

Weekly Management Report November 1, 2024

1. Minutes

Civil Service Board

Meeting on September 4, 2024

Management Services Department

2. Memo

Downtown Burbank Partnership (PBID)

Meeting on October 3, 2024

Community Development Department

3. Memo

CM Tracking List Item No. 2390 - Parking of Non-Motorized

Trailers (NMTs) in Residential R1 Zones Community Development Department

Burbank-Glendale-Pasadena Airport Authority

4. Minutes

Burbank Water and Power Board Meeting

On October 3, 2024

Water and Power

5. Report

September 2024 Operating Results

Water and Power

The regular meeting of the Civil Service Board was held in the Council Chambers of City Hall.

Roll Call

Members present:

Matthew Doyle, Chairperson

Linda Barnes, Vice-Chairperson Jacqueline Waltman, Secretary

Mal Kelman Iveta Ovsepyan

Also present:

Christine Alles, Fire Administrator

Daniel Amaya, Administrative Analyst II

David Burke, Fire Battalion Chief

Joy Casucci, Acting Human Resources Manager

Viviana Garzon, Police Administrator

Mary Hamzoian, Economic Development Manager

Mark Hatch, Deputy Fire Chief

Francisco Javier Martinez, Mgr Water Prod-Operations

Betsy McClinton, Management Services Director Alyssa Meredith, Senior Administrative Analyst

Jina Oh, Chief Assistant City Attorney Scott Plambaeck, Planning Manager

Melissa Potter, Acting Library Services Director

April Rios, Human Resources Manager Rene Sanchez, Administrative Analyst II Griselda Sandoval, BCEA President Jessica Sandoval, Executive Assistant Erik Sartuche, BCEA Vice-President

Anna Ter-Yegishyan, Administrative Analyst II

Julianne Venturo, Ast Management Services Director Craig Wood, Deputy Financial Services Director

Open Public Comment Period of Oral Communications

None.

Future Agenda Items

None.

Approval of Minutes

MOTION CARRIED: It was moved by Ms. Waltman, seconded by Ms. Barnes and carried 5-0 to approve the minutes of the regular meeting of August 7, 2024.

Civil Service Board Scheduled Meetings

RECOMMENDATION: Note and file.

Proposed Amendments to Classification Plan

Ongoing updates and changes to the Classification Plan assists the departments in ensuring that titles and specifications for the City's classifications remain relevant and include the necessary essential functions and employment standards in order to meet the needs of the departments and the City. For the month of September 2024, the Burbank Water and Power Department, the Fire Department, and the Police Department were proposing changes to the Classification Plan.

MOTION CARRIED: It was moved by Ms. Ovsepyan, seconded by Ms. Waltman and carried 5-0 to approve the establishment of the title and specification for the classification of Water Quality Manager, revision of the specification for the classification of Fire Captain, revision of the specification for the classification of Fire Engineer, revision of the specification for the classification of Fire Fighter and revision of the specification for the classification of Police Officer.

Recruitment and Selection Report – August 2024

RECOMMENDATION: Note and file.

Appointments and Assignments

For the months of September and October 2024, there were five temporary appointment extensions and four temporary assignment extension. The extensions were being sought on behalf of the Financial Services Department, Library Services Department, Management Services Department, Burbank Water and Power Department, and the Community Development Department.

MOTION CARRIED: It was moved by Ms. Barnes, seconded by Mr. Kelman and carried 5-0 to approve the Appointments and Assignments for the months of September and October 2024.

Adjournment

The regular meeting of the Civil Service Board was adjourned at 5:02 p.m.

APPROVED:

Julianne Venturo Assistant Management Services Director

	DATE	
Matthew Doyle, Chairperson		,
	DATE	
Jacqueline Waltman, Secretary	D/ \\ L	

MEMORANDUM





DATE:

October 28, 2024

TO:

Justin Hess, City Manager

FROM:

Patrick Prescott, Community Development Director

VIA: Simone McFarland, Asst. Community Development Director

Mary Hamzoian, Economic Development Manager BY: Aida Ofsepian, Economic Development Analyst I

SUBJECT: Downtown Burbank Partnership (PBID) Meeting - October 3, 2024

- Staff provided an update on the upcoming Winter Wine Walk event taking place Saturday, November 23, 2024 featuring a free holiday street fair and ticketed wine tasting event. Staff has been actively collaborating with event producers to finalize event permits, promotions, and marketing. Event posters were distributed to businesses last week.
- Staff from the City's Transportation Division provided an update on Parking Management in Downtown Burbank aimed at improving parking availability, increasing business revenue, and reducing emissions. New technologies such as parking kiosks, mobile payment options, and License Plate Recognition for enforcement will implemented as a part of the program. Proceeds will be reinvested into parking infrastructure in Downton Burbank. Based on the information presented, the PBID elected to provide a letter of support for paid parking to City Council.
- Staff from the City's Transportation Division provided a brief update on the San Fernando Boulevard Reconfiguration Project at its six-month milestone. Installation was completed in January 2024, followed by data collection and surveys in May and July to assess the pilot's effectiveness. Early findings show a 35% decrease in traffic on San Fernando Boulevard and a 25% decrease in traffic on Palm Avenue. Furthermore, surveys reveal that 54% of respondents feel the Reconfiguration has benefited Downtown while 41% of respondants believe it attracts more customers. Next steps include updates to the Transportation Commission in late October 2024 and City Council in early 2025.

MEMORANDUM



DATE:

October 28, 2024

TO:

Justin Hess, City Manager

FROM:

Patrick Prescott, Community Development Director

VIA: Mario Osuna, Assistant Community Development Director - Building

Official

BY: Andrea Ceniceros, Code Enforcement Manager

SUBJECT: CM Tracking List Item No. 2390 - Parking and Storage of Non-Motorized

Trailers (NMTs) in Residential R1 Zones

BACKGROUND

Mayor Schultz requested a report on Parking and Storage of Non-Motorized Trailer (NMTs) in Residential R1 Zones. The Burbank Municipal Code does not currently allow the parking or storage of NMTs in the front yard of any lot in a residential zone, or the side yard facing the street on a corner or reverse corner lot in a residential zone, NMTs can encompass numerous types of vehicles including, but not limited to travel trailers, fifth wheels, tent trailers, pop-up trailers or utility trailers which are all designed to be hitched to and pulled by another vehicle.

This restriction was established to maintain the aesthetic appeal and safety of residential neighborhoods. Preventing the storage of NMTs in front yards reduces clutter, maintains clear sightlines for drivers and pedestrians, and ensures that front yards remain aesthetically pleasing and functional for the community.

DISCUSSION

BMC § 10-1-1405 (Attachment A) currently prohibits the parking and storage of NMTs in the front yard driveway or the side yard facing a street on a corner or reverse corner lot in a residential zone. Most residential properties do not have adequate space or the necessary turning radius to accommodate oversized vehicles such as NMTs in front yards without compromising usability and safety. Furthermore, parking of NMTs on the street is

prohibited except when it is attached to and transported by a motorized vehicle and in general cannot be left for more than 24 hours (BMC § 6-1-1013). (Exhibit B).

Any amendment to the current code would require restrictions and limitations to preserve the safe, beautiful and thriving community that the residents of Burbank have come to expect and appreciate. Potential restrictions and limitation should include:

- 1. NMT must fit comfortably within the pre-existing paved driveway.
- 2. Only one NMT allowed per driveway, regardless of its size.
- 3. NMT storage must not obstruct corner cut-off visibility, encroach onto the sidewalk, or obstruct view for safe entering and exiting from the driveway.
- 4. NMTs must be registered to the property owner or tenant.
- 5. Consistent upkeep of registration, operational condition, and aesthetics is required.
- 6. Limitations on the vehicles and equipment that often accompany NMTs, such as boats, watercraft, sport equipment, and scrap metal or junk collection.
- 7. Prohibition of hazardous materials storage often associated with NMTs, such as gasoline, batteries, tires, and chemicals.

Neighboring Cities Survey

Below is a survey of neighboring cities regarding the allowance of NMTs stored in the front yard.

City	Allowed	Restrictions
Glendale	No	N/A
Beverly Hills	No	N/A
Santa Clarita	Yes	Must fit within the existing paved driveway, is within the setback requirement of the front yard and does not block view of exiting cars or block public areas.
Pasadena	Yes	Only if back yard is inaccessible to vehicle.
Santa Monica	No	N/A

ALTERNATIVES TO DRIVEWAY STORAGE

There are currently three storage facilities located in Burbank that provide storage for NMTs and other recreational type vehicles. Monthly storage fees can range from \$6.00 to \$10.00 per linear foot.

CONCLUSION

Property owners have expressed concern about the negative aesthetic appearance of storing NMTs in front yards visible from the street. Most surveyed neighboring cities do not allow the storage of NMTs in the front yard of residential properties, with only two allowing it under specific restrictions. Burbank residents have access to three storage facilities in Burbank that provide storage for NMTs. The current prohibition, in effect since

1987, reflects the community's preference and thus, staff does not recommend amending the Municipal Code on this matter.

ATTACHMENTS

A. BMC § 10-1-1405

B. BMC § 6-1-1013

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BURBANK WATER AND POWER BOARD MINUTES OF MEETING OCTOBER 3, 2024

Mr. Luddy called the meeting of the Burbank Water and Power Board to order at 5:02 p.m. in the third-floor board room of the BWP Ron E. Davis Administration Building, 164 West Magnolia Boulevard, Burbank, California.

Mr. Luddy called for the Pledge of Allegiance to the Flag.

