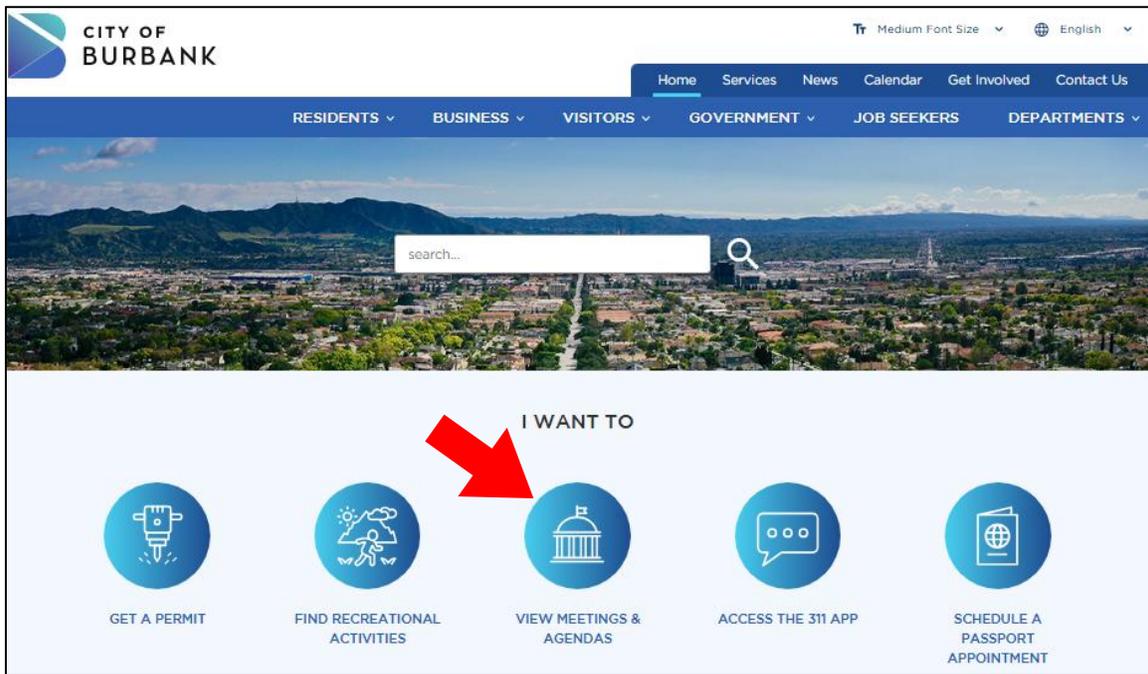# eComment User Guide

Welcome to eComment, an online engagement tool that allows you to review City Council and Boards, Commissions, and Committees Meeting agenda items in detail, indicate your position on an item, and submit comments online City Council and Boards, Commissions, and Committees agenda items. When submitting eComment(s), it is recommended to use Google Chrome as the browser. Please be aware that the eComment period closes **one hour** before the Council Meeting start time.

1. Visit the City's website (www.burbankca.gov) and navigate to the Meetings & Agendas page.

2. Find the upcoming meeting for which you wish to leave a comment and click the eComment link.

3. Select "View Agenda" for the meeting in which you wish to submit a comment.

4. The following page will appear. Locate the appropriate agenda items and select "Comment".

5. Submit a comment as a Guest User or create an account for future ease.
    a. Enter your information. You may choose to leave the fields blank if you wish to be anonymous.
    b. Select the option that reflects your position on the item: Oppose, Neutral or Support.
    c. Enter your comment in the field provided. The character limit per comment is **600** characters, which is approximately six (6) lines of text.
    d. Select "Submit Comment" when complete. A confirmation message will be displayed.

Hello Guest User

Please enter your information or Sign In

Name	First Name
	Last Name
Email	Email
Address	Address
City	City
State	
Postal Code	Zip Code
Neighborhood	⌄

Select a Position: ○ Oppose   ○ Neutral   ○ Support

600 of 600 characters remaining

Submit Comment

Note: You may comment on as many items on the agenda as you would like, however, you may only leave one comment per item.