STAFF REPORT

WATER AND POWER

DATE: June 16, 2026

TO: Justin Hess, City Manager

FROM: Mandip Kaur Samra, General Manager, Burbank Water and Power
VIA: Richard Wilson, Assistant General Manager, Water Systems
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SUBJECT: Adoption of a Resolution Approving and Adopting the 2025 Urban Water Management Plan and Water Shortage Contingency Plan

RECOMMENDATION

Adopt A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING AND ADOPTING THE 2025 URBAN WATER MANAGEMENT PLAN AND THE WATER SHORTAGE CONTINGENCY PLAN (Attachment 1).

BACKGROUND

The California Urban Water Management Planning Act, Water Code §10610 through §10657, requires many urban water suppliers to assess the reliability of their water sources every five years over a 20-year planning horizon through the preparation of an Urban Water Management Plan (UWMP). A plan must be prepared by suppliers who provide over 3,000 acre-feet (AF) of water annually or serve 3,000 or more connections. The City of Burbank (City) must prepare a UWMP because the City has over 26,000 water service connections and supplies more than 16,000 acre-feet (AF) of potable water annually. The Metropolitan Water District of Southern California (MWD) must also submit a UWMP. MWD uses all of the data provided by its 26 member agencies to create its UWMP.

In response to the severe statewide drought of 2012–2016, legislation enacted in 2018 created new requirements related to the preparation and adoption of Water Shortage Contingency Plans (WSCPs). These plans must be submitted to the State with the 2025

UWMP, and any time a WSCP is formally amended, pursuant to California Water Code §10640(b).

DISCUSSION

Plans were completed by all required agencies at the end of 1985, 1990, 1995, 2000, and 2005, with subsequent updates in 2010, 2015, and 2020 in accordance with State requirements. The 2025 UWMP is due to the State by July 1, 2026.

All 2025 UWMPs reflect current state requirements and emphasize long-term water supply reliability, including evaluation of supplies and demands under normal, single-dry, and multiple-dry year conditions.

All UWMPs must also contain a WSCP, which is a state-required component of the UWMP and serves as a planning and response framework for potential water supply shortages.

Burbank is 100% reliant on imported water supplies from MWD, the regional wholesaler responsible for long-term water supply planning across Southern California. MWD's UWMP relies on its Climate Adaptation Master Plan to address current and future conditions affecting the State Water Project and Colorado River system, as well as planned improvements to regional infrastructure that enhance system reliability. MWD's water supply projections are dependent on the continued implementation of regional supply programs, including member agency projects that expand recycled water use, desalination, and water transfers, which are supported through MWD's Local Resources Program.

MWD's UWMP demonstrates supply reliability under current planning assumptions, which include the continued implementation of regional supply programs, expansion of recycled water, and development of local resources, including water recycling, groundwater recovery, and seawater desalination. Burbank's efforts to advance projects such as potable reuse, desalination, and water exchanges are consistent with and supportive of this regional reliability strategy. Based on these regional assessments, the Plan concludes that Burbank's projected demands can be reliably met through at least 2050 under normal, single-dry, and multiple-dry year conditions. Burbank's overall water supply portfolio also includes local groundwater production and recycled water, and is expected to expand to include additional supplies from potable reuse, desalination, and regional water exchanges.

Staff prepared the 2025 UWMP, which includes the WSCP (Attachment 1). The Plans were developed in coordination with the MWD to ensure consistency in supply and demand projections. The plans were circulated for City interdepartmental review, and

comments received from the Planning Division were reviewed and incorporated as appropriate.

COMMUNITY OUTREACH

Pursuant to California Water Code §10642, public involvement and comments have been solicited through BWP's website. Further, the proposed UWMP and WSCP were presented to the Burbank Water and Power Board on June 4, 2026. Council is required to formally adopt the plan by resolution, after which it will be submitted to the California Department of Water Resources, the California State Library, and the County of Los Angeles.

ENVIRONMENTAL REVIEW

Adoption of the 2025 UWMP and WSCP are statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to California Water Code §10652, which provides that CEQA does not apply to the preparation and adoption of plans pursuant to Part 2.6 of Division 6 of the California Water Code, including UWMPs and WSCPs. Therefore, no further environmental review is required at this time.

FISCAL IMPACT

There is no fiscal impact associated with this report.

CONCLUSION

The 2025 UWMP (including the WSCP) meets all statutory requirements and demonstrates that the City's water supplies are sufficient to reliably meet projected demands through at least 2050 under normal, single-dry, and multiple-dry year conditions, consistent with regional planning assumptions.

Forecasted demand growth is primarily associated with new developments needed to achieve the City's housing goals, with moderate growth across other sectors. The City will continue to support long-term reliability through ongoing conservation practices, infrastructure investment, expanded use of recycled water, and advancement of local supply projects.

ATTACHMENTS

Attachment 1 – Resolution
Attachment 2 – Proposed 2025 Urban Water Management Plan and Water Shortage Contingency Plan
Correspondences