ROLL CALL

BOARD PRESENT: Mr. Cherry; Mr. Eskandar; Mr. Luddy; Mr. Malotte; Mr. Smith

BOARD ABSENT: Mr. LeMasters; Ms. Tenenbaum

STAFF PRESENT: Ms. Samra, General Manager – BWP; Mr. Sleiman, Assistant General

Manager – Electric Services; Mr. Wilson, Assistant General Manager – Water Systems; Mr. Lillio, Chief Financial Officer; Mr. Aquino, Assistant General Manager – Customer Services Operations; Mr. Johnstone, Sustainability Officer; Mr. Casillas, Senior Administrative Analyst; Mr. Chwang, Senior Assistant City Attorney; Mr. Maruca, Legislative Analyst; Ms. Covarrubias, acting Senior Secretary; Mr. Sheikh, Manager Water Engineering/Planning; Mr. Beckett, Water Maintenance/Construction Superintendent; Mr. Canyon, Marketing

Manager

ORAL COMMUNICATIONS

Mr. Donahue highlighted information from Mr. Johnstone's and Mr. Kidd's presentation on the solar net metering program at a community event in September 2024 and provided feedback. Lastly, Mr. Donahue complimented the meeting minutes for the BWP Board meetings.

BOARD AND STAFF RESPONSE TO ORAL COMMUNICATIONS

Ms. Samra responded to Mr. Donahue's comment regarding his solar net metering program feedback.

Mr. Luddy added to Ms. Samra's response by suggesting that material on the topic be provided before the meetings.

GENERAL MANAGER REPORT

Ms. Samra began her report by highlighting her recent travel to Washington, DC, with Mr. Maruca, Legislative Analyst, and Mr. Schultz, Mayor and the Policy Makers Council Representative for the City of Burbank.

Next, Ms. Samra updated the board on the recruitment for BWP's Assistant General Manager/Chief Technology Officer, noting Kyle Wilson, Manager of Security, and Daniel Lippert, Manager of Telecommunications, will rotate in the acting role for four months each.

Lastly, Ms. Samra updated the board on BWP's solar net metering program, highlighting that it will soon be eligible for modification. Ms. Samra also mentioned the two community workshops held in September to educate, gather feedback, and answer questions.

CONSENT CALENDAR MINUTES

It was moved by Mr. Eskandar, seconded by Mr. Cherry, and carried 4 – 0 (Mr. LeMasters, Mr. Malotte, and Ms. Tenenbaum were absent) to approve the meeting minutes of the regular meeting of September 5, 2024.

RECOMMEND THAT THE BURBANK CITY COUNCIL AUTHORIZE THE GENERAL MANAGER OF BURBANK WATER AND POWER TO EXECUTE THE FIRST AMENDMENT TO THE CYCLIC STORAGE AGREEMENT BETWEEN THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA AND THE CITY OF BURBANK

Mr. Wilson responded to board member questions.

It was moved by Mr. Cherry, seconded by Mr. Smith, and carried 4-0 (Mr. LeMasters, Mr. Malotte, and Ms. Tenenbaum were absent) to recommend the Burbank City Council authorize the General Manager of Burbank Water and Power to execute the First Amendment to the Cyclic Storage agreement with the Metropolitan Water District of Southern California and subsequent amendments to this agreement for storage of imported water in the San Fernando groundwater basin.

REPORTS TO THE BOARD BWP OPERATIONS AND FINANCIAL REPORTS

Mr. Lillio presented BWP's financial update for the month of July 2024.

Mr. Lillio and Ms. Samra responded to board member questions.

This was an information item only. No action was taken.

OVERVIEW OF BURBANK WATER AND POWER'S PROGRAMS FUNDED WITH ELECTRIC PUBLIC BENEFITS FUNDS

Mr. Johnstone presented an overview of Burbank Water and Power's programs funded with Electric Public Benefits Funds.

Mr. Johnstone and Ms. Samra responded to board member questions.

This was an information item only. No action was taken.

Burbank Water and Power Board - October 3, 2024 Meeting Minutes

INFORMATION FROM STAFF LEGISLATIVE UPDATE

Mr. Maruca provided a federal and state legislative update. Mr. Maruca highlighted legislation that BWP is monitoring.

ELECTRIC SERVICES UPDATE

Mr. Sleiman provided an update to the board on the current state of the supply chain and the lead time on electric equipment/materials.

COMMENTS AND REQUESTS FROM BOARD MEMBERS

Mr. Smith gave kudos to Mr. Johnstone and Mr. Casillas for scheduling a tour for him of the BWP EcoCampus.

Mr. Cherry requested an update on the Intermountain Power Project.

ADJOURNMENT

The regular meeting was adjourned at 6:35 p.m.

The next regular board meeting is scheduled for November 7, 2024, and will be held in the third-floor board room at Burbank Water and Power Ron E. Davis Administration Building.

Armando Casillas Senior Administrative Analyst Recording Secretary

Mandip Kaur Samra General Manager – BWP Secretary to the Board

Bill Luddy, BWP Board Chair



DATE:

November 7, 2024

TO:

Burbank Water and Power Board

FROM:

Mandip Kaur Samra, General Manager – Burbank Water and Power 4 M S

SUBJECT: September 2024 Operating Results

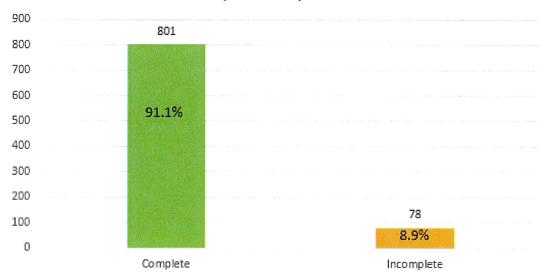
*Please note that changes from last month's report are in BOLD.

SAFETY

Corrective & Preventative Action Items (May 2019 – Present) (85% Goal):

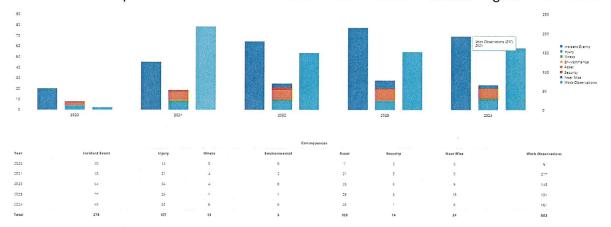
Staff tracks action items for Environmental Health and Safety (EHS) events from start to closure to prevent the recurrence of injury or damage to the City or public property; BWP has closed <u>91.1%</u> of corrective and preventative action items since the start of capturing and tracking in May 2019.

Corrective & Preventative Action Items May 2019-Sept. 2024



Incidents, Near Misses, and Observations:

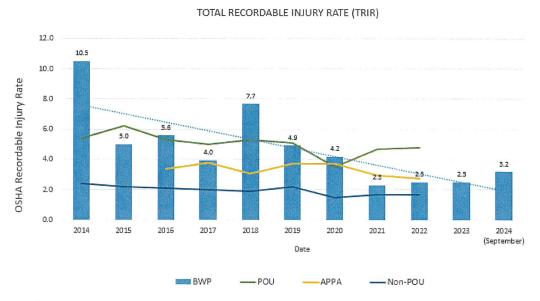
BWP continues to improve employee engagement, as measured by the number of incidents, near misses, and observation reports received from employees. By reporting these events, we create opportunities to learn and prevent harm to people, the environment, and property. From January 1, 2024, to the present, BWP has received **230** EHS-related reports to count towards the 2024 annual goal of 250.



OSHA Total Recordable Incident Rate (January 2014 – Present):

BWP received **one** recordable injury in this reporting period. BWP's 12-month rolling average OSHA total recordable incident rate is **3.2**, as seen in the graph below.

❖ A Line Mechanic Apprentice fractured their left pinky finger while digging a hole, and restrictions were implemented.



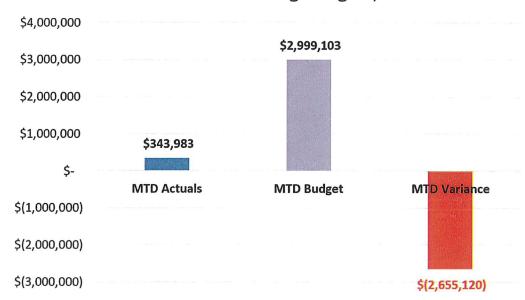
OSHA Recordable Injury Rate = No. of recordable cases per 100 full time employees. Current year expressed as 12 month rolling average POU - Publicly Owned Utilities - Bureau of Labor Statistics

APPA - American Public Power Association - Average recordable injury rate for similar sized organization

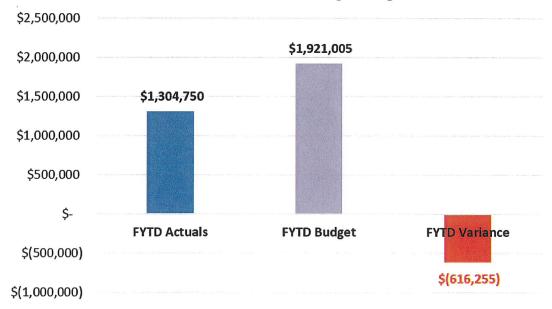
Non-POU - Bureau of Labor Statistics, all non-govennmental utility services

Electric Financial Results

Electric Fund
Period to Date Ending - Aug 31, 2024



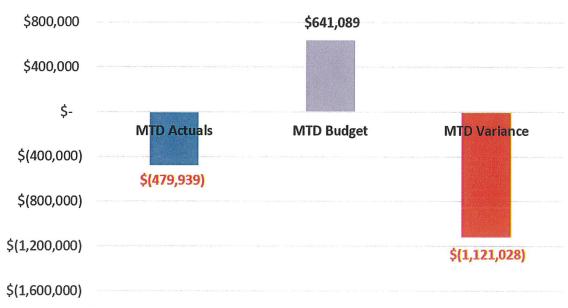
Electric Fund
Fiscal Year to Date Ending - Aug 31, 2024



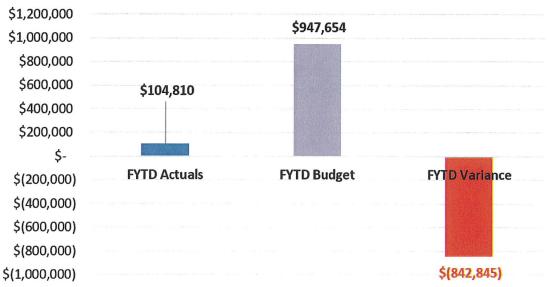
For **August** 2024, the **unfavorable** variance was primarily attributed to **unplanned expenses related to premiums on bond redemption and higher than planned power supply and transmission expenses, offset** by lower than planned operating expenses. For additional details, please see the attached financial statements.

