Senate Bill 272

Approved on October 11, 2015, SB 272 adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

Enterprise System

A software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:

- A multi-departmental system or a system that contains information collected about the public.
- A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:

- Information Technology security systems, including firewalls and other cybersecurity systems.
- Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
- Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
- Systems related to 911 dispatch and operation or emergency services.
- Systems that would be restricted from disclosure by Section 6254.19.
- The specific records that the information technology system collects, stores, exchanges or analyzes.

Requirements

1. Create a catalog of enterprise systems, containing:
    - Current system vendor
    - Current system product
    - System’s purpose
    - A description of categories or types of data
    - The department that is the prime custodian of the data
    - The frequency that system data is collected
    - The frequency that system data is updated
2. To make the catalog publicly available upon request
3. To post the catalog in a prominent location on the agency’s website

Exception

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.

City of Burbank Enterprise Systems Generated October 30, 2026

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
Agenda and Meeting Management	Granicus	Live and archived streaming agenda and video for Council, Boards, and Commissions	Agenda Management	City Clerk	Weekly	As Needed
ArcGIS	ESRI	Mapping, Asset Management	Geographic Information Systems	IT	As Needed	As Needed
Chameleon CMS	HLP Inc.	Shelter Case Management System	Animal License	Police	Daily	Daily
CivicRec	CivicPlus	Recreation Management	Recreation Software	Parks and Recreation	Daily	Daily
Customer Care and Billing	Oracle	Billing and Customer Care application	Customer Information System	Water and Power	Daily	Daily
eCode360	ICC Code Solutions	Codification and Electronic Publishing Service	Web Site	City Clerk	Daily	Daily
eLMS	Edgesoft	Code Enforcement, Permitting and Licensing	Permit System	Citywide	Daily	Daily
Housing Pro	MRI Software	Section 8 Housing	Customer Information System	Community Development Department	Daily	Daily
Insight	NEOGOV	Applicant tracking software	Human Resources	Management Services	Daily	Daily
Liferay DXP Cloud	Liferay Inc.	Website CMS	Web Site	City Manager - PIO	Daily	Daily
Office 365 Outlook	Microsoft	Email	Email System	IT	Daily	Daily
Office 365 SharePoint	Microsoft	Intranet	Web Site	IT	Daily	Daily
OnBase	Hyland	Enterprise Content	Document Management	City Clerk	Daily	Daily
OpenGOV Permitting	Opengov	Issues Filming Permits	Permit System	Police Department	Daily	Daily
Oracle E-Business Suite	Oracle	Accounts Receivable, Accounts Payable, Payroll, Purchasing, Human Resources	Financial System	Finance	Daily	Daily
PC Reservation	EnvisionWare	Public Computer Reservation System	Other	Library	Daily	Daily
Qless	Qless	Customer Queue management	Customer Information System	Community Development	Daily	Daily

Product	Vendor	Purpose	Data Category	Custodian	Collection frequency	Update frequency
Sirsi	SirsiDynix	Library Services Platform	Customer Information System	Library	Daily	Daily