committees. Ensured the committees operated in compliance with policies and procedures;
- Facilitated monthly and annual community events with parents and students; and
- Represented The Buckley School at donor meetings and external functions.

Education

- Harrisburg Area Community College
Harrisburg, Pennsylvania 1990
- Los Angeles Community College
Los Angeles, California 1992-1994

Notable Achievements

- Advanced one-on-one training in Microsoft Word, Excel, and PowerPoint (2025)
- Presidential Lifetime Achievement Award from President Joseph R. Biden in recognition of a lifetime commitment to building a stronger nation through volunteer service (2024)
- Certificate of Recognition from the office of Los Angeles Mayor Karen Bass for outstanding and invaluable service to the community (2024)
- Certificate of Recognition, Office of Assemblyman Mike Gibson and the California Legislature Assembly, Black History Honoree, Community Liaison for Congressman Adam Schiff (2024)
- Certificate of Recognition from the office of Long Beach Mayor Rex Richardson for demonstrating outstanding philanthropic and volunteerism across Los Angeles County districts (2024)
- County of Los Angeles Commendation from the office of Supervisor Kathryn Barger in recognition of dedicated service to the affairs of the community and for civic pride demonstrated for the benefit of all residents of Los Angeles County (2024)
- Civic Briefing speaker representing Congressman Adam Schiff, Women's Veterans Public Policy Day Forum, Capitol Hill, Washington, D.C. (2024)

City of Burbank Boards, Commissions & Committees

Application Form

BBK City Clerk 05:30:25 PM 02/45

Profile

STEPHEN

First Name

R

Middle
Initial

HAGER

Last Name

Email Address

Home Address

WEST BURBANK BLVD

Suite or Apt

BURBANK

City

CA

State

91506

Postal Code

Primary Phone

Alternate Phone

SELF

Employer

OWNER CHILI JOHN'S

Job Title

ENTREPRENEUR

Occupation

Which Boards would you like to apply for?

None Selected

POLICE COMMISSION

Length of time as a Burbank Resident: 10 YEARS

Burbank Registered Voter?

☒ Yes ☐ No

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board, commission or committee?

I WANT TO CONTINUE MY CAREER IN PUBLIC SERVICE
PROMOTE PUBLIC SAFETY AND COMMUNITY RELATIONS WITH LAW ENFORCEMENT

Education

HIGH SCHOOL DIPLOMA
AA PHOTOJOURNALISM15 YEARS OF ADVANCED MILITARY LEADERSHIP AND SAFETY TRAINING
Additional Pertinent Courses or Training PLEASE SEE RESUME

Other Pertinent Skills, Experience or Interests

100% SERVICE CONNECTED MILITARY VETERAN

Community Involvement

Specify current or prior service on a City Board, Commission or Committee:

N A

List Community activities in which you are involved:

NAF ADVISORY BOARD

CHAMBER OF COMMERCE AMBASSADOR

If you are related to any City of Burbank employee(s), please state their name(s), relationship(s), and department(s). If you are not related to a City of Burbank employee, please put N/A.

Conflict of Interest

Conflict of Interest:

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☐ Yes ☒ No

If you answer yes, explain in detail any potential conflicts in the same manner as required by the Fair Political Practices Commission's Statement of Economic Interests (Form 700). (If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk prior to submitting your application.)

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First Choice

FIRST choice for Board/Commission/Committee appointment:

POLICE COMMISSION

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position.

I SERVED 15 YEARS IN THE US COAST GUARD. I WAS TRAINED IN LEADERSHIP MANAGEMENT, INTEL AND COMMUNICATIONS, LAW ENFORCEMENT, FIELD MEDICINE, ANTITERRORISM, ADVANCED COMBAT TRAINING, AND PUBLIC SAFETY
What are your goals in serving on this Board/Commission/Committee? PLEASE SEE ATTACHED RESUME

CONTINUE SERVING THE COMMUNITY

PROMOTE AND FACILITATE PUBLIC SAFETY AND COMMUNITY RELATIONS WITH LE

Second Choice

SECOND choice for Board/Commission/Committee appointment:

NA

Describe any qualifications, experience, and education, as well as any technical or professional background you may have relative to the duties of this position

PLEASE SEE ATTACHED RESUME

What are your goals in serving on this Board/Commission/Committee?