Water Financial Results

Water Fund
Period to Date Ending - Aug 31, 2024



Water Fund
Fiscal Year to Date Ending - Aug 31, 2024



For August 2024, the unfavorable variance was primarily attributed to unplanned expenses related to premiums on bond redemption and lower than planned retail sales, partially offset by lower than planned operating expenses, lower than planned

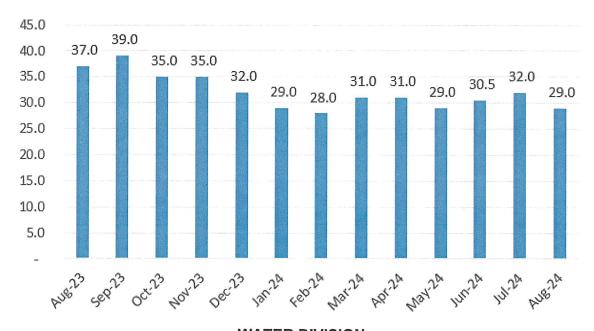
water supply expenses, and higher than planned recycled sales. For additional details, please see the attached financial statements.

The table below shows the number of vacant positions throughout the utility. As of **August 2024**, **8.1%** of the budgeted positions were vacant, down from **8.9%** at the beginning of the fiscal year.

Vacancies

Total Budgeted Positions	360
Total Positions Filled	331
Total Positions Vacant	29

Number of Vacancies



WATER DIVISION

Burbank's Water Use

The table below shows water use in Burbank during **September 2024** compared to **September 2020**, measured in gallons per capita per day (gpcd).

	Average Monthly Use
September 2020	159 gpcd
September 2024	142 gpcd

Burbank Operating Unit (BOU) Water Production

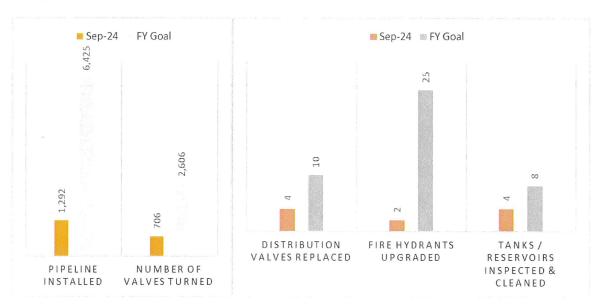
The table below provides the BOU's operational data for September 2024.

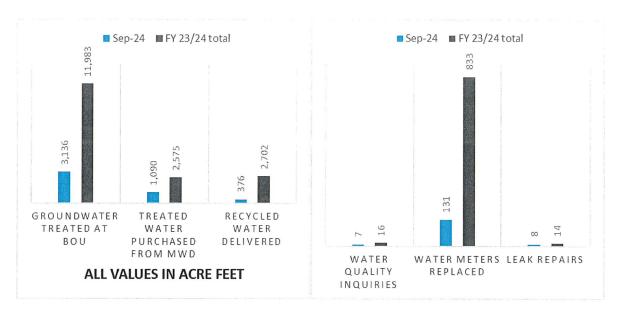
Month	BOU Capacity Factor	BOU Ave. Flow Rate gpm	Total System Blend % MWD/BOU
24-Sep	78.08%	7,027	31%/69%
12 Month Average	83.50%	7,515	17%/83%

The total system blend percentage represents the total amount of water purchased from the Metropolitan Water District (MWD) vs. the amount treated by the BOU. This, along with the capacity factor, is an important efficiency measure. The capacity factor may fluctuate based on demand and plant production. The amount of MWD water needed is determined by demand, availability of BOU water, and O&M outages.

Key Performance Indicators

The graphs below illustrate the water division's progress on key performance indicators through **September**.



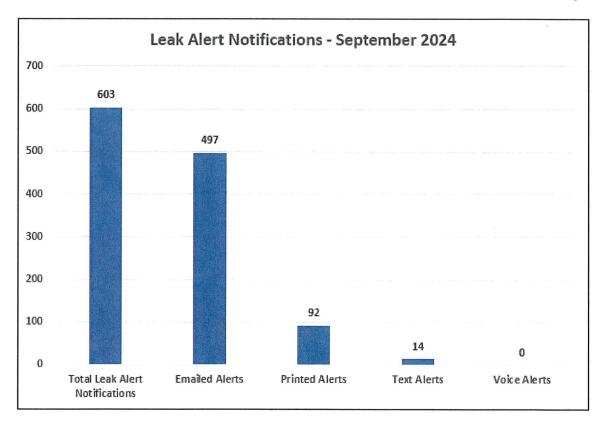


Project Updates

Click here for a link to the project updates.

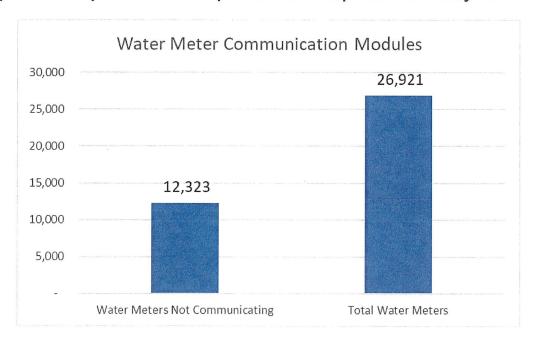
Leak Alert Notifications

BWP provides leak alert services to residents who registered to receive notifications. This service, called WaterSmart, works by receiving hourly water usage from the meter and analyzing this data to determine if a leak might be present based on continuous usage.



Water Meters Not Communicating

Currently, there are 12,323 water meters not communicating due to the failure of communication module endpoints on the meters. Staff reads these meters manually to ensure accurate billing, but the interval data is unavailable until these endpoints are replaced. This is expected to be completed before July 2025.



ELECTRIC DISTRIBUTION

Electric Reliability

In **September 2024**, Burbank Water and Power (BWP) experienced **no** sustained feeder outages. In the past 12 months, automatic reclosing has reduced customer outage time by approximately **1,698,117** customer minutes.

Reliability Measurement	October 2022 – September 2023	October 2023 – September 2024
Average Outages Per Customer Per Year (SAIFI)	0.3667	0.2484
Average Outage Time Experienced Per Year (SAIDI)	19.78 minutes	15.73 minutes
Average Restoration Time (CAIDI)	53.94 minutes	63.32 minutes
Average Service Availability	99.996%	99.997%
Average Momentary Outages Per Customer Per Year (MAIFI)	0.1680	0.4056
No. of Sustained Feeder Outages	21	27
No. of Sustained Outages by Mylar Balloons	2	4
No. of Sustained Outages by Animals	1	3
No. of Sustained Outages by Palm Fronds	2	6

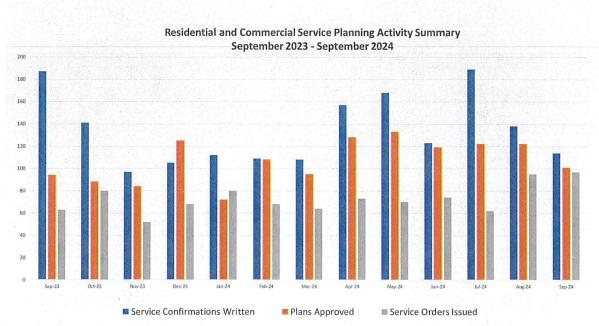
Supply Chain

The pandemic has heavily impacted the electric utility industry over the last several years. Pricing and lead times for equipment have increased at an accelerated pace. Below is a list of lead times for the most common distribution equipment:

Equipment	Typical Lead Time	Current Lead Time
Transformers	12-16 weeks	20-158 weeks
Meters	4-6 weeks	38+ weeks
Cable	12-16 weeks	52+ weeks
Poles	6-8 weeks	30+ weeks

Residential and Commercial Service Planning Activities

Due to the high volume of service requests, Electrical Service Planning has added some self-service options for its customers to enhance the customer experience and to help manage the Service Planning team's availability for field visits. This includes launching a new portal so customers can self-schedule field visits for meter spots, solar, and plan reviews. The scheduling system checks the employee calendars for availability, collects required information from customers, and sends automatic reminders and follow-up scheduling emails. The portal available the **BWP** website: on www.burbankwaterandpower.com/electric/electricplanning

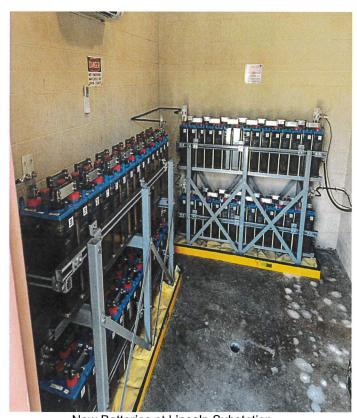


^{**}Activity includes staff revisions to electric confirmations

Battery Replacement at Lincoln Substation

Substation batteries provide backup power for the control and protection equipment, performing a vital role in the reliable operation of the substation in case of a substation power outage. BWP maintenance crews conduct regular inspections and testing on the batteries to keep track of the battery's conformance to established performance specifications to ensure substation reliability. Based on previous battery test results and the age of the batteries, it was recommended that the battery bank at Lincoln Substation be replaced.

