

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK AUTHORIZING AND APPROVING:

1. THE SUBMISSION OF THE FIVE-YEAR CONSOLIDATED PLAN FOR FISCAL YEARS 2025-2029; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SUBMIT THE CONSOLIDATED PLAN TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD);
2. THE SUBMISSION OF THE ANALYSIS OF IMPEDIMENTS TO AFFIRMATIVELY FURTHER FAIR HOUSING CHOICE FOR FISCAL YEARS 2025-2029 AS REQUIRED BY THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND
3. AMENDMENT TO THE ANNUAL ACTION PLAN FOR FISCAL YEAR 2024-2025.

THE COUNCIL OF THE CITY OF BURBANK FINDS:

A. Pursuant to federal regulations, 24 CFR Part 91, cities are required to submit to the United States Department of Housing and Urban Development ("HUD") consolidated submissions for community planning and development programs every five years as part of a Consolidated Plan (the "Plan"). The City of Burbank ("City") has prepared a Plan for fiscal years 2025 – 2029. The Plan provides for continuation of federal assistance under Community Development Block Grants Program (CDBG), 42 U.S.C. 5304-5320 and Home Investment Partnerships Act (HOME), 42 U.S.C. 12741-12839 and has been submitted to this Council for consideration.

B. The Plan must be submitted to HUD no later than forty-five (45) days prior to the start of its fiscal year, unless a submission deadline is waived by HUD.

C. A public meeting was held by the City Council on July 10, 2025 for the purpose of obtaining public comments.

D. The Consolidated Plan regulations (24 CFR 91) require each state and local government to submit a certification that it is affirmatively furthering fair housing, which means that it will (1) conduct an analysis of impediments to fair housing choice; (2) take appropriate actions to overcome the effects of impediments identified through that analysis; and (3) maintain records reflecting the analysis and actions.

E. Consistent with the submittal of a Consolidated Plan, every state and local entitlement jurisdiction receiving federal funds through the United States Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG), HOME Investment Partnerships, Emergency Solutions Grant, and Housing

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Opportunities for Persons with AIDS Programs is required to conduct its Analysis of Impediments to Fair Housing Choice (“Analysis”) at least every five years consistent with its Consolidated Plan cycle.

F. The Analysis is a comprehensive review of the laws, regulations and administrative policies, procedures and practices of the City and an assessment of how those items affect the location, availability, and accessibility of housing. The Analysis examines conditions, both public and private, which affect fair housing choice.

G. The Council reviewed the Analysis which is on file at the City Clerk’s Office.

H. The City has developed and adopted a Consolidated Plan and Annual Action Plan for the use of CDBG funds, and these plans are subject to amendment as necessary to reflect changing circumstances or priorities through the Substantial Amendment process.

I. A substantial amendment to the CDBG Program is required to modify projects or activities being amended including reallocating funds, changing the scope of a project, changing beneficiaries, or making modification to the Annual Action Plan in excess of 10% of the annual entitlement allocation.

J. Compliance with the requirements for substantial amendments under the CDBG regulations, including providing proper public notice, conducting a public hearing, and obtaining community input has been completed.

THE COUNCIL OF THE CITY OF BURBANK RESOLVES:

1. The City hereby certifies that it is affirmatively furthering fair housing and intends to continue this effort pursuant to the 2025-2029 Consolidation Plan. The City has conducted an analysis of impediments to fair housing choice, taken appropriate actions to overcome the effects of impediments identified through that analysis, and has maintained records reflecting the analysis and actions.

2. The FY 2025-2029 Consolidated Plan is approved and shall be submitted to HUD.

3. The FY 2025-2029 Analysis of Impediments to Fair Housing Choice is approved and shall be submitted to HUD.

4. The City has determined that the use of approximately \$1,600,000 in CDBG approved funds should be reallocated to the Buena Vista Homeless Access Center/HALA Headquarters Office project, and therefore a Substantial Amendment to the FY 2024-2025 Annual Action Plan is necessary.

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5. A public hearing was conducted on July 10, 2025, and community input was received by the City as required under California law approve a Substantial Amendment to the FY 2024-2025 Annual Action Plan.

6. The Substantial Amendment to the FY 2024-2025 Annual Action Plan, as shown in “Exhibit 1”, is approved and shall be submitted to HUD.

PASSED and ADOPTED this ____ day of June, 2025.

Nikki Perez
Mayor

Attest:

Approved as to Form:
Office of the City Attorney

Kimberley Clark, City Clerk

By: _____
Ray Johal
Senior Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF BURBANK)

I, Kimberley Clark, City Clerk of the City of Burbank, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Council of the City of Burbank at its regular meeting held on ____ day of June, 2025, by the following vote:

AYES:

NOES:

ABSENT:

Kimberley Clark, City Clerk

ATTACHMENT 1 – 4**EXHIBIT 1****AMENDMENT OF 2024-2025 Annual Action Plan**

Outstanding CDBG Funded Capital Projects (Prior Years)				
Dept./ Agency	Project and Fiscal Year	Funding Amount	Unspent Balance	Current Project Status
Community Development Department	Move FY 2021 CDBG funds from the Front Street Homeless Solutions Center Project to the Buena Vista Street Homeless Access Center/HALA Headquarters Office Project	\$500,000	\$500,000	A construction Request for Qualifications (RFQ) was issued in May 2025 and a Request for Proposals (RFP) will be offered in July 2025 with construction scheduled to begin late summer.
Community Development Department	Move FY 2024 CDBG funds from the Front Street Homeless Solutions Center Project to the Buena Vista Street Homeless Access Center/HALA Headquarters Office Project	\$691,978.95	\$691,978.95	A construction Request for Qualifications (RFQ) was issued in May 2025 and a Request for Proposals (RFP) will be offered in July 2025 with construction scheduled to begin late summer.
Community Development Department	Move previous year's unspent CDBG funds from the Front Street Homeless Solutions Center Project to the Buena Vista Street Homeless Access Center/HALA Headquarters Office Project	\$480,000	\$480,000	A construction Request for Qualifications (RFQ) was issued in May 2025 and a Request for Proposals (RFP) will be offered in July 2025 with construction scheduled to begin late summer.