Supplemental Questions

Acknowledgement

Acknowledgment No. 1 - General

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☒ I Agree

Stephen R Hager

██████████ Kingsbury St • Granada Hills, CA 91344 • ██████████

Profile & Skills

- ❖ Advanced Skills in Military Intel, Communications, Navigation, Asset Identification and Coordination
- ❖ USCG Combat Trauma Medical Technician
- ❖ Certified Unit HAZ-MAT
- ❖ USAF Certified Aircraft Load Planner
- ❖ Professional Minded, Proactive, Great Time Manager
- ❖ Advance Skills in Maintenance of Military Weapons and Equipment
- ❖ Currently hold Secret Security Clearance
- ❖ Advances Skills in Anti Terrorism and Force Protection

Experiences

Chili John's Vice President

Nov 2018 – Current

- Developed business relationships throughout the city with business owners and local studio's
- Recruiting, training and supervising staff
- Agreeing and managing budgets
- Ensuring compliance with licensing, hygiene and health and safety legislation/guidelines, handling customer enquiries and complaints
- Greeting and advising customers
- Problem solving
- Promoting and marketing for Chili John's of California
- Assessing and improving profitability
- Liaising with customers, employees, suppliers, and sales representatives
- Making improvements to the running of the business and developing the restaurant

Gardener Bellows Corp – Chatsworth, CA Machinery Technician

Aug 2011 – June 2112

- Proficient in MIG, TIG, Gas and Electron Beam welding
- Welding & fabricating and machining Stainless Steel, Steel, Aluminum and exotic alloys.
- Aerospace fabrication, low production handmade and experimental parts for certified manned space flight.
- Production Development of proto type parts.
- Advance knowledge in specialty materials, alloys and metallurgy.

USCG – Long Beach, CA Port Security Unit 311 Engineering and Weapons Department Sept 2009 – Current

- Knowledgeable in all areas of machinery operation and maintenance from internal combustion engines (gas/diesel and turbines) to environmental support systems (heating/ventilation/air conditioning), hydraulics, weapons systems, electrical and in hazardous material recovery and control.
- Computer-based programs
- Trained to repair and maintained all commercial restaurant equipment and refrigeration equipment used aboard cutters and sore side galleys.
- Qualified Sharp shooter US rifle M-16A2 and M-9 pistol and concussion grenades

USCG – Morgan City, LA Operations Specialist

March 2006 – April 2009

- Perform vital functions in the service, including search and rescue coordination, intelligence gathering and analysis, and real-time target acquisition, tracking and identification.
- Plot a ship's position, heading, and speed
- Operate common marine electronic navigation instruments including radar and communications systems
- Provide target plotting data to the combat information center based on information received from target tracking devices.
- As a non-rate worked in galley did food prep prior to A school.

Daren's Pool's - Technician**Sept 2002 - April 2004**

- Assembled heater parts, connected gas, oil, and electric lines and started heater to verify working order of unit.
- Maintained and repaired pool and equipment
- Cleaned pools, fountains, & filters daily
- Kept up with the safe distribution of chemicals & maintained PH, chlorine, and conditioner levels on pools, spas and fountains
- Also maintained salt water pools.

El Rio Lobo – Valencia, Supervisor**Sept 2000 - Nov 2002**

- Directed and supervised staff members engaged in daily operations.
- Dedicated to ensuring customer satisfaction by remaining accessible and friendly.
- Exceptional interpersonal and team building skills with an aptitude for building rapport with a diverse range of customers, managers, and colleagues; talent for quickly resolving issues prior to escalation.
- Thorough knowledge of menu offerings, including gourmet food, spirits, and wine pairings.
- Skilled at anticipating, identifying and fulfilling guest needs, concerns and complaints.
- Success multitasking while remaining professional and courteous in fast-paced environments.