Sixty new batteries, battery racks, new spill containment, and a battery charger were recently installed at Lincoln Substation in October. Pictures can be seen below.



New Batteries at Lincoln Substation



New Battery Charger

STREET LIGHTING

LED Replacement Program

To date, **94.35**% of the total streetlight luminaires have been converted to LEDs, translating to an annualized energy savings of **5,513MWh** or a **59.48**% reduction in energy consumption. LED conversions have also reduced the evening load by **1,277** kW, shortening the "neck of the duck curve" and reducing the energy generation BWP needs.

Marbelite and Octaflute posts across the City have completely transitioned to LED lighting. The remainder of LED light conversions are associated with decorative posts. BWP has 271 decorative LED lights remaining for conversion. The images below show some proposed solutions for converting our decorative lights. The Ameron Delphi, Tripole, and Gooseneck decorative streetlight standards should be fully converted using the Keystone LED bulbs by next month. The 3-ring halo LED retrofits will be ordered soon and shipped before the end of the year.







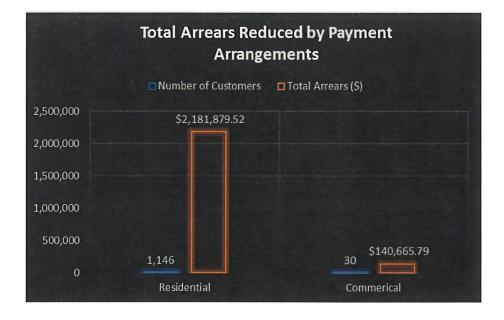
Keystone LED Bulb

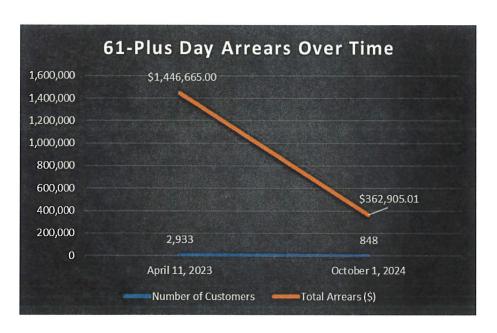
3-Ring Halo LED

Driver and Housing

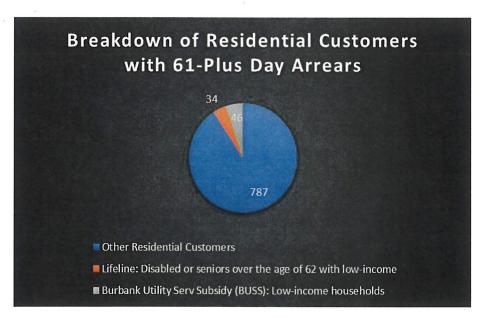
CUSTOMER SERVICE OPERATIONS

The below charts reflect the total arrears data as of October 1, 2024.





As of October 1, 2024, there are 867 residential customers with at least 60-plus days of arrears. Of these 867 residential customers, 34 receive the Lifeline rate for low-income customers who are seniors over the age of 62 or disabled customers, and 46 customers receive the Burbank Utility Service Subsidy (BUSS) rate. The chart below reflects the breakdown of residential customers with 61-plus day arrears.



As of **October 21**, **2024**, no Lifeline or BUSS customers have been disconnected for non-payment.

Outstanding Debt

As of **September 10, 2024,** the following is the current outstanding debt by commodity for all customer classes:

Aging By Service Type

Service Type	31-60	61-90	91+	Total	% of Total
Electric Service	1,471,021	306,998	285,268	2,063,286	71%
Water Service	165,704	39,716	43,905	249,325	9%
Fiber Optic Service	136,319	31,294	13,430	181,043	6%
Sewer Service	119,184	34,023	40,835	194,041	7%
Solid Waste Service	108,843	39,552	55,431	203,825	7%
General Service	983	191	90	1,264	0%
Miscellaneous Service	0	18	0	18	0%
Grand Total	2,002,053	451,791	438,958	2,892,803	100%

As of March 20, 2023, the total arrears for all commodities were \$6,158,890. The above chart shows that this number has dropped to \$ 2,892,803.

BWP Call Center Call Types & Volume

Month	Call Volume
Sep - 23	4,319
Oct - 23	4,227
Nov - 23	3,846
Dec - 23	3,732
Jan - 24	4,182
Feb-24	3,816
Mar- 24	3,811
Apr - 24	3,734
May-24	3,894
June-24	3,524
July-24	4,132
Aug - 24	3,594
Sep - 24	2,911
Change (%) from previous month	-19%

SUSTAINABILITY, MARKETING, AND STRATEGY

Social Media and Web Engagement

In September 2024, we focused on two (2) key areas – the proposed solar billing program and conservation ideas for the upcoming fall/winter season.

The proposed solar billing program outreach encompassed a comprehensive campaign that included social media, a website landing page, and email. As a

result, we had well over 100 registered participants for the two (2) public meetings scheduled in September. The high attendance at the public meetings resulted in substantive collection of public feedback which we have summarized into an informative FAQ document in support of the proposal. The outreach and response have a provided a blueprint for future engagements with the community.

As always, we are delighted to see the high level of interest in sustainable initiatives in Burbank. Both the native garden kits and the class were sold out within days of promoting them. We will continue to promote similar initiatives, which have a direct impact on water and energy conservation.







Key Account Activity

The Key Account Manager (KAM) completed 29 in-person meetings and 99 maintenance/discovery calls in September.

	Customer in-person meetings	Customer maintenance calls/discovery calls
September 2024	29	99
FY to date	57	335

BWP's Customer Sustainability Programs

BWP continues to manage a comprehensive portfolio of resource efficiency programs for residential and commercial customers, focusing on energy efficiency, peak load reduction, water conservation, greenhouse gas savings, and building and transportation electrification.

Business Rebates

There were no business rebate applications processed in September.

	Customers (#)	Energy Savings (annual kWh)	Demand Savings (kW)
September 2024	0	0	0
FY to date	4	303,587	43

Business Bucks

September's promotion of the Business Bucks (BB) program for small businesses included canvassing by RHA. RHA completed 6 installs, totaling 10,820.63 kWh and 2.76 kW saved annually.

	Customer Audits (#)	Customer Installs (#)	Energy Savings (annual kWh)	Demand Savings (kW)
Septemb er 2024	16	6	10,821	2.76
FY to date	32	26	64,210	20.05

Home Improvement Program (HIP)

The HIP offers all Burbank residential customers energy-water surveys and efficiency measure installations. The HIP services include in-home energy and water surveys, as well as direct installation of indoor and outdoor energy and water conservation measures.

	Customers	Energy Savings	Demand	Water Savings
	(#)	(annual kWh)	Savings (kW)	(gallons)
September 2024	29	20,180	12	202,910

BWP's Energy-Saving Trees Program

BWP partners with the Arbor Day Foundation, a 501(c)(3) nonprofit, to provide the Energy-Saving Trees Program to the Burbank community. In September, the program received 17 new tree requests.

Home Rewards Rebates

BWP offers rebates to make customers' homes more comfortable with energy-efficient improvements and by purchasing EnergyStar-certified appliances.

	Rebates (#)	Energy Savings (annual kWh)	Demand Savings (kW)
July, 2024	23	5,746	2

Building Electrification Rebates

BWP offers rebates to residential customers who replace gas appliances with efficient electric alternatives.

	HVAC	Heat-Pump Water Heater	Cooktop/Range	Clothes Dryer	Panel Upgrade
September 2024	21	0	0	0	3
Program start to date	45	1	7	0	8

Cool Rewards Program Participation

Below are the stats for enrollment to date:

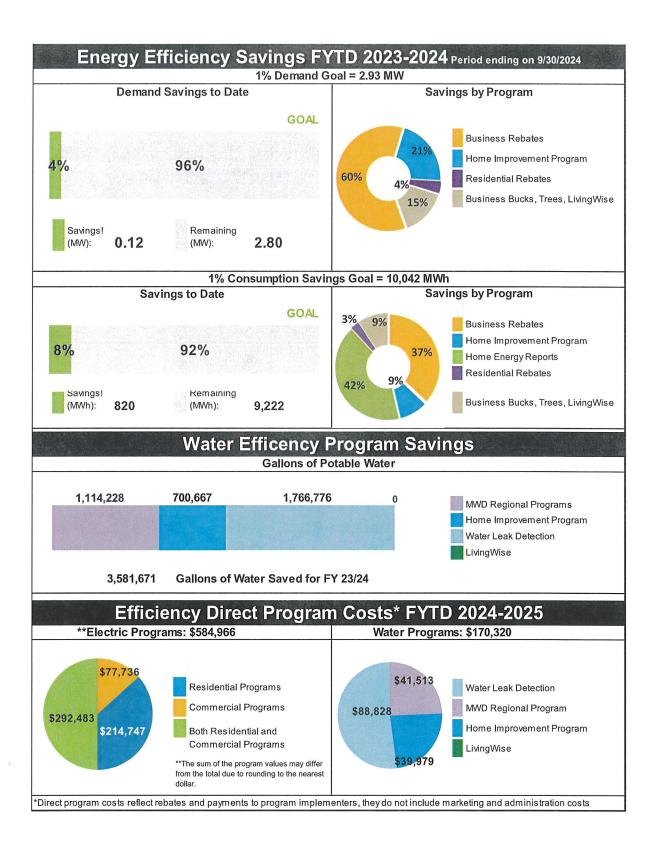
	Thermostats	
Time Period	Enrolled	Total Estimated Capacity (kW)
Program Launch to [Date 524	786

This summer, 6 Cool Rewards events were called due to high heat. On average, 57% of customers completed the event.

