



Weekly Management Report

November 26, 2025

1. Minutes

Civil Service Meeting on
November 5, 2025
Management Services Department

November 5, 2025
4:30 p.m.

The regular meeting of the Civil Service Board was held in the Council Chambers of City Hall.

Roll Call

Members present: Linda Barnes, Chairperson
Jacqueline Waltman, Vice-Chairperson
Iveta Ovsepyan, Secretary
Brady Griffin

Members not present: Matthew Doyle

Also present: Betsy McClinton, Management Services Director
Melanie O'Brien, Administrative Analyst II
Jina Oh, Chief Assistant City Attorney
Brooke Oldaker, Acting Administrative Analyst II
April Rios, Human Resources Manager
Rene Sanchez, Acting Human Resources Manager
Jessica Sandoval, Executive Assistant
Alvaro Valdez, Ast Mgt Srvs Director Risk Mgt & Safety
Julianne Venturo, Ast Management Services Director
Zanin Zuljevic, Senior Video Production Associate

Open Public Comment Period of Oral Communications

None

Future Agenda Items

None

Approval of Minutes

MOTION CARRIED: It was moved by Ms. Ovsepyan, seconded by Ms. Waltman and carried 3-0-1 to approve the minutes of the regular meeting of October 1, 2025, with the following roll call vote: Ayes: Iveta Ovsepyan, Jacqueline Waltman, and Linda Barnes. NOES: None. ABSENT: Matthew Doyle, and Brady Griffin abstained.

Proposed Amendments to Classification Plan

None

Recruitment and Selection Report – October 2025

Noted and filed

Appointments and Assignments

For the month of November 2025, there was one temporary appointment extension and one temporary assignment extension needed. The extensions were being sought on behalf of the Management Services Department.

MOTION CARRIED: It was moved by Ms. Waltman, seconded by Mr. Griffin and carried 4-0-1 to approve the Appointments and Assignments for the month of November 2025 with the following roll call vote: AYES: Iveta Ovsepyan, Jacqueline Waltman, Linda Barnes, and Brady Griffin. NOES: None. ABSENT: Matthew Doyle.

Adjournment

The regular meeting of the Civil Service Board was adjourned at 4:46 p.m.

Julianne Venturo
Assistant Management Services Director

APPROVED:

Linda Barnes, Chairperson

DATE _____

Iveta Ovsepyan, Secretary

DATE _____