Education	
College of the Canyons, Santa Clarita	
Associate Arts Degree, Photo Journalism	June 2003
Completed USCG Basic Training, Cape May NJ	June 2005
Completed USCG Operations Specialist A School, Petaluma CA	February 2006
Completed VTS Operator C School, Maritime Institute Baltimore MD	July 2006
Awards	

- ❖USCG Good Conduct Medal
- ❖USCGR Good Conduct Medal
- ❖USCG Meritorious Team Unit Commendation
- ❖USCG Presidential Unit Citation (Hurricane Katrina)
- ❖USCG Rifle Sharp Shooter Ribbon
- ❖Global War Terror Service Medal

STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0044
(916) 319-2044
FAX (916) 319-2144

DISTRICT OFFICE
300 EAST MAGNOLIA BLVD, SUITE 504
BURBANK, CA 91502
(818) 558-3043

Assemblymember.Schultz@assembly.ca.gov

Assembly California Legislature



NICK SCHULTZ
ASSEMBLYMEMBER, FORTY-FOURTH DISTRICT

COMMITTEES
CHAIR, PUBLIC SAFETY
BUDGET
NATURAL RESOURCES
UTILITIES AND ENERGY
BUDGET SUBCOMMITTEE NO. 6 ON
PUBLIC SAFETY

May 9, 2025

Mayor Perez and Members of the City Council
Burbank City Hall
275 E Olive Avenue
Burbank, CA 91502

Subject: Recommendation for Burbank Police Commission

Dear Honorable Mayor Perez and Members of the City Council,

It is with great pride and confidence that I write to recommend Stephen Hager for appointment to the Burbank Police Commission. As a Vice President of Chili John's in Burbank, Mr. Hager has consistently demonstrated a deep commitment to the well-being, safety, and prosperity of our community.

Over the years, Stephen has built more than just a successful business – he has built trust, relationships, and a reputation as a thoughtful and engaged civic leader. His work reflects not only professional excellence, but also a steadfast dedication to fostering a vibrant and inclusive city.

Stephen's firsthand understanding of Burbank's neighborhoods, business climate, and public safety concerns would be an invaluable asset to the Police Commission. The insight and experience he brings, particularly from a community and small business perspective, would help shape policy and oversight with balance, fairness, and a focus on real-world impact.

The City of Burbank would be fortunate to benefit from his experience, integrity, and vision. I offer my recommendation and urge your full consideration of Stephen's candidacy for the Police Commission.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nick Schultz", with a stylized flourish at the end.

NICK SCHULTZ
Assemblymember, 44th District



Burbank Unified School District

Board of Education
1900 W. Olive Avenue
Burbank, CA 91506

Board of Education

Dr. Armond Aghakhanian, President
Abby Pontzer Kamkar, Vice President
Charlene Tabet, Clerk
Laurette Cano
Dr. Emily Weisberg

Dr. Armond Aghakhanian
President, Burbank School Board
armondaghakhanian@burbankusd.org

To Whom It May Concern,

I am writing to express my enthusiastic recommendation for Mr. Stephen R. Hager in his application to serve on the Burbank Police Commission. I have known Mr. Hager for several years in both a personal and professional capacity, and I can attest to their integrity, dedication to justice, and unwavering commitment to public service.

Throughout our time working together and engaging in community initiatives, I have consistently witnessed Mr. Hager's thoughtful leadership and ability to approach complex issues with fairness, accountability, and empathy. He is deeply invested in the well-being of our community and brings a balanced perspective that is essential for the important responsibilities of a Police Commissioner.

Stephen is an individual of high ethical standards, strong moral character, and genuine respect for all individuals regardless of background. He understands the importance of transparency, public trust, and equitable enforcement of the law.

I am confident that Mr. Hager would be an outstanding addition to the Burbank Police Commission and will serve with diligence, impartiality, and purpose. Please feel free to contact me if you have any questions or require further information.

Sincerely,

Dr. Armond Aghakhanian
President, Burbank Unified School District Board of Education

Madame Mayor and Burbank City Council
City of Burbank
275 East Olive Avenue
Burbank, CA 91502

May 26, 2025

Re: Burbank Police Commission candidate Steve Hager

Dear Madame Mayor and City Council,

I would like to share my support of Steve Hager for the Burbank Police Commission. I asked Mr. Hager to join the National Academy Foundation (NAF) Advisory Board which is a high school program that serves the Engineering, Medical and Business Academy students.

His insight into running a business (especially a restaurant) is very helpful with our students in the Business Academy and what paths they should consider for the future.

Steve is always willing to step up for NAF mock interviews, class discussions, attending events and donating when needed for all of our NAF Academies and competitions.

I support Steve and his endeavor to be a Burbank Police Commissioner. If you would like to discuss my support for Steve Hager, I am happy to have a conversation with you.

Thank you for your consideration.

Kind Regards,

Cynthia Wagner

NAF Advisory Board Chair

[REDACTED]

[REDACTED]