Water Conservation Programs

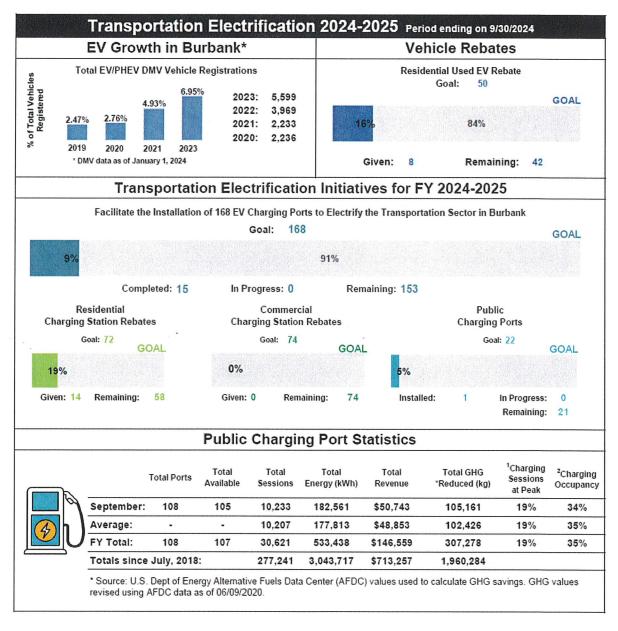
BWP continues to offer various water conservation programs and incentives to the community. BWP gives away low-flow showerheads and aerators at no cost and, through the HIP, provides direct installation of water efficiency measures. BWP sends leak alerts to customers, which often results in quick repairs. Burbank residents and businesses are eligible for various water-saving technology and turf replacement rebates funded and administered by the Metropolitan Water District's (MWD) Regional Incentive Program.

	Turf Replacement (#)	Device Rebates (#)	HIP Measures (#)	Leaks Detected	Water Savings (gallons)
Septembe r 2024	6	14	29	2892	1,230,471
FY to date	11	83	99	9,311	3,581,671



Electric Vehicle (EV) Charging Program

Public EV charging sessions, energy, revenue, and GHG reductions were slightly lower in September compared to August. The Residential EV Charging Station Rebate program (6 new approved applications) and Used EV program (1 new application) continue to see consistent participation.

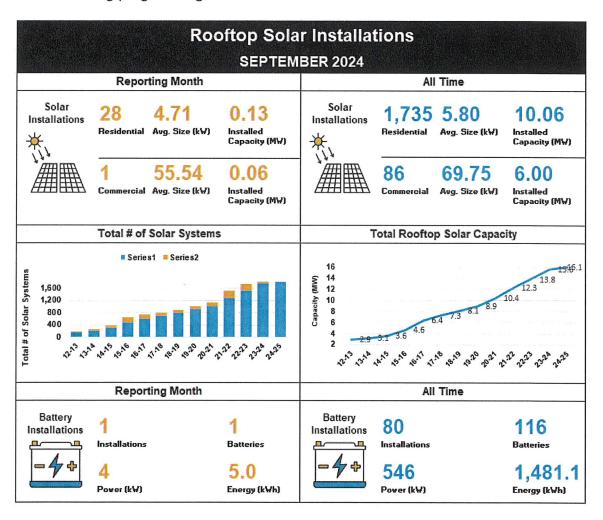


Distributed Solar and Battery Installations

Customer-owned rooftop solar system installations continue to grow. In September 2025, the City of Burbank reached 16.06MW of installed customer solar and has now passed the capacity threshold that allows BWP to implement a net energy metering successor program.

New Proposed Solar Net Billing Program

The new web page for Solar Net Billing is active as of 8/14. BWP held two town halls in September and presented to the Sustainable Burbank Commission on October 21st. Staff gathered feedback at these meetings to help direct program design. A FAQ was created from questions received at the meetings, and a copy of the presentation and recordings of the presentations are available on the BWP website. BWP staff will meet individually with board members in October to discuss the proposed Solar Net Billing program in greater detail.



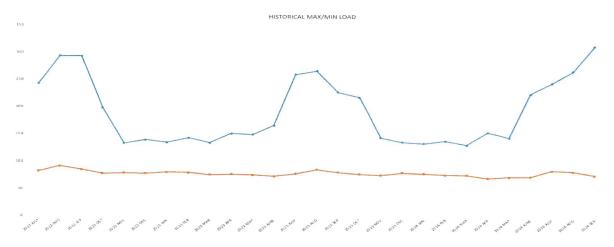
TECHNOLOGY

Broadband Services (ONEBurbank)

	September 2024	Revenues for	FYTD 2024-25	CVTD Dudget
	New Orders	September 2024	Revenues	FYTD Budget
Lit	2	\$164,746	\$470,322	\$540,000
Dark	0	\$163,515	\$494,343	\$585,000
Total	2	\$328,261	\$964,665	\$1,125,000

POWER SUPPLY

BWP SYSTEM OPERATIONS



YEAR	MAX LOAD	MAX DATE
2024	310.6 MW	6-Sep-24 15:54
2023	265.2 MW	28-Aug-23 15:35
2022	292.8 MW	06-Sep-22 15:58
2021	248.5 MW	15-Jun-21 14:57
2020	292.3 MW	18-Aug-20 15:22
2019	282.66 MW	04-Sep-19 15:31

The table below shows the **average spot (delivery next day or next few days)** natural gas prices for SoCal. It shows that spot natural gas prices in **2024** year-to-date are lower **(0.8)** than in 2020.

Calendar Year	\$/MMBtu
2017	\$3.41
2018	\$5.14
2019	\$4.08
2020	\$3.01
2021	\$6.99
2022	\$9.27
2023	\$6.78
2024 (YTD)	\$2.36
Change since 2020	0.8X

However, we procure much of our natural gas needs well before delivery. This is done to follow our risk policy and to guard against potential price spikes, which could have a major impact on the budget. This is referred to as hedging. As a result of hedging, our

procurement cost is more aligned with forward (delivery in the future, typically 1-3 years out) procurement. The table below provides the average annual price (\$/MMBtu) of natural gas delivered in the future, as of a specific date in time at SoCal Citygate, from FY 2025/2026 through FY 2028/2029.

SoCal Citygate Future Delivery Pricing

Average \$/MMBtu

_				
As of date	FY 25/26	FY 26/27	FY 27/28	FY 28/29
7/5/2024	\$6.28	\$6.61	\$6.72	\$6.73
8/7/2024	\$6.15	\$6.25	\$6.45	\$6.75
9/10/2024	\$5.51	\$6.03	\$6.52	\$6.36
10/8/2024	\$6.55	\$6.95	\$7.15	\$7.25

^{*}Monthly Market Quotes

ELECTRICITY GENERATION:

BWP Generating Facilities

Unit	Availability	Operating Hrs	MWH (Net)	Net Heat Rate (Btu/kWh)	Number of Starts
Lake 1	99%	85	3,022	10,660	9
MPP	91%	657	120,542	7,753	1

Lake 1 was placed online nine (9) times during September.

Magnolia Power Project (MPP)

	September	FYTD	YTD
Availability	91%	97%	96%
Unit Capacity Factor (240 MW)	70%	81%	74%

MPP was shut down on September 20, 2024, to perform an offline water wash of the combustion turbine compressor and balance of plant maintenance. MPP was restarted on September 23, 2024.

Tieton Hydropower Project (Tieton)

On September 3, major repairs of the Tieton 115kV transmission line were completed after damage from a local wildfire, the Retreat Fire. These repairs were completed earlier than the expected completion in October 2024. Due to the extreme terrain, a helicopter was required to set poles, which were also upgraded to ductile iron material rather than wood. Testing of the plant and associated systems was performed, and sequentially, both generation units were placed online on September 5. **Generation concluded for the year on September 30, when the water supply was no longer available.**

Approximately 17,870 MWh were generated for the project as a whole in 2024. Average annual generation is approximately 47,000 MWh, for comparison.

Preliminary estimates of repairs for which the project is responsible are expected to be approximately \$2M. The costs will likely be invoiced in November 2024, and SCPPA is currently processing a claim with insurers on this matter.

ENVIRONMENTAL

Air Quality

The Lake unit is scheduled for air quality testing on October 29, 2024, as required by the SCAQMD permit to operate.

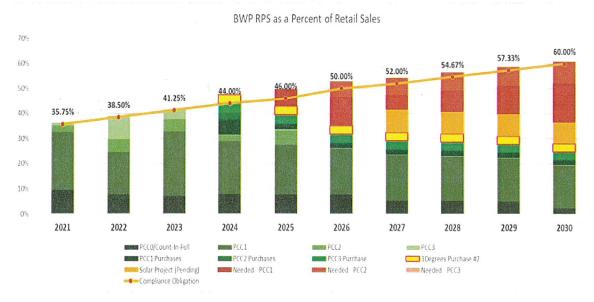
Storm Water

No stormwater updates at this time.

PROJECT UPDATES

Power Resources

Renewable Portfolio Standard (RPS) Compliance



In the chart above, both Long Term PCC3 deals with 3Degrees are included. With the two 3Degree deals executed, we have a little more than needed in the early years of the contracts; however, RECs have a 3-year shelf life and can be rolled into future years as the RPS compliance obligations and the need for more renewables grows. The CEC rules offer this flexibility since it is hard to contract for the exact volume you need each year individually. However, we continue to experience challenges with negotiations and delivery of new long-term contracts for renewables.

The 15-year Tule Hydro Project (Tule), a small hydro power plant, was approved unanimously (4-0) by City Council on December 5, 2023. Deliveries were expected in early 2024. However, delays in obtaining the Federal Energy Regulatory Commission's (FERC) approval of the conditional use permit have delayed the start of energy production. Repairs are complete and scheduled for testing. Production should begin between November 15 and December 15.

Staff is currently negotiating two additional long-term sources of renewables. The first is another solar project in Utah for 38 MW, and the second is a 25 MW solar plus 25 MW battery in Arizona with anticipated commercial operation dates in early 2027. This would be Burbank's first grid scale project paired with a battery.

These two projects combined could add approximately 150,000 PCC1 MWh annually to our renewable energy supply.

Intermountain Power Project (Delta, UT) Renewal Progress

The IPP coal facility converts to the IPP Renewal project, composed of natural gas and hydrogen, in mid-2025. Below are details of the contract and estimated costs.

Item	Existing Contract (1987-2027)	Renewable Contract (2027- 2077)	Cost (BWP)
Southern Transmission System (STS) total share	2400 MW	2400 MW	\$2.5 billion total project cost in
BWP % share of STS	4.49%	4.2%	2019, now \$5 billion. BWP's
BWP MW of STS	107.95 MW	101.4 MW	share was \$86.5
BWP % share of generation	4.17%	3.33%	million in 2019 and now is \$183
BWP MW of generation	89.28 MW coal, 35.028 MW of natural gas	28 MW	million (without debt service, interest and hydrogen component)

IPP returned to a two-unit operation on June 23, 2024, and will continue until October 31, 2024.

Power Production

BWP Campus Stormwater Improvement Project

The project is now approximately 76% complete (based on actual cost incurred as of September 23, 2024, versus the anticipated total cost at completion), and the anticipated total cost at completion remains within budget.

Onsite construction work began on June 17, 2024. During the month of September, the contractor focused on setting storm drain structures and backfilling. Electrical

work for the pump station and associated instrumentation was also installed. The onsite work is expected to be completed this month.

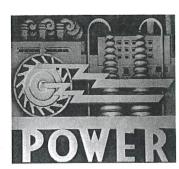
Offsite construction work began on June 24, 2024. The offsite work is now substantially complete, and the only remaining tasks are punch list items.

The new stormwater system will capture an 85th percentile, 24-hour storm event. The captured stormwater will be reused at MPP for cooling or infiltration to replenish groundwater resources. The offsite work involves rerouting an existing storm drain on North Varney Street. The project is expected to be substantially complete by the end of this month.

Burbank Water and Power













Financial Report August 2024 Burbank Water and Power Electric Fund (496)

Statement of Changes in Net Assets ⁽¹⁾ (2) MTD and FYTD August 2024

%	Variance	(1%) (A)		1%	(40%) (B)	(1%) (C)	(5%)		(83%)	85%	32%	(1%)		%8	(D) %67	(57%) ^(E)	7%	%9	(F) %69	(9) %02	(54%) ^(H)	38% (I)	47% (J)	15%	15%	35%
44	Variance	(1,701)		\$ 554	(510)	(329)	(286)		(12,829)	12,929	66	(186)		155	87	(451)	84	61	329	745	(178)	114	258	594	1,828	\$ 1,642
YTD Budget	FY 24-25	216,874		\$ 39,851	1,266	24,629	16,489		15,438	15,130	309	16,797		1,914	297	797	1,235	1,097	520	1,068	330	298	551	4,035	12,143	\$ 4,655
YTD Actual	FY 24-25	215,173		40,405	756	24,958	16,203		2,609	2,201	408	16,611		1,759	210	1,248	1,151	1,036	161	323	508	185	293	3,441	10,315	6,296
(\$ in 000's except MWh Sales)		NEL MWh	Retail	Retail Sales \$	Other Revenues (3)	Retail Power Supply & Transmission	Retail Margin	Wholesale	Wholesale Sales	Wholesale Power Supply	Wholesale Margin	Gross Margin	Operating Expenses	Distribution	GM-Admin & Safety	Finance, Fleet, & Warehouse	Transfer to General Fund for Cost Allocation	Customer Service	Marketing & Sustainability	Public Benefits	Security/Oper Technology	Telecom	Construction & Maintenance	.Depreciation	Total Operating Expenses	Operating Income/(Loss) \$
%	Variance	1% (a)		%0	(40%) (b)	(4%) (c)	(42)		(87%)	%68	(%9)	(4%)		14% (d)	19% (•)	(103%) ^(f)	%/_	40% (9)	72% ^(h)	64% (1)	(32%)	39% (k)	48% (I)	15%	16%	%6
49	Variance	529		\$ 73	(256)	(488)	(672)		(8,723)	8,712	(11)	(682)		138	28	(403)	42	215	187	342	(26)	28	131	304	986	\$ 304
MTD Budget	FY 24-25	107,463		\$ 21,073	633	12,501	9,205		10,037	9,836	201	9,406		296	146	390	618	533	260	534	160	149	274	2,017	6,038	\$ 3,369
MTD Actual	FY 24-25	108,022		\$ 21,146	377	12,989	8,534		1,314	1,124	190	8,724		819	119	793	929	318	73	192	216	91	143	1,714	5,052	\$ 3,672

Burbank Water and Power Electric Fund (496) Statement of Changes in Net Assets ⁽¹⁾ ⁽²⁾ MTD and FYTD August 2024

% Variance	35%	43% (K)	(8%)	(155%) ^(L.)	(83%)	(32%)	(94%) (M)	(%09)
\$ Variance	\$ 1,642	241	(135)	(2,364)	(2,258)	(616)	(1,518)	\$ (2,134)
YTD Budget FY 24-25	\$ 4,655	568	(1,775)	(1,527)	(2,734)	1,921	1,613	\$ 3,534
YTD Actual FY 24-25	6,296	809	(1,910)	(3,891)	(4,992)	1,305	96	1,401
	€9							₩.
(\$ in 000's)	Operating Income/(Loss)	Other Income/(Expenses) Interest Income	Other Income/(Expense) (4)	Bond Interest/ (Expense)	Total Other Income/(Expense)	Net Income	Capital Contributions (AIC)	Net Change in Net Assets
% Variance	% 6	(m) %9 <i>L</i>	(42%) ⁽ⁿ⁾	(410%) (0)	(801%)	(%68)	(d) (%£6)	(%68)
\$ Variance	\$ 304	215	(46)	(3,127)	(2,959)	(2,655)	(750)	\$ (3,405)
MTD Budget FY 24-25	\$ 3,369	284	110	(763)	(370)	2,999	807	\$ 3,806
MTD Actual FY 24-25	\$ 3,672	498	64	(3,891)	(3,328)	344	22	\$ 401

This report may not foot due to rounding.

() = Unfavorable.

Other Revenues include transmission, telecom and internet revenues as well as other items such as revenues related to Low Carbon Fuel Standard credits, damaged property recovery, connection fees, late fees, and tampering fees.

Other Income/(Expense) includes a one-time payment to CalPERS (for pension) and miscellaneous revenue from the sale of scrap materials, inventory, and assets, as well as BABS subsidy.

Burbank Water and Power Electric Fund (496) Statement of Changes in Net Assets - Footnotes MTD August 2024 (\$ in 000's)

Foot- note#	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
(a)	Electric Usage in MWh	108,022	107,463	- 226	NEL is 0.5% higher than budget. The average high temperature in August was 90°F, compared to the 15-year average high temperature of 89°F. The average low temperature was 62°F, compared to the 15-year average low temperature of 63°F. MTD CDD were 352 versus the 15-year average of 352. HDD was 0 versus the 15-year average of 0.52.
@	Other Revenues	377	633	(256) -	Other revenues include transmission, telecom and internet revenues as well as other items such as damaged property recovery, connection fees, late fees, and tampering fees, which tend to fluctuate.
9	Retail Power Supply & Transmission	12,989	12,501	(488) -	The unfavorable variance is attributable to various components within Retail Power Supply and Transmission. Please refer to page 5 for additional details.
9	Distribution	819	296	138 -	The favorable variance is primarily attributable to higher than planned capital work and to the timing of private contractual service and professional services.
(e)	GM-Admin & Safety	119	146	28 -	The favorable variance is primarily attributable to the timing of professional services and memberships & dues.
€	Finance, Fleet, & Warehouse	793	390	(403) -	The unfavorable variance is primarily attributable to the unplanned bond refunding of the 2010B Series bonds and the reissue of new debt.
(B)	Customer Service	318	533	215 -	The favorable variance is primarily attributable to the timing of professional services and software & hardware support.
£	Marketing & Sustainability	73	260	- 187	The favorable variance is primarily attributable to timing of rebates, professional services and private contractual services.
€	Public Benefits	192	534	342 -	The favorable variance is primarily attributable to lower than planned program spending.
6	Security/Operations Technology	216	160	- (99)	The unfavorable variance is primarily attributable to lower than planned capital work and work performed for other departments.
3	Telecom	91	149	- 28	The favorable variance is primarily attributable to the timing of private contractual services.
€	Construction & Maintenance	143	274	131 -	The favorable variance is primarily attributable to the timing of custodial services and building grounds maintenance.
Ê.	Interest Income	498	284	215 -	The favorable variance is attributable to interest earned on the funds from the 2023 Electric Revenue Bonds, based on higher than planned balances related to the timing of bond drawdowns as well as an increasing interest rate environment resulting in higher investment returns.
Ξ	Other income/(Expense)	2	110	(46) -	Other Income/(Expense) includes miscellaneous revenue from the sale of scrap materials, inventory, and assets, as well as BABS subsidy. Miscellaneous revenue from the sale of scrap materials, inventory, and assets tend to fluctuate.
(0)	Bond Interest Expense	(3,891)	(763)	(3,127) -	The unfavorable variance to budget is attributable to the unplanned bond refunding of the 2010B Series bonds and the reissue of new debt that includes a redemption bond premium.
(a)	Capital Contributions (AIC)	22	807	- (052)	The unfavorable variance is attributable to the timing of AIC projects.

Burbank Water and Power Electric Fund (496) Statement of Changes in Net Assets - Footnotes FYTD August 2024 (\$ in 000's)

Foot- note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
€	Electric Usage in MWh	215,173	216,874	(1,701)	- NEL is 1% lower than budget. The YTD average high temperature was 90°F, compared to the 15-year average high temperature of 89°F. The YTD average low temperature was 62°F, compared to the 15-year average low temperature of 63°F. YTD CDD were 708 versus the 15-year average of 1,386.
(B)	Other Revenues	756	1,266	(510)	 Other revenues include transmission, telecom and internet revenues as well as other items such as damaged property recovery, connection fees, late fees, and tampering fees which tend to fluctuate.
<u>(</u>)	Retail Power Supply & Transmission	24,958	24,629	(329)	- The favorable variance is attributable to various components within Retail Power Supply & Transmission. Please refer to page 6 for additional details.
<u>Q</u>	GM-Admin & Safety	210	297	87	- The favorable variance is primarily attributable to lower than planned travel, training, memberships & dues and professional services.
Œ	Finance, Fleet, & Warehouse	1,248	797	(451)	- The unfavorable variance is primarily attributable to the unplanned bond refunding of the 2010B Series bonds and the reissue of new debt.
(F)	Marketing & Sustainability	161	520	359	- The favorable variance is primarily attributable to vacancies, and lower than planned rebates, professional services, and memberships.
<u>©</u>	Public Benefits	323	1,068	745	- The favorable variance is primarily attributable to lower than planned program spending.
Ê	Security/Oper Technology	508	330	(178)	- The unfavorable variance is primarily attributable to lower than planned capital work and work for others and higher than planned software & hardware support, offset by the timing of professional and private contractual services.
ε	Telecom	185	298	114	 The favorable variance is primarily attributable to vacancies and to lower than planned private contractual services.
3	Construction & Maintenance	293	551	258	 The favorable variance is primarily attributable to vacancies, and to lower than planned custodial services and building grounds maintenance & repair.
Ŝ	Interest Income	808	568	241	The favorable variance is attributable to interest earned on the funds from the 2023 Electric Revenue Bonds, based on higher than planned balances related to the timing of bond drawdowns as well as an increasing interest rate environment resulting in higher investment returns.
()	Bond Interest Expense	(3,891)	(1,527)	(2,364)	- The unfavorable variance to budget is attributable to the unplanned bond refunding of the 2010B Series bonds and the reissue of new debt that includes a redemption bond premium.
Œ	Capital Contributions (AIC)	96	1,613	(1,518)	 The unfavorable variance is attributable to pending year-end adjustments for AIC revenue accruals.

August 2024 Budget to Actual P&L Variance Highlights - Electric Fund (\$ in 000's)

		Val	riance I	Variance Month-to-Date	ate		
					9	Budget to	
	Fa	Favorable	Cn,	Unfavorable	4	Actual	
	=	Items		Items	>	Variance	
MTD NET INCOME/(LOSS): \$344	❖	•	⋄	(2,655)	₩	(2,655)	
MTD GROSS MARGIN VARIANCE							
Retail Sales		73		1		73	
Power Supply and Transmission:							
- Higher retail load		,		(15)		(15)	
- Higher than planned renewables cost and other		,		(1,249)		(1,249)	
- Lower transmission		403		,		403	
- Higher energy prices		1		(131)		(131)	
- Lower O&M		503		,		203	
Other Revenues		1		(256)		(226)	
Wholesale Margin		1		(11)		(11)	
Total		979		(1,661)		(683)	
MTD O&M AND OTHER VARIANCES							
Distribution		138		1		138	
GM-Admin & Safety		28		1		28	
Finance, Fleet, & Warehouse		1		(403)		(403)	
Customer Service		215		1		215	
Marketing & Sustainability		187		ı		187	
Public Benefits		342		1		342	
Security/Operations Technology		3		(26)		(29)	
Telecom		28		1		28	
Construction & Maintenance		131		1		131	
Depreciation expense		304		1		304	
All other		1		(2,917)		(2,917)	
Total		1,403		(3,376)		(1,973)	

August 2024 Budget to Actual P&L Variance Highlights - Electric Fund (\$ in 000's)

	Varia	Variance Fiscal Year-to-Date	-Date
	Favorable	Unfavorable	Budget to Actual
	Items	Items	Variance
FYTD NET INCOME/(LOSS): \$1,305	. ◆	(616)	\$ (616)
FYTD GROSS MARGIN VARIANCE			
Retail Sales	554	,	554
Power Supply and Transmission			}
- Lower retail load	44	ı	4
- Higher than planned renewables cost and other	1	(1,324)	(1,32
- Lower transmission	498	•	498
- Higher energy prices	1	(51)	(5:
- Lower O&M	503	•	505
Other Revenues	1	(510)	(510
Wholesale Margin	66	1	66
Total	\$ 1,699	\$ (1,885)	\$ (186)
FYTD O&M AND OTHER VARIANCES			
Distribution	155	1	155
GM-Admin & Safety	87	1	87
Finance, Fleet, & Warehouse	1	(451)	(45)
Customer Service	61	ı	[9
Marketing & Sustainability	359	ı	326
Public Benefits	745	1	745
Security/Oper Technology	ı	(178)	(178)
Telecom	114	1	117
Construction & Maintenance	258	1	258
Depreciation expense	594	1	265
All other	1		71,7)
Total	\$ 2,373	\$ (2,803)	\$ (430)

Electric Fund (496)

Statement of Changes in Cash and Investment Balances $^{(a)}$ (\$ in 000's)

Recommended

	Ā	Aug-24	.hil.24	-	.fin-24	Mar-24	Dec.23	Sen 23	2	2	<u>!</u>		Reserves		Minimum	E
) 			2000	Captao		٠	Jan-22		Low	High	Reserves	اي
Cash and Investments																
General Operating Reserve	₩	95,359	\$ 99,530	\$ (e) OE	101,785	\$ 95,557	\$ 81,659	\$ 70,736	69	52,200	\$ 69,212	5	82,003 \$	123,004 (4) \$		53,814 (4)
Capital & Debt Reduction Fund		•	•			,	•	,		(g)	10,000	0	1	•	·	
BWP Projects Reserve Deposits at SCPPA		4,845	4,839	65	4,808	4,742	4,708	4,615		4,580	3,794	4	,	1		
Sub-Total Cash and Investments		100,203	104,369	69	106,593	100,299	86,366	75,351		56,780	83,007		82,003	123,004	53,814	414
Commitments																
Customer Deposits		(25,865)	(26,089)	(68)	(22,519)	(21,229)	(14,101)	(13,897)		(10,976)	(6:633)	6	,	,	·	
Public Benefits Obligation		(11,150)	(10,985)	85)	(10,829)	(11,105)	(11,338)	(11,340)		(10,710)	(9,315)	(9)	,	•	٠	
Low Carbon Fuel Standard (9)		(2,514)	(2,562)	(29)	(2,469)	(3,065)	(2,328)	(3,180)		(3,289)	(3,464)	£	•		·	
IPP Decommission		,	•			,	•			(§	(2,000)	6	,	1	·	
Sub-Total Cash and Investments (less Commitments)		60,674	64,733	33	77,07	64,839	58,598	46,935		31,806	58,288	 se	82,003	123,004	53,814	41
Bond Proceeds																
Bond Proceeds on Deposit with Trustee		67,684	71,748	48	71,430	85,905	93,914	101,836		120,107	•					
Total Cash and Investments and Bond Proceeds (less Commitments)		128,358	136,481	= =	142,207	150,804	152,513	148,771		151,913	58,288		82,003	123,004	53,814	<u> </u>
(a) The Statement of Cash Balances may not add up due to rounding. (b) Denotes funds reserved raiated to the sale of Low Carbon Fuel Standard (LCFS) credits, not of Electric Vehicle charger infrastructure expenditures. (c) Reversal of IPP decommission reserve. (d) New financial reserve policy was adopted by City Council on April 25, 2023. (e) UAL One-time payment made in July 74 for \$2m	(LCFS) credi	its, net of Electri	c Vehicle cha	arger infrastru	cture expendii	ureš.										1

Burbank Water and Power Water Fund (497) Statement of Changes in Net Assets (1) (2) MTD and FYTD August 2024

% Variance	(10%)	22%		(11%) (A)	25% (B)	(23%)	(%L)	21% (C)	1%		(14%) ^(D)	25% ^(E)	29% (F)	(8%)	2%	1%	5%		(236%) ^(G)	(203%) ^(H)	(39%)	(132%)	(%68)	(94%)	(%68)
\$ Variance	(101)	46		\$ (829)	286	(53)	(969)	651	54		(256)	72	222	(20)	18	36	91		(157)	(642)	(134)	(633)	(843)	(66)	\$ (942)
YTD Budget FY 24-25	1,036	206		\$ 7,374	1,163	235	8,772	3,148	5,624		1,864	288	774	250	794	3,969	1,656		29	(316)	(458)	(802)	948	106	\$ 1,053
YTD Actual FY 24-25	935	252		\$ 6,545	1,448	182	8,176	2,497	5,679		2,120	216	552	270	775	3,932	1,746		(06)	(828)	(592)	(1,641)	105	9	\$ 111
(\$ in 000's except Gallons)	Water put into the system in Millions of Gallons	Metered Recycled Water in Millions of Gallons	Operating Revenues	Potable Water	Recycled Water	Other Revenue ⁽³⁾	Total Operating Revenues	Water Supply Expense	Gross Margin	Operating Expenses	Operations & Maintenance - Potable	Operations & Maintenance - Recycled	Operations & Maintenance - Shared Services	Transfer to General Fund for Cost Allocation	Depreciation	Total Operating Expenses	Operating Income/(Loss)	Other Income/(Expenses)	Interest Income	Other Income/(Expense) (4)	Bond Interest/(Expense)	Total Other Income/(Expenses)	Net Income/(Loss)	Capital Contributions (AIC)	Net Change in Net Assets
% Variance	(%6)	27%		(a) (%6)	26% (b)	(13%)	(%9)	19% (c)	3%	`	(27%) ^(d)	24% (e)	39% (f)	(%8)	3%	(3%)	3%		(471%) ^(g)	(1542%) ^(h)	(159%)	(739%)	(175%)	(88%)	(168%)
\$ Variance	(48)	28		\$ (347)	147	(16)	(216)	294	78		(256)	35	166	(10)	13	(53)	25		(157)	(626)	(363)	(1,146)	(1,121)	(47)	\$ (1,168)
MTD Budget FY 24-25	521	101		\$ 3,709	572	118	4,398	1,584	2,814		932	144	421	125	397	2,018	796		33	41	(229)	(155)	641	53	\$ 694
MTD Actual FY 24-25	473	129		\$ 3,362	719	102	4,183	1,290	2,893		1,188	109	255	135	384	2,071	821		(124)	(582)	(592)	(1,301)	(480)	9	\$ (474)

This report may not foot due to rounding.

^{2. () =} Unfavorable
3. Other Revenue inc
4. Other lacome/fev

Other Revenue includes items such as fire protection services, damaged property recovery, connection fees, late fees, and tampering fees.

Other Income/(Expense) includes a one-time payment to CaIPERS (for pension) and miscellaneous revenue from the sale of scrap materials, inventory, and assets.

Burbank Water and Power Water Fund (497) Statement of Changes in Net Assets - Footnotes MTD August 2024 (\$ in 000's except Gallons)

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
(a)	Potable Water Revenue	3,362	3,709	(347)	 Potable water revenue during August 2024 was 9% below budget due primarily to conservation. Burbank is currently in Stage III of the Sustainable Water Use Ordinance. Stage III limits outdoor watering to two days a week on Tuesday and Saturday from April to October.
(q)	Recycled Water Revenue	719	572	147	 Recycled water revenues were higher than planned primarily due to higher than average temperatures and increased demand, primarily from Debell Golf Course.
(c)	Water Supply Expense	1,290	1,584	294	 The favorable variance is a result of lower demand and using less imported MWD water than planned.
(p)	Operations & Maintenance - Potable	1,188	932	(256)	- The unfavorable variance is primarily attributable to unplanned bond isuance costs.
(0)	Operations & Maintenance - Recycled	109	144	35	 The favorable variance is primarily attributable to lower than planned maintenance on the recycled system and electricity for water pumping, and higher than planned work performed on capital projects.
E	Operations & Maintenance - Shared Services	255	421	166	 The favorable variance is attributable to lower than planned shared expenses (Marketing & Sustainability, Operations Technology and Security, and GM Admin & Safety) from the electric fund.
(B)	Interest Income	(124)	33	(157)	(157) - The unfavorable variance is attributable to the reversal of interest accrued on the funds from the 2021 Water Revenue Bonds not matching the actuals booked.
(h)	Other Income/(Expense)	(585)	4	(626)	- The unfavorable variance is due primarily to the accounting loss on the 2010B Series bond refunding – under review by the utility's auditor.
Θ	Bond Interest/(Expense)	(592)	(229)	(363)	- The unfavorable variance to budget is attributable to the unplanned bond refunding of the 2010B Series bonds and the reissue of new debt that includes a redemption bond premium.
æ	Capital Contributions (AIC)	9	53	(47)	- The unfavorable variance is attributable to the timing of AIC projects.

Burbank Water and Power Water Fund (497) Statement of Changes in Net Assets - Footnotes FYTD August 2024 (\$ in 000's except Gallons)

Foot-note #	Accounts/Description	Actual	Budget	Variance to Budget	Explanation
€)	Potable Water Revenue	6,545	7,374	(829)	 Potable water revenue fiscal year to date was 11% below budget due primarily to conservation. Burbank is currently in Stage III of the Sustainable Water Use Ordinance. Stage III limits outdoor watering to two days a week on Tuesday and Saturday from April to October. Rainfall FYTD measured .01 inches compared to the average of .13 inches.
(9)	Recycled Water Revenue	1,448	1,163	286	 Recycled water revenues were higher than planned due to lower than average rainfall, higher than average temperatures and higher demand.
(c)	Water Supply Expense	2,497	3,148	651	 The favorable variance is a result of lower demand and using less imported MWD water than planned.
(0)	Operations & Maintenance - Potable	2,120	1,864	(256)	(256) - The unfavorable variance is primarily attributable to unplanned bond isuance costs.
(E)	Operations & Maintenance - Recycled	216	288	72	 The favorable variance is primarily attributable to lower than planned work performed by other departments, lower than planned electricity for water pumping and lower than planned professional services.
(F)	Operations & Maintenance - Shared	552	774	222	- The favorable variance is attributable to lower than planned shared expenses (Marketing & Sustainability, Construction & Maintenance, and GM-Admin & Safety) from the electric fund.
(9)	Interest Income	(06)	29	(157)	- The unfavorable variance is attributable to the reversal of interest accrued on the funds from the 2021 Water Revenue Bonds not matching the actuals booked.
Đ	Other Income/(Expense)	(626)	(316)	(642)	- The unfavorable variance is due primarily to the accounting loss on the 2010B Series bond refunding – under review by the utility's auditor.
€	Bond Interest/(Expense)	(592)	(458)	(134)	The unfavorable variance to budget is attributable to the unplanned bond refunding of the 2010B Series bonds and the reissue of new debt that includes a redemption bond premium.
(7)	Capital Contributions (AIC)	φ	106	(66)	(99) - The unfavorable variance is attributable to the timing of AIC projects.

August 2024 Budget to Actual P&L Variance Highlights - Water Fund (\$ in 000's)

		Variance Month-to-Date	to-Date	
				Budget to
	Favorable	Unfavorable	<u>l</u> e	Actual
	Items	Items	 	Variance
MTD NET INCOME (LOSS): \$(480)	· •>	\$ (1,121)		\$ (1,121)
MTD GROSS MARGIN VARIANCE				
Potable Revenues	•	(37	(347)	(347)
Recycled Revenues	147	ı		147
Other Revenue	ı	(1	(16)	(16)
Water Supply Expense	294		·	294
Total	441	\$	(363)	\$ 78
FYTD O&M AND OTHER VARIANCES				
Potable O&M	•	(25	(256)	(256)
Recycled Water O&M	35	1		35
Allocated O&M	166	ı		166
Depreciation Expense	13	1		13
All Other	(1,156)	-		(1,156)
Total	\$ (943)	\$	(256)	\$ (1,199)

August 2024 Budget to Actual P&L Variance Highlights - Water Fund (\$ in 000's)

		Varie	ance Fisc	Variance Fiscal Year-to-Date	Date	
					Buc	Budget to
	Fav	Favorable	Unfa	Unfavorable	Ä	Actual
	=	Items	#	Items	Var	Variance
FYTD NET INCOME: \$105	↔	•	⋄	(843)	↔	(843)
FYTD GROSS MARGIN VARIANCE						
Potable Revenues		ı		(829)		(829)
Recycled Revenues		286		•		286
Other Revenue		ı		(53)		(53)
Water Supply Expense		651		ı		651
Total	φ.	936	\$	(882)	\$	54
FYTD O&M AND OTHER VARIANCES						
Potable O&M		1		(256)		(256)
Recycled Water O&M		72		•		72
Allocated O&M		222		ı		222
Depreciation Expense		18		ı		18
All Other		•		(953)		(953)
Total	s	312	\$	(1,209)	٠	(897)

Water Fund (497)
Statement of Changes in Cash and Investment Balances (4)
(\$ in 000's)

	Aug-24	Jul-24		Jun-24	Mar-24	Dec-23	Sep-23	53	Jun-23		Jun-22	Reco	Recommended Reserves	ļ	Minimum Reserves
Cash and investments			 							1 				! 	
General Operating Reserves	\$ 21,976	69	18,223 (4) \$	19,184	\$ 15,929	\$ 22,597	45	25,576	\$ 23,924	24 \$	12,759	\$ 18,878	₩	28,316 (9) \$	11,327 (6)
Capital Reserve Fund	•		,	•	•	•			٠	ê.	2,220	•			ı
Sub-Total Cash and Investments	21,976		18,223	19,184	15,929	22,597		25,576	23,924	42	14,979	18,878		28,316	11,327
Commitments															
Customer Deposits	(550)		(286)	(585)	(677)	(773)		(677)	*)	(511)	(1,052)	•			•
Sub-Total Cash and Investments (less Commitments)	21,427	17,	17,637	18,599	15,252	21,825		24,899	23,413	13	13,927	18,878		28,316	11,327
Bond Proceeds															
Bond Proceeds on Deposit with Trustee	3,379		6,585	6,545 (6)	12,239	13,866		15,962	19,465	65	23,159				
Total Cash and Investments and Bond Proceeds (less Commitments)	24,805		24,222	25,144	27,491	35,690		40,862	42,878	821	37,086	18,878		28,316	11,327

⁽e) The Statement of Ceeh Belances may not add up due to rounding.
(b) New Triancial reserve policy was adopted by City Council on April 25, 2023.
(c) Reduction in bond proceeds primarity related to VRDN Investment.
(d) UAL One-time payment made in July 24 for \